

**Jackson Township Fire District No. 3**

**Board of Fire Commissioners**

**Jackson Township, New Jersey**

**Minutes of Meeting Held**

**September 19<sup>th</sup>, 2016**

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Brito on September 19th, 2016.

**PRESENT**-Commissioners: Brito, Keller, Keegan, Bradley, Siedler, Clerk Dawn Hode and District Attorney Joseph Yousouff.

**ABSENT**- None

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**VOLUNTEER COMPANY REPORT**— A new member application for Brandon Grasso was presented to the Board. Motion to accept new member, Brandon Grasso made by Commissioner Keller, 2<sup>nd</sup> by Commissioner Brito, Vote: All Aye.

**SECRETARIES REPORT**-Commissioner Keegan made a motion to accept August 2016 minutes, 2nd by Commissioner Keller, Vote: All Aye.

**TREASURER'S REPORT**-Financial Reports were left on the conference table for the public and Board. Treasurer's report was read by Commissioner Keller. Commissioner Keegan motioned to accept Treasurer's report, Commissioner Siedler 2nd. Vote: All Aye.

**ATTORNEY REPORT**- Discussion held regarding EMS Protocols. Board Attorney; Joseph Yousouf stated that per the NJ Statute that we operate under, we do not have any obligation to attend EMS Calls.

**CHIEF REPORT**- See attached report. There are 4 members going with Freewood Acres for RIT Operations. There are three PFF in FF1 and FF2 at Toms River Fire Academy. Five Officers attended Jackson Mills Garden Apartment Fires lecture by Mike Daley on August 22<sup>nd</sup>. Discussion held on upcoming training opportunities. County is working on updating the run cards for each district. The County is working on the Active 911 issues with multiple activations as trucks sign on. Access to Emergency Reporting has been received and we are working out the details. The Fire Prevention schedule is out and ready for October. A radio discussion was held and went over the issues with the County regarding the Spillman System. Discussion held on getting NFIREs up to date from January through June. FEMA Grant was received to replace the cascade system. A few packs and head lights were fixed in house for minor repairs. Recommendations were made to the Board regarding estimates to remove trees in front of the building. Additional cameras have been approved by the Board for the Substation.

**SUPERVISORY REPORT-** Motion to approve requisitions listed on Agenda made by Commissioner Keegan, 2nd by Commissioner Keller, Vote: All Aye.

**OLD BUSINESS-** The PCard has been approved by the Board. Motion to approve the PCard made by Commissioner Brito, 2<sup>nd</sup> by Commissioner Keller, Vote: All Aye.

**NEW BUSINESS** – FF Daniel Kourris has met his one year probationary period. The Board and FMBA President; FF Patrick Hilger set dates for contract negotiations.

**OPEN TO THE PUBLIC-** District Board Attorney Joseph Youssof presented an oral resolution to give past Chief Mike Waters two helmets. The helmets are declared as excess property and they are no longer needed for fire purposes. Oral Resolution to give Mike Waters two helmets moved by Commissioner Keegan, 2<sup>nd</sup> by Commissioner Keller, Vote: All Aye.

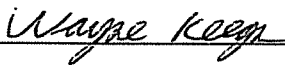
**EXECUTIVE SESSION-**Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Brito, 2<sup>nd</sup> by Commissioner Keegan, Vote: All Aye.

Meeting closed to the public for Executive at 7:53 pm. Executive session opened at 7:55 pm. In attendance are Commissioner's Brito, Keller, Keegan, Bradley and Siedler. Clerk Dawn Hode and District Attorney, Joseph Yousouff.

Executive Session closed at 8:20 p.m.

Regular meeting opened at 8:22 p.m.

Motion to adjourn the meeting at approximately 8:26 pm by Commissioner Brito 2<sup>nd</sup> by Commissioner Keegan. Vote: All Aye.



COMMISSIONER Keegan, Clerk