

Jackson Township Fire District No. 3

Board of Fire Commissioners

Jackson Township, New Jersey

Minutes of Meeting Held

April 21, 2014

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Walter on April 21, 2014.

PRESENT-Commissioners: Brad Reiter, Michael Fatovic, John Walter, Scott Jordan, Stephen Gibson and District Attorney.

ABSENT-None

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

EXECUTIVE SESSION-Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Walter, 2nd by Commissioner Fatovic , Vote: All Aye.

Meeting closed to the public for Executive at 7:33pm.Executive session opened at 7:38pm. In attendance are Commissioner's Brad Reiter, Michael Fatovic, Scott Jordan, Stephen Gibson and John Walter.

Executive Session closed at 7:49pm.

Regular meeting opened at 7:52pm.

VOLUNTEER COMPANY REPORT-The Volunteer Contract was discussed. (Paragraph 11) Commissioner S. Jordan motioned to accept the Fire Suppression Agreement, 2nd by Commissioner Reiter, Vote: All Aye. Volunteer uniforms were discussed. The board will reimburse the Volunteers. We will check with Galls for discounts.

SECRETARIES REPORT-Commissioner S. Jordan motioned to accept March Minutes, 2nd by Commissioner Fatovic , Vote: All Commissioners Aye.

TREASURER'S REPORT-Financial Reports were left on the conference table for the public and board. Treasurer's report was read by Commissioner S. Jordan. Commissioner Reiter motioned to accept Treasurer's report, Commissioner Gibson 2nd. Vote: All Aye.

ATTORNEY REPORT-DCA's Donald M. Huber contacted the board attorney and a formal report will be sent in reference to the DCA letter addressed to the Board. They were sorry for the delay. State of NJ 215th

requires each municipality or fire district to prepare and adopt a local mutual aid plan. Chief Waters believes we already have something in place and will do research to pull documents.

FIRE BUREAU REPORT-See attached. Commissioner S Jordan made a motion to approve the Fire Bureau Report, Commissioner Gibson. 2nd. Vote: All Aye.

CHIEF'S REPORT-See attached Report. Commissioner S Jordan motioned to purchase digital radios aprox \$4,000, Commissioner Reiter 2nd, Vote: Commissioner Fatovic/Walter Nay, Commissioner Gibson Aye.

SUPERVISORY REPORT- Training for Perrotto, EMT class for Scharnikow, and 5521 Striping was added to agenda list. Motioned was made to approve requisitions, Commissioner Walter 2nd, Vote: All Aye

OLD BUSINESS-The gym membership was discussed. Commissioner Walter will bring up with the Joint Board the possibility of charging PBA and other districts for the use of our gym. Family members out of our district are not to be included.

NEW BUSINESS-The NJLM mini conference for Dawn and Cheryl and EDIAFC Chief Conference for Chief Waters and Asst Chief Carson is on the agenda for approval. Commissioner Reiter motioned to approve conferences , 2nd by Commissioner S.Jordan. Vote: All Aye

OPEN TO THE PUBLIC-None

JOINT BOARD UPDATES- Questions from the public were asked on the topic and the board responded respectively.

EXECUTIVE SESSION-Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Jordan, 2nd by Commissioner Fatovic , Vote: All Aye.

Meeting closed to the public for Executive at 9:00 pm.Executive session opened at 9:03pm. In attendance are Commissioner's Brad Reiter, Michael Fatovic, Scott Jordan, Stephen Gibson and John Walter.

Executive Session closed at 9:25pm.

Regular meeting opened at 9:30pm.

PUBLIC-Motion was made by Commissioner S. Jordan to hire Firefighter Joseph Somers, 2nd by Commissioner Reiter, Vote: Commissioner Gibson abstained, Commissioner Fatovic and Walter Aye.

Motion to adjourn the meeting at approximately 9:35pm by Commissioner Walter, 2nd by Commissioner Fatovic. Vote: All Aye.



COMMISSIONER REITER, SECRETARY

6:58 PM
04/21/14
Accrual Basis

Jackson Twp Board of Fire Commissioners Dist. #3
Cash Balances
As of April 21, 2014

	Apr 21, 14	
	Debit	Credit
1101 · NJ State Cash Management	59,304.91	
1102.03 · Fulton Bank Fire Bureau 2206	137,223.38	
1105 · Shore Community Bank-MMKT 026	0.00	
1106 · Shore Comm Beacon Municipal 534	211.70	
1107 · Shore Com Bank Freedom Liq 764	173,255.33	
1108 · Fulton Bank Payroll 2205	97,736.57	
1109 · Fulton Bank General Fund 2204	20,431.94	
1111 · Fulton Bank MMKT 7655	209,845.71	
TOTAL	<u>698,009.54</u>	<u>0.00</u>

6:44 PM

Jackson Twp Board of Fire Commissioners Dist. #3

04/21/14

Treasurer's Report

Accrual Basis

As of April 21, 2014

Date	Num	Name	Memo	Amount
1109 · Fulton Bank General Fund 2204				
04/21/2014	2472	Air & Gas Technologies, Inc.		(345.08)
04/21/2014	2473	Allcomm		(2,320.00)
04/21/2014	2474	AmeriGas		(1,350.26)
04/21/2014	2475	Asbury Park Press		(19.80)
04/21/2014	2476	Auto Zone	770577 (Needs Vouch...	(46.37)
04/21/2014	2477	Battery Warehouse Direct		(154.71)
04/21/2014	2478	Cablevision		(321.50)
04/21/2014	2479	CJ Contractors NJ, Inc		(487.53)
04/21/2014	2480	Code-2		(160.45)
04/21/2014	2481	County Line Hardware		(39.92)
04/21/2014	2482	Dover Oil		(1,192.89)
04/21/2014	2483	Edwards Tire Co.		(1,706.06)
04/21/2014	2484	Embroider Me		(382.00)
04/21/2014	2485	Fire Fighters Equipment		(112.50)
04/21/2014	2486	Fire One		(1,814.50)
04/21/2014	2487	First Responder Joint Insurance Fund		(38,923.00)
04/21/2014	2488	Galls	4796515	(312.93)
04/21/2014	2489	JCP & L		(945.66)
04/21/2014	2490	Jerry's Auto Body, LLC		(1,263.67)
04/21/2014	2491	Jersey Coast Fire & Equipment, Inc.		(120.00)
04/21/2014	2492	JTVFC#1		(29,250.00)
04/21/2014	2493	KC Computer Specialists		(1,000.00)
04/21/2014	2494	Leaf Capitol Funding LLC		(135.07)
04/21/2014	2495	Less Stress Instructional Services		(250.00)
04/21/2014	2496	Marpal Disposal		(96.88)
04/21/2014	2497	MSA Company		(1,967.50)
04/21/2014	2498	National Center for Safety Initiatives		(50.00)
04/21/2014	2499	OSI International LLC		(4,860.00)
04/21/2014	2500	ozane	1271	(85.00)
04/21/2014	2548	Paul Conway Shields & Equipment		(63.95)
04/21/2014	2549	Schoch, John T		(465.17)
04/21/2014	2550	Skylands Area Fire		(14,149.70)
04/21/2014	2551	Tasc Fire Apparatus, Inc.		(57,639.50)
04/21/2014	2552	This and That		(248.00)
04/21/2014	2553	UPS		(12.52)
04/21/2014	2554	Youssoof, Joseph D. Esquire		(11,985.00)
04/21/2014	2555	Air & Gas Technologies, Inc.		(2,266.00)
04/21/2014	2556	Edwards Tire Co.		(803.81)
04/21/2014	2557	Embroider Me		(58.00)
04/21/2014	2558	Fire Fighters Equipment		(673.56)
04/21/2014	2559	Marpal Disposal		(53.50)
04/21/2014	2560	Skylands Area Fire		(10,409.70)
04/21/2014	2561	UPS		(24.87)
04/21/2014	2562	Fire Fighters Equipment		(104.03)
04/21/2014	2563	UPS		(10.48)
04/21/2014	2564	Fire Fighters Equipment		(355.76)
04/21/2014	2565	Fire Fighters Equipment		(5,076.00)
04/21/2014	2566	Wells Fargo Financial		(205.00)
04/21/2014	2567	Blaze Emergency Equipment Co		(2,990.90)
04/21/2014	2568	motorola solutions Inc		(5,665.73)
04/21/2014	2569	Cooper Power Systems		(14,642.00)
04/21/2014	2570	Richard Scharnikow		(1,447.00)
04/21/2014	2571	Heath Consultants Incorporated		(825.05)
Total 1109 · Fulton Bank General Fund 2204				(219,888.51)
TOTAL				(219,888.51)

Jackson Twp Board of Fire Commissioners Dist. #3

Profit & Loss Budget vs. Actual

January 1 through April 21, 2014

	Jan 1 - Apr 21, 14	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
305.2 · Unreserved Fund Balance	0.00	290,000.00	-290,000.00
4100 · Taxation from Township	536,370.83	2,524,098.00	-1,987,727.17
4200 · Supplemental Fire Serv Grant	0.00	3,257.00	-3,257.00
4300 · Whitesville Contract	0.00	39,015.00	-39,015.00
4400 · Bureau of Fire Safety			
4401 · Registration Fees-Dist 1	1,444.40	0.00	1,444.40
4402 · Registration Fees-Dist 2	4,030.35	0.00	4,030.35
4403 · Registration Fees-Dist 3	6,132.50	0.00	6,132.50
4502 · Fines District 2	200.00	0.00	200.00
4503 · Fines - District 3	255.00	0.00	255.00
4701 · Permit Fees-Dist 1	127.00	0.00	127.00
4702 · Permit Fees-Dist 2	42.00	0.00	42.00
4713 · Life Hazard Fees-Dist 3	7,720.78	0.00	7,720.78
4722 · Site Plan Review-Dist 2	110.00	0.00	110.00
4732 · Fire Reports-Dist 2	35.00	0.00	35.00
4733 · Fire Report Fees-Dist 3	120.00	0.00	120.00
4734 · FB LHU	5,088.01	0.00	5,088.01
4400 · Bureau of Fire Safety - Other	0.00	130,538.00	-130,538.00
Total 4400 · Bureau of Fire Safety	25,305.04	130,538.00	-105,232.96
4600.01 · General Interest Income	143.62	1,000.00	-856.38
4800.01 · Miscellaneous Revenue	15,159.03	0.00	15,159.03
Total Income	576,978.52	2,987,908.00	-2,410,929.48
Gross Profit	576,978.52	2,987,908.00	-2,410,929.48
Expense			
Capital Items			
5820 · Capital -Serial Bonds 2010	116,891.99	0.00	116,891.99
Total Capital Items	116,891.99	0.00	116,891.99
TOTAL ADMINISTRATION			
Total Admin Other Expe			
Operations			
5286 · Miscellaneous	969.00	1,750.00	-781.00
Total Operations	969.00	1,750.00	-781.00
5200 · Office Expenses			
5204 · Computer Supplies	0.00	2,000.00	-2,000.00
5205 · Office Supplies	4,754.21	4,500.00	254.21
5206 · Postage	260.00	750.00	-490.00
5210 · Photocopier Lease and Maintenan	3,307.37	5,000.00	-1,692.63
Total 5200 · Office Expenses	8,321.58	12,250.00	-3,928.42
5220 · Professional Services			
5225 · Commissioner Salaries	6,000.00	21,000.00	-15,000.00
5229 · Accountant	10,377.50	36,000.00	-25,622.50
5230 · Attorney Fees	11,985.00	30,000.00	-18,015.00
5231 · Joint Board Of Fire Comm	1,100.00	75,000.00	-73,900.00
5232 · Payroll Services	-55.94	3,500.00	-3,555.94
5233 · Medical Physicals	0.00	20,000.00	-20,000.00
5234 · Auditor	3,211.00	20,000.00	-16,789.00
5240 · Litigation Expenses	0.00	5,000.00	-5,000.00
5250 · JTVFC#1 Fire Suppression	58,500.00	118,855.00	-60,355.00
Total 5220 · Professional Services	91,117.56	329,355.00	-238,237.44
5270 · Insurance	38,923.00	55,000.00	-16,077.00
5275 · Election	988.18	1,500.00	-511.82
5306 · Membership dues lic subs	2,047.89	4,500.00	-2,452.11
Total Total Admin Other Expe	142,367.21	404,355.00	-261,987.79
Total TOTAL ADMINISTRATION	142,367.21	404,355.00	-261,987.79
TOTAL COST OPERATIONS & MAINTEN			

Jackson Twp Board of Fire Commissioners Dist. #3
Profit & Loss Budget vs. Actual
 January 1 through April 21, 2014

	Jan 1 - Apr 21, 14	Budget	\$ Over Budget
Total Costs of Oper Other Expen			
Purchase of Assests - noncapita			
5605 · Asset Purchase -Rescue	0.00	10,000.00	-10,000.00
5610 · Asset Purchase -Hand Tools	873.00	1,000.00	-127.00
5615 · Asset Purchase-Hose and Nozzles	2,394.60	4,800.00	-2,405.40
5620 · Asset Purchase-Technology	1,967.50	7,000.00	-5,032.50
5630 · Asset Purchase- Radio Equipment	13,710.73	5,000.00	8,710.73
5635 · Pass Devices	154.71	5,000.00	-4,845.29
5639 · Computer Upgrades	0.00	7,000.00	-7,000.00
Total Purchase of Assests - noncapita	19,100.54	39,800.00	-20,699.46
Total Maintenance Buildings			
5500 · Substation Maintenance			
5501 · M&R Substation- Exterminating	914.39	1,200.00	-285.61
5505 · M&R Substation-Alarm	559.92	1,700.00	-1,140.08
5510 · M&R Substation-Cleaning	200.00	1,350.00	-1,150.00
5515 · M&R Substation-Door	546.80	500.00	46.80
5520 · M&R Substation - Misc	35,496.11	6,500.00	28,996.11
5525 · M&R Substation - Heating/Air	0.00	1,500.00	-1,500.00
5530 · M&R Substation - Gym Equip	0.00	500.00	-500.00
5535 · M&R Substation-Generator Maint	1,400.00	500.00	900.00
5540 · M&R Substation-Grounds Maint	787.53	500.00	287.53
Total 5500 · Substation Maintenance	39,904.75	14,250.00	25,654.75
Total Total Maintenance Buildings	39,904.75	14,250.00	25,654.75
5200.01 · Fire Hydrant Rentals	20,965.00	83,860.00	-62,895.00
5290.01 · Uniforms			
5291 · Paidmen Uniforms	7,643.98	12,000.00	-4,356.02
5292 · Paidmen Cleaning Uniforms	368.52	0.00	368.52
5293 · Volunteer Uniforms	0.00	2,500.00	-2,500.00
5295 · Turnout Gear Upgrades	0.00	1,500.00	-1,500.00
5296 · Turnout Gear	29,893.40	20,000.00	9,893.40
5297 · Turnout Gear Replacements	0.00	10,000.00	-10,000.00
Total 5290.01 · Uniforms	37,905.90	46,000.00	-8,094.10
5300.01 · Training & Education			
5301 · Training & Education-Paidmen	1,575.29	18,000.00	-16,424.71
5302 · Training & Education-Volunteer	4,254.53	30,000.00	-25,745.47
5304 · Training & Education Career FF	0.00	5,000.00	-5,000.00
5305 · Volunteer College	0.00	5,000.00	-5,000.00
Total 5300.01 · Training & Education	5,829.82	58,000.00	-52,170.18
5400.01 · Maintenance & Repair			
5400 · M&R Cascade Maint	6,205.53	2,450.00	3,755.53
5405 · M&R Computer	4,100.00	13,200.00	-9,100.00
5410 · M&R Air Pack Maintenance	6,858.12	3,000.00	3,858.12
5415 · M&R Air Pack Testing	0.00	2,000.00	-2,000.00
5420 · M&R Oxygen Bottle Refills	667.45	1,000.00	-332.55
5425 · M&R Radio & Pager Maintenance	2,600.00	7,000.00	-4,400.00
5430.01 · M&R Misc	110.49	3,500.00	-3,389.51
5440 · M&R Ladder Testing	670.00	2,250.00	-1,580.00
5445 · M&R Hose Testing	1,814.50	3,800.00	-1,985.50
5450.01 · M&R Hose Repair	0.00	1,000.00	-1,000.00
5460 · M&R Extinguisher Maintenance	0.00	750.00	-750.00
5465 · M&R Replacement of Damaged Equip	36.00	1,000.00	-964.00
5470 · M&R Rescue Maint-Hurst Tool	322.50	2,000.00	-1,677.50
5475 · M&R Rescue Maint.-Misc	0.00	750.00	-750.00
5480 · M&R Gear Cleaning	0.00	750.00	-750.00
5485 · Pump Testing	0.00	1,000.00	-1,000.00
Total 5400.01 · Maintenance & Repair	23,384.59	45,450.00	-22,065.41
5644 · Supplies Expenses			
5645 · EMS Supplies	1,159.10	1,500.00	-340.90
5646 · EMS Defib Maintenance	3.84	2,000.00	-1,996.16

