

Fire Safety House Drivers Checklist

Operator _____ Event Location _____

Date _____ Time Start _____ Time End _____

- ✓ Visually inspect unit for any loosely attached items that may fall off during towing. If items cannot be secured, they are to be removed.
- ✓ Be sure all tires are inflated properly
- ✓ Set chock.
- ✓ Get the crank for leveling jacks. (In storage compartment trailer)
- ✓ Elevate all stabilizing pads. (four corners of the trailer)
- ✓ Install extension mirrors on truck.
- ✓ Return the crank and pads to the storage compartment.
- ✓ Raise the trailer high enough for the ball of the hitch to pass under the tongue.

BACKING UP THE TRUCK TO THE TRAILER

- ✓ Back up the truck to the trailer
- ✓ Lower the trailer tongue on the ball hitch on the truck
- ✓ Push the latch forward to lock it and insert the bolt and nut to lock it in
- ✓ Connect the electric cable from the trailer to the truck and make sure it locks in.
- ✓ Raise trailer up again till the truck starts to come up.
- ✓ Hook up load stabilizers.
- ✓ Connect the third chain link to the hook. Close and lock.
- ✓ Lower the trailer down till the post is all the way up.
- ✓ Put wood block away.
- ✓ Connect the chains to the truck in an X formation and put hook through hole.
- ✓ Attach the emergency brake cable to the hitch with the cotter pin.

- ✓ Turn headlights and the four way flashers on in the truck. Truck shall be running.
- ✓ Store the chock in the rear of the truck.
- ✓ Standing in front of the towing vehicle check flashers and headlights on the truck, the clearance lights on the front of the trailer.
- ✓ Check the clearance lights on the side of the trailer, check the door that is locked, and check the tires on the trailer for missing lugs, fluid around hubs and air pressure.
- ✓ At the rear of the trailer check the flashing lights and the clearance lights. Make sure that the glass door is locked, and the removable section of rail is locked in place.
- ✓ Walking up the drivers side check the rear door (locked), clearance lights, tires and the storage compartment and the electrical wires compartments.
- ✓ Turn the four way flashers off in the truck. Drive in third gear not overdrive.
- ✓ Check the electric brakes as you pull out of the parking area within 40 feet.
- ✓ Good luck, drive safely and check your mirrors for traffic.

HOW TO DISCONNECT AND SET UP TRAILER

- ✓ Park the trailer on level ground.
- ✓ Chock the wheels
- ✓ Set the wood block under the tongue of the trailer.
- ✓ Disconnect the emergency brake cable from the truck.
- ✓ Disconnect the safety chains from the truck.
- ✓ Disconnect the load stabilizers and then disconnect from the truck and the trailer. Lean them on the wood block. (Be careful of the grease if you make a mess clean it up)
- ✓ Lower the tongue down until it makes contact with the wood block
- ✓ Raise the trailer so that it disconnects from the truck and reinsert the nut and bolt.
- ✓ Disconnect the electrical hookup.
- ✓ Pull the truck away from the trailer.
- ✓ Level the trailer.
- ✓ Set wood pads under jacks if not on stable ground and lower the jacks till they are snug.

- ✓ Return handle to the storage compartment. Remove the generator from the compartment.
- ✓ Check the gas and oil levels in the generator.
- ✓ Place generator 50' from trailer and start.
- ✓ Plug in the electrical line coming from the trailer.
- ✓ The gas can for the generator is located in the truck. Please fill generator, gas can and the vehicle after use.

GENERATOR .

Starting

- ✓ Start generator & let it warm up
- ✓ Put on Main Breakers one at a time
- ✓ Shut off battery switch

Shut Down

- ✓ Shut off all appliances by switched closes exhaust fans etc.
- ✓ Shut off breakers one at a time
- ✓ Shut off generator
- ✓ Turn on battery switch to activate hitch jack

Operators Signatures _____

Note any suggestions, breakages or problems
