

Standard Operating Guidelines

CITIZEN ACCIDENTS BOARD PROPERTY

Guideline # 130.09

Date: 09/06R

PURPOSE

- A. To provide Fire District members with guidelines concerning citizen accidents and injuries which occur on Board property.

POLICY

- A. Private citizens who are injured in accidents, which occur on Board property shall receive immediate medical attention.
- B. The District Chief and Board President shall be promptly notified of any citizen accidents occurring on Fire District property.
- C. No Fire District employee shall sign or make any statement admitting Board liability.
- D. The incident shall be promptly referred to the Board's Insurance agent.

SCOPE

- A. Includes all citizen injuries occurring on Board property or involved in accidents with Board employees or on property under the control of Board employees.

RESPONSIBILITY

- A. All Fire District members who observe or are involved with citizen injuries falling within the scope of this policy shall take initiative action and act within the guidelines of this policy.
- B. The Fire Chief shall contact Board members.

PROCEDURE

- A. Administer emergency medical care as is necessary and available.
- B. Call for medical assistance as needed.
- C. Make proper notifications in accordance with policy
- D. Do not sign or make any statement, which admits Board liability.
- E. Cooperate with any Law enforcement investigators

Approved:

District Chief

Date: