

**Jackson Township Fire District No. 3**

**Board of Fire Commissioners**

**Jackson Township, New Jersey**

**Minutes of Meeting Held**

**August 21<sup>st</sup>, 2017**

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Brito on August 21<sup>st</sup>, 2017.

**PRESENT**-Commissioners: Brito, Keegan, Bradley, Keller, and District Attorney Joseph Yousouff.

**ABSENT**- Commissioner Siedler & Clerk Dawn Hode

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**VOLUNTEER COMPANY REPORT** – None to report

**SECRETARIES REPORT**-Commissioner Keller made a motion to accept July 2017 minutes and the August Budget meeting minutes. 2nd by Commissioner Bradley, Vote: All Aye.

**TREASURER'S REPORT**-Financial Reports were left on the conference table for the public and Board. Treasurer's report was read by Commissioner Keegan. Commissioner Keller motioned to accept Treasurer's report, Commissioner Keegan 2nd. Vote: All Aye.

**ATTORNEY REPORT**- The Supreme Court has handed down a decision regarding OPRA responsibilities and requests. The Volunteer Fire Departments are now obligated to produce records that are requested through an OPRA to the OPRA requestor and the Board of Fire Commissioners within 7 calendar days. Title 19 has been amended to allow Fire Districts to move their elections to November. If an Election is held in November, the public would not be allowed to vote on the Budget. This new bill would also change the Commissioner Elections to November and it would Mandate a re-organization meeting much earlier each year following the elections. If the Election will be moved to November, The Ballots would have to be filed with the County Clerk on or before 4pm on the last Monday in July preceding the general election. This new statute takes effect in 2019.

**CHIEF REPORT**- See attached report. The Franklin Square Munsun FD donated hose, Scott SCBA Regulators, 2 EMS Bags and Scott Scout. We will be donating the Scott Scouts to another Fire District. Southatd FD donated 3 1-hour SCBA Cylinders to us. Attorney Joseph Yousouff will send each of these Fire Departments a Hold Harmless letter on the Board's behalf. The Board decided to sell the 2003 Ford F250 to the highest bidder. FF Perrotto showed interest in purchasing the Truck. The Board is declaring this truck as surplus. All decals need to be removed from the vehicle. Motion to list the 2003 Ford F250 vehicle as surplus made by Commissioner Bradley, 2<sup>nd</sup> by Commissioner Keller. Vote: All Aye. Chief Carson states that there are two cameras at the Main Station that are not working and our

current vendor is out of business. Clerk Hode has found a new Vendor called Central Jersey Security Cameras and they will be visiting both the Main Station and the Sub Station on August 31<sup>st</sup>, 2017. Clerk Hode looked into insurance coverage for our vehicles and found that 5503, 5521 and 5503 are not covered for full replacement value.

**SUPERVISORY REPORT**- Motion to approve requisitions listed on Agenda made by Commissioner Bradley, 2<sup>nd</sup> by Commissioner Keegan, Vote: All Aye.

**OLD BUSINESS**- Clerk Hode gave Supervisory Commissioner Daniel Bradley 3 quotes for the floor in the hallway located on the side of the building where the bathroom, gym and conference room are.

**NEW BUSINESS** – Captain Moore has reached out to the Grant Writer for Scott Packs, bottles and gym equipment for a total of \$2200.00. Motion to approve using Grant Genies made by Commissioner Bradley, 2<sup>nd</sup> by Commissioner Keller. Vote: All Aye

**OPEN TO THE PUBLIC**- None

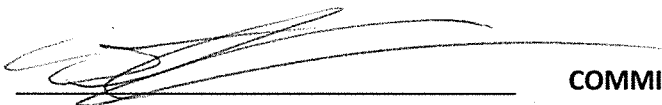
**EXECUTIVE SESSION**- Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Keller, 2<sup>nd</sup> by Commissioner Bradley. Vote: All Aye.

Meeting closed to the public for Executive at 8:18 p.m. Executive session opened at 8:20 pm. In attendance are Commissioner's Brito, Keegan, Keller, Bradley, and District Attorney Joseph Youssouf.

Executive Session closed at 8:30 p.m.

Regular meeting opened at 8:32 p.m.

