

JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3
AGENDA

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 7:30p.m. On August 30th 2021

1. Attendance
2. Volunteer Company Report
3. Secretary's report
4. Treasurer's Report
5. Attorney Report
6. Fire Official Report
7. Chief's Report
8. Supervisory Commissioner Report
Approved Requisitions:
 - 1: Amazon- Misc paper supplies, unit 5501 truck light, speaker for unit 5519, new locker, tablets
 - 2: Office Depot- pens, paper, note pads
 - 3: AED Superstore- Defib Pads
 - 4: Woldschmidt Fire Training
9. Old Business
10. New Business
11. Executive Session
12. Open To Public
13. Adjournment

Jackson Board of Fire Commissioners Dist. #3
Executive Agenda
August 16th, 2021

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

1. Personnel

Board of Fire Commissioners
Jackson Township, New Jersey
Minutes of Meeting Held

August 30th, 2021

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Siedler on August 30th, 2021

PRESENT- Commissioners Keller, Keegan, Principe, Siedler were present.

ABSENT- Commissioner Hruschka

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

VOLUNTEER COMPANY REPORT –N/A

SECRETARIES REPORT-Commissioner Principe made a motion to accept July 2021 minutes. Motion made by Commissioner Principe; 2nd by Commissioner Keegan, Vote: All Aye.

TREASURER’S REPORT-Financial Reports were read by Commissioner Keller; Motion to accept Treasurer’s report made by Commissioner Keller; 2nd by Commissioner Principe. Vote: All AYE.

ATTORNEY REPORT –Discussion regarding the latest on Covid restrictions from the State of NJ. Deadline for receipt of Audit reports is in the middle of September.

CHIEF REPORT- See attached report.

BUREAU REPORT- See attached report.

SUPERVISORY REPORT- Motion to approve requisitions listed on Agenda made by Commissioner Keller 2nd by Commissioner Keegan, Vote: All Aye.

OLD BUSINESS- N/A

NEW BUSINESS- Budget meetings have been scheduled for September 27th and October 25th. The Attorney will advertise both meetings.

EXECUTIVE SESSION- Motion to close for executive session made by Commissioner Keller 2nd by: Commissioner Principe. VOTE: ALL AYE. Public session closed at 7:55p.m.

OPEN TO THE PUBLIC- N/A

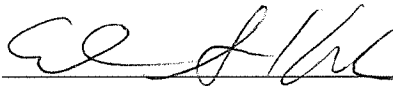
Motion to adjourn the meeting at approximately 8:00 pm by Commissioner Keller 2nd by
Commissioner Principe Vote: All Aye.

 CLERK

Jackson Board of Fire Commissioners Dist. #3
Executive Minutes
August 30th, 2021

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

Discussion regarding Personnel issues.

CLERK:  _____

11:36 AM

08/13/21

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3

Cash Balance Report

As of August 16, 2021

	Aug 16, 21	
	Debit	Credit
1101 · NJ State Cash Management	62,968.84	
1102 · Fulton Bank Fire Bureau 2206	212,811.42	
1107 · Shore Comm Bank Freedom Liq 764	54,092.28	
1108 · Fulton Bank Payroll 2205	150,651.78	
1109 · Fulton Bank General Fund 2204	89,703.28	
1111 · Fulton Bank MMKT 7655	428,971.60	
TOTAL	999,199.20	0.00

