

**Jackson Township Fire District No. 3**

**Board of Fire Commissioners**

**Jackson Township, New Jersey**

**Minutes of Meeting Held**

**March 19<sup>th</sup>, 2018**

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Brito on March 19th, 2018

**PRESENT**-Commissioners: Brito, Keegan, Larsen, Siedler, Keller, Clerk Hode and District Attorney Joseph Yousouff.

**ABSENT**- None

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**VOLUNTEER COMPANY REPORT** – None to report

**SECRETARIES REPORT**-Commissioner Brito made a motion to accept February 2018 minutes. 2nd by Commissioner Keller, Vote: All Aye.

**TREASURER'S REPORT**-Financial Reports were left on the conference table for the public and Board. Treasurer's report was read by Commissioner Keegan. Commissioner Keller motioned to accept Treasurer's report, Commissioner Siedler 2nd. Vote: All Aye.

**ATTORNEY REPORT**- Re-Org was announced. The new Re-Org is Brito-Chairman, Siedler-Vice Chair-Larsen-Treasurer-Keegan-Clerk-Keller-At Large/Supervisory. Board Attorney Joseph Yousouf read aloud the following resolutions: Adopt Temporary Budget, Appointing Board Attorney Joseph Yousouf, Accountant Koerner & Koerner, Auditors' Holman & Frenia, Designation of Newspapers, designating Depositories for Fire District Funds and the scheduled meeting dates for each Board Meeting for year 2018. Each resolution was Motioned and approved; All Aye.

**CHIEF REPORT**- See attached report.

**BUREAU REPORT**- See attached report.

**SUPERVISORY REPORT**- Motion to approve requisitions listed on Agenda made by Commissioner Keller, 2nd by Commissioner Keegan, Vote: All Aye.

**OLD BUSINESS**- Commissioner Keegan to give Board formal schedule of future SOG meetings so Clerk, Dawn Hode can advertise.

**NEW BUSINESS** – Clerk Hode to give 3 quotes she received from Commissioner Larsen for POV damage to the Districts Insurance Company.

**OPEN TO THE PUBLIC**- Chief Carson stated that there was a complaint made regarding controlled burns in the District 4 area. The Chief will forward this message to the proper authorities at District 4.

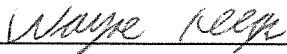
**EXECUTIVE SESSION**- Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Brito, 2<sup>nd</sup> by Commissioner Siedler. Vote: All Aye.

Meeting closed to the public for Executive at 7:51 p.m. Executive session opened at 7:53 p.m. In attendance are Commissioner's Brito, Keegan, Larsen, Siedler, Keller, Clerk Dawn Hode and District Attorney Joseph Youssouf.

Executive Session closed at 8:40 p.m.

Regular meeting re-opened at 8:42p.m.

Motion to adjourn the meeting at approximately 8:45 pm by Commissioner Brito 2<sup>nd</sup> by Commissioner Keegan. Vote: All Aye.

  
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COMMISSIONER Keegan, Clerk

Jackson Board of Fire Commissioners Dist. #3  
Executive Agenda  
March 19<sup>th</sup>, 2018

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

Discussion with Chief Carson.

**ADJOURNMENT:** Commissioner Brito motioned to adjourn the Executive Session, 2<sup>nd</sup> by Commissioner Keegan. Motion passed by unanimous consent. Executive Session was closed at 8:40 p.m.

Wayne Keegan, Clerk

**JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3**  
**AGENDA**

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 7:30p.m. On March 19<sup>th</sup>, 2018

1. Attendance
2. Commissioner Swear In/Re-org
3. Volunteer Company Report-
4. Secretary's report-
5. Treasurer's Report –see attached report
6. Attorney's Report-
7. Fire Official Report-see attached report
8. Chief's Report –see attached report
9. Supervisory Commissioner Report  
Approved Requisitions:  
A: Steel ladder hook Carabiners  
B: Defender for 5534  
C: Amazon – fluorescent light bulbs  
D: Defender for 5511
10. Old Business-
11. New Business-  
A: NJ Weekend
12. Open to Public
13. Executive Session
14. Adjournment

Jackson Board of Fire Commissioners Dist. #3  
Executive Agenda  
March 19<sup>th</sup>, 2018

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

1. JIF
2. Discussion with Chief Carson

1:28 PM  
03/19/18  
Accrual Basis

Jackson Twsp Board of Fire Dist No. 3  
**Cash Balance Report**  
As of March 19, 2018

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	Mar 19, 18	
	Debit	Credit
1101 · NJ State Cash Management	60,271.95	
1102 · Fulton Bank Fire Bureau 2206	1,003.52	
1106 · Shore Comm Beacon Municipal 534	72.52	
1107 · Shore Comm Bank Freedom Liq 764	53,801.62	
1108 · Fulton Bank Payroll 2205	110,202.56	
1109 · Fulton Bank General Fund 2204	112,693.10	
1111 · Fulton Bank MMKT 7655	272,585.66	
<b>TOTAL</b>	<b>610,630.93</b>	<b>0.00</b>

1:30 PM

03/19/18

Accrual Basis

# Jackson Twsp Board of Fire Dist No. 3

## Treasurer's Report

As of March 19th, 2018

Type	Date	Num	Name	Amount
<b>Mar 1 - 19, 18</b>				
Bill Pmt -Check	03/13/2018	EFT	NJSHBP	-3,051.30
Bill Pmt -Check	03/13/2018	EFT	NJSHBP	-30,472.71
Bill Pmt -Check	03/13/2018	EFT	Amazon	-49.89
Bill Pmt -Check	03/19/2018	4419	Cablevision	-373.17
Bill Pmt -Check	03/19/2018	4420	Community Safety C...	-225.00
Bill Pmt -Check	03/19/2018	4421	Cooper Power Syste...	-450.00
Bill Pmt -Check	03/19/2018	4422	Defender Emergenc...	-994.32
Bill Pmt -Check	03/19/2018	4423	Dengrove, Robert S...	-3,000.00
Bill Pmt -Check	03/19/2018	4424	Family Practice of C...	-140.00
Bill Pmt -Check	03/19/2018	4425	Galls	-583.85
Bill Pmt -Check	03/19/2018	4426	Grossman, Michael	-57.50
Bill Pmt -Check	03/19/2018	4427	Holman Frenia Allis...	-6,000.00
Bill Pmt -Check	03/19/2018	4428	Jackson Township F...	-271.08
Bill Pmt -Check	03/19/2018	4429	Jackson Twp MUA	-21,481.50
Bill Pmt -Check	03/19/2018	4430	JCP & L	-764.11
Bill Pmt -Check	03/19/2018	4431	Kirk Florist LLC	-135.00
Bill Pmt -Check	03/19/2018	4432	Koerner & Koerner, ...	-810.50
Bill Pmt -Check	03/19/2018	4433	Leaf Capitol Funding...	-62.00
Bill Pmt -Check	03/19/2018	4434	Miles Technologies	-1,564.00
Bill Pmt -Check	03/19/2018	4435	New Jersey Fire Eq...	-65.00
Bill Pmt -Check	03/19/2018	4436	NJ Natural Gas Co.	-913.81
Bill Pmt -Check	03/19/2018	4437	Ocean County Boar...	-890.53
Bill Pmt -Check	03/19/2018	4438	ozane	-85.00
Bill Pmt -Check	03/19/2018	4439	Perrotto, John	-40.00
Bill Pmt -Check	03/19/2018	4440	Republic Services	-150.51
Bill Pmt -Check	03/19/2018	4441	UPS	-14.05
Bill Pmt -Check	03/19/2018	4442	Vision Service Plan	-368.95
Bill Pmt -Check	03/19/2018	4443	Watchung	-83.86
Bill Pmt -Check	03/19/2018	4444	Witmer Public Safet...	-402.94
Bill Pmt -Check	03/19/2018	4445	Wright Express	-1,809.85
Bill Pmt -Check	03/19/2018	4446	Grossman, Michael	-3,270.37
Bill Pmt -Check	03/19/2018	4447	Jackson Township F...	-750.00
Bill Pmt -Check	03/19/2018	4448	UPS	-14.05
Bill Pmt -Check	03/19/2018	4449	UPS	-11.57
<b>Mar 1 - 19, 18</b>				<b>-79,356.42</b>

### Jackson Twp Board of Fire Dist No. 3

### Profit & Loss Budget vs. Actual

January 1 through March 19, 2018

	Jan 1 - Mar 19, 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4100 · Taxation from Township	0.00	2,999,727.00	-2,999,727.00
4200 · Supplemental Fire Serv Grant	0.00	3,257.00	-3,257.00
4400 · Bureau of Fire Safety			
4403 · Registration Fees-Dist 3	7,086.50	38,000.00	-30,913.50
4503 · Fines District 3	175.00	1,000.00	-825.00
4703 · Permit Fees Dist 3	542.00	0.00	542.00
4713 · Life Hazard Fees District 3	0.00	3,000.00	-3,000.00
4400 · Bureau of Fire Safety - Other	85.00	0.00	85.00
<b>Total 4400 · Bureau of Fire Safety</b>	<b>7,888.50</b>	<b>42,000.00</b>	<b>-34,111.50</b>
4600 · General Interest Income	175.10	500.00	-324.90
4752 · Fema Grant-Ima	17,482.42	0.00	17,482.42
4800 · Miscellaneous Revenue	81.85	0.00	81.85
4920 · Fund Balance Utilized	0.00	33,500.00	-33,500.00
<b>Total Income</b>	<b>25,627.87</b>	<b>3,078,984.00</b>	<b>-3,053,356.13</b>
<b>Gross Profit</b>	<b>25,627.87</b>	<b>3,078,984.00</b>	<b>-3,053,356.13</b>
<b>Expense</b>			
5001 · Admin Salary and Wages			
5002 · Salaries - Admin Clerk	9,180.01	47,736.00	-38,555.99
5004 · Salaries - Admin Overtime Clerk	0.00	1,000.00	-1,000.00
5225 · Commissioner Salaries	8,000.00	21,000.00	-13,000.00
<b>Total 5001 · Admin Salary and Wages</b>	<b>17,180.01</b>	<b>69,736.00</b>	<b>-52,555.99</b>
5050 · Operations Salary & Wages			
5052 · Salaries - LT G. Moroney	22,144.00	117,459.00	-95,315.00
5053 · Salaries - FF Stacy	22,174.21	104,943.00	-82,768.79
5055 · Salaries - Captain Moore	22,964.00	121,794.00	-98,830.00
5056 · Salaries - LT Howles	22,000.00	116,694.00	-94,694.00
5057 · Salaries - FF Hilger	18,509.21	96,369.00	-77,859.79
5058 · Salaries - FF Grossman	19,047.61	96,369.00	-77,321.39
5060 · Salaries - FF McLaughlin	18,512.21	96,369.00	-77,856.79
5062 · Salaries - FF Perrotto	20,419.35	97,119.00	-76,699.65
5065 · Salaries-FF Kourris	11,058.18	55,400.00	-44,341.82
5069 · Salaries - FF Somers	12,777.66	67,042.00	-54,264.34
5080 · New Firefighter	0.00	58,000.00	-58,000.00
5089 · Salaries-FO McDonnell	22,098.00	38,399.00	-16,301.00
5090 · Overtime Operations	14,113.75	100,000.00	-85,886.25
5091 · Salaries - Working out of Class	0.00	1,000.00	-1,000.00
5092 · Benefit Reserves	6,102.60	0.00	6,102.60
<b>Total 5050 · Operations Salary &amp; Wages</b>	<b>231,920.78</b>	<b>1,166,957.00</b>	<b>-935,036.22</b>
5100 · Admin Fringe Benefits			
5114 · Health Insurance - Admin	6,255.04	59,625.00	-53,369.96
5120 · Social Security-Admin	543.85	6,348.00	-5,804.15
5121 · Medicare-admin	127.20	0.00	127.20
5141 · Unemployment-admin	110.15	0.00	110.15
5151 · Disability Insurance-admin	22.95	0.00	22.95
5161 · Pension-admin	0.00	5,831.00	-5,831.00
<b>Total 5100 · Admin Fringe Benefits</b>	<b>7,059.19</b>	<b>71,802.00</b>	<b>-64,742.81</b>
5110 · Operations Fringe Benefits			
5101 · Medicare	3,154.98	0.00	3,154.98
5102 · Social Security	13,490.23	116,541.00	-103,050.77
5140 · Unemployment	2,741.65	0.00	2,741.65
5150 · Disability Insurance	571.24	0.00	571.24
5160 · Pension	0.00	249,517.00	-249,517.00
5170 · Workers Compensation-Career	0.00	130,000.00	-130,000.00
5176 · Health Insurance	-17,827.10	243,564.00	-261,391.10
<b>Total 5110 · Operations Fringe Benefits</b>	<b>2,131.00</b>	<b>739,622.00</b>	<b>-737,491.00</b>
5200 · Office Expenses			
5204 · Computer Supplies	330.00	2,000.00	-1,670.00
5205 · Office Supplies	4,497.05	6,000.00	-1,502.95
5206 · Postage	129.32	750.00	-620.68
5210 · Photocopier Lease and Maintenan	1,430.20	6,000.00	-4,569.80
6000 · Bank Service Charges	20.00	0.00	20.00
<b>Total 5200 · Office Expenses</b>	<b>6,406.57</b>	<b>14,750.00</b>	<b>-8,343.43</b>
5201 · Fire Hydrant Rentals	21,175.00	84,700.00	-63,525.00
5220 · Professional Services			
5229 · Accountant	18,468.50	0.00	18,468.50
5230 · Attorney Fees	784.00	0.00	784.00
5231 · Joint Medical Director	750.00	0.00	750.00
5232 · Payroll Services	26,002.29	0.00	26,002.29
5233 · Medical Physicals	3,140.00	0.00	3,140.00
5235 · Grant Writer	1,200.00	0.00	1,200.00
5220 · Professional Services - Other	-500.00	109,350.00	-109,850.00
<b>Total 5220 · Professional Services</b>	<b>49,844.79</b>	<b>109,350.00</b>	<b>-59,505.21</b>
5250 · JTVFC#1 Fire Suppression	32,368.86	129,475.00	-97,106.14



