

Jackson Township Fire District No. 3

Board of Fire Commissioners

Jackson Township, New Jersey

Minutes of Meeting Held

December 21st 2015

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Jordan on December 21st, 2015.

PRESENT-Commissioners: Jordan, Brito, Bradley and District Attorney.

ABSENT- Commissioner Gibson

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

VOLUNTEER COMPANY REPORT – The LOSAP paperwork has been turned in to the Board.

SECRETARIES REPORT-Commissioner Brito made a motion to accept November 2015 minutes, 2nd by Commissioner Bradley, Vote: All Aye.

TREASURER'S REPORT-Financial Reports were left on the conference table for the public and board. Treasurer's report was read by Commissioner Brito. Commissioner Brito motioned to accept Treasurer's report, Commissioner Bradley 2nd. Vote: All Aye.

ATTORNEY REPORT- The Board Attorney introduced the proposed 2016 budget.

CHIEF'S REPORT-See attached Report. Discussion held over county communication issues with dispatchers making mistakes in protocols. Working with Toms River Fire Academy to schedule a RIT Operations Class for our station. A couple of members have expressed interest in EMT school, looking at all solutions. There have been 1437 calls YTD. Both day and night shifts attended toys for tots rally at the Shoprite Plaza.

SUPERVISORY REPORT- Motion to approve requisitions listed on Agenda made by Commissioner Brito, 2nd by Commissioner Bradley, Vote: All Aye.

OLD BUSINESS- None

NEW BUSINESS – None

OPEN TO THE PUBLIC- None

EXECUTIVE SESSION-Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Brito, 2nd by Commissioner Bradley, Vote: All Aye.

Meeting closed to the public for Executive at 8:17 pm. Executive session opened at 8:18 pm. In attendance are Commissioner's Bradley, Brito, Gibson, Clerk Hode, Accountant C Parker and District Attorney.

Executive Session closed at 8:03pm.

Regular meeting opened at 8:50 p.m.

Motion to adjourn the meeting at approximately 8:51 pm by Commissioner Jordan 2nd by Commissioner Brito. Vote: All Aye.



COMMISSIONER Brito, SECRETARY

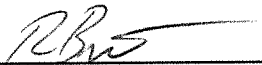
Board of Fire Commissioners Fire District No. 3
Jackson Township, New Jersey

Minutes of Executive Session
December 21st, 2015

Chairman Jordan called the Executive Session to order at 8:03p.m. Commissioners Bradley, Brito, Jordan, Clerk Hode and C. Parker were present. Board Attorney Youssouf was also present.

Discussions regarding FMBA grievance and the Forensic Audit.

Adjournment: Commissioner Jordan motioned to adjourn the Executive Session, seconded by Commissioner Bradley. Motion passed by unanimous consent. Executive Session was adjourned at 8:50 p.m.


_____, Clerk

10:52 AM

01/06/16

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3

Cash Balance Report

As of December 21, 2015

	Dec 21, 15	
	Debit	Credit
1101 · NJ State Cash Management	59,370.00	
1102 · Fulton Bank Fire Bureau 2206	10,391.82	
1106 · Shore Comm Beacon Municipal 534	211.70	
1107 · Shore Comm Bank Freedom Liq 764	103,565.51	
1108 · Fulton Bank Payroll 2205	46,038.61	
1109 · Fulton Bank General Fund 2204	9,451.32	
1111 · Fulton Bank MMKT 7655	692,636.40	
TOTAL	<u>921,665.36</u>	<u>0.00</u>

