

JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3
AGENDA

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and the Star Ledger and is called to order at 7:30p.m. On January 17th, 2023

1. Attendance
2. Pledge of Allegiance
3. Swearing in of Deputy Chief, Captains
4. Volunteer Company Report
5. Secretary's report
6. Treasurer's Report
7. Attorney Report
8. Fire Official Report
9. Chief's Report
10. Supervisory Commissioner Report
Approved Requisitions:
 - 1: Community Safety Consultants – bloodborne pathogens/Right To Know/sexual harassment training for 1/26/2023
 - 2: CPR Recertification class
 - 3: Amazon- 3 rotating hand straps and 3 panasonic Toughbooks, 3 toilet seats, packing tape dispenser
 - 4: Central Jersey Compliance Company- Street survival EMT /CEU Class
 - 5: Advanced Auto- Def Fluid
 - 6: Ace Outdoor Power Equipment- Stihl saw leaking fluid
11. New Business
 - 1: JJD Handyman LLC
 - 2: Approval of RFP's
12. Old Business
 - 1: Camera/hard drive quote for main station
13. Open To Public
14. Adjournment

Jackson Board of Fire Commissioners Dist. #3
Executive Agenda
January 17th, 2023

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and the Star Ledger.

- 1: Vehicle accident report
- 2: Contract negotiation
- 3: Possible Commissioner Appointment discussion
- 4: Election workers
- 5: Decommission Brian Menshon Helmet

3:44 PM

01/13/23

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3

Cash Balance Report

As of January 17, 2023

	Jan 17, 23	
	Debit	Credit
1101 · NJ State Cash Management	63,928.38	
1102 · Fulton Bank Fire Bureau 2206	296,592.94	
1107 · Lakeland Bank 764	54,193.81	
1108 · Fulton Bank Payroll 2205	175,924.15	
1109 · Fulton Bank General Fund 2204	119,750.51	
1111 · Fulton Bank MMKT 7655	1,085,070.90	
TOTAL	1,795,460.69	0.00

Jackson Twp Board of Fire Dist No. 3 Profit & Loss Budget vs. Actual January 1 - 17, 2023

	Jan 1 - 17, 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4100 · Taxation from Township	0.00	2,244,608.67	-2,244,608.67
4400 · Bureau of Fire Safety			
4403 · Registration Fees-Dist 3	1,810.50	15,354.84	-13,544.34
4503 · Fines District 3	0.00	1,096.77	-1,096.77
4703 · Permit Fees Dist 3	0.00	1,480.65	-1,480.65
4713 · Life Hazard Fees District 3	0.00	9,267.19	-9,267.19
4733 · Fire Reports District 3	0.00	164.52	-164.52
Total 4400 · Bureau of Fire Safety	1,810.50	27,363.97	-25,553.47
4600 · General Interest Income	0.00	274.19	-274.19
4745 · SFSGrant	0.00	1,786.10	-1,786.10
4920 · Fund Balance Utilized	0.00	155,741.94	-155,741.94
Total Income	1,810.50	2,429,774.87	-2,427,964.37
Gross Profit	1,810.50	2,429,774.87	-2,427,964.37
Expense			
5001 · Admin Salary and Wages			
5002 · Salaries - Admin Clerk	1,948.64	28,200.80	-26,252.16
5003 · Salaries - Asst Admin Clerk	0.00	548.39	-548.39
5225 · Commissioner Salaries	0.00	12,571.58	-12,571.58
Total 5001 · Admin Salary and Wages	1,948.64	41,320.77	-39,372.13
5050 · Operations Salary & Wages			
5053 · Salaries - FF Stacy	4,220.24	0.00	4,220.24
5055 · Salaries - Captain Moore	4,865.84	0.00	4,865.84
5056 · Salaries - LT Howles	4,673.52	0.00	4,673.52
5057 · Salaries - FF Hilger	4,001.68	0.00	4,001.68
5058 · Salaries - FF Grossman	4,194.00	0.00	4,194.00
5060 · Salaries - FF McLaughlin	4,001.68	0.00	4,001.68
5062 · Salaries - FF Perrotto	4,702.40	0.00	4,702.40
5064 · Salaries - FF Migliore	3,028.00	0.00	3,028.00
5065 · Salaries-FF Kourris	3,275.04	0.00	3,275.04
5069 · Salaries - FF Somers	3,909.75	0.00	3,909.75
5080 · Salaries- FF Suiter	2,528.00	0.00	2,528.00
5081 · FF Nicosia	1,995.68	0.00	1,995.68
5084 · FF Rossi	1,995.68	0.00	1,995.68
5088 · Salaries - Working out of Class	859.00	0.00	859.00
5090 · Overtime Operations	3,984.00	0.00	3,984.00
5050 · Operations Salary & Wages - Other	0.00	800,167.42	-800,167.42
Total 5050 · Operations Salary & Wages	52,234.51	800,167.42	-747,932.91
5100 · Admin Fringe Benefits			
5111 · Retiree Health Benefits	10,431.51	0.00	10,431.51
5120 · Social Security-Admin	114.74	0.00	114.74
5121 · Medicare-admin	26.83	0.00	26.83
5141 · Unemployment-admin	11.69	0.00	11.69
5151 · Disability Insurance-admin	14.61	0.00	14.61
5100 · Admin Fringe Benefits - Other	0.00	87,544.18	-87,544.18
Total 5100 · Admin Fringe Benefits	10,599.38	87,544.18	-76,944.80
5110 · Operations Fringe Benefits			
5101 · Medicare	713.65	0.00	713.65
5102 · Social Security	3,051.37	0.00	3,051.37
5140 · Unemployment	313.39	0.00	313.39
5150 · Disability Insurance	391.75	0.00	391.75
5170 · Workers Compensation-Career	20,155.00	0.00	20,155.00
5176 · Health Insurance	35,741.25	0.00	35,741.25
9180 · Accident and Disability	57,970.42	0.00	57,970.42
5110 · Operations Fringe Benefits - Other	0.00	601,102.16	-601,102.16
Total 5110 · Operations Fringe Benefits	118,336.83	601,102.16	-482,765.33
5200 · Office Expenses			
5205 · Office Supplies	15.83	0.00	15.83
5206 · Postage	120.00	0.00	120.00
5210 · Photocopier Lease and Maintenan	271.11	0.00	271.11
5200 · Office Expenses - Other	0.00	5,620.97	-5,620.97
Total 5200 · Office Expenses	406.94	5,620.97	-5,214.03
5201 · Fire Hydrant Rentals	0.00	46,678.71	-46,678.71

