

JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3
AGENDA

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 7:30p.m. On March 15th 2021

1. Attendance
2. Volunteer Company Report
3. Secretary's report
4. Treasurer's Report
5. Attorney Report
6. Fire Official Report
7. Chief's Report
8. Supervisory Commissioner Report
Approved Requisitions:
A: Amazon-WD-40 and Gorilla Glue
B: Office Depot-office supplies
C: Henry Schein- gloves
9. Old Business
10. New Business
11. Executive Session
12. Open To Public
13. Adjournment

Jackson Board of Fire Commissioners Dist. #3
Executive Agenda
March 15th 2021

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

1. Personnel issues

Jackson Township Fire District No. 3

Board of Fire Commissioners

Jackson Township, New Jersey

Minutes of Meeting Held

March 15th, 2021

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Brito on March 15th, 2021

PRESENT- Commissioners Siedler, Brito, Loiacono and Keegan were present.

ABSENT- Commissioner Keller

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

VOLUNTEER COMPANY REPORT –The Company will follow standard Covid procedures and will not be able to host the Easter Party this year but will bring baskets to families. The permits for the renovations are expected to be done shortly. The Company is also brainstorming safe fundraiser ideas for the summer. Motion to accept Volunteer Company Report made by Commissioner Brito, 2nd by Commissioner Loiacono.

SECRETARIES REPORT-Commissioner Keegan made a motion to accept February 2021 minutes. 2nd by Commissioner Brito, Vote: All Aye.

TREASURER'S REPORT-Financial Reports were read by Commissioner Loiacono.

ATTORNEY REPORT –Discussion regarding Election workers, machines, supplies and money to be raised by taxation. Tax rate of 0.133 and amount to be raised by taxation of \$3,287,637.00.

CHIEF REPORT- See attached report.

BUREAU REPORT- See attached report.

SUPERVISORY REPORT- Motion to approve requisitions listed on Agenda made by Commissioner Brito 2nd by Commissioner Keegan, Vote: All Aye.


OLD BUSINESS- Discussion regarding Commissioner salaries.

NEW BUSINESS- Motion to host our next Board meeting in person at the 113 North New Prospect location at 730 pm on April 19th, 2021. Motion made by Commissioner Brito; 2nd by Commissioner Loiacono. Vote All Aye.

OPEN TO THE PUBLIC- Open to the public at 7:52 pm. Nothing brought to the Board's attention.

EXECUTIVE SESSION- Motion to close for executive session made by Commissioner Brito 2nd by Commissioner Keegan. Public session closed at 7:55 p.m.


Motion to adjourn the meeting at approximately 7:55pm by Commissioner Keegan 2nd by Commissioner Brito Vote: All Aye.

 _____, CLERK

Jackson Board of Fire Commissioners Dist. #3
Executive Minutes
March 15th, 2021

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

Discussion regarding Personnel issues.

Commissioner: 

9:05 AM

03/12/21

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3 Profit & Loss Budget vs. Actual January 1 through March 15, 2021

