

AGENDA

JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3

200 Kierych Memorial Drive

Jackson, NJ 08527

732-928-1666

www.Jacksonfiredist3.org

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was filed with the Township Clerk and has been duly advertised in the Asbury Park Press and the Star Ledger. A copy of this Agenda can also be found on our website.

This meeting is called to order at 7:30 p.m. on January 15th, 2024.

1. Roll Call
2. Pledge of Allegiance
3. Moment of Silence
4. Volunteer Company Report
5. Secretary's report to approve prior month's meeting minutes.
6. Cash Balance Report read into record.
7. Attorney Report
8. Fire Official Report-Attached
9. Chief's Report
10. Supervisory Commissioner Report
 1. Amazon- Thermal imaging camera and camera vehicle charger, 2 mini computers & 2 laptops
 2. Pheonix emergency Response Training- Bloodborne pathogens annual training
 3. The Fire Store-2 Ben Franklin Helmet's & 2 Custom Safety Office shields
 4. Firestone- Unit 5510 check engine light, Unit 5500 PM Service
 5. Office Depot- Ink for radio room copier
11. Old Business
 - 1: RFP for Building Project Manager – budget amount line item 5236

12. New Business

1: Adopt 2024 Budget

2: Thank you, Letter,

3: Resolution for 2023 Audit

13. Executive

14. Open To Public

15. Adjournment

Jackson Board of Fire Commissioners Dist. #3
Executive Agenda
January 15th, 2024

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and the Star Ledger.

- 1: Personnel
- 2: Litigation
- 3: Contractual

9:19 AM
01/12/24
Accrual Basis

Jackson Twsp Board of Fire Dist No. 3
Cash Balance Report
As of January 15, 2024

	Jan 15, 24	
	Debit	Credit
1101 · NJ State Cash Management	66,855.07	
1102 · Fulton Bank Fire Bureau 2206	365,516.36	
1107 · Lakeland Bank 764	54,261.56	
1108 · Fulton Bank Payroll 2205	98,500.73	
1109 · Fulton Bank General Fund 2204	87,312.88	
1111 · Fulton Bank MMKT 7655	1,461,106.08	
TOTAL	2,133,552.68	0.00

9:20 AM

01/12/24

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3

Treasurer's Report

As of January 15th, 2024

Type	Date	Num	Name	Amount
Jan 24				
Bill Pmt -Check	01/08/2024	EFT	Office Depot	-132.98
Bill Pmt -Check	01/15/2024	7058	Amtrust North A...	-23,267.00
Bill Pmt -Check	01/15/2024	7059	Atlantic IT Soluti...	-154.99
Bill Pmt -Check	01/15/2024	7060	Fire and Safety	-1,765.19
Bill Pmt -Check	01/15/2024	7061	Henry Schein E...	-153.20
Bill Pmt -Check	01/15/2024	7062	Holman Frenia A...	-2,000.00
Bill Pmt -Check	01/15/2024	7063	JTVFC#1	-38,650.10
Bill Pmt -Check	01/15/2024	7064	Leaf Capitol Fun...	-320.00
Bill Pmt -Check	01/15/2024	7065	Optimum	-353.82
Bill Pmt -Check	01/15/2024	7066	Phoenix Emerge...	-500.00
Bill Pmt -Check	01/15/2024	7067	Plosia Cohen LLC	-1,872.00
Bill Pmt -Check	01/15/2024	7068	ReadyRefresh	-161.93
Bill Pmt -Check	01/15/2024	7069	Richard M Brasl...	-1,500.00
Bill Pmt -Check	01/15/2024	7070	Somers, Joseph	-1,582.50
Bill Pmt -Check	01/15/2024	7071	USAbLe Life	-244.26
Bill Pmt -Check	01/15/2024	7072	Verizon (hot spots)	-320.08
Bill Pmt -Check	01/15/2024	7073	Vision Service Pl...	-478.14
Bill Pmt -Check	01/15/2024	7074	Wireless Electro...	-650.00
Bill Pmt -Check	01/15/2024	7075	Witmer Public S...	-423.00
Bill Pmt -Check	01/15/2024	7076	Atlantic IT Soluti...	-857.00
Bill Pmt -Check	01/15/2024	7077	JTVFC#1	-142.00
Jan 24				-75,528.19

