

**Jackson Township Fire District No. 3**

**Board of Fire Commissioners**

**Jackson Township, New Jersey**

**Minutes of Meeting Held**

**December 18<sup>th</sup>, 2017**

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Brito on December 18th, 2017.

**PRESENT**-Commissioners: Brito, Keegan, Bradley, Siedler, and District Attorney Joseph Yousouff.

**ABSENT**- Commissioner Keller.

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**VOLUNTEER COMPANY REPORT** – Motion to accept Losap report made by Commissioner Bradley, 2<sup>nd</sup> by Commissioner Siedler. VOTE: All: Aye.

**SECRETARIES REPORT**-Commissioner Brito made a motion to accept November 2017 minutes. 2nd by Commissioner Bradley, Vote: All Aye.

**TREASURER'S REPORT**-Financial Reports were left on the conference table for the public and Board. Treasurer's report was read by Commissioner Keegan. Commissioner Brito motioned to accept Treasurer's report, Commissioner Siedler 2nd. Vote: All Aye.

**ATTORNEY REPORT**- Attorney Joseph Yousouf announced that January 16<sup>th</sup> we will hold the Budget Hearing and adoption. The Election is scheduled for February 17<sup>th</sup>, 2018. The closing date for all Commissioner Petitions is January 22<sup>nd</sup> at P.M.

**CHIEF REPORT**- See attached report.

**BUREAU REPORT**- See attached report.

**SUPERVISORY REPORT**- Motion to approve requisitions listed on Agenda made by Commissioner Bradley, 2nd by Commissioner Keegan, Vote: All Aye. Motion to approve battery fan for Unit 5505 made by Commissioner Siedler, 2<sup>nd</sup> by Commissioner Bradley. VOTE: All Aye. Clerk Hode to order fan.

**OLD BUSINESS**- None.

**NEW BUSINESS** – None.

**OPEN TO THE PUBLIC**- Toys for Tots went very well. Status on Monument at sub-station: the Company will get drawings, blueprints completed.

**EXECUTIVE SESSION**- Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Brito, 2<sup>nd</sup> by Commissioner Bradley. Vote: All Aye.

Meeting closed to the public for Executive at 7:46 p.m. Executive session opened at 7:47 p.m. In attendance are Commissioner's Brito, Keegan, Bradley, Siedler and District Attorney Joseph Youssouf.

Executive Session closed at 8:17 p.m.

Regular meeting re-opened at 8:18 p.m.

Motion to adjourn the meeting at approximately 8:19 pm by Commissioner Brito 2<sup>nd</sup> by Commissioner Keegan. Vote: All Aye.

*Wayne Keegan*

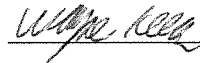
COMMISSIONER Keller, Clerk

Jackson Board of Fire Commissioners Dist. #3  
Executive Agenda  
December 18<sup>th</sup>, 2017

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

Discussion regarding Insurance Policies and quotes.

**ADJOURNMENT:** Commissioner Brito motioned to adjourn the Executive Session, 2<sup>nd</sup> by Commissioner Keegan. Motion passed by unanimous consent. Executive Session was closed at 8:17 p.m.

 \_\_\_\_\_, Clerk

**JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3**  
**AGENDA**

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 7:30p.m. On December 18<sup>th</sup>, 2017

1. Attendance
2. Adopt Budget
3. Volunteer Company Report-
4. Secretary's report-
5. Treasurer's Report –see attached report
6. Attorney's Report-
7. Fire Official Report-see attached report
8. Chief's Report –see attached report
9. Supervisory Commissioner Report  
Approved Requisitions:  
A: FF Somers college class & text book  
B: Central Jersey Security Cameras quote for main station  
C: Velting Overhead Doors – door openers  
D: Amazon- 2 light bulbs for 5503  
E: TSI- 3 year contract quality guard calibration  
F: The Fire Store- Hand light for 5505  
G: Verizon- IPAD 10.5  
H: Bureau-Office Supplies and printing  
I: Amazon-IPad case, Bluetooth keyboard, cable  
J: Firestone- Unit 18307 Maintenance
10. Old Business-
11. New Business-
12. Open to Public
13. Executive Session
14. Adjournment