Jackson Twp Board of Fire Dist No. 3

Profit & Loss Budget vs. Actual

January 1 through December 21, 2015

01/06/16

Accrual Basis

	Jan 1 - Dec 21, 15	Budget
Ordinary Income/Expense		
Income		
4100 · Taxation from Township	2,597,628.00	2,597,628.00
4200 · Supplemental Fire Serv Grant	3,256.50	3,257.00
4400 · Bureau of Fire Safety		
4401 · Registration Fees-Dist 1	5,537.40	0.00
4402 · Registration Fees-Dist 2	19,762.05	0.00
4403 · Registration Fees-Dist 3	33,322.06	0.00
4502 · Fines District 2	592.00	0.00
4503 · Fines District 3	638.80	0.00
4701 · Permit Fees Dist 1	252.50	0.00
4702 · Permit Fees Dist 2	7,373.00	0.00
4703 · Permit Fees Dist 3	1,556.50	0.00
4711 · Life Hazard Fees District 1	4,461.60	0.00
4712 · Life Hazard Fees District 2	10,384.73	0.00
4713 · Life Hazard Fees District 3	9,206.94	0.00
4721 · Site Plan Review District 1	150.00	0.00
4722 · Site Plan Review District 2	300.00	0.00
4732 · Fire Reports District 2	5.00	0.00
4733 · Fire Reports District 3	45.00	0.00
4400 · Bureau of Fire Safety - Other	0.00	135,246.00
Total 4400 · Bureau of Fire Safety	93,587.58	135,246.00
4600 · General Interest Income	265.57	1,000.00
4735 · State Forestry Grant Revenue	5,000.00	0.00
4800 · Miscellaneous Revenue	5,456.59	20,000.00
4920 · Fund Balance Utilized	265,000.00	265,000.00
Total Income	2,970,194.24	3,022,131.00
Gross Profit	2,970,194.24	3,022,131.00
Expense		
5001 · Admin Salary and Wages		
5002 · Salaries - Admin Clerk	38,494.86	40,000.00
5004 · Salaries - Admin Overtime Clerk	274.03	2,000.00
Total 5001 · Admin Salary and Wages	38,768.89	42,000.00
5050 · Operations Salary & Wages		
5051 · Salaries - LT Schoch	113,929.43	112,163.00
5052 · Salaries - LT G. Moroney	109,989.88	112,913.00
5053 · Salaries - FF Stacy	98,661.60	102,591.00
5054 · Salaries - FF Granato	68,859.85	81,594.00
5055 · Salaries - Captain Moore	114,445.32	117,163.00
5056 · Salaries - LT Howles	109,348.40	112,163.00
5057 · Salaries - FF Hilger	89,637.92	92,389.00
5058 · Salaries - FF Grossman	85,119.45	89,387.00
5060 · Salaries - FF McLaughlin	90,661.55	92,389.00
5061 · Benefit Reserves	63,788.14	61,741.39
5062 · Salaries - FF Perrotto	72,271.78	75,160.00
5063 · Salaries - FF Schwartz	33,309.77	74,660.00
5064 · Overtime Operations	28,930.37	40,000.00
5065 · Salaries-FF Kourris	9,916.80	0.00
5066 · Salaries - Working out of Class	904.47	5,000.00
5069 · Salaries - FF Somers	44,962.16	47,005.00
Total 5050 · Operations Salary & Wages	1,134,736.89	1,216,318.39
5100 · Admin Fringe Benefits		
5114 · Health Insurance - Admin	20,317.56	18,781.00
5120 · Social Security-Admin	2,378.79	4,960.00
5121 · Medicare-admin	556.36	971.80
5141 · Unemployment-admin	667.34	264.00
5151 · Disability Insurance-admin	80.05	100.00
5161 · Pension-admin	12,583.00	12,583.00

Jackson Twsp Board of Fire Dist No. 3
Profit & Loss Budget vs. Actual
 January 1 through December 21, 2015

	Jan 1 - Dec 21, 15	Budget
5172 · Worker's Compensation - admin	0.00	300.00
Total 5100 · Admin Fringe Benefits	36,583.10	37,959.80
5110 · Operations Fringe Benefits		
5101 · Medicare	18,405.14	17,400.00
5102 · Social Security	71,089.83	75,000.00
5140 · Unemployment	5,131.11	5,372.00
5150 · Disability Insurance	1,068.86	4,500.00
5160 · Pension	219,071.40	219,039.00
5170 · Workers Compensation-Career	94,379.00	65,000.00
5171 · Workers Compensation-Volunteer	18,000.00	18,000.00
5176 · Health Insurance	245,249.44	253,174.00
Total 5110 · Operations Fringe Benefits	672,394.78	657,485.00
5200 · Office Expenses		
5204 · Computer Supplies	0.00	2,000.00
5205 · Office Supplies	8,143.07	6,000.00
5206 · Postage	371.53	750.00
5210 · Photocopier Lease and Maintenan	4,810.61	6,000.00
5200 · Office Expenses - Other	-2,212.35	0.00
Total 5200 · Office Expenses	11,112.86	14,750.00
5201 · Fire Hydrant Rentals	84,420.00	84,420.00
5220 · Professional Services		
5225 · Commissioner Salaries	21,000.00	21,000.00
5229 · Accountant	28,102.50	30,000.00
5230 · Attorney Fees	26,053.50	25,000.00
5231 · Joint Medical Director	-65.00	0.00
5232 · Payroll Services	5,062.74	3,500.00
5233 · Medical Physicals	5,420.45	16,000.00
5234 · Auditor	24,596.40	20,000.00
5235 · Grant Writer	800.00	0.00
5240 · Litigation Expense	0.00	5,000.00
5250 · JTVFC#1 Fire Suppression	120,043.00	120,043.00
Total 5220 · Professional Services	231,013.59	240,543.00
5270 · Insurance	70,419.00	55,000.00
5275 · Election	2,131.97	1,000.00
5280 · Advertising	324.75	750.00
5285 · Background Checks	700.00	750.00
5286 · Miscellaneous	0.00	1,000.00
5290 · Uniforms		
5291 · Paidmen Uniforms	13,002.59	13,000.00
5293 · Volunteer Uniforms	2,167.36	2,500.00
5295 · Turnout Gear Upgrades	1,519.64	1,500.00
5296 · Turnout Gear	12,725.00	16,000.00
5297 · Turnout Gear Replacements	11,132.99	10,500.00
Total 5290 · Uniforms	40,547.58	43,500.00
5300 · Training & Education		
5301 · Training & Education-Career	5,130.66	12,000.00
5302 · Training & Education-Volunteer	7,526.75	15,000.00
5304 · Career College FF	380.06	5,000.00
5305 · Volunteer College FF	0.00	3,500.00
5715 · Conventions	0.00	13,000.00
Total 5300 · Training & Education	13,037.47	48,500.00
5306 · Membership dues lic subs	3,280.85	4,500.00
5400 · Maintenance & Repair		
5401 · M&R Cascade Maint	3,152.31	3,000.00
5405 · M&R Computer	16,106.00	12,000.00
5410 · M&R Air Pack Maintenance	2,016.57	5,000.00
5415 · M&R Air Pack Testing	4,909.60	2,600.00

Jackson Twsp Board of Fire Dist No. 3
Profit & Loss Budget vs. Actual
January 1 through December 21, 2015

	Jan 1 - Dec 21, 15	Budget
5420 · M&R Oxygen Bottle Refills	0.00	1,000.00
5425 · M&R Radio & Pager Maintenance	934.00	7,000.00
5440 · M&R Ladder Testing	0.00	2,500.00
5445 · M&R Hose Testing	2,995.20	3,800.00
5450 · M&R Hose Repair	651.15	1,000.00
5460 · M&R Extinguisher Maintenance	117.00	500.00
5465 · M&R Replacement of Damaged Equip	370.88	1,000.00
5470 · M&R Rescue Maint-Hurst Tool	0.00	500.00
5475 · M&R Rescue Maint.-Misc	0.00	750.00
5480 · M&R Gear Cleaning	0.00	750.00
5485 · Pump Testing	0.00	1,500.00
5490 · M&R Misc	0.00	3,500.00
Total 5400 · Maintenance & Repair	31,252.71	46,400.00
5402 · M&R Trucks		
5426 · M&R Unit 5500 Ford Expedition	462.74	0.00
5427 · M&R Unit 5501 Pierce Pumper	5,235.71	0.00
5428 · M&R Unit 5503 Ford Rescue	3,826.89	0.00
5429 · M&R 5504 Ford F250	3,132.44	0.00
5430 · M&R 5505 Pierce Ladder	23,554.68	0.00
5431 · M&R Unit 5510 Ford Expedition	973.30	0.00
5432 · M&R Unit 5511 HME Pumper	6,212.60	0.00
5433 · M&R Unit Ford F250	3,154.71	0.00
5434 · M&R Unit 5519 Ford Brush	983.05	0.00
5435 · M&R Unit 5521 Pierce Pumper	4,371.93	0.00
5436 · M&R Unit 5524 Ford Excursion	2,126.21	0.00
5438 · M&R Unit 5541 Pierce Pumper	5,719.28	0.00
5441 · M&R 18-317 Dodge Durango 2006	307.11	0.00
5402 · M&R Trucks - Other	35.92	65,000.00
Total 5402 · M&R Trucks	60,096.57	65,000.00
5500 · Substation Maintenance		
5501 · M&R Substation- Exterminating	1,780.00	1,200.00
5505 · M&R Substation-Alarm	2,467.92	1,700.00
5510 · M&R Substation-Cleaning	1,580.94	700.00
5515 · M&R Substation-Door	217.72	500.00
5520 · M&R Substation - Misc	11,255.06	18,178.81
5525 · M&R Substation - Heating/Air	1,444.95	1,500.00
5530 · M&R Substation - Gym Equip	150.00	500.00
5535 · M&R Substation-Generator Maint	0.00	500.00
5540 · M&R Substation-Grounds Maint	638.15	500.00
Total 5500 · Substation Maintenance	19,534.74	25,278.81
5600 · Non-Bondables		
5620 · Asset Purchase-Technology	558.89	4,000.00
5630 · Asset Purchase- Radio Equipment	4,881.65	5,000.00
5635 · Pass Devices	2,934.21	3,000.00
5636 · Fire Equipment	21,152.51	30,000.00
5639 · Computer Upgrades	2,523.46	5,000.00
Total 5600 · Non-Bondables	32,050.72	47,000.00
5640 · Utilities		
5655 · Electric	9,914.20	12,500.00
5660 · Telephone	4,009.36	4,200.00
5665 · Volunteer Mobile Phones	300.00	600.00
5670 · Water	575.42	1,000.00
5673 · Gas	6,021.12	15,000.00
5675 · Garbage	1,228.11	1,000.00
5685 · Water/Sewer	1,191.40	1,000.00
Total 5640 · Utilities	23,239.61	35,300.00
5644 · Supplies Expenses		
5645 · EMS Supplies	984.76	6,000.00

Jackson Twp Board of Fire Dist No. 3

Profit & Loss Budget vs. Actual

January 1 through December 21, 2015

01/06/16

Accrual Basis

	Jan 1 - Dec 21, 15	Budget
5646 · EMS Defib Maintenance	1,062.40	2,000.00
Total 5644 · Supplies Expenses	2,047.16	8,000.00
5690 · Fuel - Trucks	22,260.27	25,000.00
5700 · Fire Bureau Expenditures		
5737 · Printing-Bureau	1,258.39	1,200.00
5738 · Postage-Bureau	284.20	750.00
5739 · Education/Conventions-Bureau	0.00	1,000.00
5740 · Office Supplies/Eqmnt-Bureau	416.44	1,200.00
5741 · Membership Fees-Bureau	575.00	1,200.00
5742 · Mobile Phone-Bureau	1,086.37	1,000.00
5743 · Computer Software-Bureau	1,920.00	5,000.00
5744 · Subscriptions	60.00	300.00
5746 · Fire Prevention Material-Bureau	2,093.49	7,000.00
5747 · Fire Official Salary	97,111.13	107,496.00
5748 · Overtime - Fire Official	0.00	2,500.00
5749 · Vehicle Equipment-Bureau	6,892.35	5,600.00
5750 · Misc-Bureau	199.31	1,000.00
Total 5700 · Fire Bureau Expenditures	111,896.68	135,246.00
5710 · Contingent	7,500.00	25,000.00
5725 · LOSAP	39,800.00	30,000.00
5735 · Basic Entitlement Grant	0.00	3,257.00
5754 · Debt Service		
5755 · BAN-Principal Payment	0.00	38,200.00
5760 · Serial Bonds-Principal Payment	70,000.00	70,000.00
5770 · Serial Bonds Interest	18,607.75	18,445.00
5775 · BAN-Interest	0.00	1,528.00
Total 5754 · Debt Service	88,607.75	128,173.00
Total Expense	2,777,757.94	3,022,131.00
Net Ordinary Income	192,436.30	0.00
Net Income	192,436.30	0.00

