

11/19/18

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF
FIRE DISTRICT NO. 3 JACKSON TOWNSHIP SCHEDULING A
SPECIAL MEETING FOR DECEMBER 15, 2018**

WHEREAS; The Board of Fire Commissioners of Jackson Township Fire District No.3 have received a request from the Fire Chief that the Board purchase one new assistant Chief's motor vehicle and an emergency rescue apparatus; and

WHEREAS; N.J.S.A. 40A:14-84 permits fire districts to seek voter approval of proposed acquisitions of apparatus and equipment to be used for fire extinguishing/ fire suppression purposes by way of a "special meeting" called for such purposes; and

WHEREAS; Said statute provides that if the capital acquisitions proposed to the voters at the "special meeting" are approved, the revenues so approved shall be included in the next succeeding annual budget of the fire district in the section reserved for capital appropriations; and

WHEREAS; The estimated cost of the new Assistant Chief's motor vehicle will not exceed **SIXTY THOUSAND DOLLARS (\$60,000.00)** and the estimated cost of new Emergency Rescue Apparatus will not exceed **FIFTY FIVE THOUSAND DOLLARS (\$55,000.00)** ; and

WHEREAS; It is the considered opinion of the Board of Fire Commissioners that the acquisition of the above specified emergency apparatus is necessary, desirable and in the public interest.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No. 3 Jackson Township that a "Special Meeting" is hereby scheduled for December 15, 2018 commencing at 2:00 p.m. at the Jackson Volunteer Fire Company Firehouse, 200 Kierych Memorial Drive, Jackson Twp. N.J. for the purpose of requesting voter approval of the proposed acquisition of two new vehicles at a total combined not to exceed **ONE HUNDRED FIFTEEN THOUSAND DOLLARS (\$115,000.00)**.

BE IT FURTHER RESOLVED that at said special meeting the assembled voters shall be asked to vote upon the following questions:

SHALL THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 3 JACKSON TOWNSHIP BE AUTHORIZED TO PURCHASE ONE NEW ASSISTANT FIRE CHIEF'S EMERGENCY COMMAND VEHICLE AT A TOTAL COST NOT TO EXCEED \$60,000.00 WITH THE COSTS THEREOF TO BE INCLUDED IN THE NEXT SUCCEEDING ANNUAL BUDGET AS A CAPITAL EXPENDITURE?

YES _____

NO _____

SHALL THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 3 JACKSON TOWNSHIP BE AUTHORIZED TO PURCHASE A NEW RESCUE APPARATUS AT A TOTAL COST NOT TO EXCEED FIFTY FIVE THOUSAND DOLLARS (\$55,000.00) WITH THE COSTS THEREOF TO BE INCLUDED IN THE NEXT SUCCEEDING ANNUAL BUDGET OF THE BOARD OF FIRE COMMISSIONERS AS A CAPITAL EXPENDITURE?

YES _____

NO _____

Moved by: *Commissioner Brito*

Seconded by: *Commissioner Jensen*

Roll Call Vote:

Ayes: *3*

Nays:

Absent: *2*

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.3 Jackson Township on the *15* day of *December*, 2018.

Wayne Kopp, Clerk

8/20/18

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.3 JACKSON TOWNSHIP COUNTY
OF OCEAN, MAKING APPLICATION TO THE LOCAL
FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6**

WHEREAS; The Board of Fire Commissioners of Fire District No.3 Jackson Township in the County of Ocean desires to make application to the Local Finance board for its review and/or approval of a proposed resolution authorizing the issuance of bonds or notes of the District to finance the purchase of radio/telecommunications equipment; and

WHEREAS; The Board of Fire Commissioners believes that:

- (a) It is in the public interest to accomplish such purpose;
- (b) Said purpose or improvement is for the public health, safety and welfare of the inhabitants of the Township of Jackson;
- (c) The amounts to be expended for said purpose or improvement is neither unreasonable nor exorbitant;
- (d) The proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the Fire District and will not create an undue financial burden to be placed upon the District's Taxpayers.

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF
FIRE COMMISSIONERS OF FIRE DISTRICT NO.3 JACKSON TOWNSHIP** as follows:

1. The application to the Local Finance Board is hereby approved, and the Board of Fire Commissioner's Bond Counsel and Solicitor, along with other representatives of the Fire District are hereby authorized to prepare such application and to represent the Fire District in matters pertaining thereto.

