

**JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3**  
**AGENDA**

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 7:30p.m. On October 18<sup>th</sup>, 2021

1. Attendance
2. Volunteer Company Report
3. Secretary's report
4. Treasurer's Report
5. Attorney Report- resolution authorizing an application to the LFB
6. Fire Official Report
7. Chief's Report
8. Supervisory Commissioner Report  
Approved Requisitions:
  - 1: Tasc Fire Apparatus Inc- Hurst blue strong arm kit
  - 2: Battery Warehouse- AA & 9 volt batteries
  - 3: Henry Schein- Narcan
  - 4: Freehold Ford- 5504 oil change and service
  - 5: Amazon-Sunway solar car battery charger
9. Old Business
  - 1: Door swipe
  - 2: Purchasing Process
10. New Business
  - 1: 5514 Rhino Liner discussion
  - 2: Disposition of Apparatus 5534
11. Executive Session
12. Open To Public
13. Adjournment

Jackson Board of Fire Commissioners Dist. #3  
Executive Agenda  
October 18<sup>th</sup>, 2021

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

1. Personnel

**Board of Fire Commissioners**  
**Jackson Township, New Jersey**  
**Minutes of Meeting Held**

**October 18th, 2021**

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Siedler on October 18th, 2021

**PRESENT**- Commissioners Keller, Keegan, Hruschka, Siedler were present.

**ABSENT**- Commissioner Principe

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**VOLUNTEER COMPANY REPORT** – The annual Losap report was submitted to Clerk Hode

**SECRETARIES REPORT**-Commissioner Keegan made a motion to accept September 2021 minutes. Motion made by Commissioner Keller; 2<sup>nd</sup> by Commissioner Hruschka, Vote: All Aye.

**TREASURER’S REPORT**-Financial Reports were read by Commissioner Hruschka; Motion to accept Treasurer’s report made by Commissioner Keller; 2<sup>nd</sup> by Commissioner Keegan. Vote: All AYE.

**ATTORNEY REPORT** – Attorney Jonathan Cohen read a resolution into record regarding the Local Finance Board. Motion to accept the resolution made by Commissioner Hruschka; 2<sup>nd</sup> by Commissioner Keller. Vote: All Aye.

**CHIEF REPORT**- See attached report.

**BUREAU REPORT**- See attached report. Discussion regarding the Fire Official at Jackson FD #4’s retirement. The Board will discuss with FO Michael Grossman about possibly assisting with this transition.

**SUPERVISORY REPORT**- Motion to approve requisitions listed on Agenda made by Commissioner Keller 2<sup>nd</sup> by Commissioner Keegan, Vote: All Aye.

**OLD BUSINESS**- FO Grossman has asked the Board to find out if the resolution for the fire code related ordinances between the Town and the Districts Fire Official’s has been completed. Attorney Jonathan Cohen will check with Attorney Joseph Youssouf.


**NEW BUSINESS**- Quote for new door swipe on office side of the building was denied by the Board. Motion to accept new sign in front of fire house made by Commissioner Keller, 2<sup>nd</sup> by Commissioner Keegan. Discussion regarding the usage and approvals of the Lieutenants and Captain having to get approval before purchasing items

using their Pcards. The following items have been declared as surplus: vehicle light bar and personal protective gear. Motion to approve these items as surplus made by Commissioner Keller; 2<sup>nd</sup> by Commissioner Keegan. Motion to put Unit 5534 on GovDeals with a starting price of \$4500.00 made by Commissioner Keller; 2<sup>nd</sup> by Commissioner Hruschka. Vote All Aye. Liner for unit 5514 has been approved. Motion to approve liner made by Commissioner Keller; 2<sup>nd</sup> by Commissioner Hruschka.

**EXECUTIVE SESSION**- Motion to close for executive session made by Commissioner Keller 2<sup>nd</sup> by: Commissioner Hruschka. VOTE: ALL AYE. Public session closed at 8:40p.m.

**OPEN TO THE PUBLIC**- N/A

Motion to adjourn the meeting at approximately 9:30pm by Commissioner Keller 2<sup>nd</sup> by Commissioner Hruschka Vote: All Aye.

 \_\_\_\_\_, CLERK

Jackson Board of Fire Commissioners Dist. #3  
Executive Minutes  
October 18<sup>th</sup> 2021

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

Discussion regarding Personnel issues.