Motion to adjourn the meeting at approximately 8:33 pm by Commissioner Brito 2<sup>nd</sup> by Commissioner Keegan. Vote: All Aye.



COMMISSIONER Keller, Clerk

Jackson Board of Fire Commissioners Dist. #3  
Executive Agenda  
August 21<sup>st</sup>, 2017

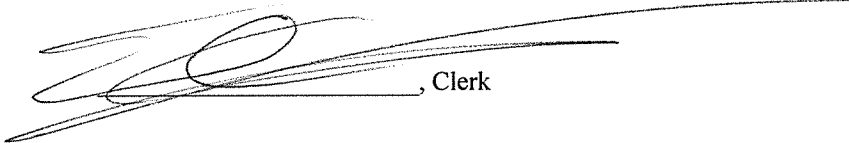
Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

Formal Resolution was made to hold harmless and accept the donation of (3) One Hour Scott Air Bottles from the Southard Fire Department.

Formal Resolution was made to hold harmless and accept the donation of 1150' of 5" Snap-Tight Fire House, miscellaneous Scott Model 4.5 SCBA regulators and (2) EMS "Jump Bags" from the Franklin Square Munsun Fire Department.

Motion to hold harmless and indemnify both Southard Fire Department and Franklin Square Fire Department moved by Commissioner Brito, 2<sup>nd</sup> by Commissioner Keller. VOTE: All AYE

**ADJOURNMENT:** Commissioner Brito motioned to adjourn the Executive Session, 2<sup>nd</sup> by Commissioner Keegan. Motion passed by unanimous consent. Executive Session was closed at 8:30 p.m.

  
\_\_\_\_\_, Clerk

**JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3**  
**AGENDA**

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 7:30p.m. On August 21<sup>st</sup>, 2017

1. Attendance
2. Volunteer Company Report-
3. Secretary's report-
4. Treasurer's Report –see attached report
5. Attorney's Report-
6. Fire Official Report-see attached report
7. Chief's Report –see attached report
8. Supervisory Commissioner Report  
Approved Requisitions:
  - A: Mavis Tire (STS) 5510 oil change and tires
  - B: Advanced Air Systems; maintenance contract
  - C: Amazon-Frigidaire 12,000 BTU window air conditioner
  - D: Bobek Construction LLC-locker room air conditioner
  - E: Fire and Safety: 5501 lens covers
  - F: Amazon: Novatel Jetpack replacement battery for 5501 hotspot
  - G: Advanced Auto: Blue Def
  - H: Amazon: squeegee & Bissel Vac
9. Old Business-
10. New Business-
  - A: Grant Writer
11. Open to Public
12. Executive Session
13. Adjournment

Jackson Board of Fire Commissioners Dist. #3  
Executive Agenda  
August 21<sup>st</sup>, 2017

