

Jackson Township Fire District No. 3

Board of Fire Commissioners

Jackson Township, New Jersey

Minutes of Meeting Held

May 19, 2014

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Walter on May 19, 2014.

PRESENT-Commissioners: Brad Reiter, Michael Fatovic, John Walter, Scott Jordan, Stephen Gibson and District Attorney.

ABSENT-None

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

VOLUNTEER COMPANY REPORT-A few new volunteers are joining the volunteer fire company and President Freidland will bring their information for the next meeting.

SECRETARIES REPORT-Commissioner Gibson motioned to accept April Minutes, 2nd by Commissioner S. Jordan , Vote: All Commissioners Aye.

TREASURER'S REPORT-Financial Reports were left on the conference table for the public and board. Treasurer's report was read by Commissioner S. Jordan. Commissioner Reiter motioned to accept Treasurer's report, Commissioner Gibson 2nd. Vote: All Aye.

ATTORNEY REPORT-Board Attorney Youssouf passed out a new firefighter application for the board to use for any new paid firefighter's. This application can also be used for Volunteer firefighter's with a few modifications.

FIRE BUREAU REPORT-See attached. Commissioner S Jordan made a motion to approve the Fire Bureau Report, Commissioner Gibson. 2nd. Vote: All Aye.

CHIEF'S REPORT-See attached Report. Assistant Chief Timothy Carson read over the Chief report. Hose testing was done. A few pieces of 3" hose failed and will be replaced. At the township chiefs meeting a discussion was brought up about developing a common township training center and they will bring it up at the Joint Board meeting. A lifesaving award was given by the FMBA to Firefighters Schwartz, Stacy, Moroney, McLaughlin, and Hilger. The board made a formal congratulation to the firefighters.

SUPERVISORY REPORT- A motion was made by Commissioner Fatovic to approve requisitions listed on the agenda with the addition of Board Accountant Cheryl Parker being approved to take two classes this summer (Rutgers Municipal Finance and Public Purchasing II) ,and Clerk Hode and Board Accountant Parker to attend the NJLM Mini one day conference June 13, Commissioner Reiter 2nd, Vote: All Aye

OLD BUSINESS-The gym is almost ready and the discussion was brought up if the board should charge for the use of the gym from the PBA and other fire districts currently using it to defray the cost of maintenance. Meridian Health just opened up. Jackson Fire District 2 & 4 might be using that. The PBA offered to pay for the use. This will be tabled until the gym is reopened. Commissioner Walter will bring it up at the next joint board meeting to see if there is any interest from the other fire districts. Commissioner Reiter will extend an offer to use the gym to the EMT's.

NEW BUSINESS-A quote came in from Kelly Kilowatt to install the generator. The original quote increased from 8 months ago and it is over our quote threshold. The board will get three new quotes for the next board meeting. Commissioner Gibson and Commissioner S. Jordan requested approval to attend the Baltimore Expo. Commissioner Fatovic motioned to send Commissioner Jordan and Commissioner Gibson to the Expo, 2nd by Commissioner Walter. Vote: All Aye, abstaining Commissioner Jordan and Gibson. Assistant Chief Carson will bring a list of volunteers that would also like to attend the Expo at the next board meeting.

OPEN TO THE PUBLIC-A gentlemen from the public made a statement he would like to encourage the board to sign the joint board contract.

JOINT BOARD UPDATES- A motion was made to approve and sign the joint board contract by Commissioner Reiter and 2nd by Commissioner Walter. Commissioner Walter will review the typed new contract before signing. Vote: All Aye.

EXECUTIVE SESSION-Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Jordan, 2nd by Commissioner Reiter, Vote: All Aye.

Meeting closed to the public for Executive at 8:12 pm. Executive session opened at 8:15pm. In attendance are Commissioner's Brad Reiter, Michael Fatovic, Scott Jordan, Stephen Gibson and John Walter.

Executive Session closed at 8:55pm.

Regular meeting opened at 9:05pm.

PUBLIC-A motion was made by Commissioner Gibson to accept and sign the new IAFF contract, 2nd by Commissioner Fatovic. Roll Call Vote: All Aye.

Motion to adjourn the meeting at approximately 9:43pm was made by Commissioner Walter, 2nd by Commissioner Fatovic. Vote: All Aye.



COMMISSIONER REITER, SECRETARY

AGENDA

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 730p.m. on May 19, 2014.

1. Attendance
2. Volunteer Company Report-see attached report
3. Secretary's report
4. Treasurer's Report
5. Attorney's Report
6. Fire Official Report-see attached report
7. Chief's Report –see attached report
8. Supervisory Commissioner Report
 - Approved Requisitions:
 - A: Jody Somers EMT
 - B: Tomar – sub station supplies
 - C: All Pro- 5514
 - D: Mine Safety – helmet repair
 - E: Radios & Equipment- Motorola
 - F: Fire Store- decals and nozzles
 - G: NJ Fire Equip- air pack maintenance
 - I: Office Depot- office supplies
 - J: All Pro- brake pads
 - K: All Hands Fire- strap
 - L: Raeco- fit test probe kit
 - M: FF Equip. voice amp assembly
 - N: Rubber Flooring- 2 buckets glueKey Support:
9. Old Business- Gym Memberships
10. New Business-
 - A: NJLM Mini Conference
 - B: Kelly Kilowatt- generator installation
 - C: Commissioner Gibson- Baltimore
11. Joint Board Activities
12. Open to Public
13. Executive Session
14. Adjournment

3:57 PM
05/19/14
Accrual Basis

Jackson Twp Board of Fire Commissioners Dist. #3
Cash Balances
As of May 19, 2014

	May 19, 14	
	Debit	Credit
1101 · NJ State Cash Management	59,311.21	
1102.03 · Fulton Bank Fire Bureau 2206	146,065.45	
1105 · Shore Community Bank-MMKT 026	0.00	
1106 · Shore Comm Beacon Municipal 534	211.70	
1107 · Shore Com Bank Freedom Liq 764	173,277.40	
1108 · Fulton Bank Payroll 2205	27,018.23	
1109 · Fulton Bank General Fund 2204	18,104.36	
1111 · Fulton Bank MMKT 7655	131,800.76	
TOTAL	555,789.11	0.00

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Jackson Twp Board of Fire Commissioners Dist. #3

05/19/14

Treasurer's Report

Accrual Basis

As of May 19, 2014

Date	Num	Name	Memo	Amount
1109 - Fulton Bank General Fund 2204				
05/19/2014	2572	Air & Gas Technologies, Inc.	PO 13744	(3,850.66)
05/19/2014	2573	All Hands Fire Equipment		(21.98)
05/19/2014	2574	AmeriGas	po 13740	(1,283.68)
05/19/2014	2575	Asbury Park Press		(4.50)
05/19/2014	2576	Auto Zone	770577 (Needs Vouch...	(97.02)
05/19/2014	2577	Beehive Heating & Cooling LLC	PO 13735	(110.00)
05/19/2014	2578	Blaze Emergency Equipment Co		(782.72)
05/19/2014	2579	Board of Fire Commissioners Dist 1	PO 13753	(1,250.00)
05/19/2014	2580	Bryant Automotive		(1,095.45)
05/19/2014	2581	Cablevision	po 13741	(321.49)
05/19/2014	2582	County Line Hardware	nvoice 122086	(23.20)
05/19/2014	2583	Edwards Tire Co.	PO 13747	(138.00)
05/19/2014	2584	Embroider Me	po 13746	(207.00)
05/19/2014	2585	Fire One	PO 13739	(3,167.46)
05/19/2014	2586	Heath Consultants Incorporated	Inv PB226204	(460.00)
05/19/2014	2587	Institute for Forensic Psychology		(425.00)
05/19/2014	2588	JCP & L	po 13738	(821.65)
05/19/2014	2589	KC Computer Specialists		(1,000.00)
05/19/2014	2590	Liberty Air Heating & Cooling LLC		(1,445.00)
05/19/2014	2591	Marpal Disposal		(96.93)
05/19/2014	2592	Medical Warehouse INC		(1,162.89)
05/19/2014	2593	Monoc		(1,400.00)
05/19/2014	2594	National Center for Safety Initiatives	po13743	(25.00)
05/19/2014	2595	New Jersey Fire Equipment		(109.57)
05/19/2014	2596	ozane	1271	(85.00)
05/19/2014	2597	Paul Conway Shields & Equipment		(54.49)
05/19/2014	2598	Tasc Fire Apparatus, Inc.	invoice 9817	(43.71)
05/19/2014	2599	UPS		(31.75)
05/19/2014	2600	Watchung	po 13705	(224.60)
05/19/2014	2601	Wells Fargo Financial		(205.00)
05/19/2014	2602	Tasc Fire Apparatus, Inc.		(676.10)
05/19/2014	2603	Tomar Industries	424602	(1,434.09)
05/19/2014	2604	West Group		(540.00)
05/19/2014	2605	Leaf Capitol Funding LLC		(10.67)
05/19/2014	2606	Medical Warehouse INC		(263.60)
Total 1109 - Fulton Bank General Fund 2204				(22,868.21)
TOTAL				(22,868.21)

