

**TOWNSHIP OF JACKSON**  
**FIRE DISTRICT NO. 3**  
**RESOLUTION NO.**

WHEREAS, the 2017 Budget of Jackson Fire District No. 3 was adopted on January 17, 2017; and

WHEREAS, the 2017 Budget of Jackson Fire District No. 3 was approved by the voters on February 18, 2017; and

WHEREAS, the Board of Commissioners have received a grant from FEMA for the purchase of an air compressor, and

WHEREAS, the Board of Commissioners are desirous of amending said approved budget, and

WHEREAS, amendments to the budget are permitted in accordance with N.J.A.C. 5:31-2.8, and

WHEREAS, no amendment to the budget shall become effective prior to approval by the Director of the Division of Local Government Services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Fire District No. 3 in the Township of Jackson in the County of Ocean that the budget for the year ended December 31, 2017 is hereby amended as follows:

	<u>From</u>	<u>To</u>
<b>ANTICIPATED REVENUES</b>		
FEMA Grant	\$ <u>0</u>	\$ <u>54,273</u>
Total Anticipated Revenues	<u>\$3,222,505</u>	<u>\$3,276,778</u>
<b>ANTICIPATED APPROPRIATIONS</b>		
Non-Bondables – Compressor	\$ <u>0</u>	\$ <u>54,273</u>
Total Anticipated Appropriations	<u>\$3,222,505</u>	<u>\$3,276,778</u>

BE IT FURTHER RESOLVED that this resolution is adopted subsequent to the public hearing and adoption of the 2017 Budget.

BE IT FURTHER RESOLVED that the Director of the Division of Local Government Services is hereby requested to approve this amendment in accordance with N.J.A.C. 5:31-2.8.

Member	Aye	Nay	Abstain	Absent
Brito	✓			
Bradley	✓			
Siedler	✓			
Keegan	✓			
Keller				✓

It is hereby certified that this is a true copy of a resolution amending the budget as adopted by the Board of Fire Commissioners on March 30, 2017.

Certified by Wanda Keegan on March 30<sup>th</sup> 2017  
 (Secretary) (Date Certified)

## 2017 Budget Summary

### Jackson Fire District #3 Ocean County

	<u>2017 Proposed Budget</u>	<u>2016 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
<b>REVENUES AND FUND BALANCE UTILIZED</b>				
Total Fund Balance Utilized	\$ 203,500	\$ 165,000	\$ 38,500	23.3%
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
Total Sale of Assets	-	5,000	(5,000)	-100.0%
Total Interest on Investments & Deposits	500	500	-	0.0%
Total Other Revenue	13,894	-	13,894	#DIV/0!
Total Operating Grant Revenue	57,530	3,257	54,273	1666.3%
Total Revenues Offset with Appropriations	<u>43,500</u>	<u>43,500</u>	<u>-</u>	<u>0.0%</u>
Total Revenues and Fund Balance Utilized	318,924	217,257	101,667	46.8%
Amount to be Raised by Taxation to Support Budget	<u>2,957,854</u>	<u>2,830,580</u>	<u>127,274</u>	<u>4.5%</u>
Total Anticipated Revenues	<u>3,276,778</u>	<u>3,047,837</u>	<u>228,941</u>	<u>7.5%</u>
<b>APPROPRIATIONS</b>				
Total Administration	422,702	387,277	35,425	9.1%
Total Cost of Operations & Maintenance	2,596,471	2,355,642	240,829	10.2%
Total Appropriations Offset with Revenue	43,500	43,500	-	0.0%
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	-	75,143	(75,143)	-100.0%
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	30,000	30,000	-	0.0%
Total Capital Appropriations	100,000	70,000	30,000	42.9%
Total Principal Payments on Debt Service	70,000	70,000	-	0.0%
Total Interest Payments on Debt	<u>14,105</u>	<u>16,275</u>	<u>(2,170)</u>	<u>-13.3%</u>
Total Appropriations	<u>3,276,778</u>	<u>3,047,837</u>	<u>228,941</u>	<u>7.5%</u>
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>#DIV/0!</u>

## 2017 Revenue Schedule

Jackson Fire District #3  
Ocean County

	2017 Proposed Budget	2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<b>Fund Balance Utilized</b>				
Unrestricted Fund Balance	\$ 203,500	\$ 165,000	\$ 38,500	23.3%
Restricted Fund Balance	-	-	-	#DIV/0!
<b>Total Fund Balance Utilized</b>	<b>203,500</b>	<b>165,000</b>	<b>38,500</b>	<b>23.3%</b>
<b>Miscellaneous Anticipated Revenues</b>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)	-	-	-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)	-	-	-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)	-	-	-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)	-	-	-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)	-	-	-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)	-	-	-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)	-	-	-	#DIV/0!
Rental Income	-	-	-	#DIV/0!
<b>Total Miscellaneous Anticipated Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Sale of Assets (List Individually)</b>				
Asset #1 - Firefighting Equipment	-	5,000	(5,000)	-100.0%
Asset #2	-	-	-	#DIV/0!
Asset #3	-	-	-	#DIV/0!
Asset #4	-	-	-	#DIV/0!
<b>Total Sale of Assets</b>	<b>-</b>	<b>5,000</b>	<b>(5,000)</b>	<b>-100.0%</b>
<b>Interest on Investments &amp; Deposits (List Accounts Separately)</b>				
Investment Account #1 - Shore Community Bank	500	500	-	0.0%
Investment Account #2	-	-	-	#DIV/0!
Investment Account #3	-	-	-	#DIV/0!
Investment Account #4	-	-	-	#DIV/0!
<b>Total Interest on Investments &amp; Deposits</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>0.0%</b>
<b>Other Revenue (List in Detail)</b>				
Other Revenue #1 - FEMA Grant Reimbursement	13,894	-	13,894	#DIV/0!
Other Revenue #2	-	-	-	#DIV/0!
Other Revenue #3	-	-	-	#DIV/0!
Other Revenue #4	-	-	-	#DIV/0!
<b>Total Other Revenue</b>	<b>13,894</b>	<b>-</b>	<b>13,894</b>	<b>#DIV/0!</b>
<b>Operating Grant Revenue (List in Detail)</b>				
Supplemental Fire Service Act (P.L.1985,c.295)	3,257	3,257	-	0.0%
Other Grant #1 - FEMA	54,273	-	54,273	#DIV/0!
Other Grant #2	-	-	-	#DIV/0!
Other Grant #3	-	-	-	#DIV/0!
Other Grant #4	-	-	-	#DIV/0!
Other Grant #5	-	-	-	#DIV/0!
<b>Total Operating Grant Revenue</b>	<b>57,530</b>	<b>3,257</b>	<b>54,273</b>	<b>1666.3%</b>
<b>Revenues Offset with Appropriations</b>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized	-	-	-	#DIV/0!
Annual Registration Fees	30,500	30,500	-	0.0%
Penalties and Fines	2,000	2,000	-	0.0%
Other Revenues	11,000	11,000	-	0.0%
<b>Total Uniform Fire Safety Act</b>	<b>43,500</b>	<b>43,500</b>	<b>-</b>	<b>0.0%</b>
<b>Other Revenues Offset with Appropriations (List)</b>				
Other Offset Revenues #1	-	-	-	#DIV/0!
Other Offset Revenues #2	-	-	-	#DIV/0!
Other Offset Revenues #3	-	-	-	#DIV/0!
Other Offset Revenues #4	-	-	-	#DIV/0!
<b>Total Other Revenues Offset with Appropriations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Revenues Offset with Appropriations</b>	<b>43,500</b>	<b>43,500</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>	<b>\$ 318,924</b>	<b>\$ 217,257</b>	<b>\$ 101,667</b>	<b>46.8%</b>

