

JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3
AGENDA

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 7:30p.m. On February 16th 2021

1. Attendance
2. Volunteer Company Report
3. Secretary's report
4. Treasurer's Report
5. Attorney Report
6. Fire Official Report
7. Chief's Report
8. Supervisory Commissioner Report
Approved Requisitions:
A: Advanced Auto-wiper blade, rear glass lift support, DEF for units 5500, 5590,5501
B: Office Depot- Office Supplies
9. Old Business
10. New Business
11. Executive Session
12. Open To Public
13. Adjournment

Jackson Board of Fire Commissioners Dist. #3
Executive Agenda
February 16th 2021

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

1. Personnel issues

Jackson Township Fire District No. 3

Board of Fire Commissioners

Jackson Township, New Jersey

Minutes of Meeting Held

February 16th 2021

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Brito on February 16th 2021

PRESENT- Commissioners Keller, Brito, Loiacono and Keegan were present.

ABSENT- Commissioner Siedler

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

VOLUNTEER COMPANY REPORT – In the process of working with the Town on the building renovations for the permits that are needed. Samantha Conti has been approved as a new member. Motion to accept new member made by Commissioner Brito, 2nd by Commissioner Keller.

SECRETARIES REPORT-Commissioner Keegan made a motion to accept January 2021 minutes. 2nd by Commissioner Loiacono, Vote: All Aye.

TREASURER'S REPORT-Financial Reports were read by Commissioner Keller.

ATTORNEY REPORT –March 9th, 2021 is the deadline for Commissioner Election publication. March 22nd 2021 is the final day to hand in a Commissioner petition. April 20th, 2021 is the Commissioner Election. April 22nd, 2021 is the deadline for receipt of post marked ballots. May 7th, 2021 is the deadline for a re-count. The Re-org meeting will be held on May 17th, 2021.

CHIEF REPORT- See attached report.

BUREAU REPORT- See attached report.

SUPERVISORY REPORT- Motion to approve requisitions listed on Agenda made by Commissioner Keller 2nd by Commissioner keegan, Vote: All Aye.

OLD BUSINESS- Update on safety group given by Commissioner Keegan.

NEW BUSINESS- N/A

OPEN TO THE PUBLIC- Open to the public at 7:55 pm. Nothing brought to the Board's attention.

EXECUTIVE SESSION- Motion to close for executive session made by Commissioner Keller; 2nd by Commissioner Keegan. Public session closed at 7:56 p.m.

Motion to adjourn the meeting at approximately 7:57 pm by Commissioner Keegan 2nd by Commissioner Keller Vote: All Aye.

Wally Keller, CLERK

Jackson Board of Fire Commissioners Dist. #3
Executive Minutes
February 16th 2021

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

Discussion regarding Personnel issues.

