

Jackson Township Fire District No. 3

Board of Fire Commissioners

Jackson Township, New Jersey

Minutes of Meeting Held

November 21st, 2016

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Brito on October 17th, 2016.

PRESENT-Commissioners: Brito, Keegan, Bradley, Keller and Clerk Dawn Hode and District Attorney Joseph Yousouff.

ABSENT- Commissioner Siedler

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

VOLUNTEER COMPANY REPORT – The VFC will have a possible 5 new members in the near future.

SECRETARIES REPORT-Commissioner Keegan made a motion to accept October 2016 minutes, 2nd by Commissioner Keller, Vote: All Aye.

TREASURER'S REPORT-Financial Reports were left on the conference table for the public and Board. Treasurer's report was read by Commissioner Keller. Commissioner Keegan motioned to accept Treasurer's report, Commissioner Bradley 2nd. Vote: All Aye.

ATTORNEY REPORT- None for Public

CHIEF REPORT- See attached report. Five members completed RIT Team Ops with Freewood Acres. FF Keller in process of completing Fire Officer 1. Station 56 is holding TESLA Electric Car class on October 29th, 2016. Discussions held on training opportunities. Discussion held on getting NFIRS up to date from January thru June. A few packs were fixed in house. GT42 Meter for 5521 has been calibrated. 5524 still needs a spare key made. The Substation exhaust system is OOS.

SUPERVISORY REPORT- Motion to approve requisitions listed on Agenda made by Commissioner Brito, 2nd by Commissioner Bradley, Vote: All Aye.

OLD BUSINESS- None

NEW BUSINESS – A gas detector and safety harness quote have been approved. The Thermal Camera Kit Quote have been approved.

OPEN TO THE PUBLIC- None

EXECUTIVE SESSION-Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Brito, 2nd by Commissioner Keegan, Vote: All Aye.

Meeting closed to the public for Executive at 7:45 pm. Executive session opened at 7:47 pm. In attendance are Commissioner's Brito, Keegan, Keller and Bradley. Clerk Dawn Hode and District Attorney, Joseph Yousouff.

Executive Session closed at 8:46p.m.

Regular meeting opened at 8:47 p.m.

Motion to adjourn the meeting at approximately 8:55 pm by Commissioner Brito 2nd by Commissioner Keegan. Vote: All Aye.

Wayne Keegan

COMMISSIONER Keegan, Clerk

Board of Fire Commissioners Fire District No. 3
Jackson Township, New Jersey

Minutes of Executive Session
November 21st, 2016

Commissioner Brito called the Executive Session to order at 7:47p.m. Commissioners Brito, Keegan, Keller and Bradely were present. Clerk Dawn Hode and Board Attorney Joseph Yousouff were also present.

Discussion regarding health insurance for past employees: Bonnie Brown and Kenny Byrnes.

Discussion regarding Term Life Insurance.

Adjournment: Commissioner Brito motioned to adjourn the Executive Session, seconded by Commissioner Bradley. Motion passed by unanimous consent. Executive Session was adjourned at 8:46 p.m.

Wayne Keegan, Clerk

JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3
AGENDA

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 7:30p.m. On November 21st, 2016.

1. Attendance
2. Volunteer Company Report-
3. Secretary's report-
4. Treasurer's Report --see attached report
5. Attorney's Report-
6. Fire Official Report-see attached report
7. Chief's Report --see attached report
8. Supervisory Commissioner Report
Approved Requisitions:
A: AA Batteries
B: Cleaning supplies for sub station
C: Handlight batteries
D: Def Fluid
E: Scott pack parts
F: Phillips 32 watt bulbs
G: 5500 oil change, brakes & brake lines
H: Sylvania lamp ballast
I: GT-42 Meter for repair-reads zero fault
9. Old Business-
10. New Business-
A: Gas detector & safety harness quote
B: Thermal camera kit quote
11. Open to Public
12. Executive Session
13. Adjournment

Jackson Board of Fire Commissioners Dist. #3
Executive Agenda
November 21st, 2016

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press

- 1- Accounting Services
- 2- Term Life Insurance

7:54 AM
11/21/16
Accrual Basis

Jackson Twsp Board of Fire Dist No. 3
Cash Balance Report
As of November 21, 2016

| | Nov 21, 16 | |
|--|--------------------------|--------------------|
| | <u>Debit</u> | <u>Credit</u> |
| 1101 · NJ State Cash Management | 59,393.75 | |
| 1102 · Fulton Bank Fire Bureau 2206 | 17,848.05 | |
| 1106 · Shore Comm Beacon Municipal 534 | 212.52 | |
| 1107 · Shore Comm Bank Freedom Liq 764 | 53,694.31 | |
| 1108 · Fulton Bank Payroll 2205 | 78,403.92 | |
| 1109 · Fulton Bank General Fund 2204 | 70,063.03 | |
| 1111 · Fulton Bank MMKT 7655 | 91,923.68 | |
| TOTAL | <u>371,539.26</u> | <u>0.00</u> |

Jackson Twsp Board of Fire Dist No. 3

Treasurer's Report

As of November 21, 2016

11/21/16

Accrual Basis

| Type | Date | Num | Name | Amount |
|-----------------------|------------|------|-------------------------|-------------------|
| Nov 1 - 21, 16 | | | | |
| Bill Pmt -Check | 11/15/2016 | EFT | NJSHBP | -6,150.09 |
| Bill Pmt -Check | 11/15/2016 | EFT | NJSHBP | -29,490.00 |
| Bill Pmt -Check | 11/17/2016 | EFT | Wright Express | -1,451.53 |
| Bill Pmt -Check | 11/18/2016 | 3782 | Advanced Air Syste... | -820.00 |
| Bill Pmt -Check | 11/18/2016 | 3783 | Advanced Auto Parts | -62.45 |
| Bill Pmt -Check | 11/18/2016 | 3784 | Amazon | -42.41 |
| Bill Pmt -Check | 11/18/2016 | 3785 | Bryant Automotive | -237.45 |
| Bill Pmt -Check | 11/18/2016 | 3786 | Cablevision | -356.10 |
| Bill Pmt -Check | 11/18/2016 | 3787 | Colleen Theobald | -200.00 |
| Bill Pmt -Check | 11/18/2016 | 3788 | Dan Kourris | -65.32 |
| Bill Pmt -Check | 11/18/2016 | 3789 | Defender Emergenc... | -253.50 |
| Bill Pmt -Check | 11/18/2016 | 3790 | Edward Keller | -50.00 |
| Bill Pmt -Check | 11/18/2016 | 3791 | Fire and Safety | -384.37 |
| Bill Pmt -Check | 11/18/2016 | 3792 | Fire Fighter One Pro... | -3,421.22 |
| Bill Pmt -Check | 11/18/2016 | 3793 | Galls | -338.99 |
| Bill Pmt -Check | 11/18/2016 | 3794 | Grossman, Michael | -124.90 |
| Bill Pmt -Check | 11/18/2016 | 3795 | Hilger, Patrick | -99.92 |
| Bill Pmt -Check | 11/18/2016 | 3796 | Home Depot | -27.74 |
| Bill Pmt -Check | 11/18/2016 | 3797 | Howles, James W. | -74.94 |
| Bill Pmt -Check | 11/18/2016 | 3798 | Hytec Telephone | -50.00 |
| Bill Pmt -Check | 11/18/2016 | 3799 | JCP & L | -748.16 |
| Bill Pmt -Check | 11/18/2016 | 3800 | Kirk Florist LLC | -94.00 |
| Bill Pmt -Check | 11/18/2016 | 3801 | Leaf Capitol Funding... | -62.00 |
| Bill Pmt -Check | 11/18/2016 | 3802 | Miles Technologies | -1,096.00 |
| Bill Pmt -Check | 11/18/2016 | 3803 | Monmouth County T... | -50.00 |
| Bill Pmt -Check | 11/18/2016 | 3804 | Moroney, Gerard | -99.92 |
| Bill Pmt -Check | 11/18/2016 | 3805 | National Center for ... | -25.00 |
| Bill Pmt -Check | 11/18/2016 | 3806 | NJ Natural Gas Co. | -990.88 |
| Bill Pmt -Check | 11/18/2016 | 3807 | ozane | -85.00 |
| Bill Pmt -Check | 11/18/2016 | 3808 | Perrotto, John | -15.36 |
| Bill Pmt -Check | 11/18/2016 | 3809 | R & H Springs | -1,175.86 |
| Bill Pmt -Check | 11/18/2016 | 3810 | Republic Services | -126.28 |
| Bill Pmt -Check | 11/18/2016 | 3811 | Tasc Fire Apparatus... | -38.84 |
| Bill Pmt -Check | 11/18/2016 | 3812 | UPS | -12.00 |
| Bill Pmt -Check | 11/18/2016 | 3813 | Verizon (hot spots) | -150.12 |
| Bill Pmt -Check | 11/18/2016 | 3814 | Watchung | -32.94 |
| Bill Pmt -Check | 11/18/2016 | 3815 | Witmer Public Safet... | -225.06 |
| Bill Pmt -Check | 11/18/2016 | 3816 | Defender Emergenc... | -2,476.08 |
| Bill Pmt -Check | 11/18/2016 | 3817 | Galls | -230.83 |
| Bill Pmt -Check | 11/18/2016 | 3818 | National Center for ... | -25.00 |
| Bill Pmt -Check | 11/18/2016 | 3819 | Watchung | -104.31 |
| Bill Pmt -Check | 11/18/2016 | 3820 | Wells Fargo Financial | -205.00 |
| Bill Pmt -Check | 11/18/2016 | 3821 | Defender Emergenc... | -1,052.38 |
| Bill Pmt -Check | 11/18/2016 | 3822 | Galls | -44.99 |
| Bill Pmt -Check | 11/18/2016 | 3823 | Wells Fargo Financial | -205.00 |
| Bill Pmt -Check | 11/18/2016 | 3824 | Galls | -121.94 |
| Bill Pmt -Check | 11/18/2016 | 3825 | Galls | -261.92 |
| Bill Pmt -Check | 11/18/2016 | 3826 | Galls | -239.98 |
| Bill Pmt -Check | 11/18/2016 | 3827 | Galls | -453.91 |
| Bill Pmt -Check | 11/18/2016 | 3828 | Air Purifiers | -3,554.00 |
| Bill Pmt -Check | 11/18/2016 | 3829 | Amazon | -171.94 |
| Bill Pmt -Check | 11/18/2016 | 3830 | Galls | -96.05 |
| Nov 1 - 21, 16 | | | | -57,971.68 |

