

**Jackson Township Fire District No. 3**

**Board of Fire Commissioners**

**Jackson Township, New Jersey**

**Minutes of Meeting Held**

**February 16, 2015**

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Walter on February 16th, 2015.

**PRESENT**-Commissioners: Reiter, Walter, Fatovic and District Attorney.

**ABSENT**- Commissioners Jordan and Gibson.

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**VOLUNTEER COMPANY REPORT**- Three new members approved: Demitchik, Keller and Dufour. Motion to accept applications made by Commissioner Fatovic, 2<sup>nd</sup> by Commissioner Reiter. Vote: All Aye.

**SECