

**Jackson Township Fire District No. 3**

**Board of Fire Commissioners**

**Jackson Township, New Jersey**

**Minutes of Meeting Held**

**August 20<sup>th</sup>, 2018**

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Brito on August 20<sup>th</sup>, 2018

**PRESENT**-Commissioners: Brito, Larsen, Keller, Keegan and Attorney Joseph Youssouf

**ABSENT**- Commissioner Siedler

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**VOLUNTEER COMPANY REPORT** – Four new member applications were presented to the Board. Motion to accept said members made by Commissioner Larsen; 2<sup>nd</sup> by Commissioner Keegan. Vote: All Aye.

**SECRETARIES REPORT**-Commissioner Keegan made a motion to accept July 2018 minutes. 2nd by Commissioner Larsen, Vote: All Aye.

**TREASURER'S REPORT**-Financial Reports were left on the conference table for the public and Board. Treasurer's report was read by Commissioner Larsen. Commissioner Keller motioned to accept Treasurer's report, Commissioner Keegan 2nd. Vote: All Aye.

**ATTORNEY REPORT**- Board Attorney, Joseph Youssouf adopted a resolution for the disposal of ladders that are not being used. Bond resolution was read for the record. Discussion regarding volunteer departments being noticed as employees of the Board by the Employee Protection Act. Resolution Authorization Agreement for certain legal services was adopted by the Board of Commissioners.

**CHIEF REPORT**- See attached report. The Board approved for Unit's 5500 and 5521 to be taken to the September 11<sup>th</sup> service being held at Liberty State Park.

**BUREAU REPORT**- See attached report

**SUPERVISORY REPORT**- Motion to approve requisitions listed on Agenda made by Commissioner Keller, 2nd by Commissioner Keegan, Vote: All Aye.

**OLD BUSINESS**- None

**NEW BUSINESS** – District 2 has been approved to use the Safety Trailer. Chief Carson will advise. Mobilize quote has been tabled until October meeting. The Mercedes hose and nozzles quote has been approved by Commissioner Larson; 2<sup>nd</sup> by Commissioner Keller. Vote: All Aye.

**EXECUTIVE SESSION**- Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Brito, 2<sup>nd</sup> by Commissioner Keller. Vote: All Aye.

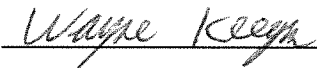
Meeting closed to the public for Executive at 8:25 p.m. Executive session opened at 8:27 p.m. In attendance are Commissioner's Brito, Larsen, Keller, Keegan and Attorney Joseph Youssouf

Executive Session closed at 9:35 p.m.

Regular meeting re-opened at 9:40 p.m.

**OPEN TO THE PUBLIC**- the Board approved SOP 120.03.11 Fire Official UFD and the roles and Responsibilities of the Fire Official. Motion to approve made by Commissioner Brito, 2<sup>nd</sup> by Commissioner Larsen. Role Call Vote: All Aye. Announcement made by resolution; there will be a workshop meeting held here at this location on August 28<sup>th</sup>, 2018 at 6:30 pm.

Motion to adjourn the meeting at approximately 9:50 pm by Commissioner Brito 2<sup>nd</sup> by Commissioner Keller. Vote: All Aye.



COMMISSIONER Keegan, Clerk

Jackson Board of Fire Commissioners Dist. #3  
Executive Agenda  
August 20<sup>th</sup>, 2018

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

Discussion regarding FO position. Board decided to offer the position to FF Joseph Somers. Clerk Hode will move forward with the promotion process. The promotion will take effect on September 4<sup>th</sup> 2018. Attorney Jonathan Cohen to review the Officers Contract and will be in touch with Commissioner Todd Larsen.

Board Attorney Joseph Youssef announced by resolution that the Board will hold a workshop session on Tuesday August 28<sup>th</sup> 2018 here at the Sub Station. Attorney Youssef will advertise this meeting. The Board approved an SOP regarding the rules and responsibilities regarding the Fire Official. Same was made official with Board Attorney Joseph Youssef doing a verbal resolution making this change to the Chain of Command.

**ADJOURNMENT:** Commissioner Brito motioned to adjourn the Executive Session, 2<sup>nd</sup> by Commissioner Keller. Motion passed by unanimous consent. Executive Session was closed at 9:35 p.m.

Wayne Kemp, Clerk

**JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3**  
**AGENDA**

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 7:30p.m. On August 20<sup>th</sup>, 2018

1. Attendance
2. Volunteer Company Report-
3. Secretary's report-
4. Treasurer's Report –see attached report
5. Attorney's Report-
6. Fire Official Report-see attached report
7. Chief's Report –see attached report
8. Supervisory Commissioner Report  
Approved Requisitions:  
A: Pine Environmental- Gas meter  
B: AED Superstore-Suction unit and canister 5501  
C: NJ Fire Equipment- SCOTT Gauge retaining strap
9. Old Business-
10. New Business-  
A: Use of the Safety Trailer  
B: Mobile Eyes Proposal  
C: Mercedes Hose & Nozzles Quote
11. Open to Public
12. Executive Session
13. Adjournment

Jackson Board of Fire Commissioners Dist. #3  
Executive Agenda  
August 20<sup>th</sup>, 2018

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

1. FO Position
2. Meeting with Captain Moore & Chief Carson
3. Officers Contract

## Jackson Twsp Board of Fire Dist No. 3

## Treasurer's Report

As of August 20th, 2018

08/20/18

Accrual Basis

Type	Date	Num	Name	Amount
<b>Aug 1 - 20, 18</b>				
Bill Pmt -Check	08/02/2018	EFT	Lowesthost	-59.40
Bill Pmt -Check	08/10/2018	EFT	NJSHBP	-36,129.14
Bill Pmt -Check	08/13/2018	EFT	Amazon	-84.99
Bill Pmt -Check	08/13/2018	EFT	Amazon	-139.46
Bill Pmt -Check	08/15/2018	EFT	Wright Express	-2,478.37
Bill Pmt -Check	08/20/2018	4591	AED Superstore	-715.00
Bill Pmt -Check	08/20/2018	4592	AISH Fire Protection	-102.00
Bill Pmt -Check	08/20/2018	4593	All Hands Fire Equip...	-2,750.00
Bill Pmt -Check	08/20/2018	4594	Baader, Matthew	-39.44
Bill Pmt -Check	08/20/2018	4595	Borden Perlman	-13,908.00
Bill Pmt -Check	08/20/2018	4596	Cablevision	-372.35
Bill Pmt -Check	08/20/2018	4597	Colleen Theobald	-200.00
Bill Pmt -Check	08/20/2018	4598	Complete Security S...	-420.00
Bill Pmt -Check	08/20/2018	4599	Compressed Air Sys...	-1,432.00
Bill Pmt -Check	08/20/2018	4600	Dan Kourris	-74.95
Bill Pmt -Check	08/20/2018	4601	Defender Emergenc...	-403.06
Bill Pmt -Check	08/20/2018	4602	Edward Keller	-25.56
Bill Pmt -Check	08/20/2018	4603	Embroider Me	-366.00
Bill Pmt -Check	08/20/2018	4604	Emergency Services...	-3,584.19
Bill Pmt -Check	08/20/2018	4605	First Responder Join...	-45,391.00
Bill Pmt -Check	08/20/2018	4606	Freehold Ford	-40.63
Bill Pmt -Check	08/20/2018	4607	Galls	-34.99
Bill Pmt -Check	08/20/2018	4608	Garden State Heart ...	-180.00
Bill Pmt -Check	08/20/2018	4609	JCP & L	-1,068.10
Bill Pmt -Check	08/20/2018	4610	Jersey Coast Fire & ...	-139.00
Bill Pmt -Check	08/20/2018	4611	Koerner & Koerner, ...	-620.00
Bill Pmt -Check	08/20/2018	4612	Leaf Capitol Funding...	-66.11
Bill Pmt -Check	08/20/2018	4613	Miles Technologies	-1,525.00
Bill Pmt -Check	08/20/2018	4614	National Center for ...	-25.00
Bill Pmt -Check	08/20/2018	4615	New Jersey Fire Eq...	-603.80
Bill Pmt -Check	08/20/2018	4616	ozane	-85.00
Bill Pmt -Check	08/20/2018	4617	Pine Environmental ...	-475.00
Bill Pmt -Check	08/20/2018	4618	Plosia Cohen LLC	-2,624.00
Bill Pmt -Check	08/20/2018	4619	Republic Services	-176.29
Bill Pmt -Check	08/20/2018	4620	Rob Migliore	-968.00
Bill Pmt -Check	08/20/2018	4621	Siedler, IV, John	-177.00
Bill Pmt -Check	08/20/2018	4622	Son Rise	-90.35
Bill Pmt -Check	08/20/2018	4623	This and That	-6,473.96
Bill Pmt -Check	08/20/2018	4624	Verizon (hot spots)	-139.15
Bill Pmt -Check	08/20/2018	4625	Vision Service Plan	-395.37
Bill Pmt -Check	08/20/2018	4626	Watchung	-101.83
Bill Pmt -Check	08/20/2018	4627	Wells Fargo Financial	-205.00
Bill Pmt -Check	08/20/2018	4628	Witmer Public Safet...	-226.95
Bill Pmt -Check	08/20/2018	4629	Youssouf, Joseph D...	-13,368.00
Bill Pmt -Check	08/20/2018	4630	Defender Emergenc...	-789.00
Bill Pmt -Check	08/20/2018	4631	Edward Keller	-102.50
Bill Pmt -Check	08/20/2018	4632	Galls	-182.98
Bill Pmt -Check	08/20/2018	4633	Koerner & Koerner, ...	-1,868.00
Bill Pmt -Check	08/20/2018	4634	Pine Environmental ...	-551.68
Bill Pmt -Check	08/20/2018	4635	Witmer Public Safet...	-34.00
Bill Pmt -Check	08/20/2018	4636	Defender Emergenc...	-555.62
Bill Pmt -Check	08/20/2018	4637	Galls	-78.23
Bill Pmt -Check	08/20/2018	4638	Pine Environmental ...	-210.00
Bill Pmt -Check	08/20/2018	4639	Witmer Public Safet...	-309.90
Bill Pmt -Check	08/20/2018	4640	Galls	-756.82
Bill Pmt -Check	08/20/2018	4641	Witmer Public Safet...	-166.98
Bill Pmt -Check	08/20/2018	4642	Galls	-189.92
Bill Pmt -Check	08/20/2018	4643	Witmer Public Safet...	-11.00
Bill Pmt -Check	08/20/2018	4644	Galls	-129.99
Bill Pmt -Check	08/20/2018	4645	Witmer Public Safet...	-172.98
Bill Pmt -Check	08/20/2018	4646	Witmer Public Safet...	-319.90
Bill Pmt -Check	08/20/2018	4647	Witmer Public Safet...	-27.99
Bill Pmt -Check	08/20/2018	4648	Witmer Public Safet...	-50.00
Bill Pmt -Check	08/20/2018	4649	Witmer Public Safet...	-101.99
Bill Pmt -Check	08/20/2018	4650	Witmer Public Safet...	-84.00
Bill Pmt -Check	08/20/2018	4651	Witmer Public Safet...	-343.95
Bill Pmt -Check	08/20/2018	4652	Witmer Public Safet...	-2,666.00

9:32 AM

08/20/18

Accrual Basis

# Jackson Twsp Board of Fire Dist No. 3

## Treasurer's Report

As of August 20th, 2018

---

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	08/20/2018	4653	Witmer Public Safet...	-1,130.00
Bill Pmt -Check	08/20/2018	4654	Witmer Public Safet...	-451.00
Bill Pmt -Check	08/20/2018	4655	Witmer Public Safet...	-138.00
<b>Aug 1 - 20, 18</b>				<b>-149,905.87</b>

---

---

## Jackson Twsp Board of Fire Dist No. 3 Profit & Loss Budget vs. Actual

08/20/18

Accrual Basis

January 1 through August 20, 2018

	Jan 1 - Aug 20, 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4100 · Taxation from Township	1,312,380.57	2,999,727.00	-1,687,346.43
4200 · Supplemental Fire Serv Grant	0.00	3,257.00	-3,257.00
4400 · Bureau of Fire Safety			
4403 · Registration Fees-Dist 3	16,828.18	38,000.00	-21,171.82
4503 · Fines District 3	425.00	1,000.00	-575.00
4703 · Permit Fees Dist 3	1,864.00	0.00	1,864.00
4713 · Life Hazard Fees District 3	7,651.16	3,000.00	4,651.16
4733 · Fire Reports District 3	10.00	0.00	10.00
4400 · Bureau of Fire Safety - Other	85.00	0.00	85.00
<b>Total 4400 · Bureau of Fire Safety</b>	<b>26,863.34</b>	<b>42,000.00</b>	<b>-15,136.66</b>
4600 · General Interest Income	952.58	500.00	452.58
4752 · Fema Grant-Ima	17,482.42	0.00	17,482.42
4800 · Miscellaneous Revenue	8,883.54	0.00	8,883.54
4920 · Fund Balance Utilized	0.00	33,500.00	-33,500.00
<b>Total Income</b>	<b>1,366,562.45</b>	<b>3,078,984.00</b>	<b>-1,712,421.55</b>
<b>Gross Profit</b>	<b>1,366,562.45</b>	<b>3,078,984.00</b>	<b>-1,712,421.55</b>
<b>Expense</b>			
5001 · Admin Salary and Wages			
5002 · Salaries - Admin Clerk	29,390.02	47,736.00	-18,345.98
5004 · Salaries - Admin Overtime Clerk	0.00	1,000.00	-1,000.00
5225 · Commissioner Salaries	20,822.00	21,000.00	-178.00
<b>Total 5001 · Admin Salary and Wages</b>	<b>50,212.02</b>	<b>69,736.00</b>	<b>-19,523.98</b>
5050 · Operations Salary & Wages			
5052 · Salaries - LT G. Moroney	70,860.80	117,459.00	-46,598.20
5053 · Salaries - FF Stacy	67,766.22	104,943.00	-37,176.78
5055 · Salaries - Captain Moore	77,790.55	121,794.00	-44,003.45
5056 · Salaries - LT Howles	70,400.00	116,694.00	-46,294.00
5057 · Salaries - FF Hilger	59,387.97	96,369.00	-36,981.03
5058 · Salaries - FF Grossman	60,024.41	96,369.00	-36,344.59
5060 · Salaries - FF McLaughlin	59,282.61	96,369.00	-37,086.39
5062 · Salaries - FF Perrotto	64,409.40	97,119.00	-32,709.60
5064 · Salaries - FF Migliore	18,964.00	36,000.00	-17,036.00
5065 · Salaries-FF Kourris	34,492.58	55,400.00	-20,907.42
5069 · Salaries - FF Somers	41,140.06	67,042.00	-25,901.94
5080 · Salaries- FF Sulter	10,516.26	32,000.00	-21,483.74
5089 · Salaries-FO McDonnell	79,815.25	38,399.00	41,416.25
5090 · Overtime Operations	30,493.23	90,000.00	-59,506.77
5091 · Salaries - Working out of Class	475.68	1,000.00	-524.32
5092 · Benefit Reserves	31,666.14	0.00	31,666.14
<b>Total 5050 · Operations Salary &amp; Wages</b>	<b>777,485.16</b>	<b>1,166,957.00</b>	<b>-389,471.84</b>
5100 · Admin Fringe Benefits			
5114 · Health Insurance - Admin	15,517.69	59,625.00	-44,107.31
5120 · Social Security-Admin	1,838.38	6,346.00	-4,507.62
5121 · Medicare-admin	429.97	0.00	429.97
5141 · Unemployment-admin	361.30	0.00	361.30
5151 · Disability Insurance-admin	86.37	0.00	86.37
5161 · Pension-admin	5,836.08	5,831.00	5.08
<b>Total 5100 · Admin Fringe Benefits</b>	<b>24,069.79</b>	<b>71,802.00</b>	<b>-47,732.21</b>
5110 · Operations Fringe Benefits			
5101 · Medicare	10,241.91	0.00	10,241.91
5102 · Social Security	43,792.65	116,541.00	-72,748.35
5140 · Unemployment	4,937.12	0.00	4,937.12
5150 · Disability Insurance	1,027.58	0.00	1,027.58
5160 · Pension	249,667.48	249,517.00	150.48
5170 · Workers Compensation-Career	62,648.00	130,000.00	-67,352.00
5176 · Health Insurance	-52,854.72	243,564.00	-296,418.72
<b>Total 5110 · Operations Fringe Benefits</b>	<b>319,460.02</b>	<b>739,622.00</b>	<b>-420,161.98</b>
5200 · Office Expenses			
5204 · Computer Supplies	330.00	2,000.00	-1,670.00
5205 · Office Supplies	6,432.21	6,000.00	432.21
5206 · Postage	231.87	750.00	-518.13
5210 · Photocopier Lease and Maintenan	3,917.72	6,000.00	-2,082.28
6000 · Bank Service Charges	70.00	0.00	70.00
<b>Total 5200 · Office Expenses</b>	<b>10,981.80</b>	<b>14,750.00</b>	<b>-3,768.20</b>
5201 · Fire Hydrant Rentals	42,350.00	84,700.00	-42,350.00
5220 · Professional Services			
5229 · Accountant	33,607.50	0.00	33,607.50
5230 · Attorney Fees	19,176.00	0.00	19,176.00
5231 · Joint Medical Director	750.00	0.00	750.00
5232 · Payroll Services	67,702.75	0.00	67,702.75
5233 · Medical Physicals	13,955.32	0.00	13,955.32
5235 · Grant Writer	1,200.00	0.00	1,200.00
5220 · Professional Services - Other	0.00	109,350.00	-109,350.00



**Jackson Twsp Board of Fire Dist No. 3**  
**Profit & Loss Budget vs. Actual**  
 January 1 through August 20, 2018

	Jan 1 - Aug 20, 18	Budget	\$ Over Budget
<b>Total 5220 · Professional Services</b>	136,391.57	109,350.00	27,041.57
5250 · JTVFC#1 Fire Suppression	97,106.58	129,475.00	-32,368.42
5270 · Insurance	275,455.07	73,500.00	201,955.07
5275 · Election	2,651.92	1,000.00	1,651.92
5280 · Advertising	184.55	2,500.00	-2,315.45
5286 · Miscellaneous	5,013.44	0.00	5,013.44
5290 · Uniforms			
5291 · Paidmen Uniforms	13,426.57	16,000.00	-2,573.43
5293 · Volunteer Uniforms	0.00	4,500.00	-4,500.00
5295 · Turnout Gear Upgrades	560.95	1,500.00	-939.05
5296 · Turnout Gear	14,897.25	18,000.00	-3,102.75
5297 · Turnout Gear Replacements	12,834.00	12,000.00	834.00
<b>Total 5290 · Uniforms</b>	41,718.77	52,000.00	-10,281.23
5300 · Training & Education			
5301 · Training & Education-Career	2,303.88	12,000.00	-9,696.12
5302 · Training & Education-Volunteer	5,663.58	14,000.00	-8,336.42
5304 · Career College FF	4,958.66	8,000.00	-3,041.34
5305 · Volunteer College FF	0.00	1,500.00	-1,500.00
5715 · Conventions	0.00	5,000.00	-5,000.00
<b>Total 5300 · Training &amp; Education</b>	12,926.12	40,500.00	-27,573.88
5306 · Membership dues lic subs			
5309 · NFIRS Expense	0.00	2,000.00	-2,000.00
5306 · Membership dues lic subs - Other	3,261.90	5,000.00	-1,738.10
<b>Total 5306 · Membership dues lic subs</b>	3,261.90	7,000.00	-3,738.10
5400 · Maintenance & Repair			
5401 · M&R Cascade Maint	2,957.00	3,000.00	-43.00
5402 · M&R Trucks			
5426 · M&R Unit 5500 Ford Expedition	2,797.92	0.00	2,797.92
5427 · M&R Unit 5501 Pierce Pumper	5,322.80	0.00	5,322.80
5428 · M&R Unit 5503 Ford Rescue	1,192.27	0.00	1,192.27
5429 · M&R 5504 Ford F250	40.63	0.00	40.63
5430 · M&R 5505 Pierce Ladder	16,695.25	0.00	16,695.25
5431 · M&R Unit 5510 Ford Expedition	1,010.83	0.00	1,010.83
5432 · M&R Unit 5511 HME Pumper	1,602.90	0.00	1,602.90
5433 · M&R Unit Ford F250	69.27	0.00	69.27
5434 · M&R Unit 5519 Ford Brush	709.31	0.00	709.31
5435 · M&R Unit 5521 Pierce Pumper	6,676.58	0.00	6,676.58
5438 · M&R Unit 5541 Pierce Pumper	4,655.95	0.00	4,655.95
5402 · M&R Trucks - Other	2,500.73	68,000.00	-65,499.27
<b>Total 5402 · M&amp;R Trucks</b>	43,274.44	68,000.00	-24,725.56
5405 · M&R Computer	9,509.00	12,000.00	-2,491.00
5410 · M&R Air Pack Maintenance	2,999.95	5,000.00	-2,000.05
5415 · M&R Air Pack Testing	2,292.48	2,600.00	-307.52
5420 · M&R Oxygen Bottle Refills	0.00	1,000.00	-1,000.00
5425 · M&R Radio & Pager Maintenance	426.46	2,500.00	-2,073.54
5440 · M&R Ladder Testing	1,688.00	2,500.00	-812.00
5445 · M&R Hose Testing	2,727.90	3,800.00	-1,072.10
5450 · M&R Hose Repair	72.50	1,000.00	-927.50
5460 · M&R Extinguisher Maintenance	680.75	1,500.00	-819.25
5465 · M&R Replacement of Damaged Equip	475.00	1,000.00	-525.00
5470 · M&R Rescue Maint-Hurst Tool	3,230.00	2,200.00	1,030.00
5475 · M&R Rescue Maint.-Misc	0.00	750.00	-750.00
5480 · M&R Gear Cleaning	97.20	750.00	-652.80
5485 · Pump Testing	1,000.00	1,500.00	-500.00
5490 · M&R Misc	311.86	3,000.00	-2,688.14
5646 · EMS Defib Maintenance	290.54	2,000.00	-1,709.46
<b>Total 5400 · Maintenance &amp; Repair</b>	72,033.08	114,100.00	-42,066.92
5500 · Substation Maintenance			
5501 · M&R Substation- Exterminating	1,040.00	1,600.00	-560.00
5505 · M&R Substation-Alarm	1,263.75	2,000.00	-736.25
5510 · M&R Substation-Cleaning	2,294.02	4,500.00	-2,205.98
5515 · M&R Substation-Door	5,500.00	500.00	5,000.00
5520 · M&R Substation - Misc	7,626.31	18,200.00	-10,573.69
5525 · M&R Substation - Heating/Air	0.00	1,500.00	-1,500.00
5535 · M&R Substation-Generator Maint	0.00	500.00	-500.00
5540 · M&R Substation-Grounds Maint	197.77	500.00	-302.23
<b>Total 5500 · Substation Maintenance</b>	17,921.85	29,300.00	-11,378.15
5600 · Non-Bondables			
5610 · SCBA Cylinders	0.00	7,000.00	-7,000.00
5615 · Asset Purchase-Hose and Nozzles	1,230.00	10,000.00	-8,770.00
5620 · Asset Purchase-Technology	8,543.88	4,000.00	4,543.88
5630 · Asset Purchase- Radio Equipment	0.00	9,500.00	-9,500.00
5635 · Pass Devices	0.00	3,000.00	-3,000.00
5636 · Fire Equipment	9,930.00	30,000.00	-20,070.00
5639 · Computer Upgrades	1,494.42	5,000.00	-3,505.58
5680 · Gym Equip	0.00	6,000.00	-6,000.00