Jackson Twsp Board of Fire Dist No. 3 Profit & Loss Budget vs. Actual January 1 - 17, 2023

	Jan 1 - 17, 23	Budget	\$ Over Budget
5220 · Professional Services			
5229 · Accountant	2,035.00	0.00	2,035.00
5230 · Attorney Fees	1,500.00	0.00	1,500.00
5232 · Payroll Services	203.60	0.00	203.60
5220 · Professional Services - Other	0.00	85,712.90	-85,712.90
Total 5220 · Professional Services	3,738.60	85,712.90	-81,974.30
5250 · JTVFC#1 Fire Suppression	37,524.37	82,311.81	-44,787.44
5270 · Insurance	0.00	43,870.97	-43,870.97
5275 · Election	0.00	5,483.87	-5,483.87
5280 · Advertising	786.53	3,016.13	-2,229.60
5285 · Background Checks	0.00	548.39	-548.39
5290 · Uniforms			
5291 · Paidmen Uniforms	2,475.71	0.00	2,475.71
5290 · Uniforms - Other	0.00	47,435.48	-47,435.48
Total 5290 · Uniforms	2,475.71	47,435.48	-44,959.77
5300 · Training & Education			
5301 · Training & Education-Career	585.00	0.00	585.00
5300 · Training & Education - Other	0.00	23,306.45	-23,306.45
Total 5300 · Training & Education	585.00	23,306.45	-22,721.45
5306 · Membership dues lic subs	1,147.50	4,387.10	-3,239.60
5400 · Maintenance & Repair			
5402 · M&R Trucks			
5427 · M&R Unit 5501 Pierce Pumper	794.01	0.00	794.01
Total 5402 · M&R Trucks	794.01	0.00	794.01
5415 · M&R Air Pack Testing	194.43	0.00	194.43
5460 · M&R Extinguisher Maintenance	627.00	0.00	627.00
5400 · Maintenance & Repair - Other	0.00	87,687.10	-87,687.10
Total 5400 · Maintenance & Repair	1,615.44	87,687.10	-86,071.66
5500 · Substation Maintenance			
5501 · M&R Substation- Exterminating	175.00	0.00	175.00
5515 · M&R Substation-Door	24.75	0.00	24.75
5520 · M&R Substation - Misc	82.77	0.00	82.77
5500 · Substation Maintenance - Other	0.00	41,387.11	-41,387.11
Total 5500 · Substation Maintenance	282.52	41,387.11	-41,104.59
5600 · Non-Bondables			
5610 · SCBA Cylinders	2,649.28	10,967.74	-8,318.46
5615 · Asset Purchase-Hose and Nozzles	0.00	8,225.81	-8,225.81
5620 · Asset Purchase-Technology	0.00	9,322.58	-9,322.58
5630 · Asset Purchase- Radio Equipment	0.00	5,209.68	-5,209.68
5635 · Pass Devices	0.00	1,645.16	-1,645.16
5636 · Fire Equipment	0.00	16,451.61	-16,451.61
5639 · Computer Upgrades	0.00	2,741.94	-2,741.94
Total 5600 · Non-Bondables	2,649.28	54,564.52	-51,915.24
5640 · Utilities			
5655 · Electric	759.64	0.00	759.64
5660 · Telephone	347.63	0.00	347.63
5670 · Water	100.92	0.00	100.92
5640 · Utilities - Other	0.00	16,451.61	-16,451.61
Total 5640 · Utilities	1,208.19	16,451.61	-15,243.42
5644 · Supplies Expenses	0.00	4,387.10	-4,387.10
5690 · Fuel - Trucks	0.00	27,419.35	-27,419.35
5700 · Fire Bureau Expenditures			
5741 · Membership Fees-Bureau	91.00	0.00	91.00
5700 · Fire Bureau Expenditures - Other	0.00	10,967.74	-10,967.74
Total 5700 · Fire Bureau Expenditures	91.00	10,967.74	-10,876.74
5725 · LOSAP	0.00	25,335.48	-25,335.48
5735 · Basic Entitlement Grant	0.00	1,786.10	-1,786.10