## Jackson Twsp Board of Fire Dist No. 3 Profit & Loss Budget vs. Actual

03/19/18

January 1 through March 19, 2018

Accrual Basis

	Jan 1 - Mar 19, 18	Budget	\$ Over Budget
5270 - Insurance	92,669.72	73,500.00	19,169.72
5275 - Election	1,663.86	1,000.00	663.86
5280 - Advertising	69.10	2,500.00	-2,430.90
5290 - Uniforms			
5291 - Paidmen Uniforms	1,654.13	16,000.00	-14,345.87
5293 - Volunteer Uniforms	0.00	4,500.00	-4,500.00
5295 - Turnout Gear Upgrades	441.95	1,500.00	-1,058.05
5296 - Turnout Gear	0.00	18,000.00	-18,000.00
5297 - Turnout Gear Replacements	0.00	12,000.00	-12,000.00
<b>Total 5290 - Uniforms</b>	<b>2,096.08</b>	<b>52,000.00</b>	<b>-49,903.92</b>
5300 - Training & Education			
5301 - Training & Education-Career	1,491.84	12,000.00	-10,508.16
5302 - Training & Education-Volunteer	180.00	14,000.00	-13,820.00
5304 - Career College FF	2,400.96	8,000.00	-5,599.04
5305 - Volunteer College FF	0.00	1,500.00	-1,500.00
5715 - Conventions	0.00	5,000.00	-5,000.00
<b>Total 5300 - Training &amp; Education</b>	<b>4,072.80</b>	<b>40,500.00</b>	<b>-36,427.20</b>
5306 - Membership dues lic subs			
5309 - NFIRS Expense	0.00	2,000.00	-2,000.00
5306 - Membership dues lic subs - Other	3,027.50	5,000.00	-1,972.50
<b>Total 5306 - Membership dues lic subs</b>	<b>3,027.50</b>	<b>7,000.00</b>	<b>-3,972.50</b>
5400 - Maintenance & Repair			
5401 - M&R Cascade Maint	0.00	3,000.00	-3,000.00
5402 - M&R Trucks			
5430 - M&R 5505 Pierce Ladder	1,428.41	0.00	1,428.41
5434 - M&R Unit 5519 Ford Brush	11.99	0.00	11.99
5438 - M&R Unit 5541 Pierce Pumper	1,910.99	0.00	1,910.99
5402 - M&R Trucks - Other	1,618.00	68,000.00	-66,382.00
<b>Total 5402 - M&amp;R Trucks</b>	<b>4,969.39</b>	<b>68,000.00</b>	<b>-63,030.61</b>
5405 - M&R Computer	4,458.00	12,000.00	-7,542.00
5410 - M&R Air Pack Maintenance	1,441.13	5,000.00	-3,558.87
5415 - M&R Air Pack Testing	1,260.00	2,600.00	-1,340.00
5420 - M&R Oxygen Bottle Refills	0.00	1,000.00	-1,000.00
5425 - M&R Radio & Pager Maintenance	369.24	2,500.00	-2,130.76
5440 - M&R Ladder Testing	0.00	2,500.00	-2,500.00
5445 - M&R Hose Testing	0.00	3,800.00	-3,800.00
5450 - M&R Hose Repair	0.00	1,000.00	-1,000.00
5460 - M&R Extinguisher Maintenance	149.75	1,500.00	-1,350.25
5465 - M&R Replacement of Damaged Equip	0.00	1,000.00	-1,000.00
5470 - M&R Rescue Maint-Hurst Tool	0.00	2,200.00	-2,200.00
5475 - M&R Rescue Maint.-Misc	0.00	750.00	-750.00
5480 - M&R Gear Cleaning	0.00	750.00	-750.00
5485 - Pump Testing	0.00	1,500.00	-1,500.00
5490 - M&R Misc	125.00	3,000.00	-2,875.00
5466 - EMS Defib Maintenance	0.00	2,000.00	-2,000.00
<b>Total 5400 - Maintenance &amp; Repair</b>	<b>12,772.51</b>	<b>114,100.00</b>	<b>-101,327.49</b>
5500 - Substation Maintenance			
5501 - M&R Substation- Exterminating	255.00	1,600.00	-1,345.00
5505 - M&R Substation-Alarm	843.75	2,000.00	-1,156.25
5510 - M&R Substation-Cleaning	866.16	4,500.00	-3,633.84
5515 - M&R Substation-Door	5,500.00	500.00	5,000.00
5520 - M&R Substation - Misc	2,211.64	18,200.00	-15,988.36
5525 - M&R Substation - Heating/Air	0.00	1,500.00	-1,500.00
5535 - M&R Substation-Generator Maint	0.00	500.00	-500.00
5540 - M&R Substation-Grounds Maint	0.00	500.00	-500.00
<b>Total 5500 - Substation Maintenance</b>	<b>9,676.55</b>	<b>29,300.00</b>	<b>-19,623.45</b>
5600 - Non-Bondables			
5610 - SCBA Cylinders	0.00	7,000.00	-7,000.00
5615 - Asset Purchase-Hose and Nozzles	0.00	10,000.00	-10,000.00
5620 - Asset Purchase-Technology	8,440.00	4,000.00	4,440.00
5630 - Asset Purchase- Radio Equipment	0.00	9,500.00	-9,500.00
5635 - Pass Devices	0.00	3,000.00	-3,000.00
5636 - Fire Equipment	1,946.00	30,000.00	-28,054.00
5639 - Computer Upgrades	1,494.42	5,000.00	-3,505.58
5680 - Gym Equip	0.00	6,000.00	-6,000.00
<b>Total 5600 - Non-Bondables</b>	<b>11,880.42</b>	<b>74,500.00</b>	<b>-62,619.58</b>
5640 - Utilities			
5655 - Electric	2,655.27	0.00	2,655.27
5660 - Telephone	1,119.51	0.00	1,119.51
5665 - Volunteer Mobile Phones	386.95	0.00	386.95
5670 - Water	113.81	0.00	113.81
5673 - Gas	3,383.11	0.00	3,383.11
5675 - Garbage	300.52	0.00	300.52
5685 - Water/Sewer	306.50	0.00	306.50
5640 - Utilities - Other	0.00	29,000.00	-29,000.00
<b>Total 5640 - Utilities</b>	<b>8,265.67</b>	<b>29,000.00</b>	<b>-20,734.33</b>

