

AGENDA

JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3

200 Kierych Memorial Drive

Jackson, NJ 08527

732-928-1666

www.Jacksonfiredist3.org

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was filed with the Township Clerk and has been duly advertised in the Asbury Park Press and the Star Ledger. A copy of this Agenda can also be found on our website at www.jacksonfiredist3.org

This meeting is called to order at 7:30p.m. on May 15th, 2023.

1. Roll Call
2. Pledge of Allegiance
3. Moment of Silence
4. Swear in for Commissioner John Siedler
5. Swear in for Commissioner Frank Hruschka for Fire Police Officer
6. Volunteer Company Report
7. Secretary's report to approve prior month's meeting minutes.
8. Cash Balance Report read into record.
9. Attorney Report
10. Fire Official Report-Attached
11. Chief's Report-Attached
12. Supervisory Commissioner Report
Approved Requisitions:
 - 1: Amazon: cleaning supplies, broom handles, ACDC Adapter, Forest Fire Protection Shelter, TV wall mount, HDMI cord, 3 Bay door remotes, exhaust flex tube and clamp, cork boards, white boards, magnetic label holders, group letters & numbers, adjustable rakes, turf builder and weed killer
 - 2: 911 Safety: Turnout Gear repair
 - 3: Witmer Public Safety Group: Eye Shields
 - 4: Detection Canine Services- 5 gallon cycle Fuel
 - 5: Advanced Auto- 5501 Headlight
 - 6: JR Custom Landscaping: mulch and top soil
 - 7: Waterway Inc.- hose & ladder testing

13. Old Business

1: Medals & Citation Committee

14. New Business

1: Designate Mike Pomeroy's helmet shield and nameplate as surplus

15. Executive Session

16. Open To Public

17. Adjournment

Jackson Board of Fire Commissioners Dist. #3
Executive Agenda
May 15th, 2023

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and the Star Ledger.

- 1: Physicals
- 2: Litigation
- 3: Civil Service List

9:10 AM
05/15/23
Accrual Basis

Jackson Twsp Board of Fire Dist No. 3
Cash Balance Report
As of May 15, 2023

	May 15, 23	
	Debit	Credit
1101 · NJ State Cash Management	64,870.10	
1102 · Fulton Bank Fire Bureau 2206	324,458.81	
1107 · Lakeland Bank 764	54,193.81	
1108 · Fulton Bank Payroll 2205	413,407.22	
1109 · Fulton Bank General Fund 2204	86,231.96	
1111 · Fulton Bank MMKT 7655	395,687.75	
TOTAL	1,338,849.65	0.00

Jackson Twsp Board of Fire Dist No. 3 Profit & Loss Budget vs. Actual January 1 through May 15, 2023

	Jan 1 - May 15, 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4100 · Taxation from Township	869,785.86	4,093,109.93	-3,223,324.07
4400 · Bureau of Fire Safety			
4403 · Registration Fees-Dist 3	14,176.95	28,000.00	-13,823.05
4503 · Fines District 3	3,829.00	2,000.00	1,829.00
4703 · Permit Fees Dist 3	1,211.00	2,700.00	-1,489.00
4713 · Life Hazard Fees District 3	10,216.93	16,899.00	-6,682.07
4723 · Bureau Site Plan Review Dist 3	235.00	0.00	235.00
4733 · Fire Reports District 3	50.00	300.00	-250.00
4400 · Bureau of Fire Safety - Other	210.00	0.00	210.00
Total 4400 · Bureau of Fire Safety	29,928.88	49,899.00	-19,970.12
4600 · General Interest Income	3,084.07	500.00	2,584.07
4745 · SFSGrant	0.00	3,257.00	-3,257.00
4800 · Miscellaneous Revenue	370.43	0.00	370.43
4920 · Fund Balance Utilized	0.00	284,000.00	-284,000.00
Total Income	903,169.24	4,430,765.93	-3,527,596.69
Gross Profit	903,169.24	4,430,765.93	-3,527,596.69
Expense			
5001 · Admin Salary and Wages			
5002 · Salaries - Admin Clerk	20,371.99	51,424.98	-31,052.99
5003 · Salaries - Asst Admin Clerk	0.00	1,000.00	-1,000.00
5225 · Commissioner Salaries	13,310.86	22,924.65	-9,613.79
Total 5001 · Admin Salary and Wages	33,682.85	75,349.63	-41,666.78
5050 · Operations Salary & Wages			
5053 · Salaries - FF Stacy	43,525.76	0.00	43,525.76
5055 · Salaries - Captain Moore	52,961.12	0.00	52,961.12
5056 · Salaries - LT Howles	98,800.09	0.00	98,800.09
5057 · Salaries - FF Hilger	41,277.51	0.00	41,277.51
5058 · Salaries - FF Grossman	47,853.30	0.00	47,853.30
5060 · Salaries - FF McLaughlin	47,743.12	0.00	47,743.12
5062 · Salaries - FF Perrotto	52,370.55	0.00	52,370.55
5064 · Salaries- FF Migliore	28,760.80	0.00	28,760.80
5065 · Salaries-FF Kourris	36,374.16	0.00	36,374.16
5069 · Salaries - FF Somers	40,323.03	0.00	40,323.03
5080 · Salaries- FF Suiter	28,260.80	0.00	28,260.80
5081 · FF Nicosia	19,900.90	0.00	19,900.90
5084 · FF Rossi	21,768.32	0.00	21,768.32
5085 · Frank, Cory	5,924.16	0.00	5,924.16
5088 · Salaries - Working out of Class	3,968.46	0.00	3,968.46
5090 · Overtime Operations	26,494.52	0.00	26,494.52
5050 · Operations Salary & Wages - Other	0.00	1,459,128.83	-1,459,128.83
Total 5050 · Operations Salary & Wages	596,306.60	1,459,128.83	-862,822.23
5100 · Admin Fringe Benefits			
5111 · Retiree Health Benefits	61,550.58	0.00	61,550.58
5120 · Social Security-Admin	1,521.30	0.00	1,521.30
5121 · Medicare-admin	355.74	0.00	355.74
5141 · Unemployment-admin	152.21	0.00	152.21
5151 · Disability Insurance-admin	190.26	0.00	190.26
5100 · Admin Fringe Benefits - Other	0.00	159,639.39	-159,639.39
Total 5100 · Admin Fringe Benefits	63,770.09	159,639.39	-95,869.30
5110 · Operations Fringe Benefits			
5101 · Medicare	8,509.22	0.00	8,509.22
5102 · Social Security	36,384.00	0.00	36,384.00
5140 · Unemployment	2,883.21	0.00	2,883.21
5150 · Disability Insurance	3,603.87	0.00	3,603.87
5170 · Workers Compensation-Career	88,451.00	0.00	88,451.00
5176 · Health Insurance	171,515.74	0.00	171,515.74
9180 · Accident and Disability	57,970.42	0.00	57,970.42
5110 · Operations Fringe Benefits - Other	0.00	1,096,127.47	-1,096,127.47
Total 5110 · Operations Fringe Benefits	369,317.46	1,096,127.47	-726,810.01
5200 · Office Expenses			
5205 · Office Supplies	110.66	0.00	110.66
5206 · Postage	503.77	0.00	503.77
5210 · Photocopier Lease and Maintenan	1,289.44	0.00	1,289.44
5200 · Office Expenses - Other	0.00	10,250.00	-10,250.00
Total 5200 · Office Expenses	1,903.87	10,250.00	-8,346.13
5201 · Fire Hydrant Rentals	21,280.00	85,120.00	-63,840.00
5220 · Professional Services			
5229 · Accountant	4,527.22	0.00	4,527.22
5230 · Attorney Fees	18,289.70	0.00	18,289.70
5232 · Payroll Services	73,434.19	0.00	73,434.19
5220 · Professional Services - Other	0.00	156,300.00	-156,300.00
Total 5220 · Professional Services	96,251.11	156,300.00	-60,048.89