CLERK:  \_\_\_\_\_

## Jackson Twsp Board of Fire Dist No. 3 Profit & Loss Budget vs. Actual January 1 through October 18, 2021

	Jan 1 - Oct 18, 21	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4100 · Taxation from Township	2,260,250.44	3,287,637.00
4200 · Supplemental Fire Serv Grant	0.00	3,257.00
4400 · Bureau of Fire Safety		
4403 · Registration Fees-Dist 3	26,182.55	28,000.00
4503 · Fines District 3	1,165.00	3,900.00
4703 · Permit Fees Dist 3	2,919.00	2,700.00
4713 · Life Hazard Fees District 3	12,906.89	9,000.00
4723 · Bureau Site Plan Review Dist 3	145.00	0.00
4733 · Fire Reports District 3	85.00	300.00
<b>Total 4400 · Bureau of Fire Safety</b>	<b>43,403.44</b>	<b>43,900.00</b>
4600 · General Interest Income	146.13	5,000.00
4800 · Miscellaneous Revenue	18,126.75	0.00
4900 · Grants	80,570.33	0.00
4920 · Fund Balance Utilized	0.00	215,000.00
9180 · Accident and Disability	-15,148.00	0.00
<b>Total Income</b>	<b>2,387,349.09</b>	<b>3,554,794.00</b>
<b>Gross Profit</b>	<b>2,387,349.09</b>	<b>3,554,794.00</b>
<b>Expense</b>		
5001 · Admin Salary and Wages		
5002 · Salaries - Admin Clerk	40,377.88	49,916.00
5004 · Salaries - Admin Overtime Clerk	0.00	1,000.00
5225 · Commissioner Salaries	17,666.66	21,000.00
<b>Total 5001 · Admin Salary and Wages</b>	<b>58,044.54</b>	<b>71,916.00</b>
5050 · Operations Salary & Wages		
5053 · Salaries - FF Stacy	87,764.37	108,479.00
5055 · Salaries - Captain Moore	101,124.79	125,264.00
5056 · Salaries - LT Howles	97,088.00	120,264.00
5057 · Salaries - FF Hilger	82,979.18	102,796.00
5058 · Salaries - FF Grossman	87,028.07	83,896.00
5060 · Salaries - FF McLaughlin	84,708.93	102,796.00
5062 · Salaries - FF Perrotto	97,692.83	121,014.00
5064 · Salaries- FF Migliore	47,360.81	58,936.00
5065 · Salaries-FF Kourris	62,142.11	77,297.00
5069 · Salaries - FF Somers	73,688.00	91,137.00
5080 · Salaries- FF Suiter	47,360.81	58,936.00
5081 · FF Nicosia	7,439.80	0.00
5084 · FF Rossi	7,439.80	0.00
5089 · Salaries-FO McDonnell / Buffer	0.00	157,025.00
5090 · Overtime Operations	64,285.92	0.00
5091 · Salaries - Working out of Class	16,598.43	95,000.00
<b>Total 5050 · Operations Salary &amp; Wages</b>	<b>964,701.85</b>	<b>1,302,840.00</b>
5100 · Admin Fringe Benefits		
5092 · Retiree Health Benefits	70,803.80	78,684.00
5114 · Health Insurance - Admin	0.00	20,287.00
5120 · Social Security-Admin	2,983.96	7,192.00
5121 · Medicare-admin	697.83	0.00
5141 · Unemployment-admin	241.22	0.00
5151 · Disability Insurance-admin	31.52	0.00
5161 · Pension-admin	7,361.00	7,361.00
<b>Total 5100 · Admin Fringe Benefits</b>	<b>82,119.33</b>	<b>113,524.00</b>

## Jackson Twsp Board of Fire Dist No. 3

## Profit &amp; Loss Budget vs. Actual

10/15/21

January 1 through October 18, 2021

Accrual Basis

	Jan 1 - Oct 18, 21	Budget
<b>5110 · Operations Fringe Benefits</b>		
5101 · Medicare	13,251.35	0.00
5102 · Social Security	56,574.39	120,813.00
5140 · Unemployment	2,484.94	0.00
5150 · Disability Insurance	-9,173.08	0.00
5160 · Pension	318,155.00	318,155.00
5170 · Workers Compensation-Career	43,946.18	105,000.00
5176 · Health Insurance	181,607.53	232,068.00
<b>Total 5110 · Operations Fringe Benefits</b>	<b>606,846.31</b>	<b>776,036.00</b>
<b>5200 · Office Expenses</b>		
5204 · Computer Supplies	96.27	2,000.00
5205 · Office Supplies	1,479.91	1,500.00
5206 · Postage	259.66	750.00
5210 · Photocopier Lease and Maintenan	3,140.10	6,000.00
6000 · Bank Service Charges	36.00	0.00
5200 · Office Expenses - Other	974.82	0.00
<b>Total 5200 · Office Expenses</b>	<b>5,986.76</b>	<b>10,250.00</b>
<b>5201 · Fire Hydrant Rentals</b>	<b>63,840.00</b>	<b>84,700.00</b>
<b>5220 · Professional Services</b>		
5229 · Accountant	11,178.50	35,000.00
5230 · Attorney Fees	33,560.32	60,000.00
5231 · Medical Director	750.00	300.00
5232 · Payroll Services	36,529.62	6,550.00
5233 · Medical Physicals	2,418.10	0.00
5234 · Auditor	14,800.00	24,000.00
5235 · Grant Writer	1,700.00	0.00
<b>Total 5220 · Professional Services</b>	<b>100,936.54</b>	<b>125,850.00</b>
<b>5250 · JTVFC#1 Fire Suppression</b>	<b>141,481.28</b>	<b>141,481.00</b>
5270 · Insurance	49,994.53	60,000.00
5275 · Election	1,943.23	50,000.00
5280 · Advertising	96.55	10,500.00
5285 · Background Checks	700.00	500.00
5286 · Miscellaneous	-2,103.88	0.00
<b>5290 · Uniforms</b>		
5291 · Paidmen Uniforms	12,454.58	16,000.00
5293 · Volunteer Work Uniforms	0.00	4,500.00
5295 · Turnout Gear Upgrades	708.85	2,000.00
5296 · Turnout Gear, Bailout Kit & Har	22,764.00	30,000.00
5297 · Turnout Gear Replacements	17,442.00	30,000.00
<b>Total 5290 · Uniforms</b>	<b>53,369.43</b>	<b>82,500.00</b>
<b>5300 · Training &amp; Education</b>		
5301 · Training & Education-Career	3,570.00	15,000.00
5302 · Training & Education-Volunteer	6,943.89	19,000.00
5304 · Career College FF	0.00	5,000.00
5715 · Conventions	0.00	1,000.00
5300 · Training & Education - Other	0.00	2,500.00
<b>Total 5300 · Training &amp; Education</b>	<b>10,513.89</b>	<b>42,500.00</b>
<b>5306 · Membership dues lic subs</b>		
5309 · NFIRS Expense	0.00	3,000.00
5306 · Membership dues lic subs - Other	502.05	5,000.00
<b>Total 5306 · Membership dues lic subs</b>	<b>502.05</b>	<b>8,000.00</b>
<b>5400 · Maintenance &amp; Repair</b>		
5401 · M&R Cascade Maint	1,432.00	3,000.00