	Jan 1 - Mar 15, 21	Budget
Ordinary Income/Expense		
Income		
4400 · Bureau of Fire Safety		
4402 · Registration Fees-Dist 2	1,070.00	0.00
4403 · Registration Fees-Dist 3	4,813.00	0.00
4503 · Fines District 3	830.00	0.00
4703 · Permit Fees Dist 3	590.00	0.00
4723 · Bureau Site Plan Review Dist 3	70.00	0.00
4733 · Fire Reports District 3	10.00	0.00
Total 4400 · Bureau of Fire Safety	7,383.00	0.00
4600 · General Interest Income	30.30	0.00
4800 · Miscellaneous Revenue	12,900.49	0.00
4900 · Grants	22,643.79	0.00
9180 · Accident and Disability	-51,674.11	0.00
Total Income	-8,716.53	0.00
Gross Profit	-8,716.53	0.00
Expense		
5001 · Admin Salary and Wages		
5002 · Salaries - Admin Clerk	9,646.46	0.00
Total 5001 · Admin Salary and Wages	9,646.46	0.00
5050 · Operations Salary & Wages		
5053 · Salaries - FF Stacy	20,812.96	0.00
5055 · Salaries - Captain Moore	24,040.63	0.00
5056 · Salaries - LT Howles	23,079.68	0.00
5057 · Salaries - FF Hilger	19,720.32	0.00
5058 · Salaries - FF Grossman	20,692.03	0.00
5060 · Salaries - FF McLaughlin	19,720.32	0.00
5062 · Salaries - FF Perrotto	23,223.68	0.00
5064 · Salaries- FF Migliore	11,093.28	0.00
5065 · Salaries-FF Kourris	14,558.24	0.00
5069 · Salaries - FF Somers	17,296.32	0.00
5080 · Salaries- FF Suiter	11,093.28	0.00
5090 · Overtime Operations	16,903.66	0.00
5091 · Salaries - Working out of Class	1,285.20	0.00
Total 5050 · Operations Salary & Wages	223,519.60	0.00
5100 · Admin Fringe Benefits		
5092 · Retiree Health Benefits	21,241.14	0.00
5120 · Social Security-Admin	575.67	0.00
5121 · Medicare-admin	134.62	0.00
5141 · Unemployment-admin	58.53	0.00
5151 · Disability Insurance-admin	-196.84	0.00
Total 5100 · Admin Fringe Benefits	21,813.12	0.00
5110 · Operations Fringe Benefits		
5101 · Medicare	3,034.60	0.00
5102 · Social Security	12,975.50	0.00
5140 · Unemployment	1,340.51	0.00
5150 · Disability Insurance	-10,599.68	0.00
5170 · Workers Compensation-Career	7,766.18	0.00
5176 · Health Insurance	38,774.45	0.00
Total 5110 · Operations Fringe Benefits	53,291.56	0.00
5200 · Office Expenses		
5205 · Office Supplies	149.15	0.00
5210 · Photocopier Lease and Maintenan	813.33	0.00
Total 5200 · Office Expenses	962.48	0.00
5201 · Fire Hydrant Rentals	21,280.00	0.00

9:05 AM
 03/12/21
 Accrual Basis

Jackson Twsp Board of Fire Dist No. 3
Profit & Loss Budget vs. Actual
 January 1 through March 15, 2021

	Jan 1 - Mar 15, 21	Budget
5220 · Professional Services		
5229 · Accountant	1,631.50	0.00
5230 · Attorney Fees	17,525.00	0.00
5232 · Payroll Services	2,423.69	0.00
5233 · Medical Physicals	418.10	0.00
5235 · Grant Writer	1,700.00	0.00
Total 5220 · Professional Services	23,698.29	0.00
5250 · JTVFC#1 Fire Suppression	35,370.32	0.00
5280 · Advertising	48.50	0.00
5285 · Background Checks	25.00	0.00
5286 · Miscellaneous	-4,160.00	0.00
5290 · Uniforms		
5291 · Paidmen Uniforms	1,954.61	0.00
Total 5290 · Uniforms	1,954.61	0.00
5300 · Training & Education		
5302 · Training & Education-Volunteer	598.00	0.00
Total 5300 · Training & Education	598.00	0.00
5400 · Maintenance & Repair		
5401 · M&R Cascade Maint	1,432.00	0.00
5402 · M&R Trucks		
5426 · M&R Unit 5500 Ford Expedition	268.31	0.00
5427 · M&R Unit 5501 Pierce Pumper	283.70	0.00
5428 · M&R Unit 2019 Chevy Tahoe	4,783.76	0.00
5430 · M&R 5505 Pierce Ladder	6,546.47	0.00
5436 · M&R Unit 5524 Ford Excursion	184.93	0.00
5402 · M&R Trucks - Other	299.95	0.00
Total 5402 · M&R Trucks	12,367.12	0.00
5405 · M&R Computer	5,687.00	0.00
5460 · M&R Extinguisher Maintenance	632.75	0.00
5490 · M&R Misc	947.78	0.00
Total 5400 · Maintenance & Repair	21,066.65	0.00
5500 · Substation Maintenance		
5501 · M&R Substation- Exterminating	255.00	0.00
5510 · M&R Substation-Cleaning	3,956.80	0.00
5515 · M&R Substation-Door	355.00	0.00
5520 · M&R Substation - Misc	1,717.72	0.00
5525 · M&R Substation - Heating/Air	1,440.00	0.00
5540 · M&R Substation-Grounds Maint	44.95	0.00
Total 5500 · Substation Maintenance	7,769.47	0.00
5600 · Non-Bondables		
5636 · Fire Equipment	6,610.10	0.00
Total 5600 · Non-Bondables	6,610.10	0.00
5640 · Utilities		
5655 · Electric	1,475.19	0.00
5660 · Telephone	945.03	0.00
5670 · Water	89.90	0.00
5673 · Gas	1,845.04	0.00
5675 · Garbage	568.91	0.00
5685 · Water/Sewer	226.50	0.00
Total 5640 · Utilities	5,150.57	0.00