2. The Clerk of the Board of Fire Commissioners is hereby directed to prepare and file a copy of the proposed resolution with the Local Finance Board as part of such application.

3. The Local Finance Board is hereby respectfully requested to consider such

application and to record its findings, recommendations and/or approvals as provided by applicable New Jersey Statutes.

Moved by: Comm.

Seconded by: Comm.

Roll Call Vote:

Ayes 4

Nays 0

Absent 1

Abstain 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners
Fire District No.3 Jackson Township on August 20, 2018.

Wayne Keegan, Clerk

1/16/18

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
OF FIRE DISTRICT NO.3 TOWNSHIP OF JACKSON
ADOPTING A TEMPORARY BUDGET FOR THE YEAR 2018.**

WHEREAS; the Board of Fire Commissioners has introduced and approved its proposed budget for the year 2018 and has submitted same to the State of New Jersey, Department of Community Affairs, Division of Local Government Services for review and approval as required by law; and

WHEREAS; it is necessary for the Board of Fire Commissioners to appropriate funds to meet various contractual obligations including the payment of insurance bills, public utilities charges wages and fees while awaiting voter approval of the budget proposed for 2018; and

WHEREAS; N.J.S.A. 40A:14-78.17 permits fire districts to adopt a resolution creating a temporary budget to make appropriations to provide for the payment of such bills and expenses as may arise between the beginning of the fiscal year and the final approval and adoption of the next succeeding annual budget; and

WHEREAS; the temporary budget may not exceed 14% of the total appropriations made for all purposes in the budget for the preceding fiscal year, excluding appropriations made for interest and debt redemption charges and capital improvements; and

WHEREAS; 14% of the operating appropriations sections of the Fire District's 2018 budget, excluding prohibited appropriations, is **\$422,684.00**.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.3 Jackson Township that a temporary operating budget in the amount of **\$422,684.00** is adopted to fund Board expenses for the period commencing January 1, 2018 through March 31, 2018

Moved by: *Commissioner Sirella* Seconded by: *Commissioner Keegan*

Roll Call Vote:

Ayes: *5* Nays: *0* Absent: *0* Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.3 Jackson Township on January 16, 2018.

Walter Forster, Clerk

3/19/18

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.3 JACKSON TOWNSHIP APPOINTING
JOSEPH D. YOUSSEUF, ESQ. BOARD ATTORNEY FOR 2018**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertising for bids and bidding therefor if the contract is for "Professional services" ; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Joseph D. Youssouf is an attorney at law admitted to practice in the State of New Jersey.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.3 Jackson Township that a contract for professional services be and the same is hereby awarded to Joseph D. Youssouf Esq. for the year 2018.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the District as required by N.J.S.A. 40A:11-5 (1)(a)(i).

Moved by: Commissioner Brito Seconded by: Commissioner Siedler
Roll Call Vote:
Ayes: 5 Nays: Ø Absent: Ø Abstain: Ø

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.3 Jackson Township on the 19 day of March, 2018.

Wayne Carr, Clerk

3/19/18

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.3 JACKSON TOWNSHIP AWARDING A
CONTRACT FOR PROFESSIONAL SERVICES TO
OLIVER S. WALLING C.P.A.**

WHEREAS; the Board of Fire Commissioners has determined that it requires the services of a certified public accountant to assist the Board in the preparation of its annual budget and to oversee the orderly administration of its finances; and

WHEREAS; Oliver S. Walling is a certified public accountant licensed to practice in the State of New Jersey and is legally qualified to render the professional accounting services required by the Board of Fire Commissioners; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) provides that a contract or agreement for "Professional Services" may be made, negotiated and awarded without public bidding and receipt of bids if the services will be provided by a member of a duly recognized and licensed profession of the State of New Jersey; and

WHEREAS; adequate moneys have heretofore been appropriated in the current or previously approved budget of the fire district to fund the contract for professional services to be awarded hereby.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.3 Jackson Township that Oliver S. Walling is hereby awarded a contract for professional services.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the district and that a certified true copy of this Resolution be forwarded to the Accountant by the Clerk of the Board.

Moved by: *Commissioner Brito*

Seconded by: *Commissioner Keegan*

Roll Call Vote:

Ayes: *5*

Nays: *Ø*

Absent: *Ø*

Abstain: *Ø*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.3 Jackson Township on the 19 day of March, 2018.