## Jackson Twsp Board of Fire Dist No. 3

08/20/18

## Profit &amp; Loss Budget vs. Actual

Accrual Basis

January 1 through August 20, 2018

	Jan 1 - Aug 20, 18	Budget	\$ Over Budget
<b>Total 5600 · Non-Bondables</b>	<b>21,198.30</b>	<b>74,500.00</b>	<b>-53,301.70</b>
<b>5640 · Utilities</b>			
5655 · Electric	7,869.86	0.00	7,869.86
5660 · Telephone	2,982.86	0.00	2,982.86
5665 · Volunteer Mobile Phones	1,470.06	0.00	1,470.06
5670 · Water	1,044.77	0.00	1,044.77
5673 · Gas	4,272.12	0.00	4,272.12
5675 · Garbage	1,078.83	0.00	1,078.83
5685 · Water/Sewer	306.50	0.00	306.50
5640 · Utilities - Other	0.00	29,000.00	-29,000.00
<b>Total 5640 · Utilities</b>	<b>19,025.00</b>	<b>29,000.00</b>	<b>-9,975.00</b>
<b>5644 · Supplies Expenses</b>			
5645 · EMS Supplies	1,960.85	6,000.00	-4,039.15
<b>Total 5644 · Supplies Expenses</b>	<b>1,960.85</b>	<b>6,000.00</b>	<b>-4,039.15</b>
<b>5690 · Fuel - Trucks</b>	<b>18,460.86</b>	<b>25,000.00</b>	<b>-6,539.14</b>
<b>5700 · Fire Bureau Expenditures</b>			
5737 · Printing-Bureau	9.00	0.00	9.00
5738 · Postage-Bureau	154.70	0.00	154.70
5740 · Office Supplies/Eqmnt-Bureau	74.35	0.00	74.35
5741 · Membership Fees-Bureau	1,076.00	0.00	1,076.00
5742 · Mobile Phone-Bureau	432.77	0.00	432.77
5746 · Fire Prevention Material-Bureau	72.50	0.00	72.50
5749 · Vehicle Equipment-Bureau	2,342.99	0.00	2,342.99
5700 · Fire Bureau Expenditures - Other	0.00	18,000.00	-18,000.00
<b>Total 5700 · Fire Bureau Expenditures</b>	<b>4,162.31</b>	<b>18,000.00</b>	<b>-13,837.69</b>
5710 · Contingent	0.00	5,000.00	-5,000.00
5725 · LOSAP	0.00	30,000.00	-30,000.00
5735 · Basic Entitlement Grant	0.00	3,257.00	-3,257.00
<b>5754 · Debt Service</b>			
5760 · Serial Bonds-Principal Payment	70,000.00	70,000.00	0.00
5770 · Serial Bonds Interest	6,546.17	11,935.00	-5,388.83
<b>Total 5754 · Debt Service</b>	<b>76,546.17</b>	<b>81,935.00</b>	<b>-5,388.83</b>
<b>Total Expense</b>	<b>2,030,577.13</b>	<b>2,978,984.00</b>	<b>-948,406.87</b>
<b>Net Ordinary Income</b>	<b>-664,014.68</b>	<b>100,000.00</b>	<b>-764,014.68</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
8001 · Reserve for Future Capital	0.00	100,000.00	-100,000.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>100,000.00</b>	<b>-100,000.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>-100,000.00</b>	<b>100,000.00</b>
<b>Net Income</b>	<b>-664,014.68</b>	<b>0.00</b>	<b>-664,014.68</b>

**JACKSON TOWNSHIP  
FIRE DISTRICT #3**

**CHIEF'S REPORT**

**August 20, 2018**

**SUBMITTED BY  
TIMOTHY J. CARSON  
CHIEF OF DEPARTMENT**

---

## Training Recap

### Schools

- Pump Operations Completed.
- All Hands Fire working on a joint venture
- In talks with Chief John Salka for an all day lecture

### Meetings

Met with Ex Chief Lubertozi to help create a box assignment for Station 54. They will be using same set up as Station 55 and 57. CAD is being updated currently by OC.

Met with Chief Steve Mullholland twice to go over working more together with Lakewood. They are in the process of revamping there operation and we will be working together on training and responding.

Truck committee held its first meeting as a group with the Ferrara rep coming in to explain what they have to offer. The next meeting is set for Sept 6 at 19:30 hours. Each member of the committee was asked to create a list of what would need to be carried on a Rescue and Engine and what is a nice to have. The lists will be compiled and from there a spec will be created. Need direction from the board if the committee should look a replacing 5503 and 5521 together or one at a time. There is a financial savings of approximately 5% of the price by buying them together. There is also a rough savings of \$25,000 for each chasis prepaid. The current concern in the market is the tariffs and the effect on pricing going up.

Meeting set for Monday August 27 with Chief Carson, AC Baader, Capt Moore and Lt Howles to move forward on operational SOG's

### Fire/Complaints Requiring Investigations 865 Runs to Date since January

- 7/24/2018 Notification sent to 18307 in reference to getting keys updated in Stop and Shop Knox Box. No key was available to reset alarm.
- 7/24/2018 Complaint filed by 5500 in ref to dumpster in fire lane. Capt Moore and crew handled the issue immediately and dumpster was relocated.
- 7/29/2018 Food on the stove fire on Woodlane Road. Notification sent to building dept for numerous doors looks and rooms being added to home. Possible rooming house.
- 7/31/2018 Alarm troubles at Winding Ways Club House. 18307 to follow up.
- 8/2/2018 Overturned box truck on Hemlock
- 8/6/2018 Requested to Lakewood for a Structure Fire Cross Street
- 8/14/2018 Structure Fire Pineview Apartments Laundry room. Held to dryer.

### Community Events

Attended National Night Out. Extremely well attended by the public.

Crews will attend Prospect Point Apartments August 31 Fire Prevention

Jackson Day will be October 27. No fire works

Request permission to take 5500 vehicle to the 9/11 Photoshoot Liberty state park

Will be doing 9/11 ceremony as usual then attending Westlake in the afternoon.

### **Equipment**

A few packs were fixed in house for minor repairs.

Flashlights repaired

5541 TIC has missing pixels. Too costly to repair. Still in service

Chain saw from 5519 repaired.

Quote send in for Hose and Nozzles.

Battery fan broke at fire scene. Firestore already picked up and will have it covered under warranty

5501 Wheel chock is missing. Ordering replacement

One microclip meter was lost by a FF. New one was ordered.

### **Apparatus**

5511 Primer not working and windshield fluid not coming out. Relief valve indicator oos

5541 has minor leak of rear. Defender aware and keeping eye on it

5503 Transmission making noise. Defender serviced ok for now.

5510 Vehicle keeps throwing check engine lights and the coils keep getting replaced one by one. 5534 is also having mechanical issues. Recommend replacing one vehicle ASAP as repairs will be costly.

5505 Pad holding bolt ripped off. Will need to be repaired.

5505 Pump leaking at manifold. Defender notified

5505 Steering box repaired

5505 Annual Aerial Certification received

5504 Service completed

5500 Service completed. Headlight will be replaced under warranty and paint looked at

5501 Pump Panel light replaced

5503 and 5521 Headlights replaced with LED. Recommend we do remaining trucks

5541 and 5505 Officers Seat Belt needs replacement. Ordered

### **Safety**

Issue with Family Practice as they will not give night or weekend appointments.

Physicals for 2018 have been completed. Individuals that did not complete must work with SO Hussey or gear will be pulled.

Starting in 2019 would like to see all members get physicals every year.

### **Hydrants**

IFO 938 Bethel Church Road OOS

### **Building**

Main Station new electronic sign ordered

Substation memorial site is coming out great.