Jackson Twp Board of Fire Commissioners Dist. #3
Profit & Loss Budget vs. Actual
 January 1 through April 21, 2014

	Jan 1 - Apr 21, 14	Budget	\$ Over Budget
Total 5644 · Supplies Expenses	1,162.94	3,500.00	-2,337.06
5710 · Contingent	0.00	25,000.00	-25,000.00
5715 · Conventions	0.00	5,000.00	-5,000.00
5735 · Basic Entitlement Grant	1,680.00	3,257.00	-1,577.00
5840 · Fire Equipment	1,883.55	22,200.00	-20,316.45
Total Total Costs of Oper Other Expen	151,817.09	346,317.00	-194,499.91
Total TOTAL COST OPERATIONS & MAINTEN	151,817.09	346,317.00	-194,499.91
TOTAL DEBT SERVICE			
Debt Service - Bonds			
5760.01 · Serial Bonds-Principal Payment	0.00	108,200.00	-108,200.00
Total Debt Service - Bonds	0.00	108,200.00	-108,200.00
Debt Service - Interest			
5770.01 · Serial Bonds Interest	0.00	24,435.00	-24,435.00
Total Debt Service - Interest	0.00	24,435.00	-24,435.00
Total TOTAL DEBT SERVICE	0.00	132,635.00	-132,635.00
5001 · Admin Salary and Wages			
5002 · Salaries - Admin Clerk	1,946.00	0.00	1,946.00
5003 · Salaries - Asst Admin Clerk	10,792.37	40,000.00	-29,207.63
5004 · Salaries - Admin Overtime Clerk	0.00	3,000.00	-3,000.00
5005 · Salaries -Admin Contract Neg	5,493.27	0.00	5,493.27
Total 5001 · Admin Salary and Wages	18,231.64	43,000.00	-24,768.36
5050 · Operations Salary & Wages			
5000.01 · Payroll Expenses	1,327.50	0.00	1,327.50
5051 · Salaries - LT Schoch	34,881.59	109,963.00	-75,081.41
5052 · Salaries - LT G. Moroney	35,763.46	110,728.00	-74,964.54
5053 · Salaries - FF Stacy	32,901.23	98,558.00	-65,656.77
5054 · Salaries - FF Granato	23,256.94	66,655.00	-43,398.06
5055 · Salaries - Captain Moore	34,707.23	115,063.00	-80,355.77
5056 · Salaries - FF Howles	27,483.52	79,460.00	-51,976.48
5057 · Salaries - FF Hilger	26,004.03	79,460.00	-53,455.97
5058 · Salaries - FF Grossman	25,589.89	72,910.00	-47,320.11
5059 · Salaries - FF Zimmerman	28,291.24	79,460.00	-51,168.76
5060 · Salaries - FF McLaughlin	26,337.67	79,460.00	-53,122.33
5061 · Benefit Reserves	0.00	33,456.00	-33,456.00
5062 · Salaries - FF Perrotto	20,223.70	60,586.00	-40,362.30
5063 · Salaries - FF Schwartz	19,442.75	60,586.00	-41,143.25
5064 · Overtime-Drivers	0.00	25,000.00	-25,000.00
5066 · Salaries - Working out of Class	4,216.43	12,000.00	-7,783.57
5370 · Health Ins - dist 4	-8,217.05	0.00	-8,217.05
Total 5050 · Operations Salary & Wages	332,210.13	1,083,345.00	-751,134.87
5100 · Admin Fringe Benefits			
5114 · Health Insurance - Admin	25,539.62	16,419.00	9,120.62
5120 · Social Security-Admin	587.74	2,480.00	-1,892.26
5121 · Medicare-admin	208.88	580.00	-371.12
5141 · Unemployment-admin	150.84	250.00	-99.16
5151 · Disability Insurance-admin	31.85	100.00	-68.15
5161 · Pension-admin	0.00	11,824.00	-11,824.00
5172 · Worker's Compensation - admin	0.00	300.00	-300.00
Total 5100 · Admin Fringe Benefits	26,518.93	31,953.00	-5,434.07
5110 · Operations Fringe Benefits			
5101 · Medicare	5,092.76	17,400.00	-12,307.24
5102 · Social Security	22,683.66	75,000.00	-52,316.34
5140 · Unemployment	4,150.69	3,185.00	965.69
5150 · Disability Insurance	2,247.78	1,200.00	1,047.78
5160 · Pension	0.00	211,093.00	-211,093.00
5170 · Workers Compensation-Paidmen	0.00	55,000.00	-55,000.00
5171 · Workers Compensation-Volunteer	0.00	18,000.00	-18,000.00

Jackson Twp Board of Fire Commissioners Dist. #3
Profit & Loss Budget vs. Actual
 January 1 through April 21, 2014

	Jan 1 - Apr 21, 14	Budget	\$ Over Budget
5176 · Health Insurance	98,566.52	266,387.00	-167,820.48
Total 5110 · Operations Fringe Benefits	132,741.41	647,265.00	-514,523.59
5280 · Advertising	284.24	750.00	-465.76
5285 · Background Checks	150.00	750.00	-600.00
5401 · M&R Trucks			
5426 · M&R Unit 5500 Ford Expedition	131.25	0.00	131.25
5427 · M&R Unit 5501 Pierce Pumper	46.37	0.00	46.37
5428 · M&R Unit 5503 Ford Rescue	2,788.69	0.00	2,788.69
5429 · M&R 5504 Ford F250	242.74	0.00	242.74
5430 · M&R 5505 Pierce Ladder	7,413.30	0.00	7,413.30
5431 · M&R Unit 5510 Ford Expedition	1,255.84	0.00	1,255.84
5432 · M&R Unit 5511 HME Pumper	7,926.20	0.00	7,926.20
5433 · M&R Unit Ford F250	325.00	0.00	325.00
5434 · M&R Unit 5519 Ford Brush	2,124.11	0.00	2,124.11
5435 · M&R Unit 5521 Pierce Pumper	9,709.28	0.00	9,709.28
5436 · M&R Unit 5524 Ford Excursion	1,805.14	0.00	1,805.14
5438 · M&R Unit 5541 Pierce Pumper	4,489.15	0.00	4,489.15
5439 · M&R 18-307 Ford Explorer 2013	37.65	0.00	37.65
5401 · M&R Trucks - Other	0.00	65,000.00	-65,000.00
Total 5401 · M&R Trucks	38,294.72	65,000.00	-26,705.28
5640 · Utilities			
5650 · Heat	16,828.52	15,000.00	1,828.52
5655 · Electric	4,453.50	12,500.00	-8,046.50
5660 · Telephone	1,286.00	4,200.00	-2,914.00
5665 · Mobile Phone	600.00	1,800.00	-1,200.00
5670 · Water	334.47	1,500.00	-1,165.53
5675 · Garbage	420.01	1,000.00	-579.99
5685 · Water/Sewer	211.20	1,000.00	-788.80
Total 5640 · Utilities	24,133.70	37,000.00	-12,866.30
5690 · Fuel - Trucks	9,826.63	25,000.00	-15,173.37
5695 · Fuel - Generator	9,134.62	0.00	9,134.62
5725 · LOSAP	15,400.00	40,000.00	-24,600.00
5730 · Fire Bureau Expenditures			
5737 · Printing-Bureau	0.00	1,200.00	-1,200.00
5738 · Postage-Bureau	157.29	750.00	-592.71
5739 · Education/Conventions-Bureau	38.81	1,000.00	-961.19
5740 · Office Supplies/Equipment	406.34	1,200.00	-793.66
5741 · Membership Fees	1,480.00	1,200.00	280.00
5742 · Mobile Phone-Bureau	361.80	1,000.00	-638.20
5743 · Computer Software	0.00	2,000.00	-2,000.00
5744 · Subscriptions	0.00	300.00	-300.00
5745 · Fire Prevention Specialist	0.00	2,000.00	-2,000.00
5746 · Fire Prevention Material-Bureau	1,087.66	6,000.00	-4,912.34
5747 · Fire Official Salary	32,374.49	105,388.00	-73,013.51
5748 · Overtime - Fire Official	0.00	2,500.00	-2,500.00
5749 · Vehicle Equipment-Bureau	766.37	5,000.00	-4,233.63
5750 · Misc-Bureau	56.55	1,000.00	-943.45
5730 · Fire Bureau Expenditures - Other	2,493.75	0.00	2,493.75
Total 5730 · Fire Bureau Expenditures	39,223.06	130,538.00	-91,314.94
Total Expense	1,057,225.37	2,987,908.00	-1,930,682.63
Net Ordinary Income	-480,246.85	0.00	-480,246.85
Net Income	-480,246.85	0.00	-480,246.85