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press

1: Personnel Matters

2: Donation of Scott Air Bottles, Hose, Regulators and Jump Bags

**Jackson Twsp Board of Fire Dist No. 3**  
**Profit & Loss Budget vs. Actual**  
 January 1 through August 21, 2017

Ordinary Income/Expense	Jan 1 - Aug 21, 17	Budget	\$ Over Budget
<b>Income</b>			
4100 · Taxation from Township	1,294,061.13	2,957,854.00	-1,663,792.87
4400 · Bureau of Fire Safety			
4403 · Registration Fees-Dist 3	18,627.50	30,500.00	-11,872.50
4503 · Fines District 3	250.00	2,000.00	-1,750.00
4703 · Permit Fees Dist 3	1,338.00	11,000.00	-9,662.00
4713 · Life Hazard Fees District 3	6,854.69	0.00	6,854.69
4723 · Bureau Site Plan Review Dist 3	225.00	0.00	225.00
4733 · Fire Reports District 3	36.00	0.00	36.00
<b>Total 4400 · Bureau of Fire Safety</b>	<b>27,331.19</b>	<b>43,500.00</b>	<b>-16,168.81</b>
4600 · General Interest Income	438.00	500.00	-62.00
4745 · SFSGrant	0.00	3,257.00	-3,257.00
4749 · FEMA Grant-Cascade System	47,729.00	54,273.00	-6,544.00
4750 · FEMA Grant-Matthew	13,893.68	13,894.00	-0.32
4751 · FEMA Grant-Sandy	24,738.85	0.00	24,738.85
4800 · Miscellaneous Revenue	1,442.86	0.00	1,442.86
4920 · Fund Balance Utilized	0.00	203,500.00	-203,500.00
<b>Total Income</b>	<b>1,409,634.71</b>	<b>3,276,778.00</b>	<b>-1,867,143.29</b>
<b>Gross Profit</b>	<b>1,409,634.71</b>	<b>3,276,778.00</b>	<b>-1,867,143.29</b>
<b>Expense</b>			
5001 · Admin Salary and Wages			
5002 · Salaries - Admin Clerk	28,979.95	41,600.00	-12,620.05
5004 · Salaries - Admin Overtime Clerk	0.00	1,000.00	-1,000.00
5225 · Commissioner Salaries	17,826.58	21,000.00	-3,173.42
<b>Total 5001 · Admin Salary and Wages</b>	<b>46,806.53</b>	<b>63,600.00</b>	<b>-16,793.47</b>
5050 · Operations Salary & Wages			
5051 · Salaries - LT Schoch	0.00	100,237.00	-100,237.00
5052 · Salaries - LT G. Moroney	70,860.80	115,156.00	-44,295.20
5053 · Salaries - FF Stacy	63,405.20	110,000.00	-46,594.80
5055 · Salaries - Captain Moore	73,484.80	119,406.00	-45,921.20
5056 · Salaries - LT Howles	70,400.00	114,406.00	-44,006.00
5057 · Salaries - FF Hilger	57,996.80	94,237.00	-36,240.20
5058 · Salaries - FF Grossman	26,881.83	94,487.00	-67,605.17
5060 · Salaries - FF McLaughlin	57,996.80	94,237.00	-36,240.20
5062 · Salaries - FF Perrotto	58,888.14	75,436.00	-16,547.86
5065 · Salaries-FF Kourris	29,434.82	45,132.00	-15,697.18
5069 · Salaries - FF Somers	34,321.60	47,945.00	-13,623.40
5080 · New Firefighter	0.00	58,000.00	-58,000.00
5089 · Salaries-FO McDonnell	58,550.51	109,646.00	-51,095.49
5090 · Overtime Operations	45,278.63	65,000.00	-19,721.37
5091 · Salaries - Working out of Class	291.60	5,000.00	-4,708.40
5099 · 2016 Wage Accrual	-25,801.90	0.00	-25,801.90
5050 · Operations Salary & Wages - Other	0.00	50,000.00	-50,000.00
<b>Total 5050 · Operations Salary &amp; Wages</b>	<b>621,989.63</b>	<b>1,298,325.00</b>	<b>-676,335.37</b>
5100 · Admin Fringe Benefits			
5114 · Health Insurance - Admin	66,994.28	141,686.00	-74,691.72
5120 · Social Security-Admin	1,773.12	4,000.00	-2,226.88
5121 · Medicare-admin	414.75	1,000.00	-585.25
5141 · Unemployment-admin	328.20	600.00	-271.80
5151 · Disability Insurance-admin	72.58	550.00	-477.42
5161 · Pension-admin	0.00	5,166.00	-5,166.00
<b>Total 5100 · Admin Fringe Benefits</b>	<b>69,582.93</b>	<b>153,002.00</b>	<b>-83,419.07</b>
5110 · Operations Fringe Benefits			
5101 · Medicare	9,682.11	25,000.00	-15,317.89
5102 · Social Security	42,869.57	90,000.00	-47,130.43
5140 · Unemployment	4,527.53	8,000.00	-3,472.47
5150 · Disability Insurance	915.93	4,283.00	-3,367.07
5160 · Pension	20.58	249,352.00	-249,331.42
5170 · Workers Compensation-Career	29,867.00	90,000.00	-60,133.00
5176 · Health Insurance	122,439.77	245,677.00	-123,237.23
<b>Total 5110 · Operations Fringe Benefits</b>	<b>210,322.49</b>	<b>712,312.00</b>	<b>-501,989.51</b>
5200 · Office Expenses			
5204 · Computer Supplies	148.00	2,000.00	-1,852.00
5205 · Office Supplies	1,289.98	6,000.00	-4,710.02
5206 · Postage	259.25	750.00	-490.75
5210 · Photocopier Lease and Maintenan	3,236.75	6,000.00	-2,763.25
6000 · Bank Service Charges	50.00	0.00	50.00
5200 · Office Expenses - Other	10.00	0.00	10.00
<b>Total 5200 · Office Expenses</b>	<b>4,993.98</b>	<b>14,750.00</b>	<b>-9,756.02</b>
5201 · Fire Hydrant Rentals	21,175.00	84,700.00	-63,525.00
5220 · Professional Services			
5229 · Accountant	40,960.53	0.00	40,960.53
5230 · Attorney Fees	19,950.04	0.00	19,950.04
5231 · Joint Medical Director	500.00	0.00	500.00
5232 · Payroll Services	3,575.74	0.00	3,575.74