Wallye Keegan, Clerk

3/19/18

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.3 JACKSON TOWNSHIP AWARDING A
PROFESSIONAL CONTRACT TO HOLMAN FRENIA ALLISON, P.C.**

WHEREAS; the Board of Fire Commissioners has determined that it is necessary and prudent to perform a forensic accounting review of the District's financial books, records and accounts and that this review must be prepared by a certified public accountant or registered municipal auditor; and

WHEREAS; Holman Frenia Allison certified public accountants and registered municipal auditors are licensed to practice in the State of New Jersey and legally qualified to perform the audit report required; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) provides that a contract or agreement for professional services may be made, negotiated and awarded without public bidding or receipt of bids if the services to be provided will be provided by a member of a duly recognized and licensed profession of the State of New Jersey; and

WHEREAS; adequate moneys have heretofore been appropriated in the current or previously approved budget of the fire district to fund the contract for professional services to be awarded hereby.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.3 Jackson Township that a contract for professional services is hereby awarded to Holman Frenia Allison, P.C.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the district and that a certified true copy of this Resolution be forwarded to the auditor by the Clerk of the Board.

Moved by: *Commissioner Keller*

Seconded by: *Commissioner Brito*

Roll Call Vote:

Ayes: *5*

Nays: *Ø*

Absent: *Ø*

Abstain: *Ø*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.3 Jackson Twp. on the *19* day of *March*, 2018.

Wanda Kopp, Clerk

3/19/18

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.3 JACKSON TOWNSHIP DESIGNATING
OFFICIAL NEWSPAPERS FOR THE YEAR 2018**

WHEREAS; N.J.S.A. 10:4-8 requires political subdivisions of the State of New Jersey to annually designate at least two legally recognized newspapers to receive notice of its schedule of meetings; and

WHEREAS; N.J.S.A. 40A:14-70 requires Boards of Fire Commissioners to publish notices of the annual election and bond referendum as well as public hearings and other periodic events; and

WHEREAS; To be eligible for such designation, the newspaper must have general circulation within the municipality and must have the greatest likelihood of informing the public within the area of the public agencies jurisdiction of its meetings; and

WHEREAS; The Asbury Park Press and the Newark Star Ledger are legally recognized newspapers having general circulation within Jackson Township and are the publications most likely to inform citizens of pending Board meetings.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.3 Jackson Township that the Asbury Park Press and the Newark Star Ledger be and the same are hereby designated official newspapers of the Board of Fire Commissioners for the year 2018.

Moved by: *Commissioner Siedler* Seconded by: *Commissioner Keegan*

Roll Call Vote:

Ayes: *5*

Nays: *Ø*

Absent: *Ø*

Abstain: *Ø*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.3 Jackson Township on the *19* day of *March*, 2018.

Wayne Keegan, Clerk

3/19/18

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF
FIRE DISTRICT NO.3 JACKSON TOWNSHIP DESIGNATING
OFFICIAL DEPOSITORIES OF FIRE DISTRICT FUNDS FOR 2018**

WHEREAS; N.J.S.A. 40A: 5-14. (1) requires local governmental units to annually designate a public depository or depositories, which are defined in N.J.S.A. 17:9-41 as: “ a State or federally chartered bank, savings bank or an association located in this State or a state or federally chartered bank, savings bank or an association located in another state with a branch office in the State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit; “ and

WHEREAS; the Board has determined that TD Bank, Santandar Bank, Shore Community Bank, Bank of America, Fulton Bank and the New Jersey Cash Management Fund are qualified depositories eligible to receive and hold public funds on deposit as permitted by the above referenced statutes; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.3 Jackson Township that TD Bank, Santandar Bank, Shore Community Bank, Bank of America, Fulton Bank and the New Jersey Cash Management Fund are hereby designated as the official depositories of District funds for the year 2017.

BE IT FURTHER RESOLVED that the Chairman, Clerk and Treasurer of the Board be and the same are hereby authorized to execute any and all documents necessary to effectuate the purposes of this Resolution and to make deposits into, transfer, open and close such accounts as may be necessary for the orderly conduct of the Board's financial affairs.

BE IT FURTHER RESOLVED that any and all checks or drafts issued on an account held by or in the name of the Board of Fire Commissioners of this Fire District shall require execution by at least three (3) of the duly elected and serving Fire Commissioners.