Jackson Twsp Board of Fire Dist No. 3

Profit & Loss Budget vs. Actual

January 1 - 17, 2023

	Jan 1 - 17, 23	Budget	\$ Over Budget
5754 · Debt Service			
5760 · Serial Bonds-Principal Payment	70,000.00	38,387.10	31,612.90
5770 · Serial Bonds Interest	1,066.91	595.00	471.91
5780 · Lease Purchase Radios - Prin	0.00	40,450.13	-40,450.13
5785 · Lease Purchase-Pumper Prin	0.00	36,164.48	-36,164.48
5790 · Lease Purchase Radios - Int	0.00	4,471.00	-4,471.00
5795 · Lease Purchase-Pumper Int	0.00	10,407.29	-10,407.29
Total 5754 · Debt Service	71,066.91	130,475.00	-59,408.09
Total Expense	306,697.35	2,278,968.42	-1,972,271.07
Net Ordinary Income	-304,886.85	150,806.45	-455,693.30
Other Income/Expense			
Other Expense			
8001 · Reserve for Future Capital	0.00	150,806.45	-150,806.45
Total Other Expense	0.00	150,806.45	-150,806.45
Net Other Income	0.00	-150,806.45	150,806.45
Net Income	-304,886.85	0.00	-304,886.85

Jackson Twsp Board of Fire Dist No. 3
Treasurer's Report
As of January 17th, 2023