**Jackson Twsp Board of Fire Dist No. 3**  
**Profit & Loss Budget vs. Actual**  
**January 1 through August 21, 2017**

08/21/17

Accrual Basis

	Jan 1 - Aug 21, 17	Budget	\$ Over Budget
5233 · Medical Physicals	14,641.00	0.00	14,641.00
5220 · Professional Services - Other	0.00	109,350.00	-109,350.00
<b>Total 5220 · Professional Services</b>	<b>79,627.31</b>	<b>109,350.00</b>	<b>-29,722.69</b>
5250 · JTVFC#1 Fire Suppression	62,852.14	125,704.00	-62,851.86
5270 · Insurance	83,462.53	73,500.00	9,962.53
5275 · Election	2,759.13	1,000.00	1,759.13
5280 · Advertising	330.45	2,500.00	-2,169.55
5290 · Uniforms			
5291 · Paidmen Uniforms	3,549.03	16,000.00	-12,450.97
5293 · Volunteer Uniforms	1,912.01	2,500.00	-587.99
5295 · Turnout Gear Upgrades	161.93	1,500.00	-1,338.07
5296 · Turnout Gear	11,620.25	16,000.00	-4,379.75
5297 · Turnout Gear Replacements	15,689.50	10,000.00	5,689.50
<b>Total 5290 · Uniforms</b>	<b>32,932.72</b>	<b>46,000.00</b>	<b>-13,067.28</b>
5300 · Training & Education			
5301 · Training & Education-Career	2,461.89	12,000.00	-9,538.11
5302 · Training & Education-Volunteer	1,333.00	14,000.00	-12,667.00
5304 · Career College FF	3,833.51	5,000.00	-1,166.49
5305 · Volunteer College FF	0.00	3,500.00	-3,500.00
5715 · Conventions	0.00	7,000.00	-7,000.00
<b>Total 5300 · Training &amp; Education</b>	<b>7,628.40</b>	<b>41,500.00</b>	<b>-33,871.60</b>
5306 · Membership dues lic subs	847.02	5,000.00	-4,152.98
5400 · Maintenance & Repair			
5401 · M&R Cascade Maint	127.50	3,000.00	-2,872.50
5402 · M&R Trucks			
5426 · M&R Unit 5500 Ford Expedition	2,044.06	0.00	2,044.06
5427 · M&R Unit 5501 Pierce Pumper	3,400.14	0.00	3,400.14
5428 · M&R Unit 5503 Ford Rescue	1,662.57	0.00	1,662.57
5429 · M&R 5504 Ford F250	1,470.00	0.00	1,470.00
5430 · M&R 5505 Pierce Ladder	9,270.98	0.00	9,270.98
5434 · M&R Unit 5519 Ford Brush	698.99	0.00	698.99
5435 · M&R Unit 5521 Pierce Pumper	9,313.48	0.00	9,313.48
5436 · M&R Unit 5524 Ford Excursion	702.13	0.00	702.13
5438 · M&R Unit 5541 Pierce Pumper	2,106.56	0.00	2,106.56
5402 · M&R Trucks - Other	2,822.16	68,000.00	-65,177.84
<b>Total 5402 · M&amp;R Trucks</b>	<b>33,491.07</b>	<b>68,000.00</b>	<b>-34,508.93</b>