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05/19/14

Accrual Basis

Jackson Twp Board of Fire Commissioners Dist. #3

Profit & Loss Budget vs. Actual

January 1 through May 19, 2014

	Jan 1 - May 19, 14	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
305.2 · Unreserved Fund Balance	0.00	290,000.00	-290,000.00
4100 · Taxation from Township	536,370.83	2,524,098.00	-1,987,727.17
4200 · Supplemental Fire Serv Grant	0.00	3,257.00	-3,257.00
4300 · Whitesville Contract	39,015.00	39,015.00	0.00
4400 · Bureau of Fire Safety			
4401 · Registration Fees-Dist 1	2,786.40	0.00	2,786.40
4402 · Registration Fees-Dist 2	6,282.35	0.00	6,282.35
4403 · Registration Fees-Dist 3	9,625.00	0.00	9,625.00
4501 · Fines District 1	160.00	0.00	160.00
4502 · Fines District 2	200.00	0.00	200.00
4503 · Fines - District 3	255.00	0.00	255.00
4701 · Permit Fees-Dist 1	169.00	0.00	169.00
4702 · Permit Fees-Dist 2	1,425.00	0.00	1,425.00
4703 · Permit Fees-Dist 3	210.00	0.00	210.00
4713 · Life Hazard Fees-Dist 3	7,720.78	0.00	7,720.78
4722 · Site Plan Review-Dist 2	110.00	0.00	110.00
4732 · Fire Reports-Dist 2	35.00	0.00	35.00
4733 · Fire Report Fees-Dist 3	120.00	0.00	120.00
4734 · FB LHU	5,088.01	0.00	5,088.01
4400 · Bureau of Fire Safety - Other	172.50	130,538.00	-130,365.50
Total 4400 · Bureau of Fire Safety	34,359.04	130,538.00	-96,178.96
4600.01 · General Interest Income	170.83	1,000.00	-829.17
4800.01 · Miscellaneous Revenue	15,159.03	0.00	15,159.03
Total Income	625,074.73	2,987,908.00	-2,362,833.27
Gross Profit	625,074.73	2,987,908.00	-2,362,833.27
Expense			
TOTAL ADMINISTRATION			
Total Admin Other Expe			
Operations			
5286 · Miscellaneous	49.00	1,750.00	-1,701.00
Total Operations	49.00	1,750.00	-1,701.00
5200 · Office Expenses			
5204 · Computer Supplies	0.00	2,000.00	-2,000.00
5205 · Office Supplies	4,934.51	4,500.00	434.51
5206 · Postage	291.75	750.00	-458.25
5210 · Photocopier Lease and Maintenan	3,523.04	5,000.00	-1,476.96
Total 5200 · Office Expenses	8,749.30	12,250.00	-3,500.70
5220 · Professional Services			
5225 · Commissioner Salaries	8,500.00	21,000.00	-12,500.00
5229 · Accountant	11,882.50	36,000.00	-24,117.50
5230 · Attorney Fees	4,695.00	30,000.00	-25,305.00
5231 · Joint Board Of Fire Comm	1,100.00	75,000.00	-73,900.00
5232 · Payroll Services	996.76	3,500.00	-2,503.24
5233 · Medical Physicals	425.00	20,000.00	-19,575.00
5234 · Auditor	3,211.00	20,000.00	-16,789.00
5240 · Litigation Expenses	0.00	5,000.00	-5,000.00
5250 · JTVFC#1 Fire Suppression	58,500.00	118,855.00	-60,355.00
Total 5220 · Professional Services	89,310.26	329,355.00	-240,044.74
5270 · Insurance	38,923.00	55,000.00	-16,077.00
5275 · Election	988.18	1,500.00	-511.82
5306 · Membership dues lic subs	2,587.89	4,500.00	-1,912.11
Total Total Admin Other Expe	140,607.63	404,355.00	-263,747.37
Total TOTAL ADMINISTRATION	140,607.63	404,355.00	-263,747.37
TOTAL COST OPERATIONS & MAINTEN			
Total Costs of Oper Other Expen			
Purchase of Assesets - noncapita			
5605 · Asset Purchase -Rescue	0.00	10,000.00	-10,000.00
5610 · Asset Purchase -Hand Tools	873.00	1,000.00	-127.00

