

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30 p.m. by Commissioner C. Jordan on January 16, 2012.

**PRESENT** – Commissioners C. Jordan, Baylis, Pasqua

**ABSENT** – Commissioner M. Jordan, Commissioner Walter

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**VOLUNTEER COMPANY REPORT** – There are no new memberships. Water heater is being repaired tomorrow.

**SECRETARIE'S REPORT** – Motion to approve December's minutes prepared by Assistant Clerk Hode by Commissioner Baylis, seconded by Commissioner Pasqua. **VOTE: AYE:** Commissioners C. Jordan, Commissioner Baylis, And Commissioner Pasqua. **NAY:** None

**TREASURER'S REPORT** – Commissioner Baylis reads the summary of the Treasurer's report. Motion to accept the summary as read made by Commissioner Pasqua, seconded by Commissioner C. Jordan **VOTE: AYE:** Commissioners C. Jordan, Commissioner Pasqua and Commissioner Baylis. **NAY:** None

**ATTORNEY'S REPORT -** Attorney read resolution adopting 2012 Budget. Motion to approve by Commissioner Pasqua, second Commissioner Baylis, **VOTE: AYE:** Commissioner C Jordan, Pasqua and Baylis. **NAY:** None.

Resolution read by attorney to approve Temporary Budget. Nothing is to be spent until after budget, operations & salary wages. Motion to approve by Commissioner Pasqua, second Commissioner Baylis, **VOTE: AYE:** Commissioner C Jordan, Pasqua and Baylis. **NAY:** None.

Resolution cancels certain capital projects. Motion to cancel certain capital projects: Motion to approve by Commissioner Pasqua, second Commissioner Baylis, **VOTE: AYE:** Commissioner C Jordan, Pasqua and Baylis. **NAY:** None.

Resolution read for corrective action plan for 2012. Read by attorney. Motion to approve by Commissioner Pasqua, second Commissioner Baylis, **VOTE: AYE:** Commissioner C Jordan, Pasqua and Baylis. **NAY:** None.

Discussion regarding the election. Attorney Youssouf has the letter from the Board of elections, voting machines ordered. January 23 is the deadline for filing of the petitions. Commissioner Pasqua asks if we have two openings and there are two

people running, why do we need the election. Attorney advised that it is required by State Statute.

**Chief's Report-** The Fire Academy will start charging due to the economy. Chief advises that they have set aside 2/25/2012 for the Honors & Awards for past due awards. This will be finalized at tomorrow night's meeting. Cocktail Hour with hors d'oeuvres will be served and it will be incorporated with our honorary chief turning 80.

Joint training for all 4 districts has been set up at the Joint Chief's meeting and we are hosting the first one for the first quarter.

The Chiefs are working on the SOG'S to have everyone working on the same page and operate together. We will be utilizing Toms River & Manchester as reference. Host district will send everything and other districts will send pieces only. B-9 will be here to discuss everything. There is only one plane due to budget cutbacks. One day we can do hands on to finish up qualifications.

ISO is visiting District 4 to do assessment and re-evaluation. They will be doing all 4 districts. As of right now we are waiting to hear from them.

We covered 56 for their Dinner. Our dinner 54 & 57 provided Crews.

Adelphia mutual aid for Route 9 Corridor is working on MUA agreement. Chief Haskus from Southard also reached out to us for the same thing. No career coverage outside their district. We will send ours and they will send theirs. Also added is Lakehurst Navy to our Runs.

Pineoka road fire had very limited damage. They made donation to fire company.

Truck 5504 had some issues and FF McLaughlin made the necessary repairs. Truck 5511 is having a problem with LDH discharge. We are waiting for quote. As of right now we know that it will cost around \$1200.00-1500.00 to repair.

Made recommendations to the Chief on Health & Safety. All 4 district safety working together. Interior accident they will have another safety office review with another department.

Mobile Radios-Flashed and blew radio up. We are waiting for it to come back. We have software. Truck 5541's Portable charger was installed.

Commissioner advised Chief to dispose of old radios.

Two new hydrants were installed on Hydenia, Susan and New Prospect Road.

The heater in the gym is installed and it is new.