Jackson Twsp Board of Fire Dist No. 3
Treasurer's Report
 As of December 21, 2015

Type	Date	Num	Name	Amount
1109 · Fulton Bank General Fund 2204				
Bill Pmt -Check	12/21/2015	3319	Advanced Auto Parts	-44.99
Bill Pmt -Check	12/21/2015	3320	Allcomm	-934.00
Bill Pmt -Check	12/21/2015	3321	Always Engraving	-50.00
Bill Pmt -Check	12/21/2015	3322	Atlantic Detroit Desiel	-468.95
Bill Pmt -Check	12/21/2015	3323	Blaze Emergency Equi...	-4,248.38
Bill Pmt -Check	12/21/2015	3324	Blue Line Emergency Li...	-263.12
Bill Pmt -Check	12/21/2015	3325	Cablevision	-334.11
Bill Pmt -Check	12/21/2015	3326	Colleen Theobald	0.00
Bill Pmt -Check	12/21/2015	3327	Communication Special...	-207.00
Bill Pmt -Check	12/21/2015	3328	Dan Kourris	-200.00
Bill Pmt -Check	12/21/2015	3329	Fire and Safety	-1,083.87
Bill Pmt -Check	12/21/2015	3330	Fire Fighter One Prof s...	-1,485.60
Bill Pmt -Check	12/21/2015	3331	First Responder Joint I...	-42,859.00
Bill Pmt -Check	12/21/2015	3332	Fulton Bank	-8,788.50
Bill Pmt -Check	12/21/2015	3333	Galls	-66.55
Bill Pmt -Check	12/21/2015	3334	Home Depot	-342.91
Bill Pmt -Check	12/21/2015	3335	Howles, James W.	-61.84
Bill Pmt -Check	12/21/2015	3336	J&C Camer	-2,525.50
Bill Pmt -Check	12/21/2015	3337	Jackson Twp MUA	-21,429.35
Bill Pmt -Check	12/21/2015	3338	JCP & L	-1,261.74
Bill Pmt -Check	12/21/2015	3339	Jerry's Auto Body, LLC	-494.69
Bill Pmt -Check	12/21/2015	3340	Jersey Coast Fire & Eq...	-150.00
Bill Pmt -Check	12/21/2015	3341	JTVFC#1	-3,043.00
Bill Pmt -Check	12/21/2015	3342	KC Computer Specialis...	-205.00
Bill Pmt -Check	12/21/2015	3343	Kelly Kilowatt	-1,325.00
Bill Pmt -Check	12/21/2015	3344	Kirk Florist LLC	-62.00
Bill Pmt -Check	12/21/2015	3345	Koerner & Koerner, P.A.	-1,171.50
Bill Pmt -Check	12/21/2015	3346	Lincoln Financial Servic...	-35,200.00
Bill Pmt -Check	12/21/2015	3347	Medical Warehouse INC	-180.56
Bill Pmt -Check	12/21/2015	3348	Miles Technologies	-1,096.00
Bill Pmt -Check	12/21/2015	3349	Miriam Stacy (firefighter)	-311.43
Bill Pmt -Check	12/21/2015	3350	Monmouth County Fire ...	-100.00
Bill Pmt -Check	12/21/2015	3351	MSA Company	-465.00
Bill Pmt -Check	12/21/2015	3352	National Center for Saf...	-25.00
Bill Pmt -Check	12/21/2015	3353	New Jersey Fire Equip...	-1,760.00
Bill Pmt -Check	12/21/2015	3354	NJ Natural Gas Co.	-1,240.77
Bill Pmt -Check	12/21/2015	3355	ozane	-85.00
Bill Pmt -Check	12/21/2015	3356	Perrotto, John	-44.90
Bill Pmt -Check	12/21/2015	3357	Republic Services	-109.80
Bill Pmt -Check	12/21/2015	3358	Robert M Baylis Estate	-3,500.00
Bill Pmt -Check	12/21/2015	3359	Somers, Joseph	-2,307.35
Bill Pmt -Check	12/21/2015	3360	Staples	-799.96
Bill Pmt -Check	12/21/2015	3361	Verizon (hot spots)	-150.12
Bill Pmt -Check	12/21/2015	3362	Wells Fargo Financial	-205.00
Bill Pmt -Check	12/21/2015	3363	Fire and Safety	-462.88
Bill Pmt -Check	12/21/2015	3364	Galls	-512.95
Bill Pmt -Check	12/21/2015	3365	Jerry's Auto Body, LLC	-211.19
Bill Pmt -Check	12/21/2015	3366	Miles Technologies	-1,370.00
Bill Pmt -Check	12/21/2015	3367	Monmouth County Fire ...	-50.00
Bill Pmt -Check	12/21/2015	3368	National Center for Saf...	-50.00
Bill Pmt -Check	12/21/2015	3369	New Jersey Fire Equip...	-2,374.90
Bill Pmt -Check	12/21/2015	3370	Amazon	-301.52
Bill Pmt -Check	12/21/2015	3371	Colleen Theobald	-200.00