**Jackson Twsp Board of Fire Dist No. 3**  
**Profit & Loss Budget vs. Actual**  
 January 1 through March 19, 2018

	Jan 1 - Mar 19, 18	Budget	\$ Over Budget
5644 · Supplies Expenses			
5645 · EMS Supplies	542.16	6,000.00	-5,457.84
<b>Total 5644 · Supplies Expenses</b>	<b>542.16</b>	<b>6,000.00</b>	<b>-5,457.84</b>
5690 · Fuel - Trucks	6,215.59	25,000.00	-18,784.41
5700 · Fire Bureau Expenditures			
5741 · Membership Fees-Bureau	324.00	0.00	324.00
5742 · Mobile Phone-Bureau	147.44	0.00	147.44
5749 · Vehicle Equipment-Bureau	855.29	0.00	855.29
5700 · Fire Bureau Expenditures - Other	0.00	18,000.00	-18,000.00
<b>Total 5700 · Fire Bureau Expenditures</b>	<b>1,326.73</b>	<b>18,000.00</b>	<b>-16,673.27</b>
5710 · Contingent	0.00	5,000.00	-5,000.00
5725 · LOSAP	0.00	30,000.00	-30,000.00
5735 · Basic Entitlement Grant	0.00	3,257.00	-3,257.00
5754 · Debt Service			
5760 · Serial Bonds-Principal Payment	0.00	70,000.00	-70,000.00
5770 · Serial Bonds Interest	0.00	11,935.00	-11,935.00
<b>Total 5754 · Debt Service</b>	<b>0.00</b>	<b>81,935.00</b>	<b>-81,935.00</b>
<b>Total Expense</b>	<b>522,364.89</b>	<b>2,978,984.00</b>	<b>-2,456,619.11</b>
<b>Net Ordinary Income</b>	<b>-496,737.02</b>	<b>100,000.00</b>	<b>-596,737.02</b>
Other Income/Expense			
Other Expense			
8001 · Reserve for Future Capital	0.00	100,000.00	-100,000.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>100,000.00</b>	<b>-100,000.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>-100,000.00</b>	<b>100,000.00</b>
<b>Net Income</b>	<b>-496,737.02</b>	<b>0.00</b>	<b>-496,737.02</b>

**JACKSON TOWNSHIP  
FIRE DISTRICT #3**

**CHIEF'S REPORT**

**March 19, 2018**

**SUBMITTED BY  
TIMOTHY J. CARSON  
CHIEF OF DEPARTMENT**

## Training Recap

### Schools

- Chief Carson and Capt Moore Attend ERS Conference
- Lt. Keller and FF Drury to Aerial Placement course
- Numerous members taking courses at the academies