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5644 · Supplies Expenses			
5645 · EMS Supplies	4,028.84	0.00	
Total 5644 · Supplies Expenses	4,028.84		0.00
5690 · Fuel - Trucks	3,500.89		0.00
5700 · Fire Bureau Expenditures			
5741 · Membership Fees-Bureau	20.00	0.00	
5742 · Mobile Phone-Bureau	393.80	0.00	
5749 · Vehicle Equipment-Bureau	491.51	0.00	
Total 5700 · Fire Bureau Expenditures	905.31		0.00
5725 · LOSAP	35,200.00		0.00
Total Expense	472,279.77		0.00
Net Ordinary Income	-480,996.30		0.00
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9:05 AM

03/12/21

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3
Treasurer's Report
As of March 15th, 2021

Type	Date	Num	Name	Amount
Mar 1 - 15, 21				
Bill Pmt -Check	03/04/2021	EFT	JTVFC#1	-833.00
Bill Pmt -Check	03/04/2021	EFT	JTVFC#1	-167.00
Bill Pmt -Check	03/15/2021	5834	Benchmark Insur...	-6,030.00
Bill Pmt -Check	03/15/2021	5835	Cablevision	-315.01
Bill Pmt -Check	03/15/2021	5836	Colleen Theobald	-200.00
Bill Pmt -Check	03/15/2021	5837	Guiseppe, Sergi	-188.10
Bill Pmt -Check	03/15/2021	5838	Henry Schein E...	-3,503.70
Bill Pmt -Check	03/15/2021	5839	Holmes Heating,...	-390.00
Bill Pmt -Check	03/15/2021	5840	Jackson Twp MUA	-21,506.50
Bill Pmt -Check	03/15/2021	5841	Leaf Capitol Fun...	-271.11
Bill Pmt -Check	03/15/2021	5842	Lincoln Financial...	-3,300.00
Bill Pmt -Check	03/15/2021	5843	Miles Technologi...	-1,447.00
Bill Pmt -Check	03/15/2021	5844	ozane	-85.00
Bill Pmt -Check	03/15/2021	5845	Pine Belt Chevro...	-268.31
Bill Pmt -Check	03/15/2021	5846	Republic Service...	-285.63
Bill Pmt -Check	03/15/2021	5847	Vision Service Pl...	-395.37
Bill Pmt -Check	03/15/2021	5848	Youssef, Josep...	-16,293.00
Bill Pmt -Check	03/15/2021	5849	Lincoln Financial...	-27,500.00
Bill Pmt -Check	03/15/2021	5850	Verizon (hot spots)	-140.12
Mar 1 - 15, 21				-83,118.85

9:03 AM
03/12/21
Accrual Basis

Jackson Twsp Board of Fire Dist No. 3
Cash Balance Report
As of March 15, 2021

	Mar 15, 21	
	Debit	Credit
1101 · NJ State Cash Management	62,962.53	
1102 · Fulton Bank Fire Bureau 2206	186,100.32	
1107 · Shore Comm Bank Freedom Liq 764	53,949.98	
1108 · Fulton Bank Payroll 2205	4,283.84	
1109 · Fulton Bank General Fund 2204	83,090.06	
1111 · Fulton Bank MMKT 7655	541,009.45	
TOTAL	931,396.18	0.00



Jackson Bureau of Fire Safety District 3
200 Kierych Memorial Drive
Jackson, NJ 08527
Phone- 732-928-1666 ext. 14 Fax- 732-928-6500
Email- Mgrossman@jacksonfiredist3.org



March 12, 2021

Reviewing and finalizing site plans.