Type	Date	Num	Name	Amount
Jan 1 - 17, 23				
Bill Pmt -Check	01/01/2023	6626	Fulton Bank, N.A	-71,066.91
Bill Pmt -Check	01/02/2023	EFT	Amazon	-257.34
Bill Pmt -Check	01/02/2023	EFT	Amazon	-2,391.94
Bill Pmt -Check	01/02/2023	EFT	Amazon	-82.77
Bill Pmt -Check	01/05/2023	EFT	Active 911 Service	-1,147.50
Bill Pmt -Check	01/09/2023	EFT	NJSHBP	-10,431.51
Bill Pmt -Check	01/09/2023	EFT	NJSHBP	-39,376.82
Bill Pmt -Check	01/11/2023	EFT	Amazon	-24.75
Bill Pmt -Check	01/11/2023	EFT	Fisher Schientific	-194.43
Bill Pmt -Check	01/11/2023	EFT	Amazon	-15.83
Bill Pmt -Check	01/17/2023	6633	Accurate Accoun...	-1,035.00
Bill Pmt -Check	01/17/2023	6634	Advance Auto P...	-143.94
Bill Pmt -Check	01/17/2023	6635	AISH Fire Protec...	-627.00
Bill Pmt -Check	01/17/2023	6636	Amtrust North A...	-20,155.00
Bill Pmt -Check	01/17/2023	6637	Central Jersey C...	-300.00
Bill Pmt -Check	01/17/2023	6638	Community Safe...	-500.00
Bill Pmt -Check	01/17/2023	6639	Fire and Safety	-650.07
Bill Pmt -Check	01/17/2023	6640	Galls LLC	-741.17
Bill Pmt -Check	01/17/2023	6641	Gannett New Jer...	-45.56
Bill Pmt -Check	01/17/2023	6642	Holman Frenia A...	-1,000.00
Bill Pmt -Check	01/17/2023	6643	IAAI	-285.00
Bill Pmt -Check	01/17/2023	6644	JCP & L	-759.64
Bill Pmt -Check	01/17/2023	6645	Leaf Capitol Fun...	-271.11
Bill Pmt -Check	01/17/2023	6646	Monmouth Coun...	-100.00
Bill Pmt -Check	01/17/2023	6647	Nottingham Insu...	-57,970.42
Bill Pmt -Check	01/17/2023	6648	Optimum	-347.63
Bill Pmt -Check	01/17/2023	6649	ozane	-90.00
Bill Pmt -Check	01/17/2023	6650	Pine Belt Chevro...	-841.90
Bill Pmt -Check	01/17/2023	6651	ReadyRefresh	-100.92
Bill Pmt -Check	01/17/2023	6652	Republic Service...	-422.90
Bill Pmt -Check	01/17/2023	6653	Richard M Brasl...	-1,500.00
Bill Pmt -Check	01/17/2023	6654	Star Ledger NJ ...	-116.91
Bill Pmt -Check	01/17/2023	6655	USAbile Life	-233.42
Bill Pmt -Check	01/17/2023	6656	Verizon (hot spots)	-240.06
Bill Pmt -Check	01/17/2023	6657	Vision Service Pl...	-464.93
Bill Pmt -Check	01/17/2023	6658	Zimmerman, Jay	-130.00
Bill Pmt -Check	01/17/2023	6659	Galls LLC	-687.79
Bill Pmt -Check	01/17/2023	6660	Gannett New Jer...	-171.44
Bill Pmt -Check	01/17/2023	6661	ozane	-85.00
Bill Pmt -Check	01/17/2023	6662	Star Ledger NJ ...	-108.72
Bill Pmt -Check	01/17/2023	6663	Galls LLC	-80.96
Bill Pmt -Check	01/17/2023	6664	Star Ledger NJ ...	-109.89
Bill Pmt -Check	01/17/2023	6665	Galls LLC	-168.75
Bill Pmt -Check	01/17/2023	6666	Star Ledger NJ ...	-624.06
Bill Pmt -Check	01/17/2023	6667	JTVFC#1	-37,524.37
Jan 1 - 17, 23				-253,623.36



Jackson Bureau of Fire Safety District 3
200 Kierych Memorial Drive
Jackson, NJ 08527
Phone- 732-928-1666 ext. 14 Fax- 732-928-6500
Mgrossman@jacksonfiredist3.org



January 13, 2023

The Bureau had eight Fire Investigations / Responses since last month's meeting.

12/16/2022- Sprinkler activation (Multi Family Residential)

12/20/2022- Structure Fire (Commercial)

12/25/2022- Sprinkler Activation (Commercial)

12/25/2022- Sprinkler Activation (Assisted Living)

12/25/2022- Structure Fire (Residential)

12/30/2022- HVAC (Residential)

01/01/2023- Water Leak / Flooding (Multi Family Residential)

01/11/2023- Unattended Cooking Assist Dist 4 (Residential)

Completed Annual State Report.

Registering new businesses.

Reviewing Ordinance- 204- Work in progress- Almost completed.

Construction is ongoing in the District.

Continuing tagging keys in Knox Box's.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Grossman".

Michael Grossman
Fire Official

Jackson Township Fire District 3
Fire Bureau Report

2022

Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Meeting- 31st	Total
Non Life Hazard Property Inspections	22	46	25	30	11	33	75	4	25	24	23	15	0	333
Non Life Hazard Property Reinspections	5	19	13	29	24	34	27	37	49	21	20	20	33	331
Life hazard Property Inspections	2	25	13	6	6	33	6	5	31	14	2	12	0	155
Life Hazard Property Reinspections	3	6	15	7	14	21	23	18	25	11	7	13	19	182
Fire Permits Issued	3	5	4	6	2	16	13	1	6	3	8	0	7	74
Complaints/Follow Up	2	5	2	3	4	4	5	0	8	2	2	2	1	40
Other/CO-CCO/Misc	37	132	80	82	57	86	83	89	90	83	85	57	89	1050
Imminent hazards Issued	0	0	0	0	0	0	2	0	1	0	0	0	1	4
Fire Drill	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Penalties Issued	6	2	2	1	0	3	4	3	2	0	7	3	0	33
Fire Investigations/Notifications	2	0	2	3	1	3	1	2	2	3	4	2	6	31
Construction Plan Reviews	1	1	1	0	1	0	1	0	1	1	1	2	0	10
Smoke Detector Giveaways	0	0	0	0	0	0	0	2	0	0	0	0	0	2
Fire Safety Presentations	0	0	0	0	0	0	0	0	0	0	1	0	0	1