### Township Chiefs Meeting

Ocean County Radio Meeting attended by Comm. Siedler, Capt. Moore, Lt. Keller, and Chief Carson. A discussion was held on the status of the new 700Mhz County Radio System. The Jackson Tower is set to be built in 2018 making a total of 11 towers in the county for the new system. We also found out that the paging channel will be moved to 463 Mhz meaning all the pagers we currently own will need to also be replaced in 2019. There will be interoperability with Monmouth County but will not be automatic which we hoped for. It will require the dispatcher to do some work behind the scenes on a case by case basis. Motorola will continue to offer state contract price plus an additional Ocean County discount on all equipment purchased. Jackson Police will also be switching to the 700 system but will have their own banks of channels and will work with the county. They will be building and additional two towers in Jackson located at Larsen Road Firehouse and the Commodore Road Firehouse. The county expects to be fully operational by 2019. The law requiring us to be off the channels by 2021 is being challenged and may be rescinded but the county is still moving forward.

Chief Carson and AC Baader attend a critique of the MVC on Interstate 195 hosted by the officers of Jackson Mills. The meeting was well received by all whom attended.

Scheduling a meeting for our district with First Net Wireless provided for emergency services.

Jackson Schools working on a policy for CO Alarms. Alarms installed in all buildings. Also Capt Moore and Lt. Moroney working with JPD on Active Shooter

### Officers Meeting (Chief Carson, AC Baader, Lt Howles, Lt Keller, Lt Siedler, SO Prioli)

#### Training Goals

Both day and night shift working together to accomplish training this year

Live burn scheduled for May 23 and June 5 at Monmouth

3-5 Guest Lectures in process of scheduling them in progress

Southard Fire is hosting a Building Construction Lecture April 17 7pm All welcome

Jackson Mills hosting a class Traffic Incident Management March 26

#### EMT ELECTIVES

2/15/18 CEVO 3 9AM 6 CEUS

3/15/18 POISONING 9AM 3 CEUS

5/17/18 EPIPEN/NARCAN 9AM 4 CEUS

6/14/18 FIRE SCENE REHAB 9AM 3 CEUS

#### EMT CORES

10/4/18 CORE A 8AM – 4PM

10/11/18 CORE B 8AM – 4PM

10/18/18 CORE C 8AM – 4PM

Complete Storage Pen including Shipping container and Trailer. Lt Dufour will be starting the process now that the weather is breaking. The Pen is completely cleaned out and the Extrication pad is available again.

Schedule 2 joint training with day, night and mutual aid

SOGs Committee Back(Comm Keegan, Chief Carson, Lt Moroney, Lt Keller, FF Somers and FF Seaman)

First meeting held and the mission statement was decided to tackle first and work up from there.

February meeting was postponed and will hopefully be rescheduled soon.

Truck Committee will be chaired by AC Baader and Lt Howles

Look at current replacement plan from Strategic Plan and make necessary changes

AC Baader and Lt Howles planning meeting

Equipment (Dufour)

Finalize changes made to 5503 and finish 5505

All pagers have been inventoried into ERS by Lt Keller, pagers sent out for repair have been returned and are operational

Starting to obtain quotes for Equipment purchases for 2018.

Agreed upon making pony 5" lengths so every truck will have a 10', 15' and 25' pony. Also First length off each hose bed of 5" will be a 50'

### **Fire/Complaints Requiring Investigations** 305 Runs to Date since January

- 2/24/2018 RIT team requested into Howell For Structure Fire Citation Street.
- 2/27/2018 Structure Fire Jackson Mills Road. Fire held to attic
- 3/2/2018 Coverage Assignment Adelpia Fire Company
- 3/3/2018 2275 W. Countyline Road Imminent Hazard for Gas Generator indoors. 5510 responded over after receiving complain and 18307 notified. Hazard Abated
- 3/6/2018 Illegal open burn Brewers Bridge Road. Extinguished and 18307 on scene
- 3/7/2018 Commercial Structure Fire Lakewood 5505 responded
- 3/17/2018 Bathroom Fan Fire Prospect Pointe Apartments. 18307 notified for parking issue.

### **Community Events**

Girl Scouts held Cookie Sale at the Main Station

### **Equipment**

A few packs were fixed in house for minor repairs.

