

Jackson Township Fire District No. 3

Board of Fire Commissioners

Jackson Township, New Jersey

Minutes of Meeting Held

December 17th, 2018

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Brito on December 17th, 2018

PRESENT-Commissioners: Brito, Larsen, Keller, Keegan and Attorney Jonathan Cohen.

ABSENT- Jack Siedler.

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

Budget Presentation- Attorney Jonathan Cohen presented the budget. A Formal resolution was read aloud and a vote was made to accept said budget. Roll Call Vote: All Aye.

VOLUNTEER COMPANY REPORT – Secretary to give Clerk Hode new member applications.

SECRETARIES REPORT-Commissioner Keegan made a motion to accept November 2018 minutes and December 2018 Special Meeting minutes. 2nd by Commissioner Larsen, Vote: All Aye.

TREASURER’S REPORT-Financial Reports were left on the conference table for the public and Board. Treasurer’s report was read by Commissioner Larsen. Commissioner Keller motioned to accept Treasurer’s report, Commissioner Keegan 2nd. Vote: All Aye.

ATTORNEY REPORT- N/A

CHIEF REPORT- See attached report.

BUREAU REPORT- See attached report

SUPERVISORY REPORT- Motion to approve requisitions listed on Agenda made by Commissioner Keller, 2nd by Commissioner Keegan, Vote: All Aye.

OLD BUSINESS- Commissioner Larsen and Chief Carson met with Dave Harpell from the Jackson MUA regarding hydrant rental costs. Commissioner Larsen will contact Dave Harpell and invite him to a Board Meeting to discuss further. Commissioner Keegan updated the Board on where the SOG Committee stands. Currently the SOG Committee is working on harassment and core values. The next SOG meeting is being held on January 29th, 2019.

NEW BUSINESS –Commissioner Larsen spoke of 3 new grants. Commissioner Larsen will give Captain Moore all of the information needed to proceed with getting the grants to the Grant Writer. The Grants would be for Bailout kits and forced entry door training. Captain Moore explained to Commissioner Larsen that the cost for the grants is \$1500.00 each. Commissioner Larsen to meet with Captain Moore to discuss next steps.

EXECUTIVE SESSION- Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Brito, 2nd by Commissioner Keller. Vote: All Aye.

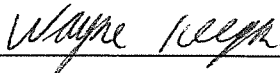
Meeting closed to the public for Executive at 7:45 p.m. Executive session opened at 7:47 p.m. In attendance are Commissioner's Brito, Larsen, Keller, Keegan and Attorney Jonathan Cohen.

Executive Session closed at 8:08 p.m.

Regular meeting re-opened at 8:09 p.m.

OPEN TO THE PUBLIC- Chief Carson asked the Board for 5 new helmets. Motion to approve 5 new helmets made by Commissioner Larsen; 2nd by Commissioner Keller. Vote: All Aye. Chief Carson to send Clerk Hode the requisition form.

Motion to adjourn the meeting at approximately 8:15 pm by Commissioner Brito 2nd by Commissioner Keller. Vote: All Aye.



COMMISSIONER Keegan, Clerk

Jackson Board of Fire Commissioners Dist. #3
Executive Agenda
December 17th, 2018

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

Discussed collective negotiations.

ADJOURNMENT: Commissioner Brito motioned to adjourn the Executive Session, 2nd by Commissioner Keller. Motion passed by unanimous consent. Executive Session was closed at 8:08 p.m.

W. Wayne Kopp, Clerk

JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3
AGENDA

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 7:30p.m. On December 17th, 2018

1. Attendance
2. Present Budget
3. Volunteer Company Report-
4. Secretary's report-
5. Treasurer's Report –see attached report
6. Attorney's Report-
7. Fire Official Report-see attached report
8. Chief's Report –see attached report
9. Supervisory Commissioner Report
Approved Requisitions:
A: AED Superstore-Adult Defib Pads
B: Advanced Auto Parts-Moltan thrifty Sorb 40lb.
C: Amazon- batteries, cables, connectors & clips
D: Quickbooks- ordered checks
E: Advance Auto- Wiper Blades
F: Henry Schein-Adult Epipens (2pack)
G: Fire Official business cards
10. Old Business-
11. New Business-
12. Open to Public
13. Executive Session
14. Adjournment

Jackson Board of Fire Commissioners Dist. #3
Executive Agenda
December 17th, 2018

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

1: Fire Fighter Contract

10:50 AM
12/17/18
Accrual Basis

Jackson Twsp Board of Fire Dist No. 3
Cash Balance Report
As of December 17, 2018

	Dec 17, 18	
	Debit	Credit
1101 · NJ State Cash Management	61,125.91	
1102 · Fulton Bank Fire Bureau 2206	73,142.87	
1107 · Shore Comm Bank Freedom Liq 764	53,855.61	
1108 · Fulton Bank Payroll 2205	119,799.44	
1109 · Fulton Bank General Fund 2204	23,907.97	
1111 · Fulton Bank MMKT 7655	91,757.87	
TOTAL	<u>423,589.67</u>	<u>0.00</u>

Jackson Twsp Board of Fire Dist No. 3
Treasurer's Report
 As of December 17th, 2018

Type	Date	Num	Name	Amount
Dec 1 - 17, 18				
Bill Pmt -Check	12/05/2018	EFT	Office Depot	-94.44
Bill Pmt -Check	12/05/2018	EFT	Amazon	-43.93
Bill Pmt -Check	12/05/2018	EFT	Amazon	-3.25
Bill Pmt -Check	12/05/2018	EFT	Amazon	-59.78
Bill Pmt -Check	12/05/2018	EFT	Amazon	-30.29
Bill Pmt -Check	12/06/2018	EFT	Quick Books	-290.48
Bill Pmt -Check	12/07/2018	EFT	Amazon	-43.96
Bill Pmt -Check	12/10/2018	EFT	NJSHBP	-23,155.18
Bill Pmt -Check	12/10/2018	EFT	NJSHBP	-12,973.96
Bill Pmt -Check	12/13/2018	EFT	Jackson Post Office	-52.26
Bill Pmt -Check	12/17/2018	4774	1st Choice Safety E...	-6,009.90
Bill Pmt -Check	12/17/2018	4775	911 Safety Equipment	-1,408.75
Bill Pmt -Check	12/17/2018	4776	Advance Auto Parts	-66.43
Bill Pmt -Check	12/17/2018	4777	AED Superstore	-136.80
Bill Pmt -Check	12/17/2018	4778	Asbury Park Press	-52.60
Bill Pmt -Check	12/17/2018	4779	Bryant Automotive	-558.97
Bill Pmt -Check	12/17/2018	4780	Cablevision	-373.40
Bill Pmt -Check	12/17/2018	4781	Colleen Theobald	-300.00
Bill Pmt -Check	12/17/2018	4782	Complete Security S...	-239.88
Bill Pmt -Check	12/17/2018	4783	Defender Emergenc...	-153.90
Bill Pmt -Check	12/17/2018	4784	Embroider Me	-16.50
Bill Pmt -Check	12/17/2018	4785	First Responder Join...	-46,027.00
Bill Pmt -Check	12/17/2018	4786	Fulton Bank	-5,473.22
Bill Pmt -Check	12/17/2018	4787	Galls	-33.80
Bill Pmt -Check	12/17/2018	4788	Jackson Twp MUA	-21,496.65
Bill Pmt -Check	12/17/2018	4789	JCP & L	-814.83
Bill Pmt -Check	12/17/2018	4790	Koerner & Koerner, ...	-5,059.00
Bill Pmt -Check	12/17/2018	4791	Leaf Capitol Funding...	-70.58
Bill Pmt -Check	12/17/2018	4792	Middlesex Fire Acad...	-262.00
Bill Pmt -Check	12/17/2018	4793	Miles Technologies	-1,525.00
Bill Pmt -Check	12/17/2018	4794	Miriam Stacy (firefig...	-720.07
Bill Pmt -Check	12/17/2018	4795	Monmouth County T...	-300.00
Bill Pmt -Check	12/17/2018	4796	NJ Natural Gas Co.	-647.04
Bill Pmt -Check	12/17/2018	4797	ozane	-85.00
Bill Pmt -Check	12/17/2018	4798	Plosia Cohen LLC	-3,920.00
Bill Pmt -Check	12/17/2018	4799	Republic Services	-177.30
Bill Pmt -Check	12/17/2018	4800	Son Rise	-461.25
Bill Pmt -Check	12/17/2018	4801	Verizon (hot spots)	-211.12
Bill Pmt -Check	12/17/2018	4802	Vision Service Plan	-395.37
Bill Pmt -Check	12/17/2018	4803	Wells Fargo Financial	-205.00
Bill Pmt -Check	12/17/2018	4804	Witmer Public Safet...	-10,515.00
Bill Pmt -Check	12/17/2018	4805	Defender Emergenc...	-4,708.68
Bill Pmt -Check	12/17/2018	4806	Galls	-56.49
Bill Pmt -Check	12/17/2018	4807	Defender Emergenc...	-665.00
Bill Pmt -Check	12/17/2018	4808	Galls	-212.92
Bill Pmt -Check	12/17/2018	4809	Defender Emergenc...	-1,433.33
Bill Pmt -Check	12/17/2018	4810	Galls	-119.97
Bill Pmt -Check	12/17/2018	4811	Miles Technologies	-164.00
Bill Pmt -Check	12/17/2018	4812	Monmouth County T...	-450.00
Dec 1 - 17, 18				-152,274.28