## Jackson Twsp Board of Fire Dist No. 3

## Profit &amp; Loss Budget vs. Actual

10/15/21

Accrual Basis

January 1 through October 18, 2021

	Jan 1 - Oct 18, 21	Budget
<b>5402 · M&amp;R Trucks</b>		
5426 · M&R Unit 5500 Ford Expedition	458.31	0.00
5427 · M&R Unit 5501 Pierce Pumper	5,191.74	0.00
5428 · M&R Unit 2019 Chevy Tahoe	6,483.76	0.00
5429 · M&R 5504 Ford F250	34.99	0.00
5430 · M&R 5505 Pierce Ladder	26,225.68	0.00
5431 · M&R Unit 5510 Ford Expedition	540.86	0.00
5434 · M&R Unit 5519 Ford Brush	66.05	0.00
5435 · M&R Unit 5521 Pierce Pumper	210.00	0.00
5436 · M&R Unit 5524 Ford Excursion	1,463.59	0.00
5438 · M&R Unit 5541 Pierce Pumper	2,313.18	0.00
5402 · M&R Trucks - Other	7,320.34	105,000.00
<b>Total 5402 · M&amp;R Trucks</b>	<b>50,308.50</b>	<b>105,000.00</b>
<b>5405 · M&amp;R Computer</b>	<b>19,332.97</b>	<b>20,000.00</b>
5410 · M&R Air Pack Maintenance	1,145.98	5,000.00
5415 · M&R Air Pack Testing	196.56	2,600.00
5420 · M&R Oxygen Bottle Refills	0.00	1,000.00
5425 · M&R Radio & Pager Maintenance	0.00	2,500.00
5440 · M&R Ladder Testing	678.00	2,500.00
5445 · M&R Hose Testing	3,099.10	3,800.00
5450 · M&R Hose Repair	0.00	1,000.00
5460 · M&R Extinguisher Maintenance	734.75	1,500.00
5465 · M&R Replacement of Damaged Equip	0.00	1,000.00
5470 · M&R Rescue Maint-Hurst Tool	0.00	6,000.00
5475 · M&R Rescue Maint.-Misc	0.00	750.00
5480 · M&R Gear Cleaning	0.00	750.00
5485 · Pump Testing	800.00	1,500.00
5490 · M&R Misc	947.78	2,000.00
5400 · Maintenance & Repair - Other	25.98	0.00
<b>Total 5400 · Maintenance &amp; Repair</b>	<b>78,701.62</b>	<b>159,900.00</b>
<b>5500 · Substation Maintenance</b>		
5501 · M&R Substation- Exterminating	2,820.00	1,600.00
5505 · M&R Substation-Alarm	420.00	2,000.00
5510 · M&R Substation-Cleaning	6,533.01	7,500.00
5515 · M&R Substation-Door	355.00	1,000.00
5520 · M&R Substation - Misc	10,054.06	20,000.00
5525 · M&R Substation - Heating/Air	1,710.00	3,500.00
5535 · M&R Substation-Generator Maint	0.00	500.00
5540 · M&R Substation-Grounds Maint	480.59	1,000.00
<b>Total 5500 · Substation Maintenance</b>	<b>22,372.66</b>	<b>37,100.00</b>
<b>5600 · Non-Bondables</b>		
5610 · SCBA Cylinders	0.00	20,000.00
5615 · Asset Purchase-Hose and Nozzles	17,324.00	12,000.00
5620 · Asset Purchase-Technology	350.00	4,000.00
5630 · Asset Purchase- Radio Equipment	0.00	9,500.00
5635 · Pass Devices	4,035.00	3,000.00
5636 · Fire Equipment	18,508.15	30,000.00
5639 · Computer Upgrades	0.00	5,000.00
<b>Total 5600 · Non-Bondables</b>	<b>40,217.15</b>	<b>83,500.00</b>
<b>5640 · Utilities</b>		
5655 · Electric	8,498.33	0.00
5660 · Telephone	3,150.72	0.00
5665 · Volunteer Mobile Phones	1,423.79	0.00
5670 · Water	887.90	0.00
5673 · Gas	4,441.14	0.00
5675 · Garbage	2,838.59	0.00
5685 · Water/Sewer	1,061.95	0.00
5640 · Utilities - Other	0.00	30,000.00
<b>Total 5640 · Utilities</b>	<b>22,302.42</b>	<b>30,000.00</b>



**Jackson Twsp Board of Fire Dist No. 3**  
**Profit & Loss Budget vs. Actual**  
 January 1 through October 18, 2021

	Jan 1 - Oct 18, 21	Budget
<b>5644 · Supplies Expenses</b>		
5645 · EMS Supplies	9,963.46	6,000.00
5646 · EMS Defib Maintenance	0.00	2,000.00
5644 · Supplies Expenses - Other	61.38	0.00
<b>Total 5644 · Supplies Expenses</b>	<b>10,024.84</b>	<b>8,000.00</b>
<b>5690 · Fuel - Trucks</b>	<b>17,293.99</b>	<b>30,000.00</b>
<b>5700 · Fire Bureau Expenditures</b>		
5738 · Postage-Bureau	23.80	0.00
5740 · Office Supplies/Eqmnt-Bureau	179.23	0.00
5741 · Membership Fees-Bureau	367.00	0.00
5742 · Mobile Phone-Bureau	790.51	0.00
5743 · Computer Software-Bureau	29.77	0.00
5744 · Subscriptions	2,845.00	0.00
5745 · Fire Prvention Specialist	0.00	23,900.00
5746 · Fire Prevention Material-Bureau	100.00	0.00
5749 · Vehicle Equipment-Bureau	3,437.20	0.00
5700 · Fire Bureau Expenditures - Other	0.00	20,000.00
<b>Total 5700 · Fire Bureau Expenditures</b>	<b>7,772.51</b>	<b>43,900.00</b>
<b>5725 · LOSAP</b>	<b>35,200.00</b>	<b>46,200.00</b>
<b>5735 · Basic Entitlement Grant</b>	<b>0.00</b>	<b>3,257.00</b>
<b>5754 · Debt Service</b>		
5760 · Serial Bonds-Principal Payment	70,000.00	70,000.00
5770 · Serial Bonds Interest	3,273.08	5,425.00
5780 · Lease Purchase Radios - Prin	0.00	68,783.00
5790 · Lease Purchase Radios - Int	0.00	13,132.00
<b>Total 5754 · Debt Service</b>	<b>73,273.08</b>	<b>157,340.00</b>
<b>Total Expense</b>	<b>2,446,130.68</b>	<b>3,479,794.00</b>
<b>Net Ordinary Income</b>	<b>-58,781.59</b>	<b>75,000.00</b>
<b>Other Income/Expense</b>		
<b>Other Expense</b>		
8001 · Reserve for Future Capital	738,806.53	75,000.00
<b>Total Other Expense</b>	<b>738,806.53</b>	<b>75,000.00</b>
<b>Net Other Income</b>	<b>-738,806.53</b>	<b>-75,000.00</b>
<b>Net Income</b>	<b>-797,588.12</b>	<b>0.00</b>