## 2017 Appropriations Schedule

### Jackson Fire District #3 Ocean County

	2017 Proposed Budget	2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<b>Administration - Personnel</b>				
Salary & Wages (excluding Commissioners)	\$ 42,600	\$ 41,800	\$ 800	1.9%
Commissioners	\$ 21,000	\$ 21,000	-	0.0%
Fringe Benefits	153,002	140,377	12,625	9.0%
Total Administration - Personnel	<u>216,602</u>	<u>203,177</u>	<u>13,425</u>	<u>6.6%</u>
<b>Administration - Other (List)</b>				
Other Admin Expense #1 - Professional Services	109,350	101,350	8,000	7.9%
Other Admin Expense #2 - Insurance	73,500	60,000	13,500	22.5%
Other Admin Expense #3 - See Attached Schedules	23,250	22,750	500	2.2%
Contingent Expenses	-	-	-	#DIV/0!
Other Assets, Non-Bondable #1	-	-	-	#DIV/0!
Other Assets, Non-Bondable #2	-	-	-	#DIV/0!
Other Assets, Non-Bondable #3	-	-	-	#DIV/0!
Total Administration - Other	<u>206,100</u>	<u>184,100</u>	<u>22,000</u>	<u>12.0%</u>
Total Administration	<u>422,702</u>	<u>387,277</u>	<u>35,425</u>	<u>9.1%</u>
<b>Cost of Operations &amp; Maintenance - Personnel</b>				
Salary & Wages	1,272,825	1,126,894	145,931	12.9%
Fringe Benefits	712,312	685,192	27,120	4.0%
Total Operations & Maintenance - Personnel	<u>1,985,137</u>	<u>1,812,086</u>	<u>173,051</u>	<u>9.5%</u>
<b>Cost of Operations &amp; Maintenance - Other (List)</b>				
Other Operations & Maintenance Expense #1 - Training & Education	41,500	42,500	(1,000)	-2.4%
Other Operations & Maintenance Expense #2 - M & R Equipment	115,400	112,900	2,500	2.2%
Other Operations & Maintenance Expense #3 - See Attached Schedules	348,161	336,156	12,005	3.6%
Contingent Expenses	5,000	5,000	-	0.0%
Other Assets, Non-Bondable #1 - Radios & Pagers/Technology	9,000	12,000	(3,000)	-25.0%
Other Assets, Non-Bondable #2 - Fire Equipment	87,273	30,000	57,273	190.9%
Other Assets, Non-Bondable #3 - Computer Upgrades	5,000	5,000	-	0.0%
Total Operations & Maintenance - Other	<u>611,334</u>	<u>543,556</u>	<u>67,778</u>	<u>12.5%</u>
Total Operations & Maintenance	<u>2,596,471</u>	<u>2,355,642</u>	<u>240,829</u>	<u>10.2%</u>
<b>Appropriations Offset with Revenue - Personnel</b>				
Salary & Wages	25,500	25,500	-	0.0%
Fringe Benefits	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue - Personnel	<u>25,500</u>	<u>25,500</u>	<u>-</u>	<u>0.0%</u>
<b>Appropriations Offset with Revenue - Other (List)</b>				
Other Expense #1 - Fire Bureau Expenses	18,000	18,000	-	0.0%
Other Expense #2	-	-	-	#DIV/0!
Other Expense #3	-	-	-	#DIV/0!
Contingent Expenses	-	-	-	#DIV/0!
Other Assets, Non-Bondable #1	-	-	-	#DIV/0!
Other Assets, Non-Bondable #2	-	-	-	#DIV/0!
Other Assets, Non-Bondable #3	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue - Other	<u>18,000</u>	<u>18,000</u>	<u>-</u>	<u>0.0%</u>
Total Appropriations Offset with Revenue	<u>43,500</u>	<u>43,500</u>	<u>-</u>	<u>0.0%</u>
<b>Duly Incorporated First Aid/Rescue Squad Associations</b>				
Vehicles	-	-	-	#DIV/0!
Equipment	-	-	-	#DIV/0!
Materials & Supplies	-	-	-	#DIV/0!
Total Duly Incorporated First Aid/Rescue Squad Associations	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<b>Emergency Appropriations &amp; Deferred Charges (List)</b>				
Emergency Appropriation #1	-	-	-	#DIV/0!
Emergency Appropriation #2	-	-	-	#DIV/0!
Emergency Appropriation #3	-	-	-	#DIV/0!
Deferred Charge #1 (cite statute)	-	-	-	#DIV/0!
Deferred Charge #2 (cite statute)	-	-	-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)	-	-	-	#DIV/0!
Total Deferred Charges	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	-	75,143	(75,143)	-100.0%
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	30,000	30,000	-	0.0%
Total Capital Appropriations	100,000	70,000	30,000	42.9%
Total Principal Payments on Debt Service	70,000	70,000	-	0.0%
Total Interest Payments on Debt	14,105	16,275	(2,170)	-13.3%
<b>TOTAL APPROPRIATIONS</b>	<u>\$ 3,276,778</u>	<u>\$ 3,047,837</u>	<u>\$ 228,941</u>	<u>7.5%</u>

U.S. Department of Homeland Security  
Washington, D.C. 20472



# FEMA

Mrs. Cheryl Parker  
Jackson Fire District 3  
200 Kierych Memorial Drive  
Jackson, New Jersey 08527-3986

Re: Award No.EMW-2015-FO-02381

Dear Mrs. Parker:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2015 Assistance to Firefighters Grant has been approved in the amount of \$54,273.00. As a condition of this award, you are required to contribute a cost match in the amount of \$5,427.00 of non-Federal funds, or 10 percent of the Federal contribution of \$54,273.00.

**Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system.** By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2015 Assistance to Firefighters Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

**Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov).** As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

**Step 1:** Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

**Step 2:** If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit

the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 301-998-8699. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,



Brian E. Kamoie  
Assistant Administrator for Grant Programs