Jackson Twsp Board of Fire Dist No. 3

Profit & Loss Budget vs. Actual

January 1 through December 17, 2018

	Jan 1 - Dec 17, 18	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4100 · Taxation from Township	2,062,312.32	2,999,727.00	-937,414.68
4200 · Supplemental Fire Serv Grant	4,342.00	3,257.00	1,085.00
4400 · Bureau of Fire Safety			
4403 · Registration Fees-Dist 3	24,699.68	38,000.00	-13,300.32
4503 · Fines District 3	425.00	1,000.00	-575.00
4703 · Permit Fees Dist 3	2,835.00	0.00	2,835.00
4713 · Life Hazard Fees District 3	18,707.34	3,000.00	15,707.34
4733 · Fire Reports District 3	26.00	0.00	26.00
4400 · Bureau of Fire Safety - Other	85.00	0.00	85.00
Total 4400 · Bureau of Fire Safety	46,778.02	42,000.00	4,778.02
4600 · General Interest Income	1,333.50	500.00	833.50
4752 · Fema Grant-Irma	17,482.42	0.00	17,482.42
4753 · FEMA-Grant Florence	65,611.13	0.00	65,611.13
4800 · Miscellaneous Revenue	5,072.09	0.00	5,072.09
4920 · Fund Balance Utilized	0.00	33,500.00	-33,500.00
Total Income	2,202,931.48	3,078,984.00	-876,052.52
Gross Profit	2,202,931.48	3,078,984.00	-876,052.52
Expense			
5001 · Admin Salary and Wages			
5002 · Salaries - Admin Clerk	45,900.03	47,736.00	-1,835.97
5004 · Salaries - Admin Overtime Clerk	0.00	1,000.00	-1,000.00
5225 · Commissioner Salaries	21,000.00	21,000.00	0.00
Total 5001 · Admin Salary and Wages	66,900.03	69,736.00	-2,835.97
5050 · Operations Salary & Wages			
5052 · Salaries - LT G. Moroney	116,698.92	117,459.00	-760.08
5053 · Salaries - FF Stacy	105,439.82	104,943.00	496.82
5055 · Salaries - Captain Moore	126,263.58	121,794.00	4,469.58
5056 · Salaries - LT Howles	117,580.54	116,694.00	886.54
5057 · Salaries - FF Hilger	93,696.55	96,369.00	-2,672.45
5058 · Salaries - FF Grossman	97,346.79	96,369.00	977.79
5060 · Salaries - FF McLaughlin	93,672.79	96,369.00	-2,696.21
5062 · Salaries - FF Perrotto	99,132.30	97,119.00	2,013.30
5064 · Salaries - FF Migliore	34,480.00	36,000.00	-1,520.00
5065 · Salaries-FF Kourris	53,666.18	55,400.00	-1,733.82
5069 · Salaries - FF Somers	64,454.98	67,042.00	-2,587.02
5080 · Salaries- FF Suiter	28,591.74	32,000.00	-3,408.26
5089 · Salaries-FO McDonnell / Buffer	79,815.25	38,399.00	41,416.25
5090 · Overtime Operations	79,821.28	90,000.00	-10,178.72
5091 · Salaries - Working out of Class	534.36	1,000.00	-465.64
Total 5050 · Operations Salary & Wages	1,191,195.08	1,166,957.00	24,238.08
5100 · Admin Fringe Benefits			
5092 · Retiree Health Benefits	32,434.90	0.00	32,434.90
5114 · Health Insurance - Admin	52,741.42	59,625.00	-6,883.58
5120 · Social Security-Admin	2,884.37	6,346.00	-3,461.63
5121 · Medicare-admin	674.61	0.00	674.61
5141 · Unemployment-admin	391.06	0.00	391.06
5151 · Disability Insurance-admin	133.80	0.00	133.80
5161 · Pension-admin	5,831.08	5,831.00	0.08
Total 5100 · Admin Fringe Benefits	95,091.24	71,802.00	23,289.24
5110 · Operations Fringe Benefits			
5101 · Medicare	16,296.22	0.00	16,296.22
5102 · Social Security	69,131.93	116,541.00	-47,409.07
5140 · Unemployment	5,161.66	0.00	5,161.66
5150 · Disability Insurance	1,253.33	0.00	1,253.33
5160 · Pension	249,517.00	249,517.00	0.00
5170 · Workers Compensation-Career	94,899.00	130,000.00	-35,101.00
5176 · Health Insurance	209,555.36	243,564.00	-34,008.64
Total 5110 · Operations Fringe Benefits	645,814.50	739,622.00	-93,807.50
5200 · Office Expenses			
5204 · Computer Supplies	400.00	2,000.00	-1,600.00
5205 · Office Supplies	4,175.07	6,000.00	-1,824.93
5206 · Postage	499.10	750.00	-250.90
5210 · Photocopier Lease and Maintenan	5,839.05	6,000.00	-160.95
6000 · Bank Service Charges	90.00	0.00	90.00