Jackson Twsp Board of Fire Dist No. 3

Treasurer's Report

As of August 16th 2021

08/13/21

Accrual Basis

Type	Date	Num	Name	Amount
Aug 1 - 16, 21				
Bill Pmt -Check	08/02/2021	EFT	Amazon	-528.78
Bill Pmt -Check	08/03/2021	EFT	NJSHBP	-26,625.52
Bill Pmt -Check	08/03/2021	EFT	NJSHBP	-7,080.38
Bill Pmt -Check	08/03/2021	EFT	NJSHBP	-26,625.52
Bill Pmt -Check	08/05/2021	eft	Uline Shipping ...	0.00
Bill Pmt -Check	08/12/2021	EFT	Amazon	-278.16
Bill Pmt -Check	08/16/2021	5986	Action Uniform Co.	-3,843.96
Bill Pmt -Check	08/16/2021	5987	American Test C...	-560.00
Bill Pmt -Check	08/16/2021	5988	Benchmark Insur...	-6,030.00
Bill Pmt -Check	08/16/2021	5989	Cablevision	-315.02
Bill Pmt -Check	08/16/2021	5990	Colleen Theobald	-200.00
Bill Pmt -Check	08/16/2021	5991	Community Safe...	-1,900.00
Bill Pmt -Check	08/16/2021	5992	Dan Kourris	-50.00
Bill Pmt -Check	08/16/2021	5993	Embroider Me	-175.00
Bill Pmt -Check	08/16/2021	5994	Fire and Safety	-186.29
Bill Pmt -Check	08/16/2021	5995	Galls	-523.64
Bill Pmt -Check	08/16/2021	5996	Leaf Capitol Fun...	-271.11
Bill Pmt -Check	08/16/2021	5997	Miles Technologi...	-119.00
Bill Pmt -Check	08/16/2021	5998	National Center f...	-50.00
Bill Pmt -Check	08/16/2021	5999	ozane	-85.00
Bill Pmt -Check	08/16/2021	6000	Plosia Cohen LLC	-1,296.00
Bill Pmt -Check	08/16/2021	6001	ReadyRefresh	-53.94
Bill Pmt -Check	08/16/2021	6002	Robert S Dengro...	-2,000.00
Bill Pmt -Check	08/16/2021	6003	USAbile Life	-218.90
Bill Pmt -Check	08/16/2021	6004	Velting Overhea...	-230.00
Bill Pmt -Check	08/16/2021	6005	Verizon (hot spots)	-328.36
Bill Pmt -Check	08/16/2021	6006	Vision Service Pl...	-395.37
Bill Pmt -Check	08/16/2021	6007	Youssef, Josep...	-10,011.00
Bill Pmt -Check	08/16/2021	6008	Fire and Safety	-2,263.38
Bill Pmt -Check	08/16/2021	6009	Galls	-82.40
Bill Pmt -Check	08/16/2021	6010	Miles Technologi...	-1,197.00
Aug 1 - 16, 21				-93,523.73

Jackson Twsp Board of Fire Dist No. 3
Profit & Loss Budget vs. Actual
 January 1 through August 16, 2021

	Jan 1 - Aug 16, 21	Budget
Ordinary Income/Expense		
Income		
4100 · Taxation from Township	1,438,341.19	3,287,637.00
4200 · Supplemental Fire Serv Grant	0.00	3,257.00
4400 · Bureau of Fire Safety		
4403 · Registration Fees-Dist 3	19,106.55	28,000.00
4503 · Fines District 3	1,080.00	3,900.00
4703 · Permit Fees Dist 3	2,162.00	2,700.00
4713 · Life Hazard Fees District 3	12,906.89	9,000.00
4723 · Bureau Site Plan Review Dist 3	145.00	0.00
4733 · Fire Reports District 3	75.00	300.00
Total 4400 · Bureau of Fire Safety	35,475.44	43,900.00
4600 · General Interest Income	104.18	5,000.00
4800 · Miscellaneous Revenue	14,656.96	0.00
4900 · Grants	24,938.89	0.00
4920 · Fund Balance Utilized	0.00	215,000.00
9180 · Accident and Disability	-14,648.00	0.00
Total Income	1,498,868.66	3,554,794.00
Gross Profit	1,498,868.66	3,554,794.00
Expense		
5001 · Admin Salary and Wages		
5002 · Salaries - Admin Clerk	30,778.69	49,916.00
5004 · Salaries - Admin Overtime Clerk	0.00	1,000.00
5225 · Commissioner Salaries	14,333.32	21,000.00
Total 5001 · Admin Salary and Wages	45,112.01	71,916.00
5050 · Operations Salary & Wages		
5053 · Salaries - FF Stacy	66,903.17	108,479.00
5055 · Salaries - Captain Moore	77,036.00	125,264.00
5056 · Salaries - LT Howles	73,960.40	120,264.00
5057 · Salaries - FF Hilger	63,210.78	102,796.00
5058 · Salaries - FF Grossman	66,298.05	83,896.00
5060 · Salaries - FF McLaughlin	64,940.54	102,796.00
5062 · Salaries - FF Perrotto	74,421.22	121,014.00
5064 · Salaries- FF Migliore	36,027.20	58,936.00
5065 · Salaries-FF Kourris	47,260.79	77,297.00
5069 · Salaries - FF Somers	56,065.61	91,137.00
5080 · Salaries- FF Suiter	36,027.20	58,936.00
5089 · Salaries-FO McDonnell / Buffer	0.00	157,025.00
5090 · Overtime Operations	49,521.62	0.00
5091 · Salaries - Working out of Class	10,881.28	95,000.00
Total 5050 · Operations Salary & Wages	722,553.86	1,302,840.00
5100 · Admin Fringe Benefits		
5092 · Retiree Health Benefits	56,643.04	78,684.00
5114 · Health Insurance - Admin	0.00	20,287.00
5120 · Social Security-Admin	2,211.99	7,192.00
5121 · Medicare-admin	517.30	0.00
5141 · Unemployment-admin	189.25	0.00
5151 · Disability Insurance-admin	-33.44	0.00
5161 · Pension-admin	7,361.00	7,361.00
Total 5100 · Admin Fringe Benefits	66,889.14	113,524.00