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 05/19/14
 Accrual Basis

Jackson Twp Board of Fire Commissioners Dist. #3

Profit & Loss Budget vs. Actual

January 1 through May 19, 2014

	Jan 1 - May 19, 14	Budget	\$ Over Budget
5615 · Asset Purchase-Hose and Nozzles	2,394.60	4,800.00	-2,405.40
5620 · Asset Purchase-Technology	1,967.50	7,000.00	-5,032.50
5630 · Asset Purchase- Radio Equipment	45,047.63	5,000.00	40,047.63
5635 · Pass Devices	154.71	5,000.00	-4,845.29
5639 · Computer Upgrades	0.00	7,000.00	-7,000.00
Total Purchase of Assests - noncapita	50,437.44	39,800.00	10,637.44
Total Maintenance Buildings			
5500 · Substation Maintenance			
5501 · M&R Substation- Exterminating	575.00	1,200.00	-625.00
5505 · M&R Substation-Alarm	559.92	1,700.00	-1,140.08
5510 · M&R Substation-Cleaning	200.00	1,350.00	-1,150.00
5515 · M&R Substation-Door	546.80	500.00	46.80
5520 · M&R Substation - Misc	26,041.24	6,500.00	19,541.24
5525 · M&R Substation - Heating/Air	0.00	1,500.00	-1,500.00
5530 · M&R Substation - Gym Equip	0.00	500.00	-500.00
5535 · M&R Substation-Generator Maint	0.00	500.00	-500.00
5540 · M&R Substation-Grounds Maint	300.00	500.00	-200.00
Total 5500 · Substation Maintenance	28,222.96	14,250.00	13,972.96
Total Total Maintenance Buildings	28,222.96	14,250.00	13,972.96
5200.01 · Fire Hydrant Rentals	20,965.00	83,860.00	-62,895.00
5290.01 · Uniforms			
5291 · Paidmen Uniforms	7,950.98	12,000.00	-4,049.02
5292 · Paidmen Cleaning Uniforms	368.52	0.00	368.52
5293 · Volunteer Uniforms	0.00	2,500.00	-2,500.00
5295 · Turnout Gear Upgrades	0.00	1,500.00	-1,500.00
5296 · Turnout Gear	29,947.89	20,000.00	9,947.89
5297 · Turnout Gear Replacements	0.00	10,000.00	-10,000.00
Total 5290.01 · Uniforms	38,267.39	46,000.00	-7,732.61
5300.01 · Training & Education			
5301 · Training & Education-Paidmen	5,176.29	18,000.00	-12,823.71
5302 · Training & Education-Volunteer	4,254.53	30,000.00	-25,745.47
5304 · Training & Education Career FF	0.00	5,000.00	-5,000.00
5305 · Volunteer College	0.00	5,000.00	-5,000.00
Total 5300.01 · Training & Education	9,430.82	58,000.00	-48,569.18
5400.01 · Maintenance & Repair			
5400 · M&R Cascade Maint	10,516.19	2,450.00	8,066.19
5405 · M&R Computer	5,100.00	13,200.00	-8,100.00
5410 · M&R Air Pack Maintenance	6,967.69	3,000.00	3,967.69
5415 · M&R Air Pack Testing	190.00	2,000.00	-1,810.00
5420 · M&R Oxygen Bottle Refills	667.45	1,000.00	-332.55
5425 · M&R Radio & Pager Maintenance	2,600.00	7,000.00	-4,400.00
5430.01 · M&R Misc	110.49	3,500.00	-3,389.51
5440 · M&R Ladder Testing	670.00	2,250.00	-1,580.00
5445 · M&R Hose Testing	4,981.96	3,800.00	1,181.96
5450.01 · M&R Hose Repair	676.10	1,000.00	-323.90
5460 · M&R Extinguisher Maintenance	0.00	750.00	-750.00
5465 · M&R Replacement of Damaged Equip	65.69	1,000.00	-934.31
5470 · M&R Rescue Maint-Hurst Tool	322.50	2,000.00	-1,677.50
5475 · M&R Rescue Maint.-Misc	0.00	750.00	-750.00
5480 · M&R Gear Cleaning	0.00	750.00	-750.00
5485 · Pump Testing	0.00	1,000.00	-1,000.00
Total 5400.01 · Maintenance & Repair	32,868.07	45,450.00	-12,581.93
5644 · Supplies Expenses			
5645 · EMS Supplies	1,159.05	1,500.00	-340.95
5646 · EMS Defib Maintenance	267.44	2,000.00	-1,732.56
Total 5644 · Supplies Expenses	1,426.49	3,500.00	-2,073.51
5710 · Contingent	0.00	25,000.00	-25,000.00
5715 · Conventions	200.00	5,000.00	-4,800.00
5735 · Basic Entitlement Grant	1,680.00	3,257.00	-1,577.00
5840 · Fire Equipment	2,933.55	22,200.00	-19,266.45

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Jackson Twp Board of Fire Commissioners Dist. #3