## Profit &amp; Loss Budget vs. Actual

January 1 through October 18, 2021

	\$ Over Budget
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4100 · Taxation from Township	-1,027,386.56
4200 · Supplemental Fire Serv Grant	-3,257.00
4400 · Bureau of Fire Safety	
4403 · Registration Fees-Dist 3	-1,817.45
4503 · Fines District 3	-2,735.00
4703 · Permit Fees Dist 3	219.00
4713 · Life Hazard Fees District 3	3,906.89
4723 · Bureau Site Plan Review Dist 3	145.00
4733 · Fire Reports District 3	-215.00
<b>Total 4400 · Bureau of Fire Safety</b>	<b>-496.56</b>
4600 · General Interest Income	-4,853.87
4800 · Miscellaneous Revenue	18,126.75
4900 · Grants	80,570.33
4920 · Fund Balance Utilized	-215,000.00
9180 · Accident and Disability	-15,148.00
<b>Total Income</b>	<b>-1,167,444.91</b>
<b>Gross Profit</b>	<b>-1,167,444.91</b>
<b>Expense</b>	
5001 · Admin Salary and Wages	
5002 · Salaries - Admin Clerk	-9,538.12
5004 · Salaries - Admin Overtime Clerk	-1,000.00
5225 · Commissioner Salaries	-3,333.34
<b>Total 5001 · Admin Salary and Wages</b>	<b>-13,871.46</b>
5050 · Operations Salary & Wages	
5053 · Salaries - FF Stacy	-20,714.63
5055 · Salaries - Captain Moore	-24,139.21
5056 · Salaries - LT Howles	-23,176.00
5057 · Salaries - FF Hilger	-19,816.82
5058 · Salaries - FF Grossman	3,132.07
5060 · Salaries - FF McLaughlin	-18,087.07
5062 · Salaries - FF Perrotto	-23,321.17
5064 · Salaries- FF Migliore	-11,575.19
5065 · Salaries-FF Kourris	-15,154.89
5069 · Salaries - FF Somers	-17,449.00
5080 · Salaries- FF Suiter	-11,575.19
5081 · FF Nicosia	7,439.80
5084 · FF Rossi	7,439.80
5089 · Salaries-FO McDonnell / Buffer	-157,025.00
5090 · Overtime Operations	64,285.92
5091 · Salaries - Working out of Class	-78,401.57
<b>Total 5050 · Operations Salary &amp; Wages</b>	<b>-338,138.15</b>
5100 · Admin Fringe Benefits	
5092 · Retiree Health Benefits	-7,880.20
5114 · Health Insurance - Admin	-20,287.00
5120 · Social Security-Admin	-4,208.04
5121 · Medicare-admin	697.83
5141 · Unemployment-admin	241.22
5151 · Disability Insurance-admin	31.52
5161 · Pension-admin	0.00
<b>Total 5100 · Admin Fringe Benefits</b>	<b>-31,404.67</b>

## Jackson Twsp Board of Fire Dist No. 3

## Profit &amp; Loss Budget vs. Actual

January 1 through October 18, 2021

	\$ Over Budget
<b>5110 · Operations Fringe Benefits</b>	
5101 · Medicare	13,251.35
5102 · Social Security	-64,238.61
5140 · Unemployment	2,484.94
5150 · Disability Insurance	-9,173.08
5160 · Pension	0.00
5170 · Workers Compensation-Career	-61,053.82
5176 · Health Insurance	-50,460.47
<b>Total 5110 · Operations Fringe Benefits</b>	<b>-169,189.69</b>
<b>5200 · Office Expenses</b>	
5204 · Computer Supplies	-1,903.73
5205 · Office Supplies	-20.09
5206 · Postage	-490.34
5210 · Photocopier Lease and Maintenanc	-2,859.90
6000 · Bank Service Charges	36.00
5200 · Office Expenses - Other	974.82
<b>Total 5200 · Office Expenses</b>	<b>-4,263.24</b>
<b>5201 · Fire Hydrant Rentals</b>	<b>-20,860.00</b>
<b>5220 · Professional Services</b>	
5229 · Accountant	-23,821.50
5230 · Attorney Fees	-26,439.68
5231 · Medical Director	450.00
5232 · Payroll Services	29,979.62
5233 · Medical Physicals	2,418.10
5234 · Auditor	-9,200.00
5235 · Grant Writer	1,700.00
<b>Total 5220 · Professional Services</b>	<b>-24,913.46</b>
<b>5250 · JTVFC#1 Fire Suppression</b>	<b>0.28</b>
<b>5270 · Insurance</b>	<b>-10,005.47</b>
<b>5275 · Election</b>	<b>-48,056.77</b>
<b>5280 · Advertising</b>	<b>-10,403.45</b>
<b>5285 · Background Checks</b>	<b>200.00</b>
<b>5286 · Miscellaneous</b>	<b>-2,103.88</b>
<b>5290 · Uniforms</b>	
5291 · Paidmen Uniforms	-3,545.42
5293 · Volunteer Work Uniforms	-4,500.00
5295 · Turnout Gear Upgrades	-1,291.15
5296 · Turnout Gear, Bailout Kit & Har	-7,236.00
5297 · Turnout Gear Replacements	-12,558.00
<b>Total 5290 · Uniforms</b>	<b>-29,130.57</b>
<b>5300 · Training &amp; Education</b>	
5301 · Training & Education-Career	-11,430.00
5302 · Training & Education-Volunteer	-12,056.11
5304 · Career College FF	-5,000.00
5715 · Conventions	-1,000.00
5300 · Training & Education - Other	-2,500.00
<b>Total 5300 · Training &amp; Education</b>	<b>-31,986.11</b>
<b>5306 · Membership dues lic subs</b>	
5309 · NFIRS Expense	-3,000.00
5306 · Membership dues lic subs - Other	-4,497.95
<b>Total 5306 · Membership dues lic subs</b>	<b>-7,497.95</b>
<b>5400 · Maintenance &amp; Repair</b>	
5401 · M&R Cascade Maint	-1,568.00