Jackson Board of Fire Commissioners Dist. #3  
Executive Agenda  
December 18<sup>th</sup>, 2017

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

None at this time

2:34 PM  
12/18/17  
Accrual Basis

Jackson Twsp Board of Fire Dist No. 3  
**Cash Balance Report**  
As of December 18, 2017

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	Dec 18, 17	
	<u>Debit</u>	<u>Credit</u>
1101 · NJ State Cash Management	60,080.81	
1102 · Fulton Bank Fire Bureau 2206	43,816.28	
1106 · Shore Comm Beacon Municipal 534	102.52	
1107 · Shore Comm Bank Freedom Liq 764	53,781.73	
1108 · Fulton Bank Payroll 2205		14,409.20
1109 · Fulton Bank General Fund 2204	150,547.45	
1111 · Fulton Bank MMKT 7655	28,917.58	
<b>TOTAL</b>	<b><u>337,246.37</u></b>	<b><u>14,409.20</u></b>

**Jackson Twsp Board of Fire Dist No. 3  
Profit & Loss Budget vs. Actual  
January 1 through December 18, 2017**

	Jan 1 - Dec 18, 17	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
M&R Unit 5531 Pierce Pumper	-150.00	0.00	-150.00
4100 · Taxation from Township	2,033,524.63	2,957,854.00	-924,329.37
4200 · Supplemental Fire Serv Grant	4,342.00	0.00	4,342.00
4400 · Bureau of Fire Safety			
4403 · Registration Fees-Dist 3	27,187.50	30,500.00	-3,312.50
4503 · Fines District 3	685.00	2,000.00	-1,315.00
4703 · Permit Fees Dist 3	2,382.00	11,000.00	-8,618.00
4713 · Life Hazard Fees District 3	10,159.62	0.00	10,159.62
4723 · Bureau Site Plan Review Dist 3	225.00	0.00	225.00
4733 · Fire Reports District 3	47.00	0.00	47.00
4400 · Bureau of Fire Safety - Other	201.42	0.00	201.42
<b>Total 4400 · Bureau of Fire Safety</b>	<b>40,887.54</b>	<b>43,500.00</b>	<b>-2,612.46</b>
4600 · General Interest Income	736.52	500.00	236.52
4745 · SFSGrant	0.00	3,257.00	-3,257.00
4749 · FEMA Grant-Cascade System	47,729.00	54,273.00	-6,544.00
4750 · FEMA Grant-Matthew	13,893.68	13,894.00	-0.32
4751 · FEMA Grant-Sandy	24,738.85	0.00	24,738.85
4800 · Miscellaneous Revenue	2,694.86	0.00	2,694.86
4920 · Fund Balance Utilized	0.00	203,500.00	-203,500.00
<b>Total Income</b>	<b>2,168,397.08</b>	<b>3,276,778.00</b>	<b>-1,108,380.92</b>
<b>Gross Profit</b>	<b>2,168,397.08</b>	<b>3,276,778.00</b>	<b>-1,108,380.92</b>
<b>Expense</b>			
5001 · Admin Salary and Wages			
5002 · Salaries - Admin Clerk	43,362.98	41,600.00	1,762.98
5004 · Salaries - Admin Overtime Clerk	0.00	1,000.00	-1,000.00
5225 · Commissioner Salaries	17,826.58	21,000.00	-3,173.42
<b>Total 5001 · Admin Salary and Wages</b>	<b>61,189.56</b>	<b>63,600.00</b>	<b>-2,410.44</b>
5050 · Operations Salary & Wages			
5051 · Salaries - LT Schoch	0.00	100,237.00	-100,237.00