5405 · M&R Computer	8,549.00	12,000.00	-3,451.00
5410 · M&R Air Pack Maintenance	929.03	5,000.00	-4,070.97
5415 · M&R Air Pack Testing	35.00	2,600.00	-2,565.00
5420 · M&R Oxygen Bottle Refills	125.00	1,000.00	-875.00
5425 · M&R Radio & Pager Maintenance	0.00	7,000.00	-7,000.00
5440 · M&R Ladder Testing	1,810.00	2,500.00	-690.00
5445 · M&R Hose Testing	2,808.90	3,800.00	-991.10
5450 · M&R Hose Repair	0.00	1,000.00	-1,000.00
5460 · M&R Extinguisher Maintenance	448.00	1,500.00	-1,052.00
5465 · M&R Replacement of Damaged Equip	68.39	1,000.00	-931.61
5470 · M&R Rescue Maint-Hurst Tool	0.00	1,000.00	-1,000.00
5475 · M&R Rescue Maint-Misc	0.00	750.00	-750.00
5480 · M&R Gear Cleaning	1,589.64	750.00	839.64
5485 · Pump Testing	1,000.00	1,500.00	-500.00
5490 · M&R Misc	517.80	3,000.00	-2,482.20
<b>Total 5400 · Maintenance &amp; Repair</b>	<b>51,499.33</b>	<b>115,400.00</b>	<b>-63,900.67</b>
5500 · Substation Maintenance			
5501 · M&R Substation- Exterminating	1,245.00	1,600.00	-355.00
5505 · M&R Substation-Alarm	1,492.83	2,000.00	-507.17
5510 · M&R Substation-Cleaning	2,307.20	1,200.00	1,107.20
5515 · M&R Substation-Door	0.00	500.00	-500.00
5520 · M&R Substation - Misc	2,820.77	18,200.00	-15,379.23
5525 · M&R Substation - Heating/Air	775.00	1,500.00	-725.00
5530 · M&R Substation - Gym Equip	0.00	500.00	-500.00
5535 · M&R Substation-Generator Maint	0.00	500.00	-500.00
5540 · M&R Substation-Grounds Maint	225.81	500.00	-274.19
<b>Total 5500 · Substation Maintenance</b>	<b>8,866.61</b>	<b>26,500.00</b>	<b>-17,633.39</b>
5600 · Non-Bondables			
5620 · Asset Purchase-Technology	0.00	4,000.00	-4,000.00
5630 · Asset Purchase- Radio Equipment	416.66	5,000.00	-4,583.34
5635 · Pass Devices	45.96	3,000.00	-2,954.04
5636 · Fire Equipment	18,031.54	30,000.00	-11,968.46
5639 · Computer Upgrades	0.00	5,000.00	-5,000.00
5800 · Fema-Cascade System	52,578.00	54,273.00	-1,695.00
<b>Total 5600 · Non-Bondables</b>	<b>71,072.16</b>	<b>101,273.00</b>	<b>-30,200.84</b>
5640 · Utilities			
5655 · Electric	6,181.64	0.00	6,181.64
5660 · Telephone	3,147.78	0.00	3,147.78
5665 · Volunteer Mobile Phones	410.29	0.00	410.29
5670 · Water	905.37	0.00	905.37
5673 · Gas	1,896.54	0.00	1,896.54