Jackson Twsp Board of Fire Dist No. 3

Profit & Loss Budget vs. Actual

January 1 through October 18, 2021

	\$ Over Budget
<b>5402 · M&amp;R Trucks</b>	
5426 · M&R Unit 5500 Ford Expedition	458.31
5427 · M&R Unit 5501 Pierce Pumper	5,191.74
5428 · M&R Unit 2019 Chevy Tahoe	6,483.76
5429 · M&R 5504 Ford F250	34.99
5430 · M&R 5505 Pierce Ladder	26,225.68
5431 · M&R Unit 5510 Ford Expedition	540.86
5434 · M&R Unit 5519 Ford Brush	66.05
5435 · M&R Unit 5521 Pierce Pumper	210.00
5436 · M&R Unit 5524 Ford Excursion	1,463.59
5438 · M&R Unit 5541 Pierce Pumper	2,313.18
5402 · M&R Trucks - Other	-97,679.66
<b>Total 5402 · M&amp;R Trucks</b>	<b>-54,691.50</b>
<b>5405 · M&amp;R Computer</b>	<b>-667.03</b>
5410 · M&R Air Pack Maintenance	-3,854.02
5415 · M&R Air Pack Testing	-2,403.44
5420 · M&R Oxygen Bottle Refills	-1,000.00
5425 · M&R Radio & Pager Maintenance	-2,500.00
5440 · M&R Ladder Testing	-1,822.00
5445 · M&R Hose Testing	-700.90
5450 · M&R Hose Repair	-1,000.00
5460 · M&R Extinguisher Maintenance	-765.25
5465 · M&R Replacement of Damaged Equip	-1,000.00
5470 · M&R Rescue Maint-Hurst Tool	-6,000.00
5475 · M&R Rescue Maint-Misc	-750.00
5480 · M&R Gear Cleaning	-750.00
5485 · Pump Testing	-700.00
5490 · M&R Misc	-1,052.22
5400 · Maintenance & Repair - Other	25.98
<b>Total 5400 · Maintenance &amp; Repair</b>	<b>-81,198.38</b>
<b>5500 · Substation Maintenance</b>	
5501 · M&R Substation- Exterminating	1,220.00
5505 · M&R Substation-Alarm	-1,580.00
5510 · M&R Substation-Cleaning	-966.99
5515 · M&R Substation-Door	-645.00
5520 · M&R Substation - Misc	-9,945.94
5525 · M&R Substation - Heating/Air	-1,790.00
5535 · M&R Substation-Generator Maint	-500.00
5540 · M&R Substation-Grounds Maint	-519.41
<b>Total 5500 · Substation Maintenance</b>	<b>-14,727.34</b>
<b>5600 · Non-Bondables</b>	
5610 · SCBA Cylinders	-20,000.00
5615 · Asset Purchase-Hose and Nozzles	5,324.00
5620 · Asset Purchase-Technology	-3,650.00
5630 · Asset Purchase- Radio Equipment	-9,500.00
5635 · Pass Devices	1,035.00
5636 · Fire Equipment	-11,491.85
5639 · Computer Upgrades	-5,000.00
<b>Total 5600 · Non-Bondables</b>	<b>-43,282.85</b>
<b>5640 · Utilities</b>	
5655 · Electric	8,498.33
5660 · Telephone	3,150.72
5665 · Volunteer Mobile Phones	1,423.79
5670 · Water	887.90
5673 · Gas	4,441.14
5675 · Garbage	2,838.59
5685 · Water/Sewer	1,061.95
5640 · Utilities - Other	-30,000.00
<b>Total 5640 · Utilities</b>	<b>-7,697.58</b>