Jackson Twsp Board of Fire Dist No. 3
Profit & Loss Budget vs. Actual
 January 1 through August 16, 2021

	\$ Over Budget
Ordinary Income/Expense	
Income	
4100 · Taxation from Township	-1,849,295.81
4200 · Supplemental Fire Serv Grant	-3,257.00
4400 · Bureau of Fire Safety	
4403 · Registration Fees-Dist 3	-8,893.45
4503 · Fines District 3	-2,820.00
4703 · Permit Fees Dist 3	-538.00
4713 · Life Hazard Fees District 3	3,906.89
4723 · Bureau Site Plan Review Dist 3	145.00
4733 · Fire Reports District 3	-225.00
Total 4400 · Bureau of Fire Safety	-8,424.56
4600 · General Interest Income	-4,895.82
4800 · Miscellaneous Revenue	14,656.96
4900 · Grants	24,938.89
4920 · Fund Balance Utilized	-215,000.00
9180 · Accident and Disability	-14,648.00
Total Income	-2,055,925.34
Gross Profit	-2,055,925.34
Expense	
5001 · Admin Salary and Wages	
5002 · Salaries - Admin Clerk	-19,137.31
5004 · Salaries - Admin Overtime Clerk	-1,000.00
5225 · Commissioner Salaries	-6,666.68
Total 5001 · Admin Salary and Wages	-26,803.99
5050 · Operations Salary & Wages	
5053 · Salaries - FF Stacy	-41,575.83
5055 · Salaries - Captain Moore	-48,228.00
5056 · Salaries - LT Howles	-46,303.60
5057 · Salaries - FF Hilger	-39,585.22
5058 · Salaries - FF Grossman	-17,597.95
5060 · Salaries - FF McLaughlin	-37,855.46
5062 · Salaries - FF Perrotto	-46,592.78
5064 · Salaries- FF Migliore	-22,908.80
5065 · Salaries-FF Kourris	-30,036.21
5069 · Salaries - FF Somers	-35,071.39
5080 · Salaries- FF Suiter	-22,908.80
5089 · Salaries-FO McDonnell / Buffer	-157,025.00
5090 · Overtime Operations	49,521.62
5091 · Salaries - Working out of Class	-84,118.72
Total 5050 · Operations Salary & Wages	-580,286.14
5100 · Admin Fringe Benefits	
5092 · Retiree Health Benefits	-22,040.96
5114 · Health Insurance - Admin	-20,287.00
5120 · Social Security-Admin	-4,980.01
5121 · Medicare-admin	517.30
5141 · Unemployment-admin	189.25
5151 · Disability Insurance-admin	-33.44
5161 · Pension-admin	0.00
Total 5100 · Admin Fringe Benefits	-46,634.86