Commissioner: Wage Lee

Jackson Twsp Board of Fire Dist No. 3

Profit & Loss Budget vs. Actual

January 1 through February 16, 2021

	Jan 1 - Feb 16, 21	Budget
Ordinary Income/Expense		
Income		
4400 · Bureau of Fire Safety		
4403 · Registration Fees-Dist 3	1,740.00	0.00
4503 · Fines District 3	530.00	0.00
4703 · Permit Fees Dist 3	54.00	0.00
4733 · Fire Reports District 3	10.00	0.00
Total 4400 · Bureau of Fire Safety	2,334.00	0.00
4600 · General Interest Income	25.95	0.00
4800 · Miscellaneous Revenue	12,575.00	0.00
4900 · Grants	22,643.79	0.00
9180 · Accident and Disability	-51,674.11	0.00
Total Income	-14,095.37	0.00
Gross Profit	-14,095.37	0.00
Expense		
5001 · Admin Salary and Wages		
5002 · Salaries - Admin Clerk	5,806.78	0.00
Total 5001 · Admin Salary and Wages	5,806.78	0.00
5050 · Operations Salary & Wages		
5053 · Salaries - FF Stacy	12,468.48	0.00
5055 · Salaries - Captain Moore	14,405.12	0.00
5056 · Salaries - LT Howles	13,828.64	0.00
5057 · Salaries - FF Hilger	11,812.96	0.00
5058 · Salaries - FF Grossman	12,400.02	0.00
5060 · Salaries - FF McLaughlin	11,812.96	0.00
5062 · Salaries - FF Perrotto	13,915.04	0.00
5064 · Salaries- FF Migliore	6,559.84	0.00
5065 · Salaries-FF Kourris	8,612.32	0.00
5069 · Salaries - FF Somers	10,247.36	0.00
5080 · Salaries- FF Suiter	6,559.84	0.00
5090 · Overtime Operations	12,082.95	0.00
5091 · Salaries - Working out of Class	201.48	0.00
Total 5050 · Operations Salary & Wages	134,907.01	0.00
5100 · Admin Fringe Benefits		
5092 · Retiree Health Benefits	14,160.76	0.00
5120 · Social Security-Admin	347.32	0.00
5121 · Medicare-admin	81.22	0.00
5141 · Unemployment-admin	35.27	0.00
5151 · Disability Insurance-admin	-225.91	0.00
Total 5100 · Admin Fringe Benefits	14,398.66	0.00
5110 · Operations Fringe Benefits		
5101 · Medicare	1,832.59	0.00
5102 · Social Security	7,835.86	0.00
5140 · Unemployment	809.04	0.00
5150 · Disability Insurance	-10,535.45	0.00
5170 · Workers Compensation-Career	2,293.32	0.00
5176 · Health Insurance	18,144.23	0.00
Total 5110 · Operations Fringe Benefits	20,379.59	0.00
5200 · Office Expenses		
5205 · Office Supplies	118.48	0.00
5210 · Photocopier Lease and Maintenan	542.22	0.00
Total 5200 · Office Expenses	660.70	0.00

Jackson Twsp Board of Fire Dist No. 3

Profit & Loss Budget vs. Actual

January 1 through February 16, 2021

	Jan 1 - Feb 16, 21	Budget	
5220 · Professional Services			
5229 · Accountant	1,631.50	0.00	
5230 · Attorney Fees	1,232.00	0.00	
5232 · Payroll Services	2,042.69	0.00	
5233 · Medical Physicals	230.00	0.00	
5235 · Grant Writer	1,700.00	0.00	
Total 5220 · Professional Services	6,836.19		0.00
5250 · JTVFC#1 Fire Suppression	35,370.32		0.00
5280 · Advertising	48.50		0.00
5285 · Background Checks	25.00		0.00
5286 · Miscellaneous	-160.00		0.00
5290 · Uniforms			
5291 · Paidmen Uniforms	1,954.61	0.00	
Total 5290 · Uniforms	1,954.61		0.00
5300 · Training & Education			
5302 · Training & Education-Volunteer	98.00	0.00	
Total 5300 · Training & Education	98.00		0.00
5400 · Maintenance & Repair			
5401 · M&R Cascade Maint	1,432.00	0.00	
5402 · M&R Trucks			
5427 · M&R Unit 5501 Pierce Pumper	283.70	0.00	
5428 · M&R Unit 2019 Chevy Tahoe	4,783.76	0.00	
5430 · M&R 5505 Pierce Ladder	6,546.47	0.00	
5436 · M&R Unit 5524 Ford Excursion	184.93	0.00	
5402 · M&R Trucks - Other	27.45	0.00	
Total 5402 · M&R Trucks	11,826.31	0.00	
5405 · M&R Computer	4,046.00	0.00	
5460 · M&R Extinguisher Maintenance	632.75	0.00	
5490 · M&R Misc	947.78	0.00	
Total 5400 · Maintenance & Repair	18,884.84		0.00
5500 · Substation Maintenance			
5501 · M&R Substation- Exterminating	170.00	0.00	
5510 · M&R Substation-Cleaning	3,556.80	0.00	
5515 · M&R Substation-Door	115.00	0.00	
5520 · M&R Substation - Misc	325.00	0.00	
5525 · M&R Substation - Heating/Air	1,050.00	0.00	
5540 · M&R Substation-Grounds Maint	44.95	0.00	
Total 5500 · Substation Maintenance	5,261.75		0.00
5600 · Non-Bondables			
5636 · Fire Equipment	6,610.10	0.00	
Total 5600 · Non-Bondables	6,610.10		0.00
5640 · Utilities			
5655 · Electric	660.52	0.00	
5660 · Telephone	630.02	0.00	
5670 · Water	89.90	0.00	
5673 · Gas	850.23	0.00	
5675 · Garbage	283.28	0.00	
Total 5640 · Utilities	2,513.95		0.00
5644 · Supplies Expenses			
5645 · EMS Supplies	525.14	0.00	
Total 5644 · Supplies Expenses	525.14		0.00
5690 · Fuel - Trucks	1,836.76		0.00