Jackson Twsp Board of Fire Dist No. 3

Profit & Loss Budget vs. Actual

January 1 - 15, 2024

	Jan 1 - 15, 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4400 · Bureau of Fire Safety			
4403 · Registration Fees-Dist 3	844.00	0.00	844.00
4503 · Fines District 3	650.00	0.00	650.00
4713 · Life Hazard Fees District 3	9,140.96	0.00	9,140.96
Total 4400 · Bureau of Fire Safety	10,634.96	0.00	10,634.96
Total Income	10,634.96	0.00	10,634.96
Gross Profit	10,634.96	0.00	10,634.96
Expense			
5001 · Admin Salary and Wages			
5002 · Salaries - Admin Clerk	2,047.03	0.00	2,047.03
Total 5001 · Admin Salary and Wages	2,047.03	0.00	2,047.03
5050 · Operations Salary & Wages			
5053 · Salaries - FF Stacy	4,367.28	0.00	4,367.28
5055 · Salaries - Captain Moore	5,343.92	0.00	5,343.92
5057 · Salaries - FF Hilger	4,141.76	0.00	4,141.76
5058 · Salaries - FF Grossman	4,846.72	0.00	4,846.72
5060 · Salaries - FF McLaughlin	6,318.21	0.00	6,318.21
5062 · Salaries - FF Perrotto	4,889.04	0.00	4,889.04
5064 · Salaries- FF Migliore	2,859.20	0.00	2,859.20
5065 · Salaries-FF Kourris	3,677.68	0.00	3,677.68
5069 · Salaries - FF Somers	4,045.93	0.00	4,045.93
5080 · Salaries- FF Suiter	2,859.20	0.00	2,859.20
5081 · FF Nicosia	2,196.96	0.00	2,196.96
5084 · FF Rossi	2,196.95	0.00	2,196.95
5085 · Frank, Cory	1,974.72	0.00	1,974.72
5088 · Salaries - Working out of Class	1,786.56	0.00	1,786.56
5090 · Overtime Operations	3,613.50	0.00	3,613.50
Total 5050 · Operations Salary & Wages	55,117.63	0.00	55,117.63
5100 · Admin Fringe Benefits			
5120 · Social Security-Admin	121.84	0.00	121.84
5121 · Medicare-admin	28.49	0.00	28.49
5141 · Unemployment-admin	12.28	0.00	12.28
5151 · Disability Insurance-admin	15.35	0.00	15.35
Total 5100 · Admin Fringe Benefits	177.96	0.00	177.96
5110 · Operations Fringe Benefits			
5101 · Medicare	771.02	0.00	771.02
5102 · Social Security	3,296.81	0.00	3,296.81
5140 · Unemployment	330.70	0.00	330.70
5150 · Disability Insurance	413.39	0.00	413.39
5176 · Health Insurance	-2,024.90	0.00	-2,024.90
Total 5110 · Operations Fringe Benefits	2,787.02	0.00	2,787.02
5200 · Office Expenses			
5205 · Office Supplies	132.98	0.00	132.98
Total 5200 · Office Expenses	132.98	0.00	132.98
5220 · Professional Services			
5230 · Attorney Fees	1,872.00	0.00	1,872.00
5232 · Payroll Services	212.80	0.00	212.80
5234 · Auditor	2,000.00	0.00	2,000.00
Total 5220 · Professional Services	4,084.80	0.00	4,084.80
5250 · JTVFC#1 Fire Suppression	38,650.10	0.00	38,650.10
5286 · Miscellaneous	272.62	0.00	272.62
5290 · Uniforms			

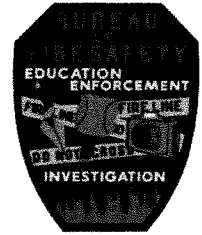
9:20 AM
 01/12/24
 Accrual Basis

Jackson Twsp Board of Fire Dist No. 3
Profit & Loss Budget vs. Actual
 January 1 - 15, 2024