Jackson Twsp Board of Fire Dist No. 3 Profit & Loss Budget vs. Actual

12/17/18

Accrual Basis

January 1 through December 17, 2018

	Jan 1 - Dec 17, 18	Budget	\$ Over Budget
Total 5200 · Office Expenses	11,003.22	14,750.00	-3,746.78
5201 · Fire Hydrant Rentals	84,700.00	84,700.00	0.00
5220 · Professional Services			
5229 · Accountant	41,578.50	0.00	41,578.50
5230 · Attorney Fees	30,978.88	0.00	30,978.88
5231 · Joint Medical Director	750.00	0.00	750.00
5232 · Payroll Services	4,792.40	0.00	4,792.40
5233 · Medical Physicals	18,067.32	0.00	18,067.32
5235 · Grant Writer	1,200.00	0.00	1,200.00
5220 · Professional Services - Other	177.08	109,350.00	-109,172.92
Total 5220 · Professional Services	97,544.18	109,350.00	-11,805.82
5250 · JTVFC#1 Fire Suppression	129,475.44	129,475.00	0.44
5270 · Insurance	77,118.65	73,500.00	3,618.65
5275 · Election	2,651.92	1,000.00	1,651.92
5280 · Advertising	311.75	2,500.00	-2,188.25
5285 · Background Checks	125.00	0.00	125.00
5290 · Uniforms			
5291 · Paidmen Uniforms	17,815.50	16,000.00	1,815.50
5293 · Volunteer Uniforms	0.00	4,500.00	-4,500.00
5295 · Turnout Gear Upgrades	1,969.70	1,500.00	469.70
5296 · Turnout Gear	14,897.25	18,000.00	-3,102.75
5297 · Turnout Gear Replacements	12,834.00	12,000.00	834.00
Total 5290 · Uniforms	47,516.45	52,000.00	-4,483.55
5300 · Training & Education			
5301 · Training & Education-Career	5,027.88	12,000.00	-6,972.12
5302 · Training & Education-Volunteer	6,625.58	14,000.00	-7,374.42
5304 · Career College FF	6,367.70	8,000.00	-1,632.30
5305 · Volunteer College FF	0.00	1,500.00	-1,500.00
5715 · Conventions	0.00	5,000.00	-5,000.00
Total 5300 · Training & Education	18,021.16	40,500.00	-22,478.84
5306 · Membership dues lic subs			
5309 · NFIRS Expense	0.00	2,000.00	-2,000.00
5306 · Membership dues lic subs - Other	7,498.97	5,000.00	2,498.97
Total 5306 · Membership dues lic subs	7,498.97	7,000.00	498.97
5400 · Maintenance & Repair			
5401 · M&R Cascade Maint	2,957.00	3,000.00	-43.00
5402 · M&R Trucks			
5426 · M&R Unit 5500 Ford Expedition	3,400.68	0.00	3,400.68
5427 · M&R Unit 5501 Pierce Pumper	8,375.29	0.00	8,375.29
5428 · M&R Unit 5503 Ford Rescue	6,597.08	0.00	6,597.08
5429 · M&R 5504 Ford F250	40.63	0.00	40.63
5430 · M&R 5505 Pierce Ladder	19,543.03	0.00	19,543.03
5431 · M&R Unit 5510 Ford Expedition	3,015.86	0.00	3,015.86
5432 · M&R Unit 5511 HME Pumper	1,602.90	0.00	1,602.90
5433 · M&R Unit Ford F250	69.27	0.00	69.27
5434 · M&R Unit 5519 Ford Brush	709.31	0.00	709.31
5435 · M&R Unit 5521 Pierce Pumper	6,830.48	0.00	6,830.48
5436 · M&R Unit 5524 Ford Excursion	1,417.49	0.00	1,417.49
5438 · M&R Unit 5541 Pierce Pumper	6,761.49	0.00	6,761.49
5402 · M&R Trucks - Other	4,023.83	68,000.00	-63,976.17
Total 5402 · M&R Trucks	62,387.34	68,000.00	-5,612.66
5405 · M&R Computer	18,858.00	12,000.00	6,858.00
5410 · M&R Air Pack Maintenance	3,237.71	5,000.00	-1,762.29
5415 · M&R Air Pack Testing	2,330.48	2,600.00	-269.52
5420 · M&R Oxygen Bottle Refills	0.00	1,000.00	-1,000.00
5425 · M&R Radio & Pager Maintenance	510.60	2,500.00	-1,989.40
5440 · M&R Ladder Testing	1,688.00	2,500.00	-812.00
5445 · M&R Hose Testing	2,727.90	3,800.00	-1,072.10
5450 · M&R Hose Repair	72.50	1,000.00	-927.50
5460 · M&R Extinguisher Maintenance	942.65	1,500.00	-557.35
5465 · M&R Replacement of Damaged Equip	609.99	1,000.00	-390.01
5470 · M&R Rescue Maint-Hurst Tool	3,230.00	2,200.00	1,030.00
5475 · M&R Rescue Maint.-Misc	0.00	750.00	-750.00
5480 · M&R Gear Cleaning	97.20	750.00	-652.80
5485 · Pump Testing	1,000.00	1,500.00	-500.00
5490 · M&R Misc	125.00	3,000.00	-2,875.00
Total 5400 · Maintenance & Repair	100,774.37	112,100.00	-11,325.63