## Jackson Twsp Board of Fire Dist No. 3

## Profit &amp; Loss Budget vs. Actual

January 1 through October 18, 2021

10/15/21

Accrual Basis

\$ Over Budget

5644 · Supplies Expenses	
5645 · EMS Supplies	3,963.46
5646 · EMS Defib Maintenance	-2,000.00
5644 · Supplies Expenses - Other	61.38
<b>Total 5644 · Supplies Expenses</b>	<b>2,024.84</b>
5690 · Fuel - Trucks	-12,706.01
5700 · Fire Bureau Expenditures	
5738 · Postage-Bureau	23.80
5740 · Office Supplies/Eqmnt-Bureau	179.23
5741 · Membership Fees-Bureau	367.00
5742 · Mobile Phone-Bureau	790.51
5743 · Computer Software-Bureau	29.77
5744 · Subscriptions	2,845.00
5745 · Fire Prvention Specialist	-23,900.00
5746 · Fire Prevention Material-Bureau	100.00
5749 · Vehicle Equipment-Bureau	3,437.20
5700 · Fire Bureau Expenditures - Other	-20,000.00
<b>Total 5700 · Fire Bureau Expenditures</b>	<b>-36,127.49</b>
5725 · LOSAP	-11,000.00
5735 · Basic Entitlement Grant	-3,257.00
5754 · Debt Service	
5760 · Serial Bonds-Principal Payment	0.00
5770 · Serial Bonds Interest	-2,151.92
5780 · Lease Purchase Radios - Prin	-68,783.00
5790 · Lease Purchase Radios - Int	-13,132.00
<b>Total 5754 · Debt Service</b>	<b>-84,066.92</b>
<b>Total Expense</b>	<b>-1,033,663.32</b>
<b>Net Ordinary Income</b>	<b>-133,781.59</b>
Other Income/Expense	
Other Expense	
8001 · Reserve for Future Capital	663,806.53
<b>Total Other Expense</b>	<b>663,806.53</b>
<b>Net Other Income</b>	<b>-663,806.53</b>
<b>Net Income</b>	<b>-797,588.12</b>

9:00 AM

10/15/21

Accrual Basis

# Jackson Twsp Board of Fire Dist No. 3

## Cash Balance Report

As of October 18, 2021

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	Oct 18, 21	
	Debit	Credit
1101 · NJ State Cash Management	62,973.50	
1102 · Fulton Bank Fire Bureau 2206	220,405.77	
1107 · Shore Comm Bank Freedom Liq 764	54,092.28	
1108 · Fulton Bank Payroll 2205	96,847.57	
1109 · Fulton Bank General Fund 2204	891,791.95	
1111 · Fulton Bank MMKT 7655	140,307.00	
<b>TOTAL</b>	<b><u>1,466,418.07</u></b>	<b><u>0.00</u></b>

## Jackson Twsp Board of Fire Dist No. 3

10/15/21

## Treasurer's Report

Accrual Basis

As Of October 18th, 2021

Type	Date	Num	Name	Amount
<b>Oct 1 - 18, 21</b>				
Bill Pmt -Check	10/05/2021	EFT	NJSHBP	-7,080.38
Bill Pmt -Check	10/05/2021	EFT	NJSHBP	-29,454.14
Bill Pmt -Check	10/07/2021	EFT	Battery Warehou...	-221.55
Bill Pmt -Check	10/13/2021	EFT	Amazon	-34.99
Bill Pmt -Check	10/18/2021	6046	1st Choice Safet...	-4,035.00
Bill Pmt -Check	10/18/2021	6047	Asbury Park Press	-48.05
Bill Pmt -Check	10/18/2021	6048	Cablevision	-314.25
Bill Pmt -Check	10/18/2021	6049	Colleen Theobald	-300.00
Bill Pmt -Check	10/18/2021	6050	Community Safe...	-100.00
Bill Pmt -Check	10/18/2021	6051	Detection Canin...	-210.00
Bill Pmt -Check	10/18/2021	6052	Fire and Safety	-577.64
Bill Pmt -Check	10/18/2021	6053	Firecom	-120.00
Bill Pmt -Check	10/18/2021	6054	Henry Schein E...	-3.15
Bill Pmt -Check	10/18/2021	6055	Holmes Heating,...	-270.00
Bill Pmt -Check	10/18/2021	6056	HOODZ	-325.00
Bill Pmt -Check	10/18/2021	6057	Integrated Servc...	-6,235.00
Bill Pmt -Check	10/18/2021	6058	JCP & L	-779.99
Bill Pmt -Check	10/18/2021	6059	JTVFC#1	-35,370.32
Bill Pmt -Check	10/18/2021	6060	Leaf Capitol Fun...	-271.11
Bill Pmt -Check	10/18/2021	6061	Miles Technologi...	-1,275.00
Bill Pmt -Check	10/18/2021	6062	Monmouth Coun...	-200.00
Bill Pmt -Check	10/18/2021	6063	NJ Natural Gas ...	-91.88
Bill Pmt -Check	10/18/2021	6064	ozane	-85.00
Bill Pmt -Check	10/18/2021	6065	Perrotto, John	-13.99
Bill Pmt -Check	10/18/2021	6066	Plosia Cohen LLC	-512.00
Bill Pmt -Check	10/18/2021	6067	ReadyRefresh	-360.46
Bill Pmt -Check	10/18/2021	6068	Skillender Servic...	-207.43
Bill Pmt -Check	10/18/2021	6069	Toms River Fire ...	-1,012.00
Bill Pmt -Check	10/18/2021	6070	USAbLe Life	-226.06
Bill Pmt -Check	10/18/2021	6071	Vision Service Pl...	-464.93
Bill Pmt -Check	10/18/2021	6072	Witmer Public S...	-258.00
Bill Pmt -Check	10/18/2021	6073	Fire and Safety	-210.00
Bill Pmt -Check	10/18/2021	6074	Henry Schein E...	-81.10
Bill Pmt -Check	10/18/2021	6075	ozane	-190.00
Bill Pmt -Check	10/18/2021	6076	Toms River Fire ...	-550.00
Bill Pmt -Check	10/18/2021	6077	Community Safe...	-400.00
Bill Pmt -Check	10/18/2021	6078	Fire and Safety	-4,653.63
<b>Oct 1 - 18, 21</b>				<b>-96,542.05</b>



**Jackson Bureau of Fire Safety District 3**  
200 Kierych Memorial Drive  
Jackson, NJ 08527  
Phone- 732-928-1666 ext. 14 Fax- 732-928-6500  
Mgrossman@jacksonfiredist3.org



October 15, 2021

The Bureau hosted a live burn presentation with the other two Fire Bureau's on Jackson Day, it was a huge success, lots of residents watched.