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02/12/21

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3

Profit & Loss Budget vs. Actual

January 1 through February 16, 2021

	<u>Jan 1 - Feb 16, 21</u>	<u>Budget</u>
5700 · Fire Bureau Expenditures		
5741 · Membership Fees-Bureau	20.00	0.00
5742 · Mobile Phone-Bureau	194.99	0.00
5749 · Vehicle Equipment-Bureau	319.56	0.00
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Total 5700 · Fire Bureau Expenditures	534.55	0.00
	<hr/>	<hr/>
Total Expense	256,492.45	0.00
	<hr/>	<hr/>
Net Ordinary Income	-270,587.82	0.00
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Net Income	<u>-270,587.82</u>	<u>0.00</u>

Jackson Twsp Board of Fire Dist No. 3
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January 1 through February 16, 2021

	\$ Over Budget
Ordinary Income/Expense	
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02/12/21

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3
Treasurer's Report
As of February 16th 2021

Type	Date	Num	Name	Amount
Feb 21				
Bill Pmt -Check	02/01/2021	EFT	Amazon	-79.78
Bill Pmt -Check	02/09/2021	EFT	NJSHBP	-7,080.38
Bill Pmt -Check	02/09/2021	EFT	NJSHBP	-26,625.52
Bill Pmt -Check	02/09/2021	EFT	ReadyRefresh	-89.90
Bill Pmt -Check	02/10/2021	EFT	Arrow Locksmith...	-115.00
Bill Pmt -Check	02/16/2021	5794	1st Choice Safet...	-18,000.00
Bill Pmt -Check	02/16/2021	5795	Advance Auto P...	-184.93
Bill Pmt -Check	02/16/2021	5796	All American For...	-574.00
Bill Pmt -Check	02/16/2021	5797	Atlantic Detroit D...	-6,546.47
Bill Pmt -Check	02/16/2021	5798	Benchmark Insur...	-6,030.00
Bill Pmt -Check	02/16/2021	5799	Cablevision	-315.01
Bill Pmt -Check	02/16/2021	5800	Compressed Air ...	-1,432.00
Bill Pmt -Check	02/16/2021	5801	County Line Har...	-44.95
Bill Pmt -Check	02/16/2021	5802	Dan Duffy	-140.00
Bill Pmt -Check	02/16/2021	5803	Ferguson Enterp...	-6,610.10
Bill Pmt -Check	02/16/2021	5804	Galls	-141.26
Bill Pmt -Check	02/16/2021	5805	Grantgenies	-1,700.00
Bill Pmt -Check	02/16/2021	5806	Henry Schein E...	-248.13
Bill Pmt -Check	02/16/2021	5807	Holmes Heating,...	-1,050.00
Bill Pmt -Check	02/16/2021	5808	JCP & L	-660.52
Bill Pmt -Check	02/16/2021	5809	Leaf Capitol Fun...	-271.11
Bill Pmt -Check	02/16/2021	5810	Miles Technologi...	-958.00
Bill Pmt -Check	02/16/2021	5811	National Center f...	-25.00
Bill Pmt -Check	02/16/2021	5812	New Jersey Fire ...	-18,360.00
Bill Pmt -Check	02/16/2021	5813	Nottingham Insu...	-49,429.81
Bill Pmt -Check	02/16/2021	5814	ozane	-85.00
Bill Pmt -Check	02/16/2021	5815	Patrice Case	-90.00
Bill Pmt -Check	02/16/2021	5816	Plosia Cohen LLC	-64.00
Bill Pmt -Check	02/16/2021	5817	Republic Service...	-283.28
Bill Pmt -Check	02/16/2021	5818	ServPro of Toms...	-3,356.80
Bill Pmt -Check	02/16/2021	5819	USAble Life	-369.36
Bill Pmt -Check	02/16/2021	5820	Vision Service PI...	-395.37
Bill Pmt -Check	02/16/2021	5821	1st Choice Safet...	-6,090.00
Bill Pmt -Check	02/16/2021	5822	Galls	-65.99
Bill Pmt -Check	02/16/2021	5823	Miles Technologi...	-1,447.00
Bill Pmt -Check	02/16/2021	5824	Nottingham Insu...	-1,357.00
Bill Pmt -Check	02/16/2021	5825	1st Choice Safet...	-16,882.00
Bill Pmt -Check	02/16/2021	5826	Nottingham Insu...	-887.30
Feb 21				-178,084.97