5052 · Salaries - LT G. Moroney	105,677.59	115,156.00	-9,478.41
5053 · Salaries - FF Stacy	96,614.42	110,000.00	-13,385.58
5055 · Salaries - Captain Moore	110,227.20	119,406.00	-9,178.80
5056 · Salaries - LT Howles	102,960.00	114,406.00	-11,446.00
5057 · Salaries - FF Hilger	88,859.57	94,237.00	-5,377.43
5058 · Salaries - FF Grossman	49,867.90	94,487.00	-44,619.10
5060 · Salaries - FF McLaughlin	81,554.82	94,237.00	-12,682.18
5062 · Salaries - FF Perrotto	93,776.94	75,436.00	18,340.94
5065 · Salaries-FF Kourris	48,525.93	45,132.00	3,393.93
5069 · Salaries - FF Somers	59,188.99	47,945.00	11,243.99
5080 · New Firefighter	0.00	58,000.00	-58,000.00
5089 · Salaries-FO McDonnell	99,324.46	109,646.00	-10,321.54
5090 · Overtime Operations	102,607.97	65,000.00	37,607.97
5091 · Salaries - Working out of Class	2,980.80	5,000.00	-2,019.20
5092 · Benefit Reserves	12,467.12	0.00	12,467.12
5099 · 2016 Wage Accrual	-25,801.90	0.00	-25,801.90
5050 · Operations Salary & Wages - Other	0.00	50,000.00	-50,000.00
<b>Total 5050 · Operations Salary &amp; Wages</b>	<b>1,028,831.81</b>	<b>1,298,325.00</b>	<b>-269,493.19</b>
5100 · Admin Fringe Benefits			
5114 · Health Insurance - Admin	74,402.16	141,686.00	-67,283.84
5120 · Social Security-Admin	2,640.96	4,000.00	-1,359.04
5121 · Medicare-admin	617.74	1,000.00	-382.26
5141 · Unemployment-admin	358.93	600.00	-241.07
5151 · Disability Insurance-admin	83.55	550.00	-466.45
5161 · Pension-admin	0.00	5,166.00	-5,166.00
<b>Total 5100 · Admin Fringe Benefits</b>	<b>78,103.34</b>	<b>153,002.00</b>	<b>-74,898.66</b>
5110 · Operations Fringe Benefits			
5101 · Medicare	15,326.97	25,000.00	-9,673.03
5102 · Social Security	67,005.96	90,000.00	-22,994.04
5140 · Unemployment	4,463.22	8,000.00	-3,536.78
5150 · Disability Insurance	917.49	4,283.00	-3,365.51
5160 · Pension	20.58	249,352.00	-249,331.42
5170 · Workers Compensation-Career	29,867.00	90,000.00	-60,133.00
5176 · Health Insurance	95,954.90	245,677.00	-149,722.10
<b>Total 5110 · Operations Fringe Benefits</b>	<b>213,556.12</b>	<b>712,312.00</b>	<b>-498,755.88</b>
5200 · Office Expenses			
5204 · Computer Supplies	1,077.22	2,000.00	-922.78
5205 · Office Supplies	2,586.21	6,000.00	-3,413.79
5206 · Postage	457.99	750.00	-292.01
5210 · Photocopier Lease and Maintenan	3,894.75	6,000.00	-2,105.25
6000 · Bank Service Charges	90.00	0.00	90.00
5200 · Office Expenses - Other	10.00	0.00	10.00
<b>Total 5200 · Office Expenses</b>	<b>8,116.17</b>	<b>14,750.00</b>	<b>-6,633.83</b>
5201 · Fire Hydrant Rentals	63,525.00	84,700.00	-21,175.00
5220 · Professional Services			