Flashlights repaired

5541 vent saw Fuel leak repaired

5541 Edrolic Cutters blades are worn. Will have looked at when they are serviced.

5503 Rear floodlight bulb replaced.  
Cascade bank three part is in awaiting installation

### **Apparatus**

5511 Primer not working and windshield fluid not coming out

5511 OOS due to Air leak in breaks. Awaiting repair.

5541 has minor leak of rear. Defender aware and keeping eye on it

5541 Issue with primer being addressed

5505 Generator is still having issues.

5504 Torneau Cover has damage. Being looked into for warranty.

5534 Vehicle Serviced . 5510 has switch over to the 2009 excursion and the 2010 will now be sent out for service making it 5534.

### **Safety**

Issue with Family Practice as they will not give night or weekend appointments.

One minor injury at the Lakewood Fire along with a minor MVC with POV at main station. Both have been reported and filed.

Physicals for 2018 have been scheduled for April

### **Hydrants**

IFO 938 Bethel Church Road OOS

### **Building**

Issue with main station exhaust system

Nice job on the Memorial site at the sub station

Main Station new electronic sign going before township



# JACKSON BUREAU OF FIRE SAFETY

## FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE


JACKSON N.J. 08527



**RANK McDONNELL**  
FIRE OFFICIAL

Phone (732) 928-1666x14 Fax (732) 928-6500  
fmcdonnell@jacksonfiredist3.org www.jacksonfiredist3.org

### FIRE OFFICIAL REPORT March 2018

1. Fire Safety PSA press release for March "Outdoor Fire Safety"
2. Please visit the web page [www.jacksonfiredist3.org](http://www.jacksonfiredist3.org) for updated information.  
 Fire District page... [www.facebook.com/jacksonfiredist3](https://www.facebook.com/jacksonfiredist3)  
 Fire Bureau page... [www.facebook.com/jacksonfiresafety](https://www.facebook.com/jacksonfiresafety)
3. 2<sup>nd</sup> quarter billing this month
4. Jackson recreation hosting fireworks and food trucks on July 7<sup>th</sup>.
5. Enclosure alert from NJ Division of Fire Safety on carbon monoxide poisoning from hookah smoking
6. Businesses being notified about new rules for solar panel identification and carbon monoxide detectors installation. NJ Uniform Fire code has be re-adopted with new amedndments coming out soon.

ACTIVITY BY THE NUMBERS	TOTAL
Non Life Hazard Property Inspections	76
Non Life Hazard Property Re-Inspections	31
Life Hazard Property Inspections	8
Life Hazard Property Re-Inspections	6
Fire Permits Issued	8
Complaints/Follow-up	36
Other/ CO-CCO/Miscellaneous	17
Imminent Hazards Issued	0
Fire Drill	0
Penalties Issued	1
Fire Investigations/Notifications	0
Construction Plan Reviews	0
Smoke Detectors Giveaways	0
Fire Safety Presentations	0
<b>INCOME (1st Qtr)</b>	<b>TOTAL</b>
Local Registrations Fees Paid	\$7,117.50
LHU Registrations Fees Paid	\$0.00
Fire Permits Fees Paid	\$596.00
Construction Plan Fees Paid	\$0.00
Penalties 2.12 Paid	\$162.50
Dedicated Penalties 2.12A Paid	\$12.50
Miscellaneous / Grant/ Fire Reports	\$0.00
<b>REVENUE RECEIVED</b>	<b>\$7,888.50</b>
<b>NON LIFE HAZARD INVOICES OUTSTANDING</b>	<b>\$1,432.00</b>
<b>LIFE HAZARD USE INVOICES OUTSTANDING</b>	<b>\$14,063.02</b>
<b>TOTAL PROJECTED REVENUE</b>	<b>\$23,383.52</b>
<b>BUDGET EXPENSE</b>	<b>\$1,417.17</b>

The New Jersey Poison Information & Education System — Serving New Jersey Since 1983

## NEWS RELEASE

Media to contact:  
800-222-1222  
800-962-1253 if outside NJ

For Immediate Release  
March 5, 2018

### Carbon Monoxide from Hookah Smoking: An Unusual Source of Poisoning

– Public Health Alert –

**(Newark, NJ) – Warning. Do NOT smoke hookah pipes in small and/or poorly ventilated spaces (i.e. basements, sheds, dorm rooms, vehicles, attics, boat cabins).**

Case: A young adult male passed out after smoking hookah in a small, poorly ventilated room. The patient was transported to the emergency room and was diagnosed with severe carbon monoxide (CO) poisoning; received oxygen and was transferred to a hyperbaric oxygen chamber for further medical care. The long-term neurologic effects are not yet known.

While most people think of gas appliances, heating systems, portable gas generators, charcoal or gas grills, and chimney flues as potential sources of carbon monoxide, smoking hookah is quickly gaining recognition among the healthcare community as a potential source. There are approximately 100 cases reported in the medical literature discussing the risk for CO poisoning to hookah smokers and those around them. The risk of carbon monoxide poisoning depends on the size of the space you are smoking in, the number of people smoking in that space and how well ventilated the space is.