Moved by: *Commissioner Brito*

Seconded by: *Commissioner Siedler*

Roll Call Vote:

Ayes: *5*

Nays: *0*

Absent: *0*

Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.3 Jackson Township on the 19 day of March, 2018.

Wayne Keen, Clerk

3/19/18

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.3 JACKSON TOWNSHIP SCHEDULING
MEETING DATES FOR THE YEAR 2018**

WHEREAS; The Board of Fire Commissioners, as a political subdivision of the State of New Jersey, is required by N.J.S.A. 10:4-18 to publish and post a schedule of its meetings to be held during the succeeding year specifying therein the location of each meeting, its date and time; and

WHEREAS; The Board is also required to mail a schedule of its meeting dates to the official newspapers designated by the Board and to provide a copy of the meeting dates to the municipal clerk for posting on the official bulletin board of the municipality.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.3 Jackson Township that regularly scheduled meetings of the Board will be held on the third Monday of each month commencing at 7:30 p.m. at the Board Offices 200 Kierych Memorial Drive Jackson, New Jersey.

BE IT FURTHER RESOLVED that the regular monthly meetings of the Board are hereby scheduled for the following dates: **April 16, May 21, June 18, July 16, August 20, September 17, October 15, November 19, December 17, January 22, February 18, and March 18, 2019** which meeting shall serve as the annual reorganization meeting of the Board.

BE IT FURTHER RESOLVED that certified true copies of this Resolution be posted on the official bulletin board of the Fire District, forwarded to the official newspapers designated by the Board and forwarded to the municipal clerk for posting as required by law.

Moved by: *Commissioner Siedler* Seconded by: *Commissioner Brito*

Roll Call Vote:

Ayes: *5* Nays: *0* Absent: *0* Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.3 Jackson Township on the *19* day of *March*, 2018.

Wynne Kelly, Clerk

PROFESSIONAL SERVICES AGREEMENT

This Agreement, entered into this 19th day of March, 2018, by and between the **Board of Fire Commissioners, Fire District No. 3 Jackson Township**, hereinafter referred to as the "Board" and **Joseph D. Youssef, Esquire, P.O. Box 809 137 Route 9 South Manalapan, New Jersey 07726** hereinafter referred to as "Attorney":

WITNESSETH:


1. The Board hereby retains the Attorney to provide legal services to it for the year commencing March 1, 2018 and terminating February 28, 2019, and the attorney agrees to provide such legal services as he is directed to provide by the Board.
2. Adequate funds have been appropriated in the current budget of the Board for the purpose of retaining the services of an attorney, and the amount to be paid hereunder shall not exceed the funds budgeted therefore.
3. The Board hereby agrees to compensate the Attorney as follows for the service performed by him:
 - A. Attendance at meetings, \$600.00 per meeting whether agenda, regular or special.
 - B. All other services \$160.00 per hour; including research, litigation, telephone conferences with Board members or secretary, preparation of resolutions and memos.
4. In addition to the fees specified above, the Board agrees to pay all costs and expenses advanced by the attorney for filing fees, costs and other out of pocket expenses as the need may arise.
5. All payments to be made hereunder shall be made upon submission of an itemized voucher specifying the services rendered and the date upon which such services were rendered on such forms as may be provided by the Board.
6. ***Statutorily required affirmative action clause:***

The attorney and the Board hereby incorporate all mandatory language of subsection 3.4(A) and the mandatory language of Section 5.3 of the Regulations

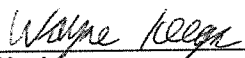
Promulgated by the Treasurer of the State of New Jersey pursuant to P.L. 1975, c. 127 as amended and supplemented, and the attorney agrees to comply fully with the terms, provisions and conditions of said subsections.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date set forth above.

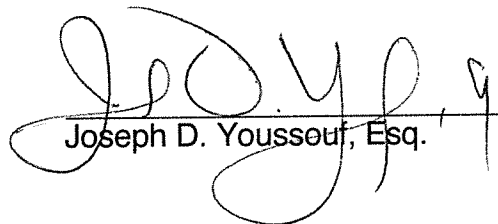
Board of Fire Commissioners
Fire District No.3 Jackson



Chairman



Clerk



Joseph D. Youssef, Esq.