

3/18/19

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.3 JACKSON TOWNSHIP SCHEDULING
MEETING DATES FOR THE YEAR 2019**

WHEREAS; The Board of Fire Commissioners, as a political subdivision of the State of New Jersey, is required by N.J.S.A. 10:4-18 to publish and post a schedule of its meetings to be held during the succeeding year specifying therein the location of each meeting, its date and time; and

WHEREAS; The Board is also required to mail a schedule of its meeting dates to the official newspapers designated by the Board and to provide a copy of the meeting dates to the municipal clerk for posting on the official bulletin board of the municipality.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.3 Jackson Township that regularly scheduled meetings of the Board will be held on the third Monday of each month commencing at 7:30 p.m. at the Board Offices 200 Kierych Memorial Drive Jackson, New Jersey.

BE IT FURTHER RESOLVED that the regular monthly meetings of the Board are hereby scheduled for the following dates: **April 15, May 20, June 17, July 15, August 19, September 16, October 21, November 18, December 16, January 20, February 17, and March 16, 2020** which meeting shall serve as the annual reorganization meeting of the Board.

BE IT FURTHER RESOLVED that certified true copies of this Resolution be posted on the official bulletin board of the Fire District, forwarded to the official newspapers designated by the Board and forwarded to the municipal clerk for posting as required by law.

Moved by: *Commissioner Stedler* Seconded by: *Commissioner Larsen*

Roll Call Vote:

Ayes: *5* Nays: *0* Absent: *0* Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.3 Jackson Township on the *18* day of *March*, 2019.

John E. Stedler, Clerk

3/18/19

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF
FIRE DISTRICT NO.3 JACKSON TOWNSHIP DESIGNATING
OFFICIAL DEPOSITORIES OF FIRE DISTRICT FUNDS FOR 2019**

WHEREAS; N.J.S.A. 40A: 5-14. (1) requires local governmental units to annually designate a public depository or depositories, which are defined in N.J.S.A. 17:9-41 as: " a State or federally chartered bank, savings bank or an association located in this State or a state or federally chartered bank, savings bank or an association located in another state with a branch office in the State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit; " and

WHEREAS; the Board has determined that TD Bank, Santandar Bank, Shore Community Bank, Bank of America, Fulton Bank and the New Jersey Cash Management Fund are qualified depositories eligible to receive and hold public funds on deposit as permitted by the above referenced statutes; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.3 Jackson Township that TD Bank, Santandar Bank, Shore Community Bank, Bank of America, Fulton Bank and the New Jersey Cash Management Fund are hereby designated as the official depositories of District funds for the year 2019.

BE IT FURTHER RESOLVED that the Chairman, Clerk and Treasurer of the Board be and the same are hereby authorized to execute any and all documents necessary to effectuate the purposes of this Resolution and to make deposits into, transfer, open and close such accounts as may be necessary for the orderly conduct of the Board's financial affairs.

BE IT FURTHER RESOLVED that any and all checks or drafts issued on an account held by or in the name of the Board of Fire Commissioners of this Fire District shall require execution by at least three (3) of the duly elected and serving Fire Commissioners.

Moved by: *Commissioner Siedler* Seconded by: *Commissioner Larsen*

Roll Call Vote:

Ayes: *5* Nays: *0* Absent: *0* Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.3 Jackson Township on the 18 day of March, 2019.

John E. Siedler, Clerk

3/18/19

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.3 JACKSON TOWNSHIP DESIGNATING
OFFICIAL NEWSPAPERS FOR THE YEAR 2019**

WHEREAS; N.J.S.A. 10:4-8 requires political subdivisions of the State of New Jersey to annually designate at least two legally recognized newspapers to receive notice of its schedule of meetings; and

WHEREAS; N.J.S.A. 40A:14-70 requires Boards of Fire Commissioners to publish notices of the annual election and bond referendum as well as public hearings and other periodic events; and

WHEREAS; To be eligible for such designation, the newspaper must have general circulation within the municipality and must have the greatest likelihood of informing the public within the area of the public agencies jurisdiction of its meetings; and

WHEREAS; The Asbury Park Press and the Newark Star Ledger are legally recognized newspapers having general circulation within Jackson Township and are the publications most likely to inform citizens of pending Board meetings.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.3 Jackson Township that the Asbury Park Press and the Newark Star Ledger be and the same are hereby designated official newspapers of the Board of Fire Commissioners for the year 2019.