# Jackson Twsp Board of Fire Dist No. 3 Profit & Loss Budget vs. Actual

08/21/17

## January 1 through August 21, 2017

Accrual Basis

	Jan 1 - Aug 21, 17	Budget	\$ Over Budget
5675 · Garbage	779.59	0.00	779.59
5685 · Water/Sewer	435.60	0.00	435.60
5640 · Utilities - Other	-2,500.81	29,000.00	-31,500.81
<b>Total 5640 · Utilities</b>	<b>11,256.00</b>	<b>29,000.00</b>	<b>-17,744.00</b>
5644 · Supplies Expenses			
5645 · EMS Supplies	1,634.10	6,000.00	-4,365.90
5646 · EMS Defib Maintenance	1,222.79	2,000.00	-777.21
<b>Total 5644 · Supplies Expenses</b>	<b>2,856.89</b>	<b>8,000.00</b>	<b>-5,143.11</b>
5690 · Fuel - Trucks	10,584.94	25,000.00	-14,415.06
5700 · Fire Bureau Expenditures			
5738 · Postage-Bureau	202.59	0.00	202.59
5740 · Office Supplies/Eqmnt-Bureau	234.03	0.00	234.03
5741 · Membership Fees-Bureau	1,049.00	0.00	1,049.00
5742 · Mobile Phone-Bureau	589.49	0.00	589.49
5743 · Computer Software-Bureau	75.06	0.00	75.06
5744 · Subscriptions	30.00	0.00	30.00
5749 · Vehicle Equipment-Bureau	3,948.61	0.00	3,948.61
5750 · Misc-Bureau	97.27	0.00	97.27
5700 · Fire Bureau Expenditures - Other	0.00	18,000.00	-18,000.00
<b>Total 5700 · Fire Bureau Expenditures</b>	<b>6,226.05</b>	<b>18,000.00</b>	<b>-11,773.95</b>
5710 · Contingent	0.00	5,000.00	-5,000.00
5725 · LOSAP	0.00	30,000.00	-30,000.00
5735 · Basic Entitlement Grant	0.00	3,257.00	-3,257.00
5754 · Debt Service			
5760 · Serial Bonds-Principal Payment	70,000.00	70,000.00	0.00
5770 · Serial Bonds Interest	0.00	14,105.00	-14,105.00
<b>Total 5754 · Debt Service</b>	<b>70,000.00</b>	<b>84,105.00</b>	<b>-14,105.00</b>
<b>Total Expense</b>	<b>1,477,672.24</b>	<b>3,176,778.00</b>	<b>-1,699,105.76</b>
<b>Net Ordinary Income</b>	<b>-68,037.53</b>	<b>100,000.00</b>	<b>-168,037.53</b>
Other Income/Expense			
Other Expense			
9000 · Vehicle Purchase	94,169.64	100,000.00	-5,830.36
<b>Total Other Expense</b>	<b>94,169.64</b>	<b>100,000.00</b>	<b>-5,830.36</b>
<b>Net Other Income</b>	<b>-94,169.64</b>	<b>-100,000.00</b>	<b>5,830.36</b>
<b>Net Income</b>	<b>-162,207.17</b>	<b>0.00</b>	<b>-162,207.17</b>