Have been registering LHU's and businesses in the District.

Been working with Code Enforcement, Zoning, and Building Dept with different issues.

Working with Miles and Knox in restoring all info that was on my previous computer.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Grossman".

Michael Grossman
Fire Official

**JACKSON TOWNSHIP
FIRE DISTRICT #3**

CHIEF'S REPORT

March 15, 2021

**SUBMITTED BY
TIMOTHY J. CARSON
DISTRICT CHIEF**

Training Recap

Training

- Live burns scheduled for October 2021
- EMT CEU courses are scheduled for year
- 5 Probationary FF's have FF1 applications in
- Southard invited us for 1 Engine to go to Middlesex FA on March 28th
- Sunday morning training going on with all new members

Meetings

Officers Meeting. Chief Carson, Asst Chief Baader, Capt Halpin, Capt Dufour, Lt Howles, Lt. Keller, Lt Frank, SO Prioli and SO Hussey

COVID-19

Updated policy – vaccination no quarantine needed if fully vaccinated. Fully vaccinated is 2 weeks after second vaccination.

Make photocopies of CDC vaccination card and keep a copy in each Firefighters file. Give them to Nick Prioli

Discussion about masks. If Firefighters are all vaccinated considering not having to wear masks. Still wear masks for now until rules change.

State restrictions may be opening up soon. NY State increased to 75% capacity. We may change soon.

County dispatch and Code 99 residences. County is having a hard time keeping track. Solution treat all houses as Code 99 until further notice.

Budget

Budget vote will be April 20, 2021 as of now

Gator masks will be left in the office. Surgical masks will be available for the Budget vote April 20th incase Voters don't have a mask.

\$11,000 grant for PPE (face piece adapters, masks, gloves, gowns etc)

Facebook- Event out there to get voter support

Spread the word get support

In person voting- Get new people in the Company to register to vote

Gear measurements- Order them now and get a jump start anticipate Covid 19 delays. Takes 4 to 6 months.

Equipment- Hold until budget passes. Focus on saws on the apparatus

5521 replacement discussed. Truck committee with Officers will meet Tuesday 3/16 7pm

Selling 5511- estimated amount to get for it \$50,000 to \$60,000

Selling 5521- estimated amount to get for it \$10,000 to \$15,000

Estimates given to us by Signal 5 apparatus- helps selling used apparatus

Radio Project

Working with County, our officers and Capt Giovenetti from JPD on new radio channels

Equipment

Dewalt tools awaiting light tower and question on the bill

Fire/Complaints/Investigations 246 Runs to Date since January 1

- 2/19/2021 MVC with Entrapment Cedarswamp and West Pleasant Grove
- 2/22/2021 Ongoing open burn issue on Bennett's Mills Road 18307 Handled
- 3/8/2021 RIT requested to Lakewood Hawthorne Street for a structure fire

- 3/9/2021 RIT requested Lakewood Kingsfield Drive structure fire put to work
- 3/11/2021 Coverage Assignment Howell 19-3 and 19-5 for a structure fire
- 3/13/2021 RIT requested to Lakewood New Central Avenue for a structure fire
- 3/13/2021 2nd Alarm Structure fire Harmony Road Jackson Mills area
- 3/14/2021 RIT requested in Howell Citation Street for a structure fire
- 3/14/2021 RIT, Tower, Engine and Strike Team requested to Lakewood for Major Brush Fire
- 3/14/2021 2nd alarm Structure Fire Morning Glory Ct 18307 investigated.

Community Events

Birthday visit to station from 3 year old local boy

Equipment

A few packs were fixed in house for minor repairs.

Apparatus

5519 Battery Switch needs wiring repair issue Will have to wait to 2021.

5513 Headlights issue

Safety

1 member injured during Harmony Road Fire

1 member injured during Morning Glory Ct. Fire

Hydrants

Awaiting meeting with MUA and BOFC

Building

Remaining door openers at Substation to be replaced.