Moved by: *Commissioner Siedler* Seconded by: *Commissioner Larsen*

Roll Call Vote:

Ayes: *5* Nays: *0* Absent: *0* Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.3 Jackson Township on the 18 day of March, 2019.

John E. Siedler, Clerk

3/18/19

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.3 JACKSON TOWNSHIP AWARDING A
PROFESSIONAL CONTRACT TO HOLMAN FRENIA ALLISON, P.C.**

WHEREAS; the Board of Fire Commissioners has determined that it is necessary and prudent to perform a forensic accounting review of the District's financial books, records and accounts and that this review must be prepared by a certified public accountant or registered municipal auditor; and

WHEREAS; Holman Frenia Allison certified public accountants and registered municipal auditors are licensed to practice in the State of New Jersey and legally qualified to perform the audit report required; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) provides that a contract or agreement for professional services may be made, negotiated and awarded without public bidding or receipt of bids if the services to be provided will be provided by a member of a duly recognized and licensed profession of the State of New Jersey; and

WHEREAS; adequate moneys have heretofore been appropriated in the current or previously approved budget of the fire district to fund the contract for professional services to be awarded hereby.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.3 Jackson Township that a contract for professional services is hereby awarded to Holman Frenia Allison, P.C.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the district and that a certified true copy of this Resolution be forwarded to the auditor by the Clerk of the Board.

Moved by: *Commissioner Sedler*

Seconded by: *Commissioner Larsen*

Roll Call Vote:

Ayes: 5

Nays: 0

Absent: 0

Abstain: 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.3 Jackson Twp. on the 18 day of March, 2019.

John E. Sedler, Clerk

3/18/19

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.3 JACKSON TOWNSHIP AWARDING A
CONTRACT FOR PROFESSIONAL SERVICES TO
STEVEN R. BURNS C.P.A.**

WHEREAS; the Board of Fire Commissioners has determined that it requires the services of a certified public accountant to assist the Board in the preparation of its annual budget and to oversee the orderly administration of its finances; and

WHEREAS; Steven R. Burns is a certified public accountant licensed to practice in the State of New Jersey and is legally qualified to render the professional accounting services required by the Board of Fire Commissioners; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) provides that a contract or agreement for "Professional Services" may be made, negotiated and awarded without public bidding and receipt of bids if the services will be provided by a member of a duly recognized and licensed profession of the State of New Jersey; and

WHEREAS; adequate moneys have heretofore been appropriated in the current or previously approved budget of the fire district to fund the contract for professional services to be awarded hereby.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.3 Jackson Township that Steven R. Burns is hereby awarded a contract for professional services.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the district and that a certified true copy of this Resolution be forwarded to the Accountant by the Clerk of the Board.

Moved by: *Commissioner Siecker* Seconded by: *Commissioner Larsen*

Roll Call Vote:

Ayes: *5* Nays: *0* Absent: *0* Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.3 Jackson Township on the *18* day of *MARCH*, 2019.

John E. Siecker, Clerk

3/18/19

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.3 JACKSON TOWNSHIP APPOINTING
JOSEPH D. YOUSOUF, ESQ. BOARD ATTORNEY FOR 2019**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertising for bids and bidding therefor if the contract is for "Professional services" ; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Joseph D. Youssouf is an attorney at law admitted to practice in the State of New Jersey.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.3 Jackson Township that a contract for professional services be and the same is hereby awarded to Joseph D. Youssouf Esq. for the year 2019.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the District as required by N.J.S.A. 40A:11-5 (1)(a)(i).

Moved by: *Commissioner Siedler* Seconded by: *Commissioner Larsen*
Roll Call Vote:
Ayes: *5* Nays: *0* Absent: *0* Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.3 Jackson Township on the 18 day of March, 2019.

John E. Siedler Clerk