Jackson Twsp Board of Fire Dist No. 3
Profit & Loss Budget vs. Actual
 January 1 through May 15, 2023

	Jan 1 - May 15, 23	Budget	\$ Over Budget
5250 · JTVFC#1 Fire Suppression	75,048.74	150,098.00	-75,049.26
5270 · Insurance	267.33	80,000.00	-79,732.67
5275 · Election	2,891.00	10,000.00	-7,109.00
5280 · Advertising	3,705.06	5,500.00	-1,794.94
5285 · Background Checks	600.00	1,000.00	-400.00
5290 · Uniforms			
5291 · Paidmen Uniforms	11,981.43	0.00	11,981.43
5293 · Volunteer Work Uniforms	169.99	0.00	169.99
5295 · Turnout Gear Upgrades	3,301.08	0.00	3,301.08
5296 · Turnout Gear, Bailout Kit & Har	30,327.90	0.00	30,327.90
5297 · Turnout Gear Replacements	1,900.00	0.00	1,900.00
5290 · Uniforms - Other	0.00	86,500.00	-86,500.00
Total 5290 · Uniforms	47,680.40	86,500.00	-38,819.60
5300 · Training & Education			
5301 · Training & Education-Career	2,584.92	0.00	2,584.92
5302 · Training & Education-Volunteer	2,772.00	0.00	2,772.00
5300 · Training & Education - Other	0.00	42,500.00	-42,500.00
Total 5300 · Training & Education	5,356.92	42,500.00	-37,143.08
5306 · Membership dues lic subs	5,040.96	8,000.00	-2,959.04
5400 · Maintenance & Repair			
5402 · M&R Trucks			
5426 · M&R Unit 5500 Ford Expedition	61.97	0.00	61.97
5427 · M&R Unit 5501 Pierce Pumper	19,646.56	0.00	19,646.56
5430 · M&R 5505 Pierce Ladder	3,038.35	0.00	3,038.35
5431 · M&R Unit 5510 Ford Expedition	815.84	0.00	815.84
5434 · M&R Unit 5519 Ford Brush	58.25	0.00	58.25
5435 · M&R Unit 5521 Pierce Pumper	13.99	0.00	13.99
5437 · M&R Unit 5513 Rescue Truck	-1,395.00	0.00	-1,395.00
5402 · M&R Trucks - Other	1,141.36	0.00	1,141.36
Total 5402 · M&R Trucks	23,381.32	0.00	23,381.32
5405 · M&R Computer	978.48	0.00	978.48
5410 · M&R Air Pack Maintenance	1,272.05	0.00	1,272.05
5415 · M&R Air Pack Testing	194.43	0.00	194.43
5460 · M&R Extinguisher Maintenance	627.00	0.00	627.00
5465 · M&R Replacement of Damaged Equip	329.98	0.00	329.98
5400 · Maintenance & Repair - Other	2,751.16	159,900.00	-157,148.84
Total 5400 · Maintenance & Repair	29,534.42	159,900.00	-130,365.58
5500 · Substation Maintenance			
5501 · M&R Substation- Exterminating	735.00	0.00	735.00
5510 · M&R Substation-Cleaning	362.06	0.00	362.06
5515 · M&R Substation-Door	24.75	0.00	24.75
5520 · M&R Substation - Misc	5,875.69	0.00	5,875.69
5540 · M&R Substation-Grounds Maint	593.95	0.00	593.95
5500 · Substation Maintenance - Other	0.00	75,470.61	-75,470.61
Total 5500 · Substation Maintenance	7,591.45	75,470.61	-67,879.16
5600 · Non-Bondables			
5610 · SCBA Cylinders	2,649.28	20,000.00	-17,350.72
5615 · Asset Purchase-Hose and Nozzles	0.00	15,000.00	-15,000.00
5620 · Asset Purchase-Technology	0.00	17,000.00	-17,000.00
5630 · Asset Purchase- Radio Equipment	45.05	9,500.00	-9,454.95
5635 · Pass Devices	0.00	3,000.00	-3,000.00
5636 · Fire Equipment	5,543.89	30,000.00	-24,456.11
5639 · Computer Upgrades	0.00	5,000.00	-5,000.00
5600 · Non-Bondables - Other	2,000.00	0.00	2,000.00
Total 5600 · Non-Bondables	10,238.22	99,500.00	-89,261.78
5640 · Utilities			
5655 · Electric	4,347.02	0.00	4,347.02
5660 · Telephone	1,735.77	0.00	1,735.77
5665 · Mobile Phones	1,084.16	0.00	1,084.16
5670 · Water	444.48	0.00	444.48
5673 · Gas	3,849.46	0.00	3,849.46
5675 · Garbage	1,636.06	0.00	1,636.06
5685 · Water/Sewer	332.20	0.00	332.20
5640 · Utilities - Other	0.00	30,000.00	-30,000.00
Total 5640 · Utilities	13,429.15	30,000.00	-16,570.85
5644 · Supplies Expenses			
5645 · EMS Supplies	1,074.08	0.00	1,074.08
5644 · Supplies Expenses - Other	0.00	8,000.00	-8,000.00
Total 5644 · Supplies Expenses	1,074.08	8,000.00	-6,925.92
5690 · Fuel - Trucks	7,009.62	50,000.00	-42,990.38

9:10 AM

05/15/23

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3

Profit & Loss Budget vs. Actual

January 1 through May 15, 2023

	Jan 1 - May 15, 23	Budget	\$ Over Budget
5700 · Fire Bureau Expenditures			
5738 · Postage-Bureau	164.19	0.00	164.19
5740 · Office Supplies/Eqmnt-Bureau	111.07	0.00	111.07
5741 · Membership Fees-Bureau	364.00	0.00	364.00
5742 · Mobile Phone-Bureau	342.78	0.00	342.78
5749 · Vehicle Equipment-Bureau	1,124.38	0.00	1,124.38
5700 · Fire Bureau Expenditures - Other	57.02	20,000.00	-19,942.98
Total 5700 · Fire Bureau Expenditures	2,163.44	20,000.00	-17,836.56
5725 · LOSAP	36,044.01	46,200.00	-10,155.99
5735 · Basic Entitlement Grant	0.00	3,257.00	-3,257.00
5754 · Debt Service			
5760 · Serial Bonds-Principal Payment	70,000.00	70,000.00	0.00
5770 · Serial Bonds Interest	1,066.91	1,085.00	-18.09
5780 · Lease Purchase Radios - Prin	0.00	73,762.00	-73,762.00
5785 · Lease Purchase-Pumper Prin	0.00	65,947.00	-65,947.00
5790 · Lease Purchase Radios - Int	0.00	8,153.00	-8,153.00
5795 · Lease Purchase-Pumper Int	0.00	18,978.00	-18,978.00
Total 5754 · Debt Service	71,066.91	237,925.00	-166,858.09
Total Expense	1,501,253.69	4,155,765.93	-2,654,512.24
Net Ordinary Income	-598,084.45	275,000.00	-873,084.45
Other Income/Expense			
Other Expense			
8001 · Reserve for Future Capital	0.00	275,000.00	-275,000.00
Total Other Expense	0.00	275,000.00	-275,000.00
Net Other Income	0.00	-275,000.00	275,000.00
Net Income	-598,084.45	0.00	-598,084.45

