

AGENDA

JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3

200 Kierych Memorial Drive

Jackson, NJ 08527

732-928-1666

www.Jacksonfiredist3.org

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was filed with the Township Clerk and has been duly advertised in the Asbury Park Press and the Star Ledger. A copy of this Agenda can also be found on our website.

This meeting is called to order at 7:30 p.m. on March 18th, 2024.

1. Roll Call
2. Pledge of Allegiance
3. Moment of Silence
4. Reorganization of Board Members
5. Resolution for Continuation of Professionals' Appointments
6. Resolution for Authorizing Approval & Payment of Claims, Designating Surety Bonding, Adoption of Cash Management Plan, Designation of Official Newspapers, Authorizing Regular Meeting Schedule
7. Volunteer Company Report
8. Secretary's report to approve prior month's meeting minutes.
9. Cash Balance Report read into record.
10. Attorney Report
11. Fire Official Report-Attached
12. Chief's Report-Attached
13. Supervisory Commissioner Report
 - 1: AED Superstore- 2 Adult Defib Pads
 - 2: Atlantic IT- laptop memory upgrade
 - 3: Amazon- cleaning products for sub-station, American Flag, Digital Voice Recorder
 - 4: Bryant Automotive- Tire repair on right rear; Unit 5514
 - 5: Fire & Safety- Pump Primer repair on unit 5501
 - 6: Detection Canine Services- VP 4 cycle fuel 5 gallon

14. Old Business

15. New Business

1: Fire Recovery Termination

2: Zoom Subscription Termination

3: Resolution to adopt new Chain of Command/Organizational Chart

4: Discussion to hire Fire Fighter

16. Executive

17. Open To Public

18. Adjournment

Jackson Board of Fire Commissioners Dist. #3
Executive Agenda
March 18th, 2024

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and the Star Ledger.

- 1: Personnel
- 2: Litigation
- 3: Contractual

8:59 AM

03/16/24

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3

Cash Balance Report

As of March 18, 2024

	Mar 18, 24	
	Debit	Credit
1101 · NJ State Cash Management	67,463.42	
1102 · Fulton Bank Fire Bureau 2206	378,189.24	
1107 · Lakeland Bank 764	54,261.56	
1108 · Fulton Bank Payroll 2205	79,560.84	
1109 · Fulton Bank General Fund 2204	434.78	
1111 · Fulton Bank MMKT 7655	864,730.71	
TOTAL	<u>1,444,640.55</u>	<u>0.00</u>

Jackson Twsp Board of Fire Dist No. 3
Profit & Loss Budget vs. Actual
 January 1 through March 18, 2024