# Jackson Twsp Board of Fire Dist No. 3 Profit & Loss Budget vs. Actual

12/18/17

## January 1 through December 18, 2017

Accrual Basis

	Jan 1 - Dec 18, 17	Budget	\$ Over Budget
5229 · Accountant	52,610.53	0.00	52,610.53
5230 · Attorney Fees	28,574.04	0.00	28,574.04
5231 · Joint Medical Director	2,405.00	0.00	2,405.00
5232 · Payroll Services	40,191.37	0.00	40,191.37
5233 · Medical Physicals	23,281.00	0.00	23,281.00
5235 · Grant Writer	1,000.00	0.00	1,000.00
5220 · Professional Services - Other	0.00	109,350.00	-109,350.00
<b>Total 5220 · Professional Services</b>	<b>148,061.94</b>	<b>109,350.00</b>	<b>38,711.94</b>
5250 · JTVFC#1 Fire Suppression	94,278.21	125,704.00	-31,425.79
5270 · Insurance	193,998.09	73,500.00	120,498.09
5275 · Election	2,759.13	1,000.00	1,759.13
5280 · Advertising	396.80	2,500.00	-2,103.20
5286 · Miscellaneous	1,710.00	0.00	1,710.00
5290 · Uniforms			
5291 · Paidmen Uniforms	8,155.61	16,000.00	-7,844.39
5293 · Volunteer Uniforms	2,223.08	2,500.00	-276.92
5295 · Turnout Gear Upgrades	329.86	1,500.00	-1,170.14
5296 · Turnout Gear	11,620.25	16,000.00	-4,379.75
5297 · Turnout Gear Replacements	15,689.50	10,000.00	5,689.50
<b>Total 5290 · Uniforms</b>	<b>38,018.30</b>	<b>46,000.00</b>	<b>-7,981.70</b>
5300 · Training & Education			
5301 · Training & Education-Career	4,861.89	12,000.00	-7,138.11
5302 · Training & Education-Volunteer	4,093.96	14,000.00	-9,906.04
5304 · Career College FF	3,833.51	5,000.00	-1,166.49
5305 · Volunteer College FF	0.00	3,500.00	-3,500.00
5715 · Conventions	0.00	7,000.00	-7,000.00
<b>Total 5300 · Training &amp; Education</b>	<b>12,789.36</b>	<b>41,500.00</b>	<b>-28,710.64</b>
5306 · Membership dues lic subs	4,068.33	5,000.00	-931.67
5400 · Maintenance & Repair			
5401 · M&R Cascade Maint	127.50	3,000.00	-2,872.50
5402 · M&R Trucks			
5426 · M&R Unit 5500 Ford Expedition	2,044.06	0.00	2,044.06
5427 · M&R Unit 5501 Pierce Pumper	5,278.52	0.00	5,278.52
5428 · M&R Unit 5503 Ford Rescue	2,053.63	0.00	2,053.63
5429 · M&R 5504 Ford F250	1,470.00	0.00	1,470.00
5430 · M&R 5505 Pierce Ladder	10,155.40	0.00	10,155.40
5431 · M&R Unit 5510 Ford Expedition	205.78	0.00	205.78
5432 · M&R Unit 5511 HME Pumper	5,336.58	0.00	5,336.58
5433 · M&R Unit Ford F250	374.84	0.00	374.84
5434 · M&R Unit 5519 Ford Brush	1,224.93	0.00	1,224.93
5435 · M&R Unit 5521 Pierce Pumper	9,313.48	0.00	9,313.48
5436 · M&R Unit 5524 Ford Excursion	1,852.58	0.00	1,852.58
5438 · M&R Unit 5541 Pierce Pumper	3,204.71	0.00	3,204.71
5402 · M&R Trucks - Other	4,611.39	68,000.00	-63,388.61
<b>Total 5402 · M&amp;R Trucks</b>	<b>47,125.90</b>	<b>68,000.00</b>	<b>-20,874.10</b>
5405 · M&R Computer	14,278.93	12,000.00	2,278.93
5410 · M&R Air Pack Maintenance	951.35	5,000.00	-4,048.65
5415 · M&R Air Pack Testing	140.00	2,600.00	-2,460.00
5420 · M&R Oxygen Bottle Refills	125.00	1,000.00	-875.00
5425 · M&R Radio & Pager Maintenance	0.00	7,000.00	-7,000.00
5440 · M&R Ladder Testing	1,810.00	2,500.00	-690.00
5445 · M&R Hose Testing	2,808.90	3,800.00	-991.10
5450 · M&R Hose Repair	0.00	1,000.00	-1,000.00
5460 · M&R Extinguisher Maintenance	448.00	1,500.00	-1,052.00
5465 · M&R Replacement of Damaged Equip	1,448.38	1,000.00	448.38
5470 · M&R Rescue Maint-Hurst Tool	0.00	1,000.00	-1,000.00
5475 · M&R Rescue Maint-Misc	0.00	750.00	-750.00
5480 · M&R Gear Cleaning	1,728.42	750.00	978.42
5485 · Pump Testing	1,000.00	1,500.00	-500.00
5490 · M&R Misc	2,828.18	3,000.00	-171.82
5646 · EMS Defib Maintenance	1,315.83	2,000.00	-684.17
<b>Total 5400 · Maintenance &amp; Repair</b>	<b>76,136.39</b>	<b>117,400.00</b>	<b>-41,263.61</b>
5500 · Substation Maintenance			
5501 · M&R Substation- Exterminating	1,760.00	1,600.00	160.00
5505 · M&R Substation-Alarm	1,732.71	2,000.00	-267.29
5510 · M&R Substation-Cleaning	3,107.20	1,200.00	1,907.20
5515 · M&R Substation-Door	910.00	500.00	410.00
5520 · M&R Substation - Misc	9,285.63	18,200.00	-8,914.37
5525 · M&R Substation - Heating/Air	775.00	1,500.00	-725.00
5535 · M&R Substation-Generator Maint	0.00	500.00	-500.00
5540 · M&R Substation-Grounds Maint	225.81	500.00	-274.19
<b>Total 5500 · Substation Maintenance</b>	<b>17,796.35</b>	<b>26,000.00</b>	<b>-8,203.65</b>
5600 · Non-Bondables			
5620 · Asset Purchase-Technology	2,610.93	4,000.00	-1,389.07
5630 · Asset Purchase- Radio Equipment	7,646.47	5,000.00	2,646.47
5635 · Pass Devices	45.96	3,000.00	-2,954.04
5636 · Fire Equipment	17,225.46	30,000.00	-12,774.54
5639 · Computer Upgrades	422.28	5,000.00	-4,577.72