## Jackson Twsp Board of Fire Dist No. 3

## Treasurer's Report

As of August 21st, 2017

Type	Date	Num	Name	Amount
<b>Aug 1 - 21, 17</b>				
Bill Pmt -Check	08/01/2017	EFT	Lowesthost	-59.40
Bill Pmt -Check	08/03/2017	EFT	Intuit Quickbooks	-487.62
Bill Pmt -Check	08/11/2017	EFT	NJSHBP	-32,602.64
Bill Pmt -Check	08/16/2017	EFT	Amazon	-65.60
Bill Pmt -Check	08/21/2017	4143	911 Safety Equipment	-161.93
Bill Pmt -Check	08/21/2017	4144	Access Systems Int...	-465.00
Bill Pmt -Check	08/21/2017	4145	Advanced Auto Parts	-62.45
Bill Pmt -Check	08/21/2017	4146	Bobek Construction ...	-1,625.00
Bill Pmt -Check	08/21/2017	4147	Borden Perlman	-500.00
Bill Pmt -Check	08/21/2017	4148	Burlington County E...	-433.00
Bill Pmt -Check	08/21/2017	4149	Cablevision	-372.52
Bill Pmt -Check	08/21/2017	4150	Colleen Theobald	-200.00
Bill Pmt -Check	08/21/2017	4151	Communication Spe...	-164.00
Bill Pmt -Check	08/21/2017	4152	Defender Emergenc...	-229.78
Bill Pmt -Check	08/21/2017	4153	Family Practice of C...	-695.00
Bill Pmt -Check	08/21/2017	4154	Fire Fighter One Pro...	-6,508.20
Bill Pmt -Check	08/21/2017	4155	First Responder Join...	-44,136.00
Bill Pmt -Check	08/21/2017	4156	Galls	-199.21
Bill Pmt -Check	08/21/2017	4157	JCP & L	-955.99
Bill Pmt -Check	08/21/2017	4158	Koerner & Koerner, ...	-3,608.00
Bill Pmt -Check	08/21/2017	4159	Leaf Capitol Funding...	-62.00
Bill Pmt -Check	08/21/2017	4160	Miles Technologies	-90.00
Bill Pmt -Check	08/21/2017	4161	Motorola	-990.00
Bill Pmt -Check	08/21/2017	4162	New Jersey Fire Eq...	-336.36
Bill Pmt -Check	08/21/2017	4163	ozane	-85.00
Bill Pmt -Check	08/21/2017	4164	Plosia Cohen LLC	-11,072.00
Bill Pmt -Check	08/21/2017	4165	Republic Services	-128.81
Bill Pmt -Check	08/21/2017	4166	Somers, Joseph	-1,166.57
Bill Pmt -Check	08/21/2017	4167	Todd Larsen	-140.00
Bill Pmt -Check	08/21/2017	4168	UPS	-13.11
Bill Pmt -Check	08/21/2017	4169	Verizon (hot spots)	-125.10
Bill Pmt -Check	08/21/2017	4170	Watchung	-137.77
Bill Pmt -Check	08/21/2017	4171	Wells Fargo Financial	-205.00
Bill Pmt -Check	08/21/2017	4172	Witmer Public Safet...	-1,395.00
Bill Pmt -Check	08/21/2017	4173	Borden Perlman	-12,781.00
Bill Pmt -Check	08/21/2017	4174	Communication Spe...	-75.00
Bill Pmt -Check	08/21/2017	4175	Defender Emergenc...	-1,153.26
Bill Pmt -Check	08/21/2017	4176	Galls	-91.96
Bill Pmt -Check	08/21/2017	4177	JCP & L	-993.42
Bill Pmt -Check	08/21/2017	4178	Miles Technologies	-1,408.00
Bill Pmt -Check	08/21/2017	4179	Motorola	-6,399.08
Bill Pmt -Check	08/21/2017	4180	Witmer Public Safet...	-367.14
Bill Pmt -Check	08/21/2017	4181	Galls	-139.98
Bill Pmt -Check	08/21/2017	4182	Motorola	-1,783.00
Bill Pmt -Check	08/21/2017	4183	Witmer Public Safet...	-52.59
Bill Pmt -Check	08/21/2017	4184	Motorola	-6,062.50
Bill Pmt -Check	08/21/2017	4185	Asbury Park Press	-14.30
Bill Pmt -Check	08/21/2017	4186	Fire Fighter One Pro...	-11,620.25
Bill Pmt -Check	08/21/2017	4187	Complete Security S...	-420.00
Bill Pmt -Check	08/21/2017	4188	Verizon (hot spots)	-125.10
Bill Pmt -Check	08/21/2017	4189	Wells Fargo Financial	-205.00
<b>Aug 1 - 21, 17</b>				<b>-153,169.64</b>

Jackson Twsp Board of Fire Dist No. 3  
**Cash Balance Report**  
As of August 21, 2017

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	Aug 21, 17	
	Debit	Credit
1101 · NJ State Cash Management	59,874.04	
1102 · Fulton Bank Fire Bureau 2206	37,868.49	
1106 · Shore Comm Beacon Municipal 534	142.52	
1107 · Shore Comm Bank Freedom Liq 764	53,754.55	
1108 · Fulton Bank Payroll 2205	79,261.22	
1109 · Fulton Bank General Fund 2204	97,640.24	
1111 · Fulton Bank MMKT 7655	64,145.66	
<b>TOTAL</b>	<b>392,686.72</b>	<b>0.00</b>

**JACKSON TOWNSHIP  
FIRE DISTRICT #3**

**CHIEF'S REPORT**

**August 21, 2017**

**SUBMITTED BY  
TIMOTHY J. CARSON  
CHIEF OF DEPARTMENT**

## Training Recap

### Schools

- Day Time Training  
Training Classes
  - 9/7 – Radio Reporting – Station 55-1 9am (Monmouth County Fire Academy)
  - 9/28 – START Triage (EMT CEU Class) 9am at 55-1
  - 10/26 – Stress Management (EMT CEU Class) 9am at 55-1
  - 11/16 – The Crime Scene (EMT CEU Class) 9am at 55-1
- Request permission to send 6 people to the Joseph Dibernardo two day seminar on Long Island. \$175 per person for two days. Hotel is \$139 a room.
- 