	Jan 1 - Mar 18, 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4400 · Bureau of Fire Safety			
4403 · Registration Fees-Dist 3	15,207.51	0.00	15,207.51
4503 · Fines District 3	2,305.00	0.00	2,305.00
4703 · Permit Fees Dist 3	322.00	0.00	322.00
4713 · Life Hazard Fees District 3	9,140.96	0.00	9,140.96
4723 · Bureau Site Plan Review Dist 3	110.00	0.00	110.00
Total 4400 · Bureau of Fire Safety	27,085.47	0.00	27,085.47
4600 · General Interest Income	1,587.45	0.00	1,587.45
4800 · Miscellaneous Revenue	391.50	0.00	391.50
Total Income	29,064.42	0.00	29,064.42
Gross Profit	29,064.42	0.00	29,064.42
Expense			
5001 · Admin Salary and Wages			
5002 · Salaries - Admin Clerk	12,640.62	0.00	12,640.62
5225 · Commissioner Salaries	5,000.00	0.00	5,000.00
Total 5001 · Admin Salary and Wages	17,640.62	0.00	17,640.62
5050 · Operations Salary & Wages	2,963.57	0.00	2,963.57
5053 · Salaries - FF Stacy	26,964.89	0.00	26,964.89
5055 · Salaries - Captain Moore	32,994.32	0.00	32,994.32
5057 · Salaries - FF Hilger	26,476.28	0.00	26,476.28
5058 · Salaries - FF Grossman	29,926.73	0.00	29,926.73
5060 · Salaries - FF McLaughlin	31,465.42	0.00	31,465.42
5062 · Salaries - FF Perrotto	30,180.65	0.00	30,180.65
5064 · Salaries- FF Migliore	19,040.00	0.00	19,040.00
5065 · Salaries-FF Kourris	24,515.68	0.00	24,515.68
5069 · Salaries - FF Somers	24,980.33	0.00	24,980.33
5080 · Salaries- FF Suiter	19,039.99	0.00	19,039.99
5081 · FF Nicosia	14,594.96	0.00	14,594.96
5084 · FF Rossi	14,594.95	0.00	14,594.95
5085 · Frank, Cory	12,663.92	0.00	12,663.92
5088 · Salaries - Working out of Class	3,603.90	0.00	3,603.90
5090 · Overtime Operations	18,580.14	0.00	18,580.14
Total 5050 · Operations Salary & Wages	329,622.16	0.00	329,622.16
5100 · Admin Fringe Benefits			
5111 · Retiree Health Benefits	43,586.01	0.00	43,586.01
5120 · Social Security-Admin	752.39	0.00	752.39
5121 · Medicare-admin	175.94	0.00	175.94
5141 · Unemployment-admin	75.83	0.00	75.83
5151 · Disability Insurance-admin	94.80	0.00	94.80
Total 5100 · Admin Fringe Benefits	44,684.97	0.00	44,684.97
5110 · Operations Fringe Benefits			
5101 · Medicare	4,719.55	0.00	4,719.55
5102 · Social Security	20,180.32	0.00	20,180.32
5140 · Unemployment	1,996.85	0.00	1,996.85
5150 · Disability Insurance	2,496.01	0.00	2,496.01
5176 · Health Insurance	110,464.69	0.00	110,464.69
Total 5110 · Operations Fringe Benefits	139,857.42	0.00	139,857.42
5200 · Office Expenses			
5205 · Office Supplies	233.88	0.00	233.88
5206 · Postage	136.00	0.00	136.00
5210 · Photocopier Lease and Maintenan	675.00	0.00	675.00
Total 5200 · Office Expenses	1,044.88	0.00	1,044.88
5201 · Fire Hydrant Rentals	21,280.00	0.00	21,280.00
5220 · Professional Services			
5229 · Accountant	1,359.69	0.00	1,359.69
5230 · Attorney Fees	9,791.00	0.00	9,791.00
5231 · Medical Director	750.00	0.00	750.00
5232 · Payroll Services	21,273.82	0.00	21,273.82
5233 · Medical Physicals	425.00	0.00	425.00
5234 · Auditor	2,000.00	0.00	2,000.00

Jackson Twsp Board of Fire Dist No. 3
Profit & Loss Budget vs. Actual
 January 1 through March 18, 2024