# JACKSON BUREAU OF FIRE SAFETY

## FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527



Mim Stacy

Phone (732) 928-1666x14

Fax (732) 928-6500

FIRE OFFICIAL

[mstacy@jacksonfiredist3.org](mailto:mstacy@jacksonfiredist3.org)

[www.jacksonfiredist3.org](http://www.jacksonfiredist3.org)

### FIRE OFFICIAL REPORT

8/1/18-8/15/18

<i>ACTIVITIES BY THE NUMBERS</i>	<i>TOTAL</i>
<i>Non Life Hazard Property Inspections</i>	<i>59</i>
<i>Non Life Hazard Property Re-Inspections</i>	<i>16</i>
<i>Life Hazard Property Inspections</i>	<i>1</i>
<i>Life Hazard Property Re-Inspections</i>	<i>0</i>
<i>Fire Permits Issued</i>	<i>0</i>
<i>Complaints/Follow-up</i>	<i>4</i>
<i>Other/ CO-CCO/Miscellaneous</i>	<i>0</i>
<i>Imminent Hazards Issued</i>	<i>0</i>
<i>Fire Drill</i>	<i>1</i>
<i>Penalties Issued</i>	<i>6</i>
<i>Fire Investigations/Notifications</i>	<i>0</i>
<i>Construction Plan Reviews</i>	<i>0</i>
<i>Smoke Detectors Giveaways</i>	<i>0</i>
<i>Fire Safety Presentations</i>	<i>0</i>



# JACKSON BUREAU OF FIRE SAFETY

## FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527

Phone (732) 928-1666x14 Fax (732) 928-6500

[mstacy@jacksonfiredist3.org](mailto:mstacy@jacksonfiredist3.org) [www.jacksonfiredist3.org](http://www.jacksonfiredist3.org)



Mim Stacy

FIRE OFFICIAL

### FIRE OFFICIAL REPORT

January, 2018

<i>ACTIVITIES BY THE NUMBERS</i>	<i>TOTAL</i>
<i>Non Life Hazard Property Inspections</i>	<i>35</i>
<i>Non Life Hazard Property Re-Inspections</i>	<i>16</i>
<i>Life Hazard Property Inspections</i>	<i>2</i>
<i>Life Hazard Property Re-Inspections</i>	<i>3</i>
<i>Fire Permits Issued</i>	<i>0</i>
<i>Complaints/Follow-up</i>	<i>28</i>
<i>Other/ CO-CCO/Miscellaneous</i>	<i>12</i>
<i>Imminent Hazards Issued</i>	<i>0</i>
<i>Fire Drill</i>	<i>0</i>
<i>Penalties Issued</i>	<i>0</i>
<i>Fire Investigations/Notifications</i>	<i>0</i>
<i>Construction Plan Reviews</i>	<i>0</i>
<i>Smoke Detectors Giveaways</i>	<i>0</i>
<i>Fire Safety Presentations</i>	<i>0</i>





# JACKSON BUREAU OF FIRE SAFETY FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE  
JACKSON N.J. 08527



Phone (732) 928-1666x14 Fax (732) 928-6500  
mstacy@jacksonfiredist3.org www.jacksonfiredist3.org

Mim Stacy  
FIRE OFFICIAL

## FIRE OFFICIAL REPORT

February, 2018

<i>ACTIVITIES BY THE NUMBERS</i>	<i>TOTAL</i>
<i>Non Life Hazard Property Inspections</i>	<i>27</i>
<i>Non Life Hazard Property Re-Inspections</i>	<i>9</i>
<i>Life Hazard Property Inspections</i>	<i>3</i>
<i>Life Hazard Property Re-Inspections</i>	<i>1</i>
<i>Fire Permits Issued</i>	<i>1</i>
<i>Complaints/Follow-up</i>	<i>6</i>
<i>Other/ CO-CCO/Miscellaneous</i>	<i>8</i>
<i>Imminent Hazards Issued</i>	<i>0</i>
<i>Fire Drill</i>	<i>0</i>
<i>Penalties Issued</i>	<i>1</i>
<i>Fire Investigations/Notifications</i>	<i>0</i>
<i>Construction Plan Reviews</i>	<i>0</i>
<i>Smoke Detectors Giveaways</i>	<i>0</i>
<i>Fire Safety Presentations</i>	<i>0</i>



# JACKSON BUREAU OF FIRE SAFETY

## FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527



Mim Stacy

Phone (732) 928-1666x14

Fax (732) 928-6500

FIRE OFFICIAL

[mstacy@jacksonfiredist3.org](mailto:mstacy@jacksonfiredist3.org)

[www.jacksonfiredist3.org](http://www.jacksonfiredist3.org)

### FIRE OFFICIAL REPORT

March, 2018

<i>ACTIVITIES BY THE NUMBERS</i>	<i>TOTAL</i>
<i>Non Life Hazard Property Inspections</i>	<i>24</i>
<i>Non Life Hazard Property Re-Inspections</i>	<i>15</i>
<i>Life Hazard Property Inspections</i>	<i>8</i>
<i>Life Hazard Property Re-Inspections</i>	<i>5</i>
<i>Fire Permits Issued</i>	<i>4</i>
<i>Complaints/Follow-up</i>	<i>3</i>
<i>Other/ CO-CCO/Miscellaneous</i>	<i>7</i>
<i>Imminent Hazards Issued</i>	<i>0</i>
<i>Fire Drill</i>	<i>0</i>
<i>Penalties Issued</i>	<i>1</i>
<i>Fire Investigations/Notifications</i>	<i>0</i>
<i>Construction Plan Reviews</i>	<i>0</i>
<i>Smoke Detectors Giveaways</i>	<i>0</i>
<i>Fire Safety Presentations</i>	<i>0</i>