10:53 AM
01/06/16
Accrual Basis

Jackson Twsp Board of Fire Dist No. 3
Treasurer's Report
As of December 21, 2015

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	12/21/2015	3241	Youssouf,Joseph D. Es...	-7,048.00
Total 1109 · Fulton Bank General Fund 2204				-153,268.93
TOTAL				<u>-153,268.93</u>

**JACKSON TOWNSHIP
FIRE DISTRICT #3**

CHIEF'S REPORT

December 9, 2015

**SUBMITTED BY
TIMOTHY J. CARSON
CHIEF OF DEPARTMENT**

Training Recap

Training/Drills

- 11/25/2015 Pump and Driving Drill
- 12/2/2015 Handline and Search and Rescue Drill
- 11/2/2015 Retrofit Subchapter 4 Division of Fire Safety
- 11/4/2015 Reading Smoke Middlesex County Fire Academy
- 11/5/2015 ICS200 Monmouth County Fire Academy
- 11/5/2015 Pump Ops Tabletop Howles, James
- 11/6/2015 Pump Drill Howles, James
- 11/6/2015 RIT Operations FF1
- 11/9/2015 Managing Multiple Projects Skillpath Seminars
- 11/14/2015 Drill Ground Instructor Division of Fire Safety
- 11/14/2015 Thinking Beyond First Due Townhouse Fires Division of Fire Safety
- 11/18/2015 Community Risk Reduction Integrating Our Efforts Division of Fire Safety
- 11/18/2015 RIT Awareness Monmouth County Fire Academy
- 12/1/2015 Size Up Ocean County Fire Academy
- 12/8/2015 Fire Officer The First Twenty Minutes Ocean County Fire Academy

Schools

Numerous members signed up for multiple classes at OCFA which is free to all county residents

Working with Tom's River Fire Academy to schedule a RIT Operations Class for our station

A couple of members have expressed interest in EMT School. Looking at all solutions

Township Chiefs Meeting Recap

Discussion held over county communication issues with dispatchers making mistakes in protocols. County Radio Room Supervisor came to the meeting and we discussed how to solve for the issues we are having. He will work on getting the Box Alarms into the computers for the second and third alarms. Many of the dispatchers are newer and he will ensure that training is up to par.

B9 Dale Carey was at the meeting to ensure that everyone gets the forms completed by the members that would like to be reimbursed by state. He also advised county of the States plan on radios going forward.

Simulacaster is in and should be operational by year end.

Discussion held over pushing the Police Chief to move ahead with having multi agency meetings to develop relationships and work together

Discussion held to get fit tester serviced and all districts pay their share.

Officers Meeting Next meeting was postponed due to funeral

- 2015 Budget Items
 - ✓ Items Carried Over from 2014
 - ❖ TIC for 5501
 - ❖ Sawzall for 5503
 - ❖ Flat Headed Axes and Hooks
 - ✓ Items for 2015
 - ❖ Air Packs and Fill Station
 - ❖ Handlight Straps Needed
- County ID Tags are in and awaiting all members to complete
- Discussion held on upcoming year officer assignments. We will be working with the Captains on ensuring that the training is built upon to ensure that the newer members are thinking outside of the box. We have a ton of newer members that need to be worked with.
- Discussion held on the Lt's roles next year and all were advised the Lt Howles will now be in charge of trucks going forward as Lt. Schoch is retiring.
- Discussion held on county dispatch issue and all advised to read Active 911 notes for more details
- Discussion held over physicals and the members that did not complete and the members that failed.

Fire/Complaints Requiring Investigations (YTD 1437 calls)

Nothing to report

Community Events

- Annual Craft Fair and Open House November 22 was a huge success
- Santa Patrol this year will be December 12 starting at 2pm with a break at 6 to pick up additional members arriving home from work. Clean up will be December 16 and 17th if needed
- Jackson Memorial Football Team Championship Parade held.
- Attended the Toys for Tots rally at the Shoprite plaza both day and night shifts

Equipment

A few packs were fixed in house for minor repairs .

5 New Set of Gear Delivered

5503 Dewalt kit batteries are no good. Removed from truck still awaiting approval from voucher turned in beginning of year for new sawzall, flat headed axes and pike poles.

5501 Hurst pump battery replaced

5541 Partner Saw is OOS awaiting part

5503 Tool box lock pulled out. Awaiting repair box is stuck locked

Apparatus

5521 Weather stripping need to be replaced on rear officer's side passenger door

5521 Pass Side Cabinet door has significant rust

5524 Heat repaired and tire had a flat fixed

5524 Still needs a spare key made as we only have one

5505 Pump Panel low fuel alarm going off. Must reset after each start

5541 Rear Discharge Leaking repaired

5541 Pump drain manifold is leaking

5541 PTO replaced for pump

5541 driver and officer door windows repaired

5501 Def Gauge is not reading correctly

5501 Hurst tool cabinet light not working

5504 is out of service until further notice

5503 Remote for winch replced

5500 car needs two new front tires. Voucher received going this week

5500 Siren is not working

Hydrants

Nothing to report

Building

Door to rear of substations codes changed
All Doors to remained locked at all times at substation going forward.
Radio room will be getting redone starting Friday at 6pm. All radios will be in
conference room.

Thank you all for a great
year, here's to 2016!!



JACKSON BUREAU OF FIRE SAFETY

FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527



AM...DONNELL
FIRE OFFICIAL

Phone (732) 928-1666x14 Fax (732) 928-6500
fmcdonnell@jacksonfiredist3.org www.jacksonfiredist3.org

FIRE OFFICIAL REPORT

DECEMBER 2015

1. Fire Safety PSA press release for December "Holiday Display & Christmas Tree Safety"
2. Please visit the Fire Bureau Facebook page at www.facebook.com/jacksonfiresafety for updated pictures and stories related to fire safety.
3. I will be on vacation form Decmber 17 to January 14, 2016 and wanted to wish everyone a
Merry Christmas & Happy New Year !

By the Numbers...

ACTIVITY	TOTAL
LHU Periodic Property Visits	129
LHU Reinspection Property Visits	96
NLHU Periodic Property Visits	717
NLHU Reinspection Property Visits	333
Fire Permits Issued	136
Complaints/Follow-up	137
Other/ Miscellaneous	138
Imminent Hazards Issued	5
Penalties Issued	86
Fire Investigations/Notifications	24
Construction Plan Reviews	14
Smoke Detectors Giveaways	12
Fire Safety Presentations (1/2 hour)	130/2452 students
Fire Extinguisher Training	2/ 15 Students
Summons Complaints Issued	0
PROJECTED INCOME (3rd Qtr)	TOTAL
Local Registrations Fees Paid	\$50,386.25
LHU Registrations Fees Paid (State 1st qtr)	\$29,373.53
Fire Permits Fees Paid	\$10,874.00
Construction Plan Fees Paid	\$835.00
Penalties 2.12 Paid	\$1,762.50
Dedicated Penalties 2.12A Paid	\$212.50
Summons fines	\$0.00
Miscellaneous / Grant	\$5,080.00
REVENUE RECEIVED	\$98,523.78
NLHU OUTSTANDING (3rd qtr)	\$5,125.00
LHU OUTSTANDING (1st qtr)	\$0.00
TOTAL PROJECTED REVENUE	\$103,648.78
BUDGET EXPENSE	\$15,902.59