Registering new businesses.

Construction is ongoing in the District.

Continuing to work back and forth with The Building Dept.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Michael Grossman".

Michael Grossman  
Fire Official



Jackson Township Fire District 3  
Fire Bureau Report

2021

Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Non Life Hazard Property Inspections	26	14	45	35	27	23	29	39	25	19			282
Non Life Hazard Property Reinspections	1	6	31	25	25	22	22	16	34	14			196
Life hazard Property Inspections	2	13	16	11	19	19	6	22	20	7			135
Life Hazard Property Reinspections	0	3	14	10	8	10	5	3	15	15			83
Fire Permits Issued	5	2	6	7	2	5	11	2	5	13			58
Complaints/Follow Up	4	2	5	2	5	4	6	8	3	4			43
Other/CO-CCO/Misc	29	51	55	77	65	64	75	66	53	60			595
Imminent hazards Issued	0	0	1	0	0	1	0	0	0	0			2
Fire Drill	0	0	0	0	0	0	0	0	0	0			0
Penalties Issued	2	0	0	0	0	2	3	0	1	1			9
Fire Investigations/Notifications	0	2	0	4	2	2	3	2	0	0			15
Construction Plan Reviews	2	0	3	2	2	1	1	1	0	0			12
Smoke Detector Giveaways	0	0	0	0	0	0	0	2	0	0			2
Fire Safety Presentations	0	0	0	0	0	0	0	0	0	1			1

**JACKSON TOWNSHIP  
FIRE DISTRICT #3**

**CHIEF'S REPORT**

**October 18, 2021**

**SUBMITTED BY  
TIMOTHY J. CARSON  
DISTRICT CHIEF**

## Training Recap

### Training

- CORE ABC complete for EMT refresher
- New members started FF1 and 2
- Rich Gorman (Jersey City/Toms River) Size up and reading smoke class completed
- Received Harrassment Training video from VFIS for class

### Covid 19

- Updated policy following CDC guidelines
- Tracking who is vaccinated and tracking it. Safety Officer Prioli will keep record of it.
- Consistently ensuring any exposures are traced and followed up on.

### SCBA GRANT/BUDGET

- We didn't get the grant will try again. Next application will only be charged half price for the Grant Writer
- Future plan to replace our again packs. Discussion of putting it out for Bond or budgeting it to replace all of them over next 5 to 7 years.
- Future expenses to consider- Personnel, SCBA packs, the Building maintenance and repair, and 5505.
- Idea to work on the substation- A Community service day. See if we can get assistance from local Contractors, Electricians etc to help us work on the building. The Dept F.F. will work as Laborers.

•

### Equipment

Fire/Complaints/Investigations 933 Runs to Date since January 1

➤ 9/29/2021 MVC Entrapment Brewers Bridge and Nature Blvd.

### Community Events

9/11 Events had an awesome turnout

Jackson Day will be in October

Wounded Warrior Parade October 9 Captain Dufour Lead

### Equipment

- A few packs were fixed in house for minor repairs.
- Gear- Ordered for this year.
- Hose- Mercedes 5 inch, 2 & 1/2, and 1 & 3/4, for 21 ordered
- Gold Struts- Heavier and taller struts for stabilizing larger vehicles ordered
- Strong Arm Ordered

### Apparatus

New 5521- Ordered Hoping for delivery in Feb/March 2022

5505- Deck Gun repaired after minor accident

5521- Jack brake looked at and working correctly

5513- Going out for Brakes next week

5514- Permission to have cabinets rhino lined

5511- Trying to get it sold

5534- Recommend selling on Gov Deals

# Jackson Fire District 3

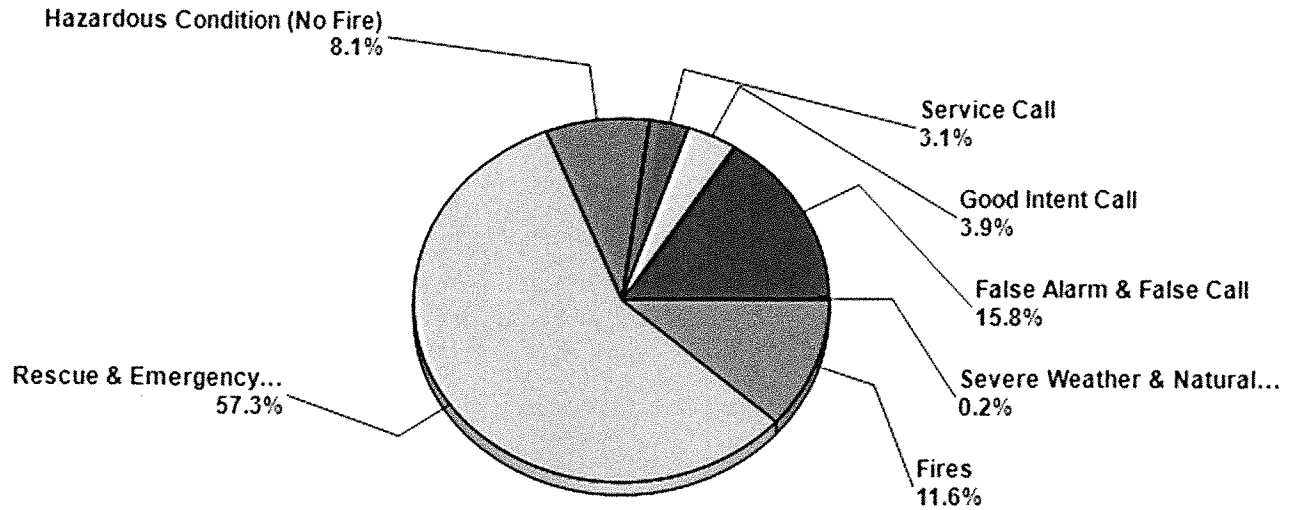
Jackson, NJ

This report was generated on 10/18/2021 9:24:13 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 12/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	116	11.6%
Rescue & Emergency Medical Service	573	57.3%
Hazardous Condition (No Fire)	81	8.1%
Service Call	31	3.1%
Good Intent Call	39	3.9%
False Alarm & False Call	158	15.8%
Severe Weather & Natural Disaster	2	0.2%
TOTAL	1000	100%