	Jan 1 - Mar 18, 24	Budget	\$ Over Budget
Total 5220 · Professional Services	35,599.51	0.00	35,599.51
5250 · JTVFC#1 Fire Suppression	38,650.10	0.00	38,650.10
5270 · Insurance	34,112.00	0.00	34,112.00
5275 · Election	5,409.51	0.00	5,409.51
5280 · Advertising	853.84	0.00	853.84
5285 · Background Checks	700.00	0.00	700.00
5286 · Miscellaneous	272.62	0.00	272.62
5290 · Uniforms			
5291 · Paidmen Uniforms	3,863.98	0.00	3,863.98
Total 5290 · Uniforms	3,863.98	0.00	3,863.98
5300 · Training & Education			
5301 · Training & Education-Career	173.64	0.00	173.64
5302 · Training & Education-Volunteer	228.00	0.00	228.00
5304 · Career College FF	1,582.50	0.00	1,582.50
Total 5300 · Training & Education	1,984.14	0.00	1,984.14
5306 · Membership dues lic subs			
5309 · NFIRS Expense	11,950.00	0.00	11,950.00
5306 · Membership dues lic subs - Other	14.95	0.00	14.95
Total 5306 · Membership dues lic subs	11,964.95	0.00	11,964.95
5400 · Maintenance & Repair			
5402 · M&R Trucks			
5426 · M&R Unit 5500 Ford Expedition	1,094.94	0.00	1,094.94
5427 · M&R Unit 5501 Pierce Pumper	4,184.77	0.00	4,184.77
5431 · M&R Unit 5510 Ford Expedition	56.78	0.00	56.78
5438 · M&R Unit 5541 Pierce Pumper	264.22	0.00	264.22
5402 · M&R Trucks - Other	188.94	0.00	188.94
Total 5402 · M&R Trucks	5,789.65	0.00	5,789.65
5405 · M&R Computer	3,661.99	0.00	3,661.99
5425 · M&R Radio & Pager Maintenance	650.00	0.00	650.00
5450 · M&R Hose Repair	405.00	0.00	405.00
5460 · M&R Extinguisher Maintenance	667.00	0.00	667.00
5475 · M&R Rescue Maint.-Misc	104.97	0.00	104.97
5400 · Maintenance & Repair - Other	3,791.54	0.00	3,791.54
Total 5400 · Maintenance & Repair	15,070.15	0.00	15,070.15
5500 · Substation Maintenance			
5501 · M&R Substation- Exterminating	180.00	0.00	180.00
5510 · M&R Substation-Cleaning	649.82	0.00	649.82
5515 · M&R Substation-Door	745.00	0.00	745.00
5520 · M&R Substation - Misc	942.99	0.00	942.99
Total 5500 · Substation Maintenance	2,517.81	0.00	2,517.81
5600 · Non-Bondables			
5630 · Asset Purchase- Radio Equipment	1,237.76	0.00	1,237.76
Total 5600 · Non-Bondables	1,237.76	0.00	1,237.76
5640 · Utilities			
5655 · Electric	2,307.63	0.00	2,307.63
5660 · Telephone	1,085.58	0.00	1,085.58
5665 · Mobile Phones	640.16	0.00	640.16
5670 · Water	411.73	0.00	411.73
5673 · Gas	3,555.08	0.00	3,555.08
5675 · Garbage	806.14	0.00	806.14
5685 · Water/Sewer	566.70	0.00	566.70
Total 5640 · Utilities	9,373.02	0.00	9,373.02
5644 · Supplies Expenses			
5645 · EMS Supplies	1,003.22	0.00	1,003.22
Total 5644 · Supplies Expenses	1,003.22	0.00	1,003.22
5690 · Fuel - Trucks	3,307.04	0.00	3,307.04
5700 · Fire Bureau Expenditures			
5738 · Postage-Bureau	103.11	0.00	103.11
5740 · Office Supplies/Eqmnt-Bureau	284.00	0.00	284.00
5741 · Membership Fees-Bureau	182.00	0.00	182.00
5742 · Mobile Phone-Bureau	142.85	0.00	142.85
5744 · Subscriptions	3,500.00	0.00	3,500.00

8:59 AM

03/16/24

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3
Profit & Loss Budget vs. Actual
January 1 through March 18, 2024

	<u>Jan 1 - Mar 18, 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
5749 · Vehicle Equipment-Bureau	495.25	0.00	495.25
5700 · Fire Bureau Expenditures - Other	35.00	0.00	35.00
Total 5700 · Fire Bureau Expenditures	4,742.21	0.00	4,742.21
5725 · LOSAP	25,500.00	0.00	25,500.00
Total Expense	753,255.48	0.00	753,255.48
Net Ordinary Income	-724,191.06	0.00	-724,191.06
Net Income	-724,191.06	0.00	-724,191.06