Profit & Loss Budget vs. Actual

05/19/14

January 1 through May 19, 2014

Accrual Basis

	Jan 1 - May 19, 14	Budget	\$ Over Budget
Total Total Costs of Oper Other Expen	186,431.72	346,317.00	-159,885.28
Total TOTAL COST OPERATIONS & MAINTEN	186,431.72	346,317.00	-159,885.28
TOTAL DEBT SERVICE			
5755 · BAN-Principal Payment	38,200.00	38,200.00	0.00
5760.01 · Serial Bonds-Principal Payment	0.00	70,000.00	-70,000.00
5770.01 · Serial Bonds Interest	0.00	20,615.00	-20,615.00
5775 · BAN-Interest	3,820.00	3,820.00	0.00
Total TOTAL DEBT SERVICE	42,020.00	132,635.00	-90,615.00
5001 · Admin Salary and Wages			
5002 · Salaries - Admin Clerk	1,946.00	0.00	1,946.00
5003 · Salaries - Asst Admin Clerk	13,457.12	40,000.00	-26,542.88
5004 · Salaries - Admin Overtime Clerk	0.00	3,000.00	-3,000.00
5005 · Salaries -Admin Contract Neg	7,324.36	0.00	7,324.36
Total 5001 · Admin Salary and Wages	22,727.48	43,000.00	-20,272.52
5050 · Operations Salary & Wages			
5051 · Salaries - LT Schoch	43,951.84	109,963.00	-66,011.16
5052 · Salaries - LT G. Moroney	44,681.44	110,728.00	-66,046.56
5053 · Salaries - FF Stacy	41,574.60	98,558.00	-56,983.40
5054 · Salaries - FF Granato	29,119.10	66,655.00	-37,535.90
5055 · Salaries - Captain Moore	44,787.24	115,063.00	-70,275.76
5056 · Salaries - FF Howles	34,426.62	79,460.00	-45,033.38
5057 · Salaries - FF Hilger	32,665.05	79,460.00	-46,794.95
5058 · Salaries - FF Grossman	31,537.27	72,910.00	-41,372.73
5059 · Salaries - FF Zimmerman	28,291.24	79,460.00	-51,168.76
5060 · Salaries - FF McLaughlin	32,865.07	79,460.00	-46,594.93
5061 · Benefit Reserves	0.00	33,456.00	-33,456.00
5062 · Salaries - FF Perrotto	25,129.30	60,586.00	-35,456.70
5063 · Salaries - FF Schwartz	24,309.95	60,586.00	-36,276.05
5064 · Overtime-Drivers	0.00	25,000.00	-25,000.00
5066 · Salaries - Working out of Class	5,621.43	12,000.00	-6,378.57
5370 · Health Ins - dist 4	-8,217.05	0.00	-8,217.05
Total 5050 · Operations Salary & Wages	410,743.10	1,083,345.00	-672,601.90
5100 · Admin Fringe Benefits			
5114 · Health Insurance - Admin	29,994.81	16,419.00	13,575.81
5120 · Social Security-Admin	747.07	2,480.00	-1,732.93
5121 · Medicare-admin	246.14	580.00	-333.86
5141 · Unemployment-admin	174.82	250.00	-75.18
5151 · Disability Insurance-admin	34.50	100.00	-65.50
5161 · Pension-admin	-1,206.00	11,824.00	-13,030.00
5172 · Worker's Compensation - admin	0.00	300.00	-300.00
Total 5100 · Admin Fringe Benefits	29,991.34	31,953.00	-1,961.66
5110 · Operations Fringe Benefits			
5101 · Medicare	6,567.50	17,400.00	-10,832.50
5102 · Social Security	28,989.25	75,000.00	-46,010.75
5140 · Unemployment	4,490.90	3,185.00	1,305.90
5150 · Disability Insurance	2,973.06	1,200.00	1,773.06
5160 · Pension	0.00	211,093.00	-211,093.00
5170 · Workers Compensation-Paidmen	0.00	55,000.00	-55,000.00
5171 · Workers Compensation-Volunteer	0.00	18,000.00	-18,000.00
5176 · Health Insurance	119,591.54	266,387.00	-146,795.46
Total 5110 · Operations Fringe Benefits	162,612.25	647,265.00	-484,652.75
5280 · Advertising	288.74	750.00	-461.26
5285 · Background Checks	175.00	750.00	-575.00
5401 · M&R Trucks			
5426 · M&R Unit 5500 Ford Expedition	1,222.42	0.00	1,222.42
5427 · M&R Unit 5501 Pierce Pumper	46.37	0.00	46.37
5428 · M&R Unit 5503 Ford Rescue	2,788.69	0.00	2,788.69
5429 · M&R 5504 Ford F250	242.74	0.00	242.74
5430 · M&R 5505 Pierce Ladder	7,551.30	0.00	7,551.30
5431 · M&R Unit 5510 Ford Expedition	1,357.14	0.00	1,357.14
5432 · M&R Unit 5511 HME Pumper	7,926.20	0.00	7,926.20

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 05/19/14
 Accrual Basis

Jackson Twp Board of Fire Commissioners Dist. #3
Profit & Loss Budget vs. Actual
 January 1 through May 19, 2014