# Jackson Fire District 3

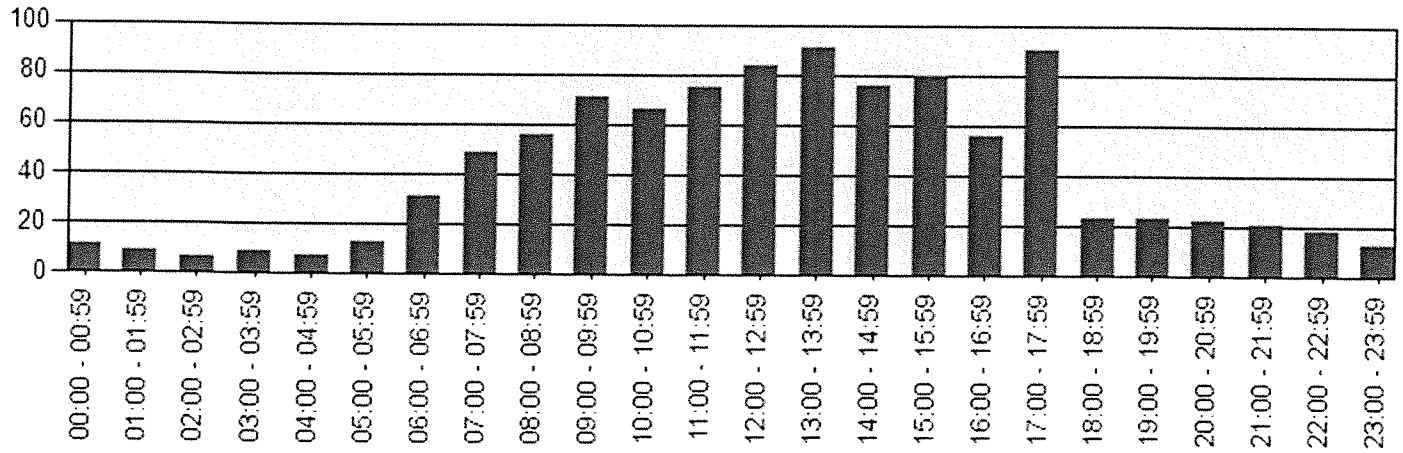
Jackson, NJ

This report was generated on 10/18/2021 9:25:27 AM



## Incidents by Hour for Date Range

Start Date: 01/01/2021 | End Date: 12/31/2021



HOUR	# of CALLS
00:00 - 00:59	11
01:00 - 01:59	9
02:00 - 02:59	6
03:00 - 03:59	9
04:00 - 04:59	7
05:00 - 05:59	13
06:00 - 06:59	31
07:00 - 07:59	49
08:00 - 08:59	56
09:00 - 09:59	71
10:00 - 10:59	66
11:00 - 11:59	75
12:00 - 12:59	84
13:00 - 13:59	91
14:00 - 14:59	76
15:00 - 15:59	80
16:00 - 16:59	56
17:00 - 17:59	90
18:00 - 18:59	23
19:00 - 19:59	23
20:00 - 20:59	22
21:00 - 21:59	21
22:00 - 22:59	18
23:00 - 23:59	13

**Fire and Safety Services, LTD**  
200 Ryan St  
South Plainfield, NJ 07080  
Phone No. (800) 400-8017  
Fax No. (908) 412-0513

# SERVICE INVOICE

October 14, 2021  
Invoice No. SI21-2243  
Due Date 11/13/21

Page 1

Bill-to Customer No. J100080-0  
JACKSON FIRE DIST #3  
BOARD OF FIRE COMMS.  
200 KIERYCH MEMORIAL DRIVE  
JACKSON, NJ 08527  
\*\*\*NO PO NO PARTS\*\*\*\*\*

Customer No. J100080-0  
Salesperson Dan Steadman  
Order No. SWO21-2711  
Payment Terms Net 30 Days  
Shipment Method

**Company Name** JACKSON FD

**Apparatus Number** 5505

**Apparatus Make** PIERCE

**Aerial Make** PIERCE

**Pump Make** HALE

**License Plate** MG79869

**Apparatus Model** ARROW-XT

**Aerial Model** 95' MM PAP

**Pump Model** 8FGR200-18R

**Mileage** 47,795

**VIN** 4P1CA01H28A008

**S/N** 20443

**Pump S/N** 97386

## Fault Comments

1.AERIAL MONITOR DAMAGED  
JIM 732-539-7258

## Resolution Comments

REPAIRS WERE COMPLETED AT YOUR LOCATION.

10/11/21 fd called and needed truck checked asap for possible damage. truck was backed into building with monitor not stowed and the monitor hit the concrete wall of firehouse. fd reporting cracked monitor and issues bedding aerial. Drove to station. confirmed monitor crack. it is the elbow. ordered parts. checked cradling. no cradling issues. it is normal operation. stretched ladder and checked for any other damage. none found. just cracked monitor. 10/13/21. returned with new elbow for monitor. set truck up and put platform on ground to access monitor. removed raise/lower motor and worm gear. removed all plugs, stops, etc. had to remove entire monitor from base to put it upside down to get roller bearings out to separate elbow from base section. reinstalled monitor base. installed new elbow. reinstalled all gears, motors, clamps, etc. checked operation. charged with water psi to 150psi. no leaks found. all good.

fd is going to change 3 icc lights themselves. just gave them the lights.