“As we see every heating season, carbon monoxide can and does kill,” says Diane Calello, MD, NJ Poison Control Center Executive and Medical Director, Rutgers NJ Medical School’s Department of Emergency Medicine. Carbon monoxide is known as the “Silent Killer” for a reason. It is a gas that gives no warning – you cannot see it, smell it or taste it. “While the risk of CO poisoning from hookah smoke is recognized among healthcare providers, the risk seems less familiar to hookah smokers themselves.”

Hookah pipes, also known as waterpipes, use charcoal in the process of producing vapor. Unfortunately, charcoal also produces carbon monoxide gas. This potentially deadly gas is inhaled along with the tobacco smoke, possibly leading to severe CO poisoning, particularly if ventilation is poor. Symptoms may include headaches, sleepiness, fatigue, confusion and irritability at low levels. At higher levels, it can result in nausea, vomiting, irregular heartbeat, impaired vision and coordination, brain damage, and death. Unfortunately, symptoms of carbon monoxide poisoning can easily be confused with symptoms of viral illnesses like the common cold or seasonal flu.

“Prevention and early detection are crucial in preventing injury and even death from carbon monoxide,” says Calello. “The well-being of hookah smokers and those around them depend on it.”

Call to Action: Any tobacco use, particularly any use associated with an additional risk of carbon monoxide poisoning, is not recommended. Individuals who nevertheless choose to use hookah pipes should only do so in well-ventilated areas. Have battery-operated carbon monoxide detectors on every level of the building and near every sleeping area. Replace your CO detector every five to seven years



because the sensors can degrade. Remember to check the batteries of both detectors (fire and CO) when changing the clocks twice a year for daylight savings time.

CO poisoning is serious and should be handled as a medical emergency. Get help immediately if you suspect someone was exposed to carbon monoxide. Call the NJ Poison Control Center unless the person is unconscious, not breathing, hard to wake up, or seizing, then call 9-1-1. Poison control centers are a great resource for information and emergencies. Keep us at your fingertips. Save the Poison Help number (1-800-222-1222) as a contact in your cell phone.

### **Help is Just a Phone Call Away!**

We are social. Join us on Facebook ([@NJPIES](#)) and Twitter ([@NJPoisonCenter](#)) for breaking news, safety tips, trivia questions, etc.

### **Real People. Real Answers.**

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#### **Available for Media Interviews**

Diane P. Calello, MD, Executive and Medical Director, New Jersey Poison Information and Education System (NJPIES)  
Bruce Ruck, Pharm.D., Managing Director, New Jersey Poison Information and Education System (NJPIES)

#### **About NJPIES**

Chartered in 1983, the New Jersey Poison Information & Education System (NJPIES) is New Jersey's only poison control center. Medical professionals such as physicians, registered nurses and pharmacists offer free consultation through hotline services (telephone, text and chat) regarding poison emergencies and provide information on poison prevention, drugs, food poisoning, animal bites and more. In addition, it tracks incidences of adverse reactions to food, drugs and vaccines in order to monitor potential public health issues and provide data to the New Jersey Department of Health, U.S. Food and Drug Administration and the Centers for Disease Control and Prevention. NJPIES' confidential services are available 24 hours a day, seven days a week, every day of the year. When needed, NJPIES responds to other emergent health issues by expanding hotline services.

NJPIES is designated as the state's regional poison control center by the New Jersey Department of Health and the American Association of Poison Control Centers. It is a division of the Department of Emergency Medicine of Rutgers New Jersey Medical School. NJPIES has a state-of-the-art center located at Rutgers Health Sciences in Newark. NJPIES is funded, in part, by the NJ Department of Health, NJ Hospitals and the United States Department of Health and Human Services.

New Jersey residents should save the Poison Help number, 1-800-222-1222, in their mobile phones and post the number somewhere visible in their home. NJPIES is also available via text [8002221222@njpies.org](tel:8002221222) and chat [www.njpies.org](http://www.njpies.org).  
[FB / Twitter / Website](#)

#### **About Rutgers**

Established in 1766, Rutgers, The State University of New Jersey, is America's eighth oldest institution of higher learning and one of the nation's premier public research universities. Serving more than 65,000 students on campuses, centers, institutes and other locations throughout the state, Rutgers is the only public university in New Jersey that is a member of the prestigious Association of American Universities.

Rutgers Biomedical and Health Sciences (RBHS) is the health care education, research, and clinical division of Rutgers University, comprising nine schools and their attendant faculty practices, centers, institutes and clinics; New Jersey's leading comprehensive cancer care center; and New Jersey's largest behavioral health care network.

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