Jackson Twsp Board of Fire Dist No. 3 Profit & Loss Budget vs. Actual

12/17/18

Accrual Basis

January 1 through December 17, 2018

	Jan 1 - Dec 17, 18	Budget	\$ Over Budget
5500 · Substation Maintenance			
5501 · M&R Substation- Exterminating	1,560.00	1,600.00	-40.00
5505 · M&R Substation-Alarm	2,403.38	2,000.00	403.38
5510 · M&R Substation-Cleaning	3,304.78	4,500.00	-1,195.22
5515 · M&R Substation-Door	5,500.00	500.00	5,000.00
5520 · M&R Substation - Misc	19,205.22	18,200.00	1,005.22
5525 · M&R Substation - Heating/Air	420.00	1,500.00	-1,080.00
5535 · M&R Substation-Generator Maint	0.00	500.00	-500.00
5540 · M&R Substation-Grounds Maint	386.64	500.00	-113.36
Total 5500 · Substation Maintenance	32,780.02	29,300.00	3,480.02
5600 · Non-Bondables			
5610 · SCBA Cylinders	6,825.00	7,000.00	-175.00
5615 · Asset Purchase-Hose and Nozzles	11,115.00	10,000.00	1,115.00
5620 · Asset Purchase-Technology	8,543.88	4,000.00	4,543.88
5630 · Asset Purchase- Radio Equipment	0.00	9,500.00	-9,500.00
5635 · Pass Devices	0.00	3,000.00	-3,000.00
5636 · Fire Equipment	26,129.96	30,000.00	-3,870.04
5639 · Computer Upgrades	1,612.33	5,000.00	-3,387.67
5680 · Gym Equip	35,458.25	6,000.00	29,458.25
Total 5600 · Non-Bondables	89,684.42	74,500.00	15,184.42
5640 · Utilities			
5655 · Electric	11,412.93	0.00	11,412.93
5660 · Telephone	4,475.61	0.00	4,475.61
5665 · Volunteer Mobile Phones	2,101.62	0.00	2,101.62
5670 · Water	883.46	0.00	883.46
5673 · Gas	5,657.13	0.00	5,657.13
5675 · Garbage	1,783.67	0.00	1,783.67
5685 · Water/Sewer	1,460.45	0.00	1,460.45
5640 · Utilities - Other	0.00	29,000.00	-29,000.00
Total 5640 · Utilities	27,774.87	29,000.00	-1,225.13
5644 · Supplies Expenses			
5645 · EMS Supplies	2,705.41	6,000.00	-3,294.59
5646 · EMS Defib Maintenance	0.00	2,000.00	-2,000.00
5644 · Supplies Expenses - Other	796.34	0.00	796.34
Total 5644 · Supplies Expenses	3,501.75	8,000.00	-4,498.25
5690 · Fuel - Trucks	24,292.41	25,000.00	-707.59
5700 · Fire Bureau Expenditures			
5737 · Printing-Bureau	9.00	0.00	9.00
5738 · Postage-Bureau	319.15	0.00	319.15
5740 · Office Supplies/Eqmnt-Bureau	101.33	0.00	101.33
5741 · Membership Fees-Bureau	1,326.00	0.00	1,326.00
5742 · Mobile Phone-Bureau	715.11	0.00	715.11
5746 · Fire Prevention Material-Bureau	2,100.70	0.00	2,100.70
5749 · Vehicle Equipment-Bureau	4,291.08	0.00	4,291.08
5751 · Technology-Bureau	10,936.00	0.00	10,936.00
5700 · Fire Bureau Expenditures - Other	0.00	18,000.00	-18,000.00
Total 5700 · Fire Bureau Expenditures	19,798.37	18,000.00	1,798.37
5710 · Contingent	0.00	5,000.00	-5,000.00
5725 · LOSAP	0.00	30,000.00	-30,000.00
5735 · Basic Entitlement Grant	0.00	3,257.00	-3,257.00
5754 · Debt Service			
5760 · Serial Bonds-Principal Payment	70,000.00	70,000.00	0.00
5770 · Serial Bonds Interest	12,019.39	11,935.00	84.39
Total 5754 · Debt Service	82,019.39	81,935.00	84.39
Total Expense	2,855,593.19	2,978,984.00	-123,390.81
Net Ordinary Income	-652,661.71	100,000.00	-752,661.71
Other Income/Expense			
Other Expense			
80000 · Ask My Accountant	300.87	0.00	300.87
80001 · Reserve for Future Capital	0.00	100,000.00	-100,000.00
Total Other Expense	300.87	100,000.00	-99,699.13
Net Other Income	-300.87	-100,000.00	99,699.13
Net Income	-652,962.58	0.00	-652,962.58