Jackson Twp Board of Fire Dist No. 3
Profit & Loss Budget vs. Actual
 January 1 through November 21, 2016

| Ordinary Income/Expense | Jan 1 - Nov 21, 16 | Budget |
|---|---------------------|---------------------|
| Income | | |
| 2001 Taxation | 0.00 | 0.00 |
| 2013 bonding for Pumper | 0.00 | 0.00 |
| Asset Purchase-Future Radio | 0.00 | 0.00 |
| FH-Miscellaneous | 0.00 | 0.00 |
| Fire Safety House | 0.00 | 0.00 |
| Fuel - Generator | 0.00 | 0.00 |
| Future Capital Outlay-Bureau | 0.00 | 0.00 |
| Generator-new addition | 0.00 | 0.00 |
| Gym | 0.00 | 0.00 |
| I/A Scott Bottles | 0.00 | 0.00 |
| M&R Unit 5531 Pierce Pumper | 0.00 | 0.00 |
| New Truck interest | 0.00 | 0.00 |
| Open Houses | 0.00 | 0.00 |
| Paidmen Cleaning Uniforms | 0.00 | 0.00 |
| Part Timers (Drivers)/Per Diem | 0.00 | 0.00 |
| Permits, Licenses, Fees | 0.00 | 0.00 |
| PETTY CASH | 0.00 | 0.00 |
| Reserve-Future Radio | 0.00 | 0.00 |
| Reserve for Future Capit Outlay | 0.00 | 0.00 |
| SCBA | 0.00 | 0.00 |
| Storage Facility | 0.00 | 0.00 |
| Trailer Maint/Equipment | 0.00 | 0.00 |
| Training | 0.00 | 0.00 |
| Training/Seminars | 0.00 | 0.00 |
| Vehicle Replacement-dpty chief | 0.00 | 0.00 |
| Vehicle Replacement of 87 Dodge | 0.00 | 0.00 |
| Wireless Communications | 0.00 | 0.00 |
| 4100 · Taxation from Township | 1,946,023.75 | 2,830,580.00 |
| 4200 · Supplemental Fire Serv Grant | 0.00 | 3,257.00 |
| 4300 · Whitesville Contract | 0.00 | 0.00 |
| 4400 · Bureau of Fire Safety | | |
| FB LPG exchange | 0.00 | 0.00 |
| 4401 · Registration Fees-Dist 1 | 0.00 | 0.00 |
| 4402 · Registration Fees-Dist 2 | 0.00 | 0.00 |
| 4403 · Registration Fees-Dist 3 | 23,835.00 | 0.00 |
| 4502 · Fines District 2 | 0.00 | 0.00 |
| 4503 · Fines District 3 | 600.00 | 0.00 |
| 4504 · Dedicated Penalties | 0.00 | 0.00 |
| 4701 · Permit Fees Dist 1 | 0.00 | 0.00 |
| 4702 · Permit Fees Dist 2 | 0.00 | 0.00 |
| 4703 · Permit Fees Dist 3 | 2,599.00 | 0.00 |
| 4711 · Life Hazard Fees District 1 | 0.00 | 0.00 |
| 4712 · Life Hazard Fees District 2 | 0.00 | 0.00 |
| 4713 · Life Hazard Fees District 3 | 6,946.23 | 0.00 |
| 4721 · Site Plan Review District 1 | 0.00 | 0.00 |
| 4722 · Site Plan Review District 2 | 0.00 | 0.00 |
| 4723 · Bureau Site Plan Review Dist 3 | 260.00 | 0.00 |
| 4732 · Fire Reports District 2 | 0.00 | 0.00 |
| 4733 · Fire Reports District 3 | 56.00 | 0.00 |
| 4400 · Bureau of Fire Safety - Other | 0.00 | 43,500.00 |
| Total 4400 · Bureau of Fire Safety | 34,296.23 | 43,500.00 |
| 4600 · General Interest Income | 210.84 | 500.00 |
| 4735 · State Forestry Grant Revenue | 0.00 | 0.00 |
| 4740 · NJNG Grant | 0.00 | 0.00 |
| 4800 · Miscellaneous Revenue | 9,764.92 | 0.00 |
| 4900 · Grants | 0.00 | 0.00 |
| 4920 · Fund Balance Utilized | 170,000.00 | 170,000.00 |
| Total Income | 2,160,295.74 | 3,047,837.00 |
| Cost of Goods Sold | | |
| 50000 · Cost of Goods Sold | 0.00 | 0.00 |

Jackson Twsp Board of Fire Dist No. 3

Profit & Loss Budget vs. Actual

January 1 through November 21, 2016

11/21/16

Accrual Basis

| | Jan 1 - Nov 21, 16 | Budget |
|---|--------------------|--------------|
| Total COGS | 0.00 | 0.00 |
| Gross Profit | 2,160,295.74 | 3,047,837.00 |
| Expense | | |
| 5001 · Admin Salary and Wages | | |
| 5002 · Salaries - Admin Clerk | 31,382.85 | 40,800.00 |
| 5003 · Salaries - Asst Admin Clerk | 0.00 | 0.00 |
| 5004 · Salaries - Admin Overtime Clerk | 451.17 | 1,000.00 |
| 5001 · Admin Salary and Wages - Other | 0.00 | 0.00 |
| Total 5001 · Admin Salary and Wages | 31,834.02 | 41,800.00 |
| 5050 · Operations Salary & Wages | | |
| 5051 · Salaries - LT Schoch | 17,561.12 | 19,068.00 |
| 5052 · Salaries - LT G. Moroney | 89,037.48 | 115,156.00 |
| 5053 · Salaries - FF Stacy | 79,405.17 | 100,237.00 |
| 5054 · Salaries - FF Granato | 0.00 | 0.00 |
| 5055 · Salaries - Captain Moore | 91,817.13 | 119,406.00 |
| 5056 · Salaries - LT Howles | 88,474.08 | 114,406.00 |
| 5057 · Salaries - FF Hilger | 72,474.64 | 94,237.00 |
| 5058 · Salaries - FF Grossman | 72,663.76 | 94,487.00 |
| 5059 · Salaries - FF Zimmerman | 0.00 | 0.00 |
| 5060 · Salaries - FF McLaughlin | 72,463.96 | 94,237.00 |
| 5061 · Benefit Reserves | 136,035.73 | 108,708.00 |
| 5062 · Salaries - FF Perrotto | 63,289.48 | 75,436.00 |
| 5063 · Salaries - FF Schwartz | 0.00 | 0.00 |
| 5064 · Overtime Operations | 22,916.02 | 40,000.00 |
| 5065 · Salaries-FF Kourris | 34,461.91 | 45,132.00 |
| 5066 · Salaries - Working out of Class | 408.37 | 5,000.00 |
| 5068 · Overtime-Compenstated Time | 3,957.94 | 20,000.00 |
| 5069 · Salaries - FF Somers | 39,595.08 | 47,945.00 |
| 5070 · New Firefighter | 0.00 | 58,000.00 |
| 5370 · Health Ins - dist 4 | 0.00 | 0.00 |
| 5371 · Salaries-FO McDonnell | 50,383.52 | 84,146.00 |
| 5050 · Operations Salary & Wages - Other | 0.00 | 0.00 |
| Total 5050 · Operations Salary & Wages | 934,945.39 | 1,235,601.00 |
| 5100 · Admin Fringe Benefits | | |
| 5114 · Health Insurance - Admin | 20,366.72 | 21,740.00 |
| 5120 · Social Security-Admin | 2,181.54 | 4,000.00 |
| 5121 · Medicare-admin | 510.27 | 1,000.00 |
| 5141 · Unemployment-admin | 363.22 | 300.00 |
| 5151 · Disability Insurance-admin | 75.61 | 353.00 |
| 5161 · Pension-admin | 4,277.00 | 4,277.00 |
| 5172 · Worker's Compensation - admin | 0.00 | 0.00 |
| 5100 · Admin Fringe Benefits - Other | 0.00 | 0.00 |
| Total 5100 · Admin Fringe Benefits | 27,774.36 | 31,670.00 |
| 5110 · Operations Fringe Benefits | | |
| 5101 · Medicare | 12,293.21 | 16,000.00 |
| 5102 · Social Security | 52,563.90 | 78,000.00 |
| 5140 · Unemployment | 4,892.40 | 5,000.00 |
| 5150 · Disability Insurance | 987.76 | 4,715.00 |
| 5160 · Pension | 224,483.00 | 224,483.00 |
| 5170 · Workers Compensation-Career | 56,824.00 | 90,000.00 |
| 5171 · Workers Compensation-Volunteer | 0.00 | 0.00 |
| 5176 · Health Insurance | 258,085.22 | 266,994.00 |
| 5110 · Operations Fringe Benefits - Other | 0.00 | 0.00 |
| Total 5110 · Operations Fringe Benefits | 610,129.49 | 685,192.00 |
| 5200 · Office Expenses | | |
| 5204 · Computer Supplies | 1,066.59 | 2,000.00 |
| 5205 · Office Supplies | 2,609.17 | 6,000.00 |
| 5206 · Postage | 169.19 | 750.00 |

Jackson Twsp Board of Fire Dist No. 3
Profit & Loss Budget vs. Actual
 January 1 through November 21, 2016

| | Jan 1 - Nov 21, 16 | Budget |
|--|--------------------|-------------------|
| 5210 · Photocopier Lease and Maintenan | 4,199.74 | 6,000.00 |
| 5200 · Office Expenses - Other | 0.00 | 0.00 |
| Total 5200 · Office Expenses | 8,044.69 | 14,750.00 |
| 5201 · Fire Hydrant Rentals | 63,455.00 | 84,700.00 |
| 5220 · Professional Services | | |
| 5225 · Commissioner Salaries | 10,500.00 | 21,000.00 |
| 5229 · Accountant | 32,599.00 | 30,000.00 |
| 5230 · Attorney Fees | 8,024.00 | 25,000.00 |
| 5231 · Joint Medical Director | 600.00 | 600.00 |
| 5232 · Payroll Services | 4,151.62 | 4,000.00 |
| 5233 · Medical Physicals | 19,159.75 | 16,000.00 |
| 5234 · Auditor | 12,750.00 | 20,000.00 |
| 5235 · Grant Writer | 0.00 | 750.00 |
| 5240 · Litigation Expense | 0.00 | 5,000.00 |
| 5250 · JTVFC#1 Fire Suppression | 91,532.25 | 122,043.00 |
| 5220 · Professional Services - Other | 0.00 | 0.00 |
| Total 5220 · Professional Services | 179,316.62 | 244,393.00 |
| 5270 · Insurance | 42,157.00 | 60,000.00 |
| 5275 · Election | 962.07 | 1,000.00 |
| 5280 · Advertising | 580.00 | 1,000.00 |
| 5285 · Background Checks | 275.00 | 750.00 |
| 5286 · Miscellaneous | 0.00 | 750.00 |
| 5290 · Uniforms | | |
| 5291 · Paidmen Uniforms | 9,237.74 | 16,000.00 |
| 5293 · Volunteer Uniforms | 104.63 | 2,500.00 |
| 5295 · Turnout Gear Upgrades | 2,250.57 | 1,500.00 |
| 5296 · Turnout Gear | 15,554.50 | 16,000.00 |
| 5297 · Turnout Gear Replacements | 11,105.00 | 10,500.00 |
| 5290 · Uniforms - Other | 0.00 | 0.00 |
| Total 5290 · Uniforms | 38,252.44 | 46,500.00 |
| 5300 · Training & Education | | |
| 5301 · Training & Education-Career | 4,602.97 | 12,000.00 |
| 5302 · Training & Education-Volunteer | 2,366.85 | 15,000.00 |
| 5304 · Career College FF | 2,587.66 | 5,000.00 |
| 5305 · Volunteer College FF | 0.00 | 3,500.00 |
| 5715 · Conventions | 404.80 | 7,000.00 |
| 5300 · Training & Education - Other | 0.00 | 0.00 |
| Total 5300 · Training & Education | 9,962.28 | 42,500.00 |
| 5306 · Membership dues lic subs | 4,654.96 | 4,500.00 |
| 5400 · Maintenance & Repair | | |
| 5401 · M&R Cascade Maint | 2,116.75 | 3,000.00 |
| 5405 · M&R Computer | 13,591.00 | 12,000.00 |
| 5410 · M&R Air Pack Maintenance | 2,714.25 | 5,000.00 |
| 5415 · M&R Air Pack Testing | 38.00 | 2,600.00 |
| 5420 · M&R Oxygen Bottle Refills | 0.00 | 1,000.00 |
| 5425 · M&R Radio & Pager Maintenance | 467.00 | 7,000.00 |
| 5440 · M&R Ladder Testing | 1,400.00 | 2,500.00 |
| 5445 · M&R Hose Testing | 2,847.78 | 3,800.00 |
| 5450 · M&R Hose Repair | 0.00 | 1,000.00 |
| 5460 · M&R Extinguisher Mainteance | 523.95 | 1,500.00 |
| 5465 · M&R Replacement of Damaged Equip | 0.00 | 1,000.00 |
| 5470 · M&R Rescue Maint-Hurst Tool | 0.00 | 1,000.00 |
| 5475 · M&R Rescue Maint.-Misc | 207.92 | 750.00 |
| 5480 · M&R Gear Cleaning | 238.97 | 750.00 |
| 5485 · Pump Testing | 1,000.00 | 1,500.00 |
| 5490 · M&R Misc | 0.00 | 3,500.00 |
| 5400 · Maintenance & Repair - Other | 0.00 | 0.00 |
| Total 5400 · Maintenance & Repair | 25,145.62 | 47,900.00 |

Jackson Twsp Board of Fire Dist No. 3
Profit & Loss Budget vs. Actual
 January 1 through November 21, 2016

| | Jan 1 - Nov 21, 16 | Budget |
|--|--------------------|------------------|
| 5402 · M&R Trucks | | |
| 5426 · M&R Unit 5500 Ford Expedition | 620.71 | 0.00 |
| 5427 · M&R Unit 5501 Pierce Pumper | 8,112.09 | 0.00 |
| 5428 · M&R Unit 5503 Ford Rescue | 849.27 | 0.00 |
| 5429 · M&R 5504 Ford F250 | 161.99 | 0.00 |
| 5430 · M&R 5505 Pierce Ladder | 9,830.58 | 0.00 |
| 5431 · M&R Unit 5510 Ford Expedition | 796.24 | 0.00 |
| 5432 · M&R Unit 5511 HME Pumper | 5,649.53 | 0.00 |
| 5433 · M&R Unit Ford F250 | 2,440.34 | 0.00 |
| 5434 · M&R Unit 5519 Ford Brush | 3,781.44 | 0.00 |
| 5435 · M&R Unit 5521 Pierce Pumper | 5,133.94 | 0.00 |
| 5436 · M&R Unit 5524 Ford Excursion | 892.14 | 0.00 |
| 5438 · M&R Unit 5541 Pierce Pumper | 5,434.57 | 0.00 |
| 5439 · M&R 18-307 Ford Explorer 2013 | 0.00 | 0.00 |
| 5441 · M&R 18-317 Dodge Durango 2006 | 0.00 | 0.00 |
| 5402 · M&R Trucks - Other | 4,703.57 | 65,000.00 |
| Total 5402 · M&R Trucks | 48,406.41 | 65,000.00 |
| 5500 · Substation Maintenance | | |
| 5501 · M&R Substation- Exterminating | 1,525.00 | 1,600.00 |
| 5505 · M&R Substation-Alarm | 3,670.75 | 2,000.00 |
| 5510 · M&R Substation-Cleaning | 3,225.11 | 1,200.00 |
| 5515 · M&R Substation-Door | 0.00 | 500.00 |
| 5520 · M&R Substation - Misc | 5,284.75 | 7,556.00 |
| 5525 · M&R Substation - Heating/Air | 2,537.00 | 1,500.00 |
| 5530 · M&R Substation - Gym Equip | 0.00 | 500.00 |
| 5535 · M&R Substation-Generator Maint | 0.00 | 500.00 |
| 5540 · M&R Substation-Grounds Maint | 638.43 | 500.00 |
| 5500 · Substation Maintenance - Other | 624.20 | 0.00 |
| Total 5500 · Substation Maintenance | 17,505.24 | 15,856.00 |
| 5600 · Non-Bondables | | |
| 5605 · Asset Purchase -Rescue | 0.00 | 0.00 |
| 5610 · Asset Purchase -Hand Tools | 0.00 | 0.00 |
| 5615 · Asset Purchase-Hose and Nozzles | 0.00 | 0.00 |
| 5620 · Asset Purchase-Technology | 7,437.84 | 4,000.00 |
| 5630 · Asset Purchase- Radio Equipment | -655.98 | 5,000.00 |
| 5635 · Pass Devices | 3,175.92 | 3,000.00 |
| 5636 · Fire Equipment | 13,056.82 | 30,000.00 |
| 5639 · Computer Upgrades | 8,903.00 | 5,000.00 |
| 5600 · Non-Bondables - Other | 0.00 | 0.00 |
| Total 5600 · Non-Bondables | 31,917.60 | 47,000.00 |
| 5640 · Utilities | | |
| 5650 · Heat | 0.00 | 0.00 |
| 5655 · Electric | 8,913.33 | 12,500.00 |
| 5660 · Telephone | 3,878.11 | 4,200.00 |
| 5661 · Data | 1,501.20 | 0.00 |
| 5665 · Volunteer Mobile Phones | 150.00 | 600.00 |
| 5670 · Water | 755.71 | 1,000.00 |
| 5673 · Gas | 3,706.90 | 10,000.00 |
| 5675 · Garbage | 1,133.18 | 1,300.00 |
| 5685 · Water/Sewer | 1,156.75 | 1,200.00 |
| 5640 · Utilities - Other | 0.00 | 0.00 |
| Total 5640 · Utilities | 21,195.18 | 30,800.00 |
| 5644 · Supplies Expenses | | |
| 5645 · EMS Supplies | 777.84 | 6,000.00 |
| 5646 · EMS Defib Maintenance | 499.98 | 2,000.00 |
| 5644 · Supplies Expenses - Other | 0.00 | 0.00 |
| Total 5644 · Supplies Expenses | 1,277.82 | 8,000.00 |
| 5690 · Fuel - Trucks | 15,256.83 | 25,000.00 |