### Township Chiefs Meeting

Programming list send to JPD to reprogram all radios. Should be starting 8/22

### Officers Meeting No meeting

### Fire/Complaints Requiring Investigations

- 7/26/2017 Working vehicle fire Oakland Drive. Assisted Station 54
- 7/26/2017 Structure Fire RIT team and Dept requested into 19-5. W 4<sup>th</sup> St
- 8/3/2017 Structure Fire New Central Avenue. Excellent Stop
- 8/3/2017 Dryer Fire Shilling Way Excellent Stop 18307 and OCFM notified
- 8/3/2017 Brush Fire Leesville Road
- 8/4/2017 Dryer Fire Lexington Ct
- 8/7/2017 Fire Complaint to Bureu for 2080 W. Countyline Road for hazards. 18307 followed up
- 8/11/2017 Working Vehicle Fire North Countyline Road Assisted Station 54
- 8/17/2017 MVC with Entrapment. Crews extricated Driver
- 8/17/2017 Gasline struck New Mexico.

### Community Events

Jackson Day will be October 28, 2017 with fireworks

Will be participating in 9/11 Ceremonies

Requesting permission to bring 5500 and 5503 to Jersey City to get photograph with the 9/11 lights

Will be participating in the Holbrook Little League celebration upon return

## **Equipment**

A few packs were fixed in house for minor repairs.

Received 1150 Ft of 5" hose and 400 ft of 1 ¾ hose from the Franklin Square Munson Fire District. Will be going back for more. Also received a back of scott pack regulators to use for parts.

5511 New ladders are in place.

## **Apparatus**

5511 CAFS system is OOS

5541 has minor leak of rear. Defender aware and keeping eye on it

5500 and 5504 trucks are both in service.

Request permission to spend up to \$300 dollars on cleaning supplies for crew polishing and cleaning trucks

5511 Generator is OOS

5505 Pump panel light rebuilt inhouse

5504 Front end work completed on brakes

5504 Recommend declaring 2003 Ford Pick UP surplus and putting up for auction

## **Hydrants**

Susan Drive and Ralph OOS

## **Building**

Camera System at Main Station needs to be looked at



# JACKSON BUREAU OF FIRE SAFETY

## FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527



Phone (732) 928-1666x14 Fax (732) 928-6500

fmcdonnell@jacksonfiredist3.org www.jacksonfiredist3.org

FRANK McDONNELL  
FIRE OFFICIAL

### FIRE OFFICIAL REPORT

August 2017

1. Fire Safety PSA press release for August " College Dormitory Fire Safety"
2. Please visit the web page [www.jacksonfiredist3.org](http://www.jacksonfiredist3.org) and Facebook pages for updated information on Fire District business and fire safety information.



Fire District page... [www.facebook.com/jacksonfiredist3](http://www.facebook.com/jacksonfiredist3)

Fire Bureau page... [www.facebook.com/jacksonfiresafety](http://www.facebook.com/jacksonfiresafety)

3. By the Numbers...

ACTIVITY BY THE NUMBERS	TOTAL
Non Life Hazard Property Inspections	238
Non Life Hazard Property Re-Inspections	128
Life Hazard Property Inspections	48
Life Hazard Property Re-Inspections	26
Fire Permits Issued	25
Complaints/Follow-up	38
Other/ CO-CCO/Miscellaneous	39
Imminent Hazards Issued	0
Fire Drill	2
Penalties Issued	11
Fire Investigations/Notifications	7
Construction Plan Reviews	7
Smoke Detectors Giveaways	12
Fire Safety Presentations	592 students
<b>INCOME (3rd Qtr)</b>	<b>TOTAL</b>
Local Registrations Fees Paid	\$18,602.50
LHU Registrations Fees Paid	\$6,854.69
Fire Permits Fees Paid	\$1,338.00
Construction Plan Fees Paid	\$225.00
Penalties 2.12 Paid	\$262.50
Dedicated Penalties 2.12A Paid	\$12.50
Miscellaneous / Grant/ Fire Reports	\$36.00
<b>REVENUE RECEIVED</b>	<b>\$27,331.19</b>
<b>NON LIFE HAZARD INVOICES OUTSTANDING</b>	<b>\$3,763.50</b>
<b>LIFE HAZARD USE INVOICES OUTSTANDING</b>	<b>\$2,800.00</b>
<b>TOTAL PROJECTED REVENUE</b>	<b>\$33,894.69</b>
<b>BUDGET EXPENSE</b>	<b>\$5,389.61</b>