	Jan 1 - May 19, 14	Budget	\$ Over Budget
5433 · M&R Unit Ford F250	325.00	0.00	325.00
5434 · M&R Unit 5519 Ford Brush	2,124.11	0.00	2,124.11
5435 · M&R Unit 5521 Pierce Pumper	11,342.00	0.00	11,342.00
5436 · M&R Unit 5524 Ford Excursion	1,805.14	0.00	1,805.14
5438 · M&R Unit 5541 Pierce Pumper	4,489.15	0.00	4,489.15
5439 · M&R 18-307 Ford Explorer 2013	37.65	0.00	37.65
5401 · M&R Trucks - Other	0.00	65,000.00	-65,000.00
Total 5401 · M&R Trucks	41,257.91	65,000.00	-23,742.09
5640 · Utilities			
5650 · Heat	25,963.14	15,000.00	10,963.14
5655 · Electric	5,275.15	12,500.00	-7,224.85
5660 · Telephone	1,286.00	4,200.00	-2,914.00
5665 · Mobile Phone	600.00	1,800.00	-1,200.00
5670 · Water	983.46	1,500.00	-516.54
5675 · Garbage	516.94	1,000.00	-483.06
5680 · Cablevision	321.49	0.00	321.49
5685 · Water/Sewer	211.20	1,000.00	-788.80
Total 5640 · Utilities	35,157.38	37,000.00	-1,842.62
5690 · Fuel - Trucks	13,271.82	25,000.00	-11,728.18
5695 · Fuel - Generator	1,283.68	0.00	1,283.68
5725 · LOSAP	0.00	40,000.00	-40,000.00
5730 · Fire Bureau Expenditures			
5737 · Printing-Bureau	0.00	1,200.00	-1,200.00
5738 · Postage-Bureau	157.29	750.00	-592.71
5739 · Education/Conventions-Bureau	38.81	1,000.00	-961.19
5740 · Office Supplies/Equipment	406.34	1,200.00	-793.66
5741 · Membership Fees	1,480.00	1,200.00	280.00
5742 · Mobile Phone-Bureau	434.28	1,000.00	-565.72
5743 · Computer Software	0.00	2,000.00	-2,000.00
5744 · Subscriptions	0.00	300.00	-300.00
5745 · Fire Prvention Specialist	0.00	2,000.00	-2,000.00
5746 · Fire Prevention Material-Bureau	1,087.66	6,000.00	-4,912.34
5747 · Fire Official Salary	40,481.69	105,388.00	-64,906.31
5748 · Overtime - Fire Official	0.00	2,500.00	-2,500.00
5749 · Vehicle Equipment-Bureau	1,193.56	5,000.00	-3,806.44
5750 · Misc-Bureau	56.55	1,000.00	-943.45
5730 · Fire Bureau Expenditures - Other	2,493.75	0.00	2,493.75
Total 5730 · Fire Bureau Expenditures	47,829.93	130,538.00	-82,708.07
Total Expense	1,134,397.98	2,987,908.00	-1,853,510.02
Net Ordinary Income	-509,323.25	0.00	-509,323.25
Net Income	-509,323.25	0.00	-509,323.25



JACKSON BUREAU OF FIRE SAFETY

FIRE DISTRICT NO. 1 * 2 * 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527



FRANK McDONNELL
FIRE OFFICIAL

Phone (732) 928-1666x14 Fax (732) 928-6500
fmcdonnell@jacksonfiredist3.org www.jacksonfiredist3.org

FIRE OFFICIAL REPORT

May 2014

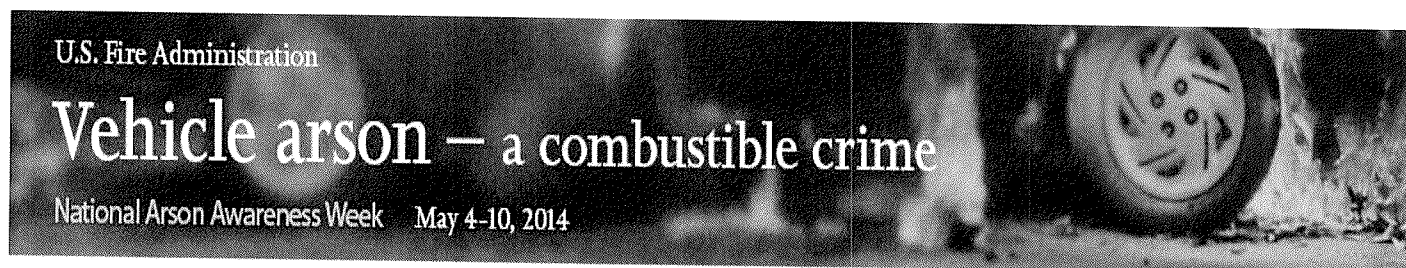
1. Fire safety PSA press release for May "Arson Awareness"
2. Please visit the Fire Bureau facebook page at www.facebook.com/jacksonfiresafety for updated pictures and stories related to fire safety.
3. Ocean County Board of Freeholders will award the winner of the Fire Safety Poster contest on May 21, 2014 at 4pm. The winner is from Jacksons Crawford Rodriquez school 's and now moves up to the State level for judging to be the New Jersey State Fire Safety Poster of the year. FPS Stacy will be in attendance to congratulate our student and family.
4. 2013-14 school year fire prevention demonstrations have been completed for the year. Thanks to the crews for educating our children in fire safety. 2014-15 school year fire prevention begins in October. FPS Stacy will also be looking into "Fire Is" curriculum with the School Superintendent targeting our Middle School students.
5. FPS Stacy recived a certificate of participation for attending Christa McAulliffe Middle School Career Fair on April 24, 2014. In addition recived acknowledgement for attending "Methods of Enchancing Safety Education" held at the National Fire Academy in Emmittsburg Maryland on April 26th & 27th.
6. Illegal fuel dispensing Security Alert #14-2 enclosed
7. NJ DFS training announcement posted on Fire Bureau Facebook page or www.nj.gov/dca/divisions/dfs
8. Welcome aboard to Scott Rauch who is a new member of the Company Fire Inspection program in District 1 with Jay Zimmerman. Scott is currently attending Fire Inspector training.
9. Remaining Firefighters who have taken the Fire Inspector course please take note of the following certification examinations that are scheduled on the NJ Division of Fire Safety website
 - Morris County Firefighter & Police Training Academy - June 14, 2014
 - Middlesex County Fire Academy - September 13, 2014
 - Ocean County Fire & EMS Training Center - December 13, 2014