DawnMarie Hode

From: Lee Friedland
Sent: Thursday, April 17, 2014 1:00 PM
To: DawnMarie Hode
Subject: Pres. Report

Dawn, all I have is the contract hopefully to be signed and also question for board about uniform line item for volunteer s
Thats it

Lee

Sent from Samsung tablet



JACKSON BUREAU OF FIRE SAFETY

FIRE DISTRICT NO. 1 * 2 * 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527



FRANK McDONNELL
FIRE OFFICIAL

Phone (732) 928-1666x14 Fax (732) 928-6500
fmcdonnell@jacksonfiredist3.org www.jacksonfiredist3.org

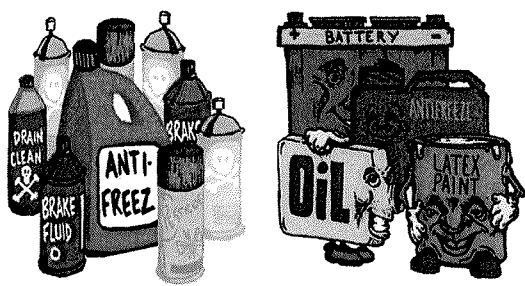
FIRE OFFICIAL REPORT

April 2014

1. Fire safety PSA press release for April "Spring Cleaning and Hazardous Household Products"
2. Please visit the Fire Bureau facebook page at www.facebook.com/jacksonfiresafety for updated pictures and stories related to fire safety.
3. Want to THANK Inspector Stacy for coordinating the fire safety poster contest which resulted in one of our student entries WINNING on the COUNTY LEVEL for the first time. That student now moves up to the State level for judging to be the New Jersey State Fire Safety Poster of the year. See the press release below.
<http://www.ocsignal.com/2014/03/winners-announced-in-jackson-fire-safety-poster-contest/>
4. Want to THANK District 2 FF Hanson, FF A. Poppee, FPS Stacy and Cassville Firefighters who participated in fire safety demonstrations to Girl Scout Troop 33, 47 & 593 and Boy Scout Pack 104 Wolves Den 3.
5. Want to THANK the dayshift fire suppression crews from Districts 2 & 3 who are now going to classroom to classroom educating our pre-K to 2nd grade kids about fire safety.
6. I conducted a power point presentation on the Meridian Health Village building that opened its wellness center this month. New tenants will be moving in the next couple of weeks and months.
7. New businesses, projects & groundbreaking
 - District 1 – Liberty Commons shopping plaza- E. Veterans Hwy
 - District 2- Leesville retail & restaurant & Ocean First bank
 - District 2 -Pet Creamatory - W Veyerans Hwy
 - District 2- W Veterans Shopping Plaza- W. Veterans Hwy
 - District 3- Meridian Health Village - S Cooks Bridge Rd
8. NJ DFS training announcement posted on Fire Bureau Facebook page or www.nj.gov/dca/divisions/dfs
9. New Jersey Weekend at the National Fire Academy in Emmetsburg is scheduled for April 26th and 27th.
10. Remaining Firefighters who have taken the Fire Inspector course please take note of the following certification examinations that are scheduled on the NJ Division of Fire Safety website
 - Morris County Firefighter & Police Training Academy - June 14, 2014
 - Middlesex County Fire Academy - September 13, 2014
 - Ocean County Fire & EMS Training Center - December 13, 2014

ACTIVITY	DISTRICT 1	DISTRICT 2	DISTRICT 3	TOTAL
LHU Periodic Visits	2	3	2	7
LHU Reinspection Visits	3	1	0	4
NLHU Periodic Visits	37	141	99	277
NLHU Reinspection Visits	24	61	82	167
Fire Permits Issued	3	12	7	22
Complaints/Follow-up	5	13	14	32
Imminent Hazards Issued	0	0	0	0
Penalties Issued	1	5	9	15
Fire Investigations/Notifications	2	4	7	13
Construction Plan Reviews	0	3	1	4
Smoke Detectors Giveaways	0	0	0	0
Fire Safety Presentations	0	15	65	1807 Students
Fire Extinguisher Training	0	0	0	0
Summons Complaints Issued	0	0	0	0
Juvenile Fire Setter Interviews	0	0	1	1
INCOME	District 1	District 2	District 3	Total
Local Registrations Fees Paid	\$1,402.40	\$3,781.55	\$4,815.00	\$9,998.95
LHU Registrations Fees Paid	\$0.00	\$0.00	\$0.00	\$0.00
Fire Permits Fees Paid	\$84.00	\$42.00	\$250.00	\$376.00
Construction Plan Fees Paid	\$0.00	\$135.00	\$75.00	\$210.00
Penalties 2.12 Paid	\$0.00	\$150.00	\$0.00	\$150.00
Dedicated Penalties 2.12A Paid	\$0.00	\$25.00	\$0.00	\$25.00
Summons fines	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$20.00	\$20.00
REVENUE RECEIVED	\$1,486.40	\$4,133.55	\$5,160.00	\$10,779.95
NLHU OUTSTANDING	\$240.00	\$4,108.40	\$2,229.50	\$6,577.90
LHU OUTSTANDING	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUE	\$1,726.40	\$8,241.95	\$7,389.50	\$17,357.85
BUDGET EXPENSE				\$4,462.86