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Jackson Twsp Board of Fire Dist No. 3

02/12/21

Cash Balance Report

Accrual Basis

As of February 16, 2021

	Feb 16, 21	
	<u>Debit</u>	<u>Credit</u>
1101 - NJ State Cash Management	62,962.53	
1102 - Fulton Bank Fire Bureau 2206	181,784.00	
1107 - Shore Comm Bank Freedom Liq 764	53,949.98	
1108 - Fulton Bank Payroll 2205	36,234.53	
1109 - Fulton Bank General Fund 2204	111,886.01	
1111 - Fulton Bank MMKT 7655	639,542.43	
TOTAL	<u>1,086,359.48</u>	<u>0.00</u>



Jackson Bureau of Fire Safety District 3
200 Kierych Memorial Drive
Jackson, NJ 08527
Phone- 732-928-1666 ext. 14 Fax- 732-928-6500
Email- Mgrossman@jacksonfiredist3.org



February 11, 2021

The Bureau has done two Fire Investigations since last month's meeting:

2/1/2021- Oven Fire (Residential)

2/4/2021- Structure Fire (Residential)

Office computer was replaced.

Finalizing different site plans.

Respectfully submitted,

Michael Grossman
Fire Official

**JACKSON TOWNSHIP
FIRE DISTRICT #3**

CHIEF'S REPORT

February 16, 2021

**SUBMITTED BY
TIMOTHY J. CARSON
DISTRICT CHIEF**

Training Recap

Training

- Scheduling for 2021 year is underway

Meetings

Officers Meeting. Chief Carson, Asst Chief Baader, Capt Moore, Capt Dufour, Lt Howles, Lt. Drury, Lt Barnard and SO Hussey

COVID-19

Testing sites- Meridian Health, Ocean County College

Covid Vaccine available through multiple resources for all firefighters.

John Perotto is working on the Cares grant to get more Covid supplies (including scba filters and adapters) Also the AFG grant is being submitted.

Covid Response safety- Still limiting the Apparatus to 4 personnel

Check with resident if anyone has been sick any Covid symptoms when arriving on scene.

Budget

Budget vote will be April 20, 2021 as of now

Utility truck discussion- going to Elite for Graphics and upfit

Old 5500- Sold for \$4,000

PPV Fan also on Gov deals

Radio Project

Working with County and Capt Giovenetti from JPD on new radio channels

Apparatus response

5541 Door handles fixed in house

Equipment

Dewalt tools in service awaiting light tower.

Academy discussion for Probationary Firefighters- Capt Halpin is filing all applications for new members.

Duty Crews

Lt. Frank will now be Sunday officer. Need to adjust crews to ensure proper coverage.

Fire/Complaints/Investigations 48 Runs to Date since January 1

- 1/20/2021 Brush Fire Woodlane park. Juveniles
- 1/24/2021 Brush Fire Power Lines off South Cooks Bridge. B9 responded
- 1/29/2021 RIT Team requested into Lakewood Ocean Avenue. Cancelled enroute
- 2/4/2021 Structure Fire Oregon Avenue. 18307 and OCFM responded
- 2/7/2021 RIT Team requested into Lakewood Faraday Avenue.
- 2/16/2021 RIT Team requested into Howell Patterson Drive.

Community Events

Equipment

A few packs were fixed in house for minor repairs.

Apparatus

5519 Battery Switch needs wiring repair issue Will have to wait to 2021.
5541 Door Handles repaired in house. Will address LDH gate leaking again
5513 ERS Came out to adjust the parking break.

Safety

Reminded members to use caution during inclement weather and watch their cars.

Hydrants

Awaiting meeting with MUA and BOFC

Building

Remaining door openers at Substation to be replaced.