Arson Awareness Week May 4th – 10th

http://www.usfa.fema.gov/fireservice/prevention_education/strategies/arson

ACTIVITY	DISTRICT 1	DISTRICT 2	DISTRICT 3	TOTAL
LHU Periodic Visits	2	7	2	11
LHU Reinspection Visits	3	4	1	8
NLHU Periodic Visits	55	203	121	379
NLHU Reinspection Visits	33	87	107	227
Fire Permits Issued	6	36	16	58
Complaints/Follow-up	5	15	19	39
Imminent Hazards Issued	0	0	1	1
Penalties Issued	1	19	9	29
Fire Investigations/Notifications	4	4	11	19
Construction Plan Reviews	0	5	1	6
Smoke Detectors Giveaways	0	0	0	0
Fire Safety Presentations	0	48	85	2531 Students
Fire Extinguisher Training	0	0	0	0
Summons Complaints Issued	0	0	0	0
Juvenile Fire Setter Interviews	0	0	1	1
INCOME	District 1	District 2	District 3	Total
Local Registrations Fees Paid	\$2,027.40	\$4,196.55	\$6,365.00	\$12,588.95
LHU Registrations Fees Paid	\$0.00	\$0.00	\$3,136.06	\$3,136.06
Fire Permits Fees Paid	\$84.00	\$764.00	\$376.00	\$1,224.00
Construction Plan Fees Paid	\$0.00	\$135.00	\$75.00	\$210.00
Penalties 2.12 Paid	\$0.00	\$250.00	\$100.00	\$350.00
Dedicated Penalties 2.12A Paid	\$0.00	\$25.00	\$0.00	\$25.00
Summons fines	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$65.00	\$65.00
REVENUE RECEIVED	\$2,111.40	\$5,370.55	\$10,117.06	\$17,599.01
NLHU OUTSTANDING	\$3,049.00	\$12,178.90	\$7,169.50	\$22,397.40
LHU OUTSTANDING	\$10,445.14	\$13,322.30	\$9,621.68	\$33,389.12
TOTAL REVENUE	\$0.00	\$30,871.75	\$26,908.24	\$73,385.53
BUDGET EXPENSE				\$7,704.91

Each year during the first full week in May, the U.S. Fire Administration (USFA) and their partners work to raise awareness of arson and provide individuals with strategies to combat it in their community. This year, Arson Awareness Week is May 4-10 and focuses on vehicle arson



Report submitted by Fire Official Frank McDonnell 4/8/14

Chief of Department Report – May 19, 2014

Michael R. Waters

Vision Statement

It is the vision of Fire District 3 / Station 55 to be recognized by those we serve, our staff, and our career and volunteer members as the following:

1. An organization built on teamwork striving to achieve a level of service that is a positive reflection of the department attempting at all times to exceed the expectations of our customers within the constraints of our customers' budget limitations.
2. An exceptional department dedicated to the education of the public in order to promote life safety and the preservation of property.
3. A dynamic organization that adjusts to the changing needs of the community and its members.
4. A department that is acknowledged for its pride, integrity, and professionalism in providing services to the community.
5. Attaining and maintaining a level of service that is measured and benchmarked as successfully conducting its mission.

Health, Safety & Wellness

Safety Officer Hussey is working with Interstate Health on their medical physical services for this year. Once the contract has been signed by the Board he will be scheduling their visit during the September/October timeframe.

Township SOG Committee

The Township SOG Committee working on the following topics: CO Emergencies, Explosive Gas Emergencies, RIT, and Initial Company Operations.

Operations

- 1) Radios: Recent repairs to the microwave equipment on the Police-leased radio tower were completed by the Police Department. FireOps 1 is the primary channel with OCPS-6 as our secondary channel.
- 2) 5501 was placed in service on Wednesday April 23. The high pressure HURST tools are fully in service including the front reel line. 5511 is now the reserve engine. 5531 was placed out of service.
- 3) Hose testing conducted by FireOne was completed in late April. We have an issue with non-locking couplings on various lengths of 5" which will require the purchase of new couplings to swap out -- and possibly also require purchasing of additional lengths of hose. Also some lengths

of 3" were placed out of service due to age. A recommendation regarding the hose is being prepared by the repair group.