**JACKSON TOWNSHIP
FIRE DISTRICT #3**

CHIEF'S REPORT

December 17, 2018

**SUBMITTED BY
TIMOTHY J. CARSON
DISTRICT CHIEF**

Training Recap

Schools

- 6 new members will attend Monmouth County FF1 in February
- December 19 Art Bloomer will be teaching Initial Structure Stabilization class to the night crews free of charge as a thank you for helping build Brick's Tech Rescue trailer. Day shift class rescheduled to a future date TBD
- November 27 Food Truck Inspection Class 9-4pm at the Main Station. Free to all of our Fire Inspectors. Completed
- Lt Keller passed Fire Instructor Course.

Meetings

Truck committee held its third meeting in reference to future apparatus. The committee will focus on drafting specs for a new Heavy Rescue unit. This meeting was with Rescue 1 and discussed all options including remounting existing box off current 5503. The dealer explained the issues involved with this option and expressed it was not a wise options financially. The next meeting is in January

Still awaiting meeting with township over the radio tower to be built at the main station

Officers Meeting. (Chief Carson, AC Baader, Capt Halpin, Lt Howles, Lt Loiacano, Lt Keller, Lt Principe, Lt Keegan, SO Hussey, SO Prioli, FF Graham, FF Drury, Eng Barnard)

Expressed appreciation for everyone's efforts in 2018. Looking forward to continuing on in 2019.

2019 Training discussed by Capt Halpin. Looking for any ideas anyone may want to accomplish. Mandatory dates discussed.

January 23 Station 55 7pm
January 28 Station 54 7pm
February 12 Station 56 7pm
January 18 Station 55-1

January and February night drills will focus on back to basics Ropes and Knots and Search.

Looking to schedule Live burn drills at Monmouth, Tom's River and Somerset at least for 2019

Lt Keller suggested we do a 3 to 5 minute tools drill before every event on Wednesday nights to be run by an officer.

FF Graham would like to run probationary drills on Sunday morning in 2019. Discussion held to invite everyone including drivers in training.

Chief Carson would like requalifications completed in 2019 for all drivers.

Lt Howles updated everyone on the trucks. 5505 still having generator issues and 5521 leak is significant. Pipe is ordered awaiting installation.

MUA Meeting (Commissioner Keller and Chief Carson)

Met with the MUA Dave Harpell to discuss options for the hydrant rental fees to possible grant us a year or two discount or waiver. The MUA have come back with options such as Hydrant inspections which would be a shared service and they would financially compensate the district for doing them.

Discussion also held on installing new hydrants as done in the past. Brook Plaza was first area and already met with them on site. Three options given to them were entrance to plaza by Chicken Holiday on parking lot side, across the street from entrance in front of well house and opposite Louisiana Pkwy in Parking Lot. They will let me know.

Met with Lakewood Fire Chiefs and effective January 1, Station 55 will be dispatched as a RIT to all General Alarms.

SOG Committee (Comm Keegan, Chief Carson, Lt Keller, FF Seaman)
Progress made on Harassment policy.

Fire/Complaints Requiring Investigations 1312 Runs to Date since January

- 11/17/2018 Gas leak Azalea Circle. One patient transported and 18307 notified.
- 11/20/2018 Coverage assignment to Southard Fire. One Engine
- 11/22/2018 Holman School for a burned up Heater. School Maintenance on scene. 18307 notified.
- 11/24/2018 Mutual Aid Cassville for a Structure Fire.
- 11/30/2018 Elevator Rescue Stop and Shop. System Tagged out of service.
- 12/3/2018 Oven Fire Princeton Drive. 18307 notified and responded.
- 12/6/2018 Mutual Aid Lakewood for a Structure Fire. One Engine
- 12/8/2018 Structure Fire Lee Ct. Small Fire extinguished and 18307 responded.
- 12/8/2018 Working Structure Fire Andover Road. 18307 and OCFM responded.
- 12/9/2018 Reported Gas Leak Adelphi Drive. Upon investigation one homeowner injured in flash fire trying to light gas fireplace. 18307 responded and building department notified.
- 12/14/2018 Appliance issue Winchester Drive. New furnace being installed had issue. 18307 and building department responded
- 12/16/2018 Mutual Aid to Cassville for a smoke investigation. One Engine.