## Jackson Twsp Board of Fire Dist No. 3

## Profit &amp; Loss Budget vs. Actual

January 1 through December 18, 2017

Accrual Basis

	Jan 1 - Dec 18, 17	Budget	\$ Over Budget
5680 · Gym Equip	44.14	500.00	-455.86
5800 · Fema-Cascade System	46,070.00	54,273.00	-8,203.00
<b>Total 5600 · Non-Bondables</b>	<b>74,065.24</b>	<b>101,773.00</b>	<b>-27,707.76</b>
<b>5640 · Utilities</b>			
5655 · Electric	9,209.18	0.00	9,209.18
5660 · Telephone	4,639.90	0.00	4,639.90
5665 · Volunteer Mobile Phones	1,365.58	0.00	1,365.58
5670 · Water	941.31	0.00	941.31
5673 · Gas	2,890.27	0.00	2,890.27
5675 · Garbage	1,354.22	0.00	1,354.22
5685 · Water/Sewer	1,104.10	0.00	1,104.10
5640 · Utilities - Other	-2,500.81	29,000.00	-31,500.81
<b>Total 5640 · Utilities</b>	<b>19,003.75</b>	<b>29,000.00</b>	<b>-9,996.25</b>
<b>5644 · Supplies Expenses</b>			
5645 · EMS Supplies	1,656.60	6,000.00	-4,343.40
<b>Total 5644 · Supplies Expenses</b>	<b>1,656.60</b>	<b>6,000.00</b>	<b>-4,343.40</b>
<b>5690 · Fuel - Trucks</b>	<b>19,452.78</b>	<b>25,000.00</b>	<b>-5,547.22</b>
<b>5700 · Fire Bureau Expenditures</b>			
5737 · Printing-Bureau	552.50	0.00	552.50
5738 · Postage-Bureau	261.39	0.00	261.39
5740 · Office Supplies/Eqmnt-Bureau	450.32	0.00	450.32
5741 · Membership Fees-Bureau	1,094.00	0.00	1,094.00
5742 · Mobile Phone-Bureau	908.68	0.00	908.68
5743 · Computer Software-Bureau	75.06	0.00	75.06
5744 · Subscriptions	30.00	0.00	30.00
5746 · Fire Prevention Material-Bureau	4,224.00	0.00	4,224.00
5749 · Vehicle Equipment-Bureau	5,581.72	0.00	5,581.72
5750 · Misc-Bureau	197.71	0.00	197.71
5700 · Fire Bureau Expenditures - Other	0.00	18,000.00	-18,000.00
<b>Total 5700 · Fire Bureau Expenditures</b>	<b>13,375.38</b>	<b>18,000.00</b>	<b>-4,624.62</b>
5710 · Contingent	0.00	5,000.00	-5,000.00
5725 · LOSAP	0.00	30,000.00	-30,000.00
5735 · Basic Entitlement Grant	0.00	3,257.00	-3,257.00
<b>5754 · Debt Service</b>			
5760 · Serial Bonds-Principal Payment	70,000.00	70,000.00	0.00
5770 · Serial Bonds Interest	6,594.39	14,105.00	-7,510.61
<b>Total 5754 · Debt Service</b>	<b>76,594.39</b>	<b>84,105.00</b>	<b>-7,510.61</b>
<b>Total Expense</b>	<b>2,247,483.04</b>	<b>3,176,778.00</b>	<b>-929,294.96</b>
<b>Net Ordinary Income</b>	<b>-79,085.96</b>	<b>100,000.00</b>	<b>-179,085.96</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
9000 · Vehicle Purchase	92,845.86	100,000.00	-7,154.14
<b>Total Other Expense</b>	<b>92,845.86</b>	<b>100,000.00</b>	<b>-7,154.14</b>
<b>Net Other Income</b>	<b>-92,845.86</b>	<b>-100,000.00</b>	<b>7,154.14</b>
<b>Net Income</b>	<b>-171,931.82</b>	<b>0.00</b>	<b>-171,931.82</b>