4) FF Lou Nicosia returned to active duty (early) from his personal leave.

5) The Active911 system is working well. The E-Dispatch service will be terminated in July when the contract expires.

6) The second month of Safety Officer Hussey utilizing 5524 for responding to the scene of incidents has been successful. He responded to a number of incidents establishing the Safety Officer role on arrival. S. O. Hussey responded to the recent structure fire on Illinois Ave. and established a safe zone around a compromised residential power line and established Personnel Accountability. Unfortunately he experienced a lower leg injury at that fire and has been out on medical leave ever since. He is released to full active duty on Monday May 19.

7) The Township chiefs are discussing the feasibility of establishing a common township training facility. This is in the early discussion phase regarding desired features and determination of potential locations and funding.

8) The cascade air bank and air compressor were relocated within the apparatus bays at the main station.

Explorer Post 5501

The Explorer Post is very active with drills and also completed a successful fund raising event. The Post leaders were invited back by the store sponsor.

Awards

FF's Michael McLaughlin, Vincent Schwartz, and Pat Hilger with Fire Prevention Specialist Mim Stacy and Lt. Gerard Moroney were recently honored by the New Jersey Firefighters Mutual Benevolent Association (F.M.B.A.) for their respective roles in saving the life of a four year old near-drowning victim on Castle Avenue on July 23, 2013. At the incident McLaughlin and Schwartz arrived first on 5504 and were then assisted by the crew on 5511. The child was transported by Quality Medical with MONOC paramedics to CentraState Hospital. He survived largely due to the medical intervention by the Station 55 crew.

Member Recruitment and Retention

Probationary fire fighters Brant Carr, John Cate, Justin Goodman, and Josh Goodman completed FF I class at the Toms River Fire Academy. Graduation is scheduled for Monday June 16 at the Academy.

Training

- 1) FDNY Deputy Chief Ted Goldfarb (ret.) conducted a training class at Station 55-1 on May 8 with 21 in attendance.
- 2) Night Shift: SCBA requalification drills were conducted on Wednesday April 23, Saturday April 26 and Wednesday May 7. An interior hose lay drill was conducted at the Meridian Health facility on May 7. A number of other drills were held within the past four weeks including driver training.
- 3) Captain Moore participated in the recent NJ Weekend at the National Fire Academy in Emmitsburg MD.
- 4) Assistant Chief Carson and I participated in the Eastern Division of the International Association of Fire Chiefs Conference hosted by the Evesham Fire Department in Marlton NJ on May 9 and 10. Speakers included Acting NJ State Marshal Bill Kramer, Chief Bill Jenaway of VFIS, Lt. Frank Ricci New Haven CT Fire Department, FDNY Deputy Chief (ret.) Ted Goldfarb and Phoenix Chief Alan Brunacini (ret.).
- 5) A CPR certification class conducted by A.S.O. Prioli was held at 55-1 on May 17, 2014.
- 6) PFF Sharnikow and Engineer C.J. Halpin were certified NJ Department of Health EMT's. Congratulations on their achievement.
- 7) We launched our Blue Card project at the May officers meeting regarding on-line training simulation and eventual NIMS Type 4 & 5 certification opportunities for officers. The Blue Card program is the only national program focused on the types of incidents that most fire departments of our size are involved with on a day-to-day basis.

"The Blue Card Command Certification Program is a state of the art training and certification system that teaches Company and Command Officers how to standardize local incident operations across their organization. The program uses a combination of online and in-class simulation training which results in an Incident Commander solution that finally addresses local Hazard Zone operations.

The training is based entirely on retired Fire Chief Alan Brunacini's Fire Command and Command Safety Textbooks which have been used globally in the Fire Service for over 30 years. The Blue Card Incident Commander Training and Certification Program are designed to manage local, NIMS Type 4 and 5 incidents. These 2 Incident Types account for more than 99 percent of a department's incident activity. Until the advent of Blue Card, there has not been a curriculum or standard for an Incident Commander to manage a local, Type 4 and 5 Hazard Zone."

The web site with more information is: <http://training.bshifter.com>

This training was contemplated in the 2014 approved budget. We will be working with the board regarding a purchase order for student participation and provide sign-on authorizations.

This is voluntary and consists of 50 on-line self-paced instruction hours to be completed over the period not exceeding one year. An optional certification process involves students and peer evaluators at a simulated incident command positions in a "sets and reps" learning environment. At present command simulators exist in Cherry Hill, Bergen County and a mobile lab that can come to us in Jackson.

Significant Incidents

1) 4/28/2014 2136 hours 17 Illinois Avenue working structure fire. 18307, crews on 5541, 5521, 5501, 5411, 5405, 5705, 5701, 5708, 5637 (air bank trailer). Station 19-3 RIT and Station 19-5 covering main station with 5417 and Station 56 covering remainder of town. Fire started outside on C/B corner and spread into the attic prior to arrival.