Jackson Twsp Board of Fire Dist No. 3
Profit & Loss Budget vs. Actual
 January 1 through November 21, 2016

| | Jan 1 - Nov 21, 16 | Budget |
|--|---------------------|---------------------|
| 5700 · Fire Bureau Expenditures | | |
| 5736 · Part Time Bureau Clerk | 0.00 | 0.00 |
| 5737 · Printing-Bureau | 0.00 | 0.00 |
| 5738 · Postage-Bureau | 205.36 | 0.00 |
| 5739 · Education/Conventions-Bureau | 0.00 | 0.00 |
| 5740 · Office Supplies/Eqmnt-Bureau | 823.23 | 0.00 |
| 5741 · Membership Fees-Bureau | 1,684.00 | 0.00 |
| 5742 · Mobile Phone-Bureau | 695.35 | 0.00 |
| 5743 · Computer Software-Bureau | 525.00 | 0.00 |
| 5744 · Subscriptions | 30.00 | 0.00 |
| 5745 · Fire Prvention Specialist | 0.00 | 0.00 |
| 5746 · Fire Prevention Material-Bureau | 3,063.75 | 0.00 |
| 5747 · Fire Official Salary | 33,935.20 | 25,500.00 |
| 5748 · Overtime - Fire Official | 0.00 | 0.00 |
| 5749 · Vehicle Equipment-Bureau | 3,835.43 | 0.00 |
| 5750 · Misc-Bureau | 224.83 | 0.00 |
| 5700 · Fire Bureau Expenditures - Other | 13.00 | 18,000.00 |
| Total 5700 · Fire Bureau Expenditures | 45,035.15 | 43,500.00 |
| 5710 · Contingent | 3,000.00 | 5,000.00 |
| 5725 · LOSAP | 0.00 | 30,000.00 |
| 5735 · Basic Entitlement Grant | 0.00 | 3,257.00 |
| 5754 · Debt Service | | |
| 5755 · BAN-Principal Payment | 0.00 | 0.00 |
| 5760 · Serial Bonds-Principal Payment | 70,000.00 | 70,000.00 |
| 5770 · Serial Bonds Interest | 8,776.44 | 16,275.00 |
| 5775 · BAN-Interest | 0.00 | 0.00 |
| 5754 · Debt Service - Other | 0.00 | 0.00 |
| Total 5754 · Debt Service | 78,776.44 | 86,275.00 |
| 65100 · Other Types of Expenses | 0.00 | 0.00 |
| 66000 · Payroll Expenses | 0.00 | 0.00 |
| Total Expense | 2,239,859.61 | 2,902,694.00 |
| Net Ordinary Income | -79,563.87 | 145,143.00 |
| Other Income/Expense | | |
| Other Expense | | |
| 80000 · Ask My Accountant | 148,694.58 | 0.00 |
| 8001 · Reserve for Future Capital | 0.00 | 70,000.00 |
| 8002 · PY Cash Deficit | 0.00 | 75,143.00 |
| Total Other Expense | 148,694.58 | 145,143.00 |
| Net Other Income | -148,694.58 | -145,143.00 |
| Net Income | -228,258.45 | 0.00 |



JACKSON BUREAU OF FIRE SAFETY

FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527

Phone (732) 928-1666x14 Fax (732) 928-6500

fmcdonnell@jacksonfiredist3.org www.jacksonfiredist3.org



FRANK McDONNELL
FIRE OFFICIAL

FIRE OFFICIAL REPORT

November 2016

1. Fire Safety PSA press release for November "Cooking Fire Safety"
2. Please visit the web page www.jacksonfiredist3.org and Facebook pages for updated information on Fire District business and fire safety information.



Fire District page... www.facebook.com/jacksonfiredist3

Fire Bureau page... www.facebook.com/jacksonfiresafety

3. Thanks to the Fire Company crews for conducting fire safety demopnstrations with our students and daycares in Holman, Johnson, Rosenaurer, Crawford Rodriguez, Kiddie Campus, Rooster Round-up, Buttons & Bows, Alpha, Kindercare and St Aloysius Schools. Over 1,200 students were educated in fire safety practices and demonstartions last month. Great Job !
4. Court summons Interlocal Shared Service Agreement and resolution updated and signed for another 5 years expiring 10/2021. It is posted on our Public page website.

By the numbers....

| ACTIVITY | TOTAL |
|---|--------------------|
| Non Life Hazard Property Inspections | 255 |
| Non Life Hazard Property Re-Inspections | 115 |
| Life Hazard Property Inspections | 53 |
| Life Hazard Property Re-Inspections | 20 |
| Fire Permits Issued | 48 |
| Complaints/Follow-up | 68 |
| Other/ CO-CCO/Miscellaneous | 49 |
| Imminent Hazards Issued | 0 |
| Penalties Issued | 29 |
| Fire Investigations/Notifications | 10 |
| Construction Plan Reviews | 5 |
| Smoke Detectors Giveaways | 4 |
| Fire Safety Presentations | 1,270 Students |
| Fire Extinguisher Training | 6 students |
| Summons Complaints Issued | 0 |
| INCOME (4th Qtr) | TOTAL |
| Local Registrations Fees Paid | \$23,835.00 |
| LHU Registrations Fees Paid | \$6,946.23 |
| Fire Permits Fees Paid | \$2,559.00 |
| Construction Plan Fees Paid | \$260.00 |
| Penalties 2.12 Paid | \$575.00 |
| Dedicated Penalties 2.12A Paid | \$25.00 |
| Summons fines | \$0.00 |
| Miscellaneous / Grant/ Fire Reports | \$56.00 |
| REVENUE RECEIVED | \$34,256.23 |
| NON LIFE HAZARD INVOICES OUTSTANDING | \$4,747.00 |
| LIFE HAZARD USE INVOICES OUTSTANDING | \$5,911.80 |
| TOTAL PROJECTED REVENUE | \$44,915.03 |
| BUDGET EXPENSE | \$10,035.32 |

**JACKSON TOWNSHIP
FIRE DISTRICT #3**

CHIEF'S REPORT

November 21, 2016

**SUBMITTED BY
TIMOTHY J. CARSON
CHIEF OF DEPARTMENT**

Training Recap

Schools

- Four members completed S130 & s190
- Three PFF in FF1 and FF2 at Tom's River Fire Academy
- FF Keller completed Fire Officer 1 and Command and Control

Township Chiefs Meeting

No Meeting

Officers Meeting (Chief Carson, Capt. Moore, Capt. Baader, Lt Howles, SO Prioli)

Discussion held on upcoming training opportunities

Met with the Rep from Air and Gas in reference to the Bauer Cascade System

Budget Discussion on the following items

- a) Discussed 2017 budget and asking for Chiefs truck and pick up truck

Great Job by FP Pasko and Lt Halpin getin NFIRS up to date.

Discussion held on truck repairs. Lt Howles updated everyone.

Fire/Complaints Requiring Investigations

- Working with FO McDonnell getting 707 alarm issue fixed
- Working with FO McDonnell getting 2275 West Countyline Alarm fixed
- Working lawn tractor fire 179 Farmers Lane OCFM responded
- Working structure fire 750 Jackson Mills Road. OCFM responded
- Working Dryer fire 203 Begonia Ct. OCFM responded 1 injured Civilian
- Kitchen fire 775 Brewers Bridge Road Apt 23E. OCFM responded 1 injured Civilian

Community Events

- Craft fair and Open House thank you to those who assisted
- Westlake Ladies borrowed tables again

Equipment

A few packs were fixed in house for minor repairs.

A few hand lights were repaired in house

Cascade system is out of service again

5505 Vent Saw is OOS and needs replacement.

5541 Hydrant bag needs replacement

Oxygen bottles all up to date on Hydro dates

Apparatus

5524 Still needs a spare key made as we only have one key

5505 Command Zone having issue along with back up camera

5503 Rear passenger flood light OOS

5514 Headlight switch replaced

5500 Brakes changed and oil changed

Hydrants

Yorkshire and Brewers Bridge OOS

Building

Substation Exhaust System is repaired

Tree are being removed in front.

Board of Fire Commissioners Fire District No. 3
Jackson Township, New Jersey

Minutes of Executive Session
November 17th, 2016

Commissioner Brito called the special meeting to order at 7:00p.m. Commissioners Bradley, Brito, Keller, Clerk Hode, Accountant Oliver Walling were in attendance.

Open meeting to discuss 2017 proposed budget. Board Accountant, Oliver Walling will put the numbers in DCA format and have it prepared for the introduction in December.

Adjournment: Commissioner Brito motioned to adjourn the Special Meeting, seconded by Commissioner Bradley. Meeting Adjourned at 8:30pm.

Wayne Keller, Clerk