Community Events

Santa Patrol completed
Both Day and Night Shifts assisted family from Andover Road.
Delivered and picked up all tables to Westlake Women's Club for a holiday fair.

Equipment

A few packs were fixed in house for minor repairs.

Flashlights repaired

5541 TIC has missing pixels. Too costly to repair. Still in service

5541 Hydra ram Serviced in house.

Apparatus

5511 Primer not working and windshield fluid not coming out. Relief valve indicator oos

5541 has minor leak of rear. Defender aware and keeping eye on it

5503 Transmission making noise still. Keeping eye on it

5541 Window Driver and Passenger door giving issues.

5505 Cab Tilt Safety bar not working

5521 Leaking Defender will take and repair with new pipe being made.

5519 Battery Switch needs wiring repair issue.

5505 Generator still having issues.

5534 OOS Transmission issues.

5501 XT Body Trim Door panel damaged by unknown person. Repaired in house

5503 Front and Rear brakes replaced

5524 Serviced and new brakes.

5541 missing bolt replaced stopping oil leak.

Safety

Issue with Family Practice as they will not give night or weekend appointments.

Starting in 2019 would like to see all members get physicals every year.

2018 Safety Initiatives Accomplished

- Wipes on all trucks to firefighter to decon skin
- Gross Decon Buckets on all trucks
- New Hoods for all firefighters
- Rehab being stressed to all at every fire.

Hydrants

IFO 938 Bethel Church Road OOS

Building

Main Station new electronic sign ordered



JACKSON BUREAU OF FIRE SAFETY

FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527



MICHAEL GROSSMAN
FIRE OFFICIAL

Phone (732) 928-1666x14 Fax (732) 928-6500
mgrossman@jacksonfiredist3.org www.jacksonfiredist3.org

The Fire Bureau has done five investigations since last month commissioners meeting.

12/03/2018- 3 Princeton Dr.

12/08/2018- 1 Lee Ct.

12/08/2018- 7 Andover Rd.

12/09/2018- 15 Adelphi Dr.

12/14/2018- 15 Winchester Dr.

Still working with Mobileyes

Disaster drill at Care One scheduled at 1300hrs.

Respectfully submitted,

Michael Grossman

Jackson Township Fire District 3
Fire Bureau Report

Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Non Life Hazard Property Inspections	35	26	24	26	6	41	42	61	30	8	12	34	345
Non Life Hazard Property Reinspections	16	9	15	11	17	21	55	20	62	56	58	26	366
Life hazard Property Inspections	2	4	8	2	17	11	7	7	16	3	4	9	90
Life Hazard Property Reinspections	3	1	5	3	3	19	22	0	18	13	21	11	119
Fire Permits Issued	1	1	4	4	3	4	8	0	4	9	7	1	46
Complaints/Follow Up	28	6	3	4	2	3	3	0	4	0	0	0	53
Other/CO-CCO/Misc	12	8	7	3	2	7	8	1	9	9	7	12	85
Imminent hazards Issued	0	0	0	0	0	0	0	0	1	0	0	0	1
Fire Drill	0	0	0	0	0	0	0	1	1	1	0	0	3
Penalties Issued	0	0	0	0	0	13	7	6	0	0	0	0	26
Fire Investigations/Notifications	0	1	0	0	3	3	0	0	0	1	2	6	16
Construction Plan Reviews	0	0	0	0	0	0	0	0	0	0	0	1	1
Smoke Detector Giveaways	0	0	0	0	0	0	0	0	0	0	0	0	0
Fire Safety Presentations	0	0	0	0	767	0	0	40	0	746	0	0	1553