	Jan 1 - 15, 24	Budget	\$ Over Budget
5291 · Paidmen Uniforms	1,012.01	0.00	1,012.01
Total 5290 · Uniforms	1,012.01	0.00	1,012.01
5300 · Training & Education			
5304 · Career College FF	1,582.50	0.00	1,582.50
Total 5300 · Training & Education	1,582.50	0.00	1,582.50
5400 · Maintenance & Repair			
5405 · M&R Computer	1,011.99	0.00	1,011.99
5425 · M&R Radio & Pager Maintenance	650.00	0.00	650.00
5400 · Maintenance & Repair - Other	1,765.19	0.00	1,765.19
Total 5400 · Maintenance & Repair	3,427.18	0.00	3,427.18
5640 · Utilities			
5660 · Telephone	353.82	0.00	353.82
5670 · Water	161.93	0.00	161.93
Total 5640 · Utilities	515.75	0.00	515.75
5700 · Fire Bureau Expenditures			
5742 · Mobile Phone-Bureau	47.61	0.00	47.61
Total 5700 · Fire Bureau Expenditures	47.61	0.00	47.61
Total Expense	109,855.19	0.00	109,855.19
Net Ordinary Income	-99,220.23	0.00	-99,220.23
Net Income	-99,220.23	0.00	-99,220.23



Jackson Bureau of Fire Safety District 3
200 Kierych Memorial Drive
Jackson, NJ 08527
Phone- 732-928-1666 ext. 14 Fax- 732-928-6500
Email- Mgrossman@jacksonfiredist3.org



January 11, 2024

The Bureau has had 3 Fire Investigations since December 2023's meeting to 12/31/2023.

12/14/2023- Fire (Residential)

12/20/2023- Unattended Cooking (Commercial)

12/29/2023- Issue Imminent Hazard (Multi Family Dwelling)

Brief Review of 2023-

Life Hazard Use Inspections	161
Life Hazard Use Reinspections	202
Non-Life Hazard Use Inspections	334
Non-Life Hazard Use Reinspections	536
Complaint Inspections	71
Complaint Reinspections	180
Fire Investigations	27
Permits Issued	86
Penalties Issued	80
Imminent Hazards Issued	29

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Grossman".

Michael Grossman
Fire Official

Jackson Township Fire District 3
Fire Bureau Report

2023

Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
Non Life Hazard Property Inspections	25	44	25	28	13	43	66	9	19	23	28	10	0	333
Non Life Hazard Property Reinspections	7	23	16	23	45	22	41	100	33	54	63	44	65	536
Life hazard Property Inspections	3	19	15	5	17	28	5	15	27	12	5	10	0	161
Life Hazard Property Reinspections	5	11	10	15	18	8	24	30	15	12	27	16	11	202
Fire Permits Issued	6	10	4	5	5	12	3	5	6	4	25	1	0	86
Complaints/Follow Up	0	3	2	3	3	1	1	7	2	0	2	0	0	24
Other/CO-CCO/Misc	54	122	93	85	102	125	79	155	79	96	125	101	48	1264
Imminent hazards Issued	0	4	0	1	0	3	0	1	0	17	1	1	1	29
Fire Drill	0	0	0	0	0	1	0	0	0	0	1	0	0	2
Penalties Issued	5	6	10	2	11	3	5	7	14	2	9	3	3	80
Fire Investigations/Notifications	2	4	2	2	1	3	1	1	4	4	0	0	3	27
Construction Plan Reviews	3	2	1	2	5	3	2	3	0	2	3	0	0	26
Smoke Detector Giveaways	0	0	0	0	0	2	0	0	0	0	0	0	0	2
Fire Safety Presentations	0	2	0	1	0	0	0	1	0	0	2	1	0	7

January 1 - December 31, 2023



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January 11, 2024

The Bureau had 1 Fire Investigations since January 1, 2024.
1/8/2024- Oven Fire (Residential)

Working on the 2023 DCA Annual Bureau Report.

Spoke to DCA Legal Dept, Chapter 204 Fire Prevention Ordinance- Being reviewed, should be completed by next month.

The Bureau is looking forward to the First Due Inspection Program.

Working with Districts 2, 4, and Knox to have Jackson Twp. use the Dist. 3 key as the only option for future Knox box orders- In Progress

Registering new businesses.

Construction is ongoing, and vacancies are being filled in the District.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Grossman". The signature is written in a cursive style with a long horizontal stroke at the end.

Michael Grossman
Fire Official