SOG'S fueling of apparatus new cards are in effect. Any one of the gas stations listed can be utilized. You may have to check with the attendant before fueling to be sure the card is useable. The SOG's were handed out to all officers and members.

Mike Waters-Read 2012 Expectations and Goals and Objectives-Going Forward. Other agencies may be able to help out. The Red Cross created a post fire check, list of ideas.

SOG'S – Mentioned early priority order updated them. Review of our data showed that the Bella Terra Lot's number one fire call is from Cooking. High challenge areas. Are areas that are not hydrated and require a tanker response. Captain Moore has data for daytime. Improved classification can help homeowners. Meeting with ISO to review what they are looking at. The Fire Bureau – is considering of Operations. They will be meeting with the MUA. February 2, 2012 is the planned meeting for training Seminar Township wide.

**BUREAU REPORT:** Bed Bugs-we usually cannot collect monies hat we provide. Board would not want to charge for services.

**OLD BUSINESS** – NONE

**NEW BUSINESS** –.. Discussed SOG Approval for Wright Fuel Cards. Motion to accept: **AYA:** Commissioner C. Jordan, Commissioner Baylis, Commissioner Pasqua. **NAY:** None. Contacts chosen are Commissioner C. Jordan, Commissioner Fatovic, and Commissioner Pasqua.

Computer update by Kevin:

District 2 would like to use the Fire Program. It would cost \$250.00 to \$900.00 to utilize the program. Motion to approve District 2 use of the Fire Program. **AYA:** Commissioner C Jordan, Commissioner Pasqua & Commissioner Baylis. **NAY:** None. Station 56 is going to be networked in. Virus protection is up functioning as is the email addresses for district 2. We will have remote access for the web email and printers. Disaster recovers 57 + 56. Preventative maintenance for stations 55 and 56 and will be testing I pad and tablets. GPS and mapping with Google earth is out of our price range and not in our market with Firehouse Software.

In 2013-2014 we can utilize a second server for day to day duties. Email will expand to a higher limit. Right now our limit is 80. The cost is \$25.00 per company. District 1 is renewing virus protection. They are looking at other avenues. Need to do Maintenance to two of the machines, one of ours and one of theirs. For Bi Weekly maintenance the Joint Board commissioners will meet in February utilizing information and mapping software. We will share information and host everything here. Web Filtering will deploy GPS tables in trucks and access of desktops from the roadway. The RDP remote desktop program is Blackberry Fusion. In 2015-2016 looking into the Wireless antennas and GPS tracking they are doing signal testing on the system now.

They are also doing testing in Penix Fire hydrants tracking. We are still working on getting the Prices to expand emails from 20 up to 4.

Motion to approve Inventory. **AYE:** Commissioner C Jordan, Commissioner Baylis, Commissioner Pasqua. **NAY:** None.

Laptop 5701 is district 3's laptop. Fire programs are running slow and will be moving to 1 GIG. We will utilize Spilman system to see how Toms River is utilizing that verse.

Motion to accept resolution authorization of Fire Presentation Specialists. Motion to accept: **AYA:** Commissioner C. Jordan, Commissioner Baylis, Commissioner Pasqua. **NAY:** NONE.

Securement of the snow blowers purchased and secured in each building. No volunteer district employee can board for their own personal use. The snow blowers are secured and locked and ready to go. It is in the shed. There are very limited keys and the shed bays have cameras. The main manual is down there. .

Motion to accept a Resolution authorizing a closed-session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, by Commissioner Baylis, Seconded by Commissioner. Pasqua. **ROLE CALL:** AYE; COMMISSIONER C. JORDAN: AYE; COMMISSIONER BAYLIS: AYE; COMMISSIONER PASQUA.

Meeting closed to the public for Executive at 8:15p.m.

Executive session opened at 8:15 p.m.

Executive session closed at 8:22 p.m.

Regular meeting reopened at 8:23 p.m.

Motion to adjourn the meeting at approximately 9:50 p.m. by Commissioner M. Jordan, seconded by Commissioner C. Jordan. **VOTE:** **AYE:** Commissioners C. Jordan, M. Jordan, Walter, Pasqua and Baylis. **NAY:** None.

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**COMMISSIONER B. PASQUA, SECRETARY**