Never store rags contaminated with flammable solvents such as wood stain, paint stripper and paint remover in a pile. Lay them flat to dry or put them in an airtight metal container outside of your home



Chief of Department Report – April 21, 2014

Michael R. Waters

Vision Statement

It is the vision of Fire District 3 / Station 55 to be recognized by those we serve, our staff, and our career and volunteer members as the following:

1. An organization built on teamwork striving to achieve a level of service that is a positive reflection of the department attempting at all times to exceed the expectations of our customers within the constraints of our customers' budget limitations.
2. An exceptional department dedicated to the education of the public in order to promote life safety and the preservation of property.
3. A dynamic organization that adjusts to the changing needs of the community and its members.
4. A department that is acknowledged for its pride, integrity, and professionalism in providing services to the community.
5. Attaining and maintaining a level of service that is measured and benchmarked as successfully conducting its mission.

Health, Safety & Wellness

Safety Officer Hussey has identified a list of 29 volunteer members for physicals in 2014. These represent new members that did not have a full physical in 2014 and those ages 40 and older thus due this year. Career member physicals are contractual and are not included in this count.

Operations

1) Radios: 20 new Motorola 1500 digital portables with radio slings and remote microphones have been put in service. We also have an additional 6 Motorola 1500 digital portables with radio slings and remote microphones for 5501. We transitioned to primary use of the digital FireOps1 channel as planned on April 15 with OCPS-6 is our back-up channel. However on April 18 we switched back to OCPS-6 due to an issue which apparently arose when unauthorized maintenance was performed on the Jackson tower utilized by the PD. Availability of FireOps 2 is currently being worked on by Ocean County. Captain Siedler advises that Township Wide 4 is OOS, and Township Wide 3 is now the primary Police back-up channel.

2) Rescue 5503 has been designated as part of the Zone 4 Out-of-County Task Force Team by Car 14. This team is different than the Wildfire Task Force Team assignment that is designated for 5521.

3) 5501: Tool mounting including HURST tools has been completed at Fire & Safety. The high pressure HURST tools are ready to go with the exception of the front reel lines which will require one more step to put those in service, which we expect will be taken care of early the week of April 21. Completion of the installation of the radios will take place on Tuesday April

22. Providing the radio installation is completed Tuesday we plan to put 5501 in service on Wednesday April 23. 5531 will go out of service when 5501 goes in service. A special note of thanks goes out to Lt. Mazzeo for chairing the apparatus committee and to FF Mike McLaughlin who has worked tirelessly from the original planning process to the myriad of details required to ready the pumper for its in-service launch.

4) Apparatus pump and ladder/aerial testing was completed during March. The testing indicating a few minor issues with 5505 which are in the process of being addressed. Hose testing is scheduled for this coming week. We may have an issue with non-locking coupling 5" which will require the purchase of new couplings to swap out and possibly add some additional lengths of hose.

5) The breathing air bottle on 5505 fell during installation following hydrostatic testing; Safety Officer Hussey was contacted and responded to the sub-station. The bottle was placed out of service and the hydrostatic test was conducted again with no issue found, and reinstalled.

6) The officer's side front tire of 5521 was replaced following the tire coming in contact with a sharp edge on a sewer grate opening in a curb during an incident response.

7) FF Nicosia was granted a 90 day personal leave at his request approved at the April Company meeting.

8) At the April 3rd Township Chiefs meeting, a discussion was held with the Jackson First Aid Squad regarding the possibility of reducing the number of incidents the Township Fire Companies would require an EMS standby and specifically the use of Jackson First Aid.

It was agreed upon by the Chiefs of the Fire Companies and the Chief of Jackson First Aid that EMS coverage from 1800hrs to 0530hrs would be limited to the following;

All Structure Fires
Fire and CO Alarms
MVAs
Vehicle Fires
Gas Emergencies
HazMat Incidents

All other incidents including, but not limited to, investigations, calls for assistance, and standbys would be at the discretion of the Incident Commander. Additionally the On-Duty Officer for JFA will monitor the Jackson Fire Operational Frequency to be able to respond to such incidents in a timely fashion should they be required.

9) The Active911 system is working well. Screen monitors have been installed in both stations, and we have almost 60 users on board.

10) Fire Official McDonnell provided an excellent overview of the various building and fire protection features at the Meridian Healthcare complex for the day shift as well as at the April

officers meeting. Copies of the presentation were made available to all members and the other fire companies and districts in town.

11) Township SOG committee is actively working on a number of SOG's.

12) The first month of Safety Officer Hussey utilizing 5524 for responding to the scene of incidents has been very successful. From March 20 to April 16 John responded directly to the scene of 21 incidents, and also was part of township cover assignment during the Monmouth Road Haz Mat incident. Two incidents stand out as examples of the value of his direct response – assisting in establishment of a safe zone in the roadway around first responders at the scene of a motorcyclist found down at East Veterans Highway and Butterfly Road allowing for safe patient care, and establishment of effective Accountability and the Safety Officer role at the working structure fire on West Dickens Court. As a reminder to all members, consistent with District SOG 320.01 for Incident Command, the Safety Officer may initially provide size up and establish incident command; however he will brief the incoming higher ranking officer and pass command accordingly so that he can perform his Safety Officer duties.

13) Regarding grooming and facial hair -- a reminder to all members as per District 3 Guideline # 150.07 and NJ PEOSH directive which states as follows:

“An effective face-to-face piece seal is extremely important when using respiratory protective equipment. Minor leakage can allow contaminants to enter the face piece, even with a positive pressure SCBA. Any outward leakage will increase the rate of air consumption, reducing the time available for use and safe exit. The face piece must seal tightly against the skin, without penetration or interference by any protective clothing or other equipment. Nothing can be between the sealing surface of the mask and face of the wearer, including but not limited to, eyeglasses, protective hoods, and beards or other facial hair.”

14) We will be reactivating our team working on the status of the training tower and will provide a report to the Board at an upcoming meeting.

Explorer Post 5501

Drills with the Explorer Post were held during the company drills with good success. The program has been very popular and is currently at 12 members. Leaders are determining the maximum number of Post members for effective management of the program.

Member Recruitment and Retention

Probationary fire fighters Brant Carr, John Cate, Justin Goodman, and Josh Goodman are attending FF I class at the Toms River Fire Academy, making good progress. They will complete the class in early May. Graduation is scheduled for Monday May 17.

Training

- 1) Radioactive Emergency Training drill conducted by Jackson OEM at 55-1 on Wednesday March 19.
- 2) Night Drills: March 26 Extrication Classroom and Practical on April 2 at Station 55; several other additional “mini” drills have been held on other topics including ground ladders and SCBA search and rescue. Driver training has also been held on 5501 and 5541.
- 3) Cardiovascular Emergencies EMT CEU daytime drill held on Thursday April 17.
- 4) Assistant Safety Officer Nick Prioli recently conducted an I-200 class and the following completed the course: PFF’s K. Lackay and R. Sharnikow and FF’s I. Biazzo, J. Griffin, P. Principe T. Bedrose and T. Brown.
- 5) Lt. Somers completed three Division of Fire Safety Courses -- Principles of Modern Building Construction, Reflections of the Seton Hall Fire, and Code Update.
- 6) PFF Sharnikow completed CEVO.
- 7) Chain saw safety class conducted on April 8 and 16 by Aspen Tree. The following completed the class: PFF’s R. Sharnikow and R. Brito and FF’s J. Loiacono, D. McGuire, P. Principe, A/C Carson and Chief Waters.
- 8) CPR refresher conducted on Sunday April 13 by Assistant Safety Officer Nick Prioli.
- 9) Three smoke house drills have been scheduled for Station 55 members at the Brick Township Fire Academy – Wednesday night 4/23, Saturday morning 4/26, and Wednesday night 4/30.

Community Interaction

- 1) Along with the other companies Station 55 helped provide an escort home for a championship school cheerleading team.
- 2) An Easter basket from Oceans of Love was delivered by a crew from Station 55 to a family in 60 Acres on April 17.

Significant Incidents

- 1) 3/24/14 1542 hours 38 Valley Road Brush Fire – an out of control open burn resulted in a brush fire with structural and a parked RV exposure. 5709, 5519, 5511, and State FFS B-9 and 21. A quick knockdown of the fire by the 55 and 57 brush trucks and a 1 ¾” hand-line from 5511 prevented the fire from damaging the two structures.
- 2) 4/6/14 0946 hours 2 West Dickens Court – working house fire with Stations 54, 56, and 57. Fire began in chimney area and spread to the second floor and attic. Crews from 5505 and 5521

were on scene, crew from 5541 helped provide a task force to cover the township with other mutual aid companies during the fire.

3) 4/16/14 2135 hours County Line Road at Brewers Bridge Road Extrication – overturned pick-up truck into a pole, with driver pinned underneath between vehicle and pavement. Crews on 5503, 5521, 5541, and 5701 on scene. Driver was flown by MON-OC 1 to Jersey Shore Hospital; Station 54 handled the LZ at Camp Joy.

4) 4/17/14 afternoon Station 55 and 55-1 provided township-wide coverage for several hours during hazardous materials incident on Monmouth Road with the crew on 5421, dayshift crew of six on 5511, 5505, 5504, and volunteer crew of six on 5541.