9:11 AM

05/15/23

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3

Treasurer's Report

As of May 15th, 2023

Type	Date	Num	Name	Amount
May 1 - 15, 23				
Bill Pmt -Check	05/01/2023	EFT	NJSHBP	-13,562.52
Bill Pmt -Check	05/01/2023	EFT	NJSHBP	-40,088.46
Bill Pmt -Check	05/11/2023	EFT	Jackson Post Of...	-126.00
Bill Pmt -Check	05/15/2023	6771	911 Safety Equi...	-416.16
Bill Pmt -Check	05/15/2023	6772	Amtrust North A...	-14,332.00
Bill Pmt -Check	05/15/2023	6773	Atlantic IT Soluti...	-857.00
Bill Pmt -Check	05/15/2023	6774	Conway Shield	-18.50
Bill Pmt -Check	05/15/2023	6775	Detection Canin...	-420.00
Bill Pmt -Check	05/15/2023	6776	Fire and Safety	-639.34
Bill Pmt -Check	05/15/2023	6777	JCP & L	-1,124.56
Bill Pmt -Check	05/15/2023	6778	JR Custom Land...	-459.00
Bill Pmt -Check	05/15/2023	6779	Leaf Capitol Fun...	-205.00
Bill Pmt -Check	05/15/2023	6780	National Center f...	-25.00
Bill Pmt -Check	05/15/2023	6781	New Jersey Fire ...	-108.30
Bill Pmt -Check	05/15/2023	6782	Nottingham Insu...	-267.33
Bill Pmt -Check	05/15/2023	6783	Optimum	-346.44
Bill Pmt -Check	05/15/2023	6784	ozane	-90.00
Bill Pmt -Check	05/15/2023	6785	Plosia Cohen LLC	-144.00
Bill Pmt -Check	05/15/2023	6786	Richard M Brasl...	-1,500.00
Bill Pmt -Check	05/15/2023	6787	Stewart & Steve...	-6,815.52
Bill Pmt -Check	05/15/2023	6788	Tasc Fire Appar...	-31,144.80
Bill Pmt -Check	05/15/2023	6789	Toms River Fire ...	-972.00
Bill Pmt -Check	05/15/2023	6790	Verizon (hot spots)	-363.98
Bill Pmt -Check	05/15/2023	6791	Vision Service Pl...	-491.35
Bill Pmt -Check	05/15/2023	6792	Wireless Electro...	-470.00
Bill Pmt -Check	05/15/2023	6793	Witmer Public S...	-329.98
Bill Pmt -Check	05/15/2023	6794	Wolfschmidt Fire...	-650.00
Bill Pmt -Check	05/15/2023	6795	Fire and Safety	-2,399.01
Bill Pmt -Check	05/15/2023	6796	ozane	-200.00
Bill Pmt -Check	05/15/2023	6797	Witmer Public S...	-558.00
May 1 - 15, 23				-119,124.25



Jackson Bureau of Fire Safety District 3
200 Kierych Memorial Drive
Jackson, NJ 08527
Phone- 732-928-1666 ext. 14 Fax- 732-928-6500
Mgrossman@jacksonfiredist3.org



May 12, 2023

The Bureau has had one Fire Investigation / Response since last month's meeting.
04/24/2023- Structure Fire (Commercial- Assisted Dist. 4)

The Fire Bureau's met with our Knox Box Rep- We are working on one key for the whole town, no longer different keys for each district. All Knox Boxes in town will eventually have the district 3 key core. Until all the cores have been replaced in all the boxes, each district will have the other districts Knox box keys tethered to their key.

I am working on getting us the t-handle key that unlocks the locking FDC caps for all our apparatus- Lakewood has locking FDC caps.

Registering new businesses.

Still waiting for an update on using 2052 W. County Line Rd building for training before it gets demolished- Ongoing

Had another video on The Lakewood News Network.

Was recognized by Councilwoman Kuhn at the May 9, 2023, Council Meeting

I issued six burn permits for religious holiday fires on May 8th and 9th throughout the district.

Food Trucks & Fireworks is scheduled for Sunday July 9, 2023

Jackson Day is scheduled for Sunday October 15, 2023

Reviewing Ordinance- 204- Still working on it- Ongoing

Construction is ongoing in the District.

Respectfully submitted,

Michael Grossman
Fire Official