9:00 AM

03/16/24

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3

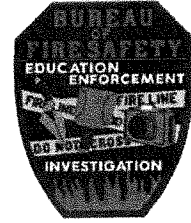
Treasurer's Report

As of March 16th, 2024

Type	Date	Num	Name	Amount
Mar 1 - 18, 24				
Bill Pmt -Check	03/01/2024	EFT	AED Superstore	0.00
Bill Pmt -Check	03/01/2024	EFT	Lowesthost	-14.95
Bill Pmt -Check	03/04/2024	EFT	AED Superstore	-155.21
Bill Pmt -Check	03/04/2024	EFT	Amazon	-20.43
Bill Pmt -Check	03/04/2024	EFT	Amazon	-130.99
Bill Pmt -Check	03/04/2024	EFT	Amazon	-29.99
Bill Pmt -Check	03/04/2024	EFT	NJSHBP	-40,975.57
Bill Pmt -Check	03/04/2024	EFT	NJSHBP	-14,528.67
Bill Pmt -Check	03/18/2024	7134	Accurate Accoun...	-575.00
Bill Pmt -Check	03/18/2024	7135	American Unifor...	-2,616.31
Bill Pmt -Check	03/18/2024	7136	Amtrust North A...	-17,056.00
Bill Pmt -Check	03/18/2024	7137	Atlantic IT Soluti...	-857.00
Bill Pmt -Check	03/18/2024	7138	Cooper Power S...	-512.58
Bill Pmt -Check	03/18/2024	7139	County of Ocean...	-4,509.51
Bill Pmt -Check	03/18/2024	7140	Detection Canin...	-105.00
Bill Pmt -Check	03/18/2024	7141	Jackson Twp MUA	-21,846.70
Bill Pmt -Check	03/18/2024	7142	JCP & L	-771.03
Bill Pmt -Check	03/18/2024	7143	Kean Fire Safety...	-86.82
Bill Pmt -Check	03/18/2024	7144	Leaf Capitol Fun...	-225.00
Bill Pmt -Check	03/18/2024	7145	National Center f...	-25.00
Bill Pmt -Check	03/18/2024	7146	NJ Natural Gas ...	-1,151.35
Bill Pmt -Check	03/18/2024	7147	Optimum	-377.94
Bill Pmt -Check	03/18/2024	7148	ozane	-90.00
Bill Pmt -Check	03/18/2024	7149	Plosia Cohen LLC	-3,031.00
Bill Pmt -Check	03/18/2024	7150	Richard M Brasl...	-1,500.00
Bill Pmt -Check	03/18/2024	7151	Service Tire Tru...	-2,026.35
Bill Pmt -Check	03/18/2024	7152	Tasc Fire Appar...	-880.00
Bill Pmt -Check	03/18/2024	7153	Toms River Fire ...	-228.00
Bill Pmt -Check	03/18/2024	7154	USAbble Life	-453.06
Bill Pmt -Check	03/18/2024	7155	Witmer Public S...	-1,093.16
Bill Pmt -Check	03/18/2024	7156	Kean Fire Safety...	-86.82
Mar 1 - 18, 24				-115,959.44



Jackson Bureau of Fire Safety District 3
200 Klerych Memorial Drive
Jackson, NJ 08527
Phone- 732-928-1666 ext. 14 Fax- 732-928-6500
Email- Mgrossman@jacksonfiredist3.org



March 14, 2024

The Bureau has had 2 Fire Investigations / Responses since the last Commissioners meeting.

2/25/2024- Equipment Fire (Residential)

2/27/2024- Basement- Debris Fire (Residential)

Followed up with DCA- I received an email stating that they had unforeseen circumstances and events and will provide a timely update when they review the new Chapter 204 Fire Prevention Ordinance.

Scheduling fire prevention for Spring.

The Bureaus are working with a grant writer for a Knox Box grant. This grant will be to change all the Knox Box cores to electric key cores and update all apparatus to the new electric Knox Box system.

Setting up walk-throughs for the day and evening shifts at various businesses in the District.

Registering new businesses.

Construction is ongoing, and vacancies are being filled in the District.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Grossman".

Michael Grossman
Fire Official