**JACKSON BUREAU OF FIRE SAFETY  
FIRE DISTRICT NO. 3  
200 KIERYCH MEMORIAL DRIVE  
JACKSON N.J. 08527**



Mim Stacy  
FIRE OFFICIAL

Phone (732) 928-1666x14 Fax (732) 928-6500  
[mstacy@jacksonfiredist3.org](mailto:mstacy@jacksonfiredist3.org) [www.jacksonfiredist3.org](http://www.jacksonfiredist3.org)

**FIRE OFFICIAL REPORT**

April, 2018

<i>ACTIVITIES BY THE NUMBERS</i>	<i>TOTAL</i>
<i>Non Life Hazard Property Inspections</i>	<i>26</i>
<i>Non Life Hazard Property Re-Inspections</i>	<i>12</i>
<i>Life Hazard Property Inspections</i>	<i>2</i>
<i>Life Hazard Property Re-Inspections</i>	<i>2</i>
<i>Fire Permits Issued</i>	<i>4</i>
<i>Complaints/Follow-up</i>	<i>4</i>
<i>Other/ CO-CCO/Miscellaneous</i>	<i>3</i>
<i>Imminent Hazards Issued</i>	<i>0</i>
<i>Fire Drill</i>	<i>0</i>
<i>Penalties Issued</i>	<i>0</i>
<i>Fire Investigations/Notifications</i>	<i>0</i>
<i>Construction Plan Reviews</i>	<i>0</i>
<i>Smoke Detectors Giveaways</i>	<i>0</i>
<i>Fire Safety Presentations</i>	<i>0</i>



# JACKSON BUREAU OF FIRE SAFETY

## FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527



Mim Stacy  
FIRE OFFICIAL

Phone (732) 928-1666x14 Fax (732) 928-6500  
mstacy@jacksonfiredist3.org www.jacksonfiredist3.org

### FIRE OFFICIAL REPORT

May, 2018

<i>ACTIVITIES BY THE NUMBERS</i>	<i>TOTAL</i>
<i>Non Life Hazard Property Inspections</i>	6
<i>Non Life Hazard Property Re-Inspections</i>	16
<i>Life Hazard Property Inspections</i>	17
<i>Life Hazard Property Re-Inspections</i>	2
<i>Fire Permits Issued</i>	6
<i>Complaints/Follow-up</i>	2
<i>Other/ CO-CCO/Miscellaneous</i>	2
<i>Imminent Hazards Issued</i>	0
<i>Fire Drill</i>	0
<i>Penalties Issued</i>	0
<i>Fire Investigations/Notifications</i>	3
<i>Construction Plan Reviews</i>	0
<i>Smoke Detectors Giveaways</i>	0
<i>Fire Safety Presentations</i>	767 kids



# JACKSON BUREAU OF FIRE SAFETY

## FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527



Mim Stacy

Phone (732) 928-1666x14

Fax (732) 928-6500

FIRE OFFICIAL

[mstacy@jacksonfiredist3.org](mailto:mstacy@jacksonfiredist3.org)

[www.jacksonfiredist3.org](http://www.jacksonfiredist3.org)

### FIRE OFFICIAL REPORT

June, 2018

<i>ACTIVITIES BY THE NUMBERS</i>	<i>TOTAL</i>
<i>Non Life Hazard Property Inspections</i>	<i>42</i>
<i>Non Life Hazard Property Re-Inspections</i>	<i>21</i>
<i>Life Hazard Property Inspections</i>	<i>10</i>
<i>Life Hazard Property Re-Inspections</i>	<i>19</i>
<i>Fire Permits Issued</i>	<i>4</i>
<i>Complaints/Follow-up</i>	<i>3</i>
<i>Other/ CO-CCO/Miscellaneous</i>	<i>9</i>
<i>Imminent Hazards Issued</i>	<i>0</i>
<i>Fire Drill</i>	<i>0</i>
<i>Penalties Issued</i>	<i>13</i>
<i>Fire Investigations/Notifications</i>	<i>3</i>
<i>Construction Plan Reviews</i>	<i>0</i>
<i>Smoke Detectors Giveaways</i>	<i>0</i>
<i>Fire Safety Presentations</i>	<i>0</i>



# JACKSON BUREAU OF FIRE SAFETY

## FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527



Mim Stacy

Phone (732) 928-1666x14 Fax (732) 928-6500

FIRE OFFICIAL

[mstacy@jacksonfiredist3.org](mailto:mstacy@jacksonfiredist3.org)

[www.jacksonfiredist3.org](http://www.jacksonfiredist3.org)

### FIRE OFFICIAL REPORT

July, 2018

<i>ACTIVITIES BY THE NUMBERS</i>	<i>TOTAL</i>
<i>Non Life Hazard Property Inspections</i>	<i>34</i>
<i>Non Life Hazard Property Re-Inspections</i>	<i>31</i>
<i>Life Hazard Property Inspections</i>	<i>6</i>
<i>Life Hazard Property Re-Inspections</i>	<i>18</i>
<i>Fire Permits Issued</i>	<i>0</i>
<i>Complaints/Follow-up</i>	<i>0</i>
<i>Other/ CO-CCO/Miscellaneous</i>	<i>7</i>
<i>Imminent Hazards Issued</i>	<i>0</i>
<i>Fire Drill</i>	<i>0</i>
<i>Penalties Issued</i>	<i>12</i>
<i>Fire Investigations/Notifications</i>	<i>0</i>
<i>Construction Plan Reviews</i>	<i>0</i>
<i>Smoke Detectors Giveaways</i>	<i>0</i>
<i>Fire Safety Presentations</i>	<i>0</i>