Jackson Township Fire District 3
 Fire Bureau Report

2021

Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Non Life Hazard Property Inspections	26	14	45	35	27	23	29	39					238
Non Life Hazard Property Reinspections	1	6	31	25	25	22	22	16					148
Life hazard Property Inspections	2	13	16	11	19	19	6	22					108
Life Hazard Property Reinspections	0	3	14	10	8	10	5	3					53
Fire Permits Issued	5	2	6	7	2	5	11	2					40
Complaints/Follow Up	4	2	5	2	5	4	6	8					36
Other/CO-CCO/Misc	29	51	55	77	65	64	75	66					482
Imminent hazards Issued	0	0	1	0	0	1	0	0					2
Fire Drill	0	0	0	0	0	0	0	0					0
Penalties Issued	2	0	0	0	0	2	3	0					7
Fire Investigations/Notifications	0	2	0	4	2	2	3	2					15
Construction Plan Reviews	2	0	3	2	2	1	1	1					12
Smoke Detector Giveaways	0	0	0	0	0	0	0	2					2
Fire Safety Presentations	0	0	0	0	0	0	0	0					0

**JACKSON TOWNSHIP
FIRE DISTRICT #3**

CHIEF'S REPORT

August 16, 2021

**SUBMITTED BY
TIMOTHY J. CARSON
DISTRICT CHIEF**

113 - Cooking fire, confined to container	23	2.93%
116 - Fuel burner/boiler malfunction, fire confined	1	0.13%
118 - Trash or rubbish fire, contained	1	0.13%
121 - Fire in mobile home used as fixed residence	1	0.13%
131 - Passenger vehicle fire	6	0.76%
138 - Off-road vehicle or heavy equipment fire	1	0.13%
141 - Forest, woods or wildland fire	1	0.13%
142 - Brush or brush-and-grass mixture fire	10	1.27%
142M - Mulch fire	4	0.51%
143 - Grass fire	2	0.25%
151 - Outside rubbish, trash or waste fire	4	0.51%
162 - Outside equipment fire	1	0.13%
311 - Medical assist, assist EMS crew	422	53.76%
321 - EMS call, excluding vehicle accident with injury	1	0.13%
322 - Motor vehicle accident with injuries	21	2.68%
324 - Motor vehicle accident with no injuries.	1	0.13%
350 - Extrication, rescue, other	2	0.25%
352 - Extrication of victim(s) from vehicle	9	1.15%
412 - Gas leak (natural gas or LPG)	15	1.91%
421 - Chemical hazard (no spill or leak)	1	0.13%
424 - Carbon monoxide incident	10	1.27%
440 - Electrical wiring/equipment problem, other	1	0.13%
442 - Overheated motor	3	0.38%
444 - Power line down	7	0.89%
445 - Arcing, shorted electrical equipment	8	1.02%
461 - Building or structure weakened or collapsed	1	0.13%
462 - Aircraft standby	4	0.51%
463 - Vehicle accident, general cleanup	8	1.02%
520 - Water problem, other	2	0.25%
522 - Water or steam leak	1	0.13%
531 - Smoke or odor removal	1	0.13%
551 - Assist police or other governmental agency	1	0.13%
553 - Public service	1	0.13%
561 - Unauthorized burning	11	1.40%
571 - Cover assignment, standby, moveup	8	1.02%
600 - Good intent call, other	2	0.25%
622 - No incident found on arrival at dispatch address	1	0.13%
651 - Smoke scare, odor of smoke	20	2.55%
652 - Steam, vapor, fog or dust thought to be smoke	2	0.25%
653 - Smoke from barbecue, tar kettle	3	0.38%
731 - Sprinkler activation due to malfunction	2	0.25%
733 - Smoke detector activation due to malfunction	5	0.64%
734 - Heat detector activation due to malfunction	1	0.13%
735 - Alarm system sounded due to malfunction	37	4.71%
736 - CO detector activation due to malfunction	6	0.76%
743 - Smoke detector activation, no fire - unintentional	10	1.27%
744 - Detector activation, no fire - unintentional	10	1.27%
745 - Alarm system activation, no fire - unintentional	27	3.44%
746 - Carbon monoxide detector activation, no CO	20	2.55%
800 - Severe weather or natural disaster, other	1	0.13%
814 - Lightning strike (no fire)	1	0.13%