11:49 AM  
12/18/17  
Accrual Basis

Jackson Twsp Board of Fire Dist No. 3  
**Treasurer's Report**  
As of December 18th, 2017

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Type	Date	Num	Name	Amount
Dec 1 - 18, 17				
Bill Pmt -Check	12/07/2017	EFT	EZ Pass	-100.00
Bill Pmt -Check	12/08/2017	EFT	Office Depot	-28.76
Bill Pmt -Check	12/11/2017	EFT	NJSHBP	-3,116.78
Bill Pmt -Check	12/11/2017	EFT	NJSHBP	-29,485.86
Bill Pmt -Check	12/12/2017	EFT	Amazon	-97.93
Dec 1 - 18, 17				<u>-32,829.33</u>

**JACKSON TOWNSHIP  
FIRE DISTRICT #3**

**CHIEF'S REPORT**

**December 18, 2017**

**SUBMITTED BY  
TIMOTHY J. CARSON  
CHIEF OF DEPARTMENT**

## Training Recap

### Schools

- FF Graham and Migliore Graduated EMT School Next up State Test
- Chief Carson completed Performance Excellence, The 5 PE Habits
- FF Keller completed Tactical Considerations for Vent and High Rise Ops

### Township Chiefs Meeting

Met with Chief Lubertazzi in reference to changing his boxes.

### Officers Meeting

Discussion held on training tower pen and work being completed. Millings were put down and the entire pen was cleaned out. Shipping container will be installed within next few weeks.

Discussion held on getting new 4 gas meters that are less complicated then the GT42

County ID Cards were now handed off to OEM from Fire Marshalls office.

### Fire/Complaints Requiring Investigations 1,292 RUNS TO DATE

- 11/11/2017 Fire Alarm Rosenauer School. While on Scene an imminent fire hazard was identified and 18307 was notified and the school complied.
- 11/12/2017 Working Vehicle Fire with two victims. OCFM responded and 18307 notified
- 11/13/2017 Working Structure Fire Bennetts Mills Road.
- 11/14/2017 Working vehicle fire Jackson Liberty High School
- 11/21/2017 Mutual Aid to Cover Southard and Freewood Acres
- 11/24/2017 Working Shed fire with Exposures. 18307 notified and OCFM responded
- 11/25/2017 Working Structure Ridge Ave
- 11/26/2017 Multiple Fire Alarms at Johnson School
- 11/30/2017 Working Structure Fire RIT Teamrequested Freewood Acres
- 11/30/2017 Working Structure Fire Wright Debow Rd. Heavy Fire conditions
- 12/2/2017 Fence fire extended into the woods area. 5519 and B9 worked the fire
- 12/4/2017 Imminent Hazard violation issued for Dollar General for blocking rear access
- 12/16/2017 Working Structure Fire East Bird Village Road

### Community Events

Santa Patrol almost completed

Attended the Jackson Garden of Hope Tree Lighting

Attended the Operation Fill a Truck Toy event

Attended the K9 Valor event assisting victims of Wright Debow Road fire

## **Equipment**

A few packs were fixed in house for minor repairs.

Flashlights repaired

Request for Battery powered PPV fan for 5505 submitted

Request for 3 Gas Meters

Request for Chiefs Helmet for Asst Chief Baader

Numerous head sets repaired and/or sent out

SCBA Flow Testing is Scheduled for Monday

Honda light repaired in house

5519 Chain Saw fuel leak repaired

5541 TIC has screen issue. Being looked into

5521 Tablet repaired in house

FIT Test machine is out for calibration

5541 Vent saw brake replaced. Please do not run saws with brake on

## **Apparatus**

5511 is back in service still no CAFS

5541 has minor leak of rear. Defender aware and keeping eye on it

5541 Seat alarm going off intermittent after repair

5519 Batteries replaced siren repaired

5541 Officer Side Passenger door lock repaired

5503 Crew interior lights replaced

5541 Check Engine light was resolved caused by truck being cold

## **Safety**

Issue with Family Practice as they will not give night or weekend appointments.

## **Hydrants**

No report

## **Building**

Cameras installed at Main Station

Exhaust system at Main Station repaired

Main Station Septic has issue. Being addressed



# JACKSON BUREAU OF FIRE SAFETY

## FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527



**RANK McDONNELL**  
FIRE OFFICIAL

Phone (732) 928-1666x14 Fax (732) 928-6500  
fmcdonnell@jacksonfiredist3.org www.jacksonfiredist3.org

### FIRE OFFICIAL REPORT

December 2017

1. Fire Safety PSA press release for December "Holiday Display & Christmas Tree Fire Safety"
2. Please visit the web page [www.jacksonfiredist3.org](http://www.jacksonfiredist3.org) for updated information.



Fire District page... [www.facebook.com/jacksonfiredist3](http://www.facebook.com/jacksonfiredist3)

Fire Bureau page... [www.facebook.com/jacksonfiresafety](http://www.facebook.com/jacksonfiresafety)

3. Fire Officials from each Fire District are in the process of updating Jackson Fire Prevention Code raising the fire safety permit fees by the NJ Div of Fire Safety. A letter is going to each Board Chairmen to sign and acknowledge the amendment to the Township Clerk for ordinance adoption. To highlight on October 2, 2017 NJ State Division of Fire Safety raised the permit fees 29% including life hazard use fees, the letter amends our local code to match the State fees.
4. NJ Civil Service hopefully will be posting a 30 day promotional announcement for Fire Official January 1, 2018.

ACTIVITY BY THE NUMBERS	TOTAL
Non Life Hazard Property Inspections	351
Non Life Hazard Property Re-Inspections	230
Life Hazard Property Inspections	79
Life Hazard Property Re-Inspections	72
Fire Permits Issued	47
Complaints/Follow-up	85
Other/ CO-CCO/Miscellaneous	117
Imminent Hazards Issued	0
Fire Drill	3
Penalties Issued	23
Fire Investigations/Notifications	19
Construction Plan Reviews	11
Smoke Detectors Giveaways	12
Fire Safety Presentations	1854 students
INCOME (1st Qtr)	TOTAL
Local Registrations Fees Paid	\$27,412.50
LHU Registrations Fees Paid	\$10,159.62
Fire Permits Fees Paid	\$2,382.00
Construction Plan Fees Paid	\$300.00
Penalties 2.12 Paid	\$512.50
Dedicated Penalties 2.12A Paid	\$112.50
Miscellaneous / Grant/ Fire Reports	\$254.42
<b>REVENUE RECEIVED</b>	<b>\$41,133.54</b>
<b>NON LIFE HAZARD INVOICES OUTSTANDING</b>	<b>\$1,402.00</b>
<b>LIFE HAZARD USE INVOICES OUTSTANDING</b>	<b>\$0.00</b>
<b>TOTAL PROJECTED REVENUE</b>	<b>\$42,535.54</b>
<b>BUDGET EXPENSE</b>	<b>\$12,250.24</b>

**MERRY CHRISTMAS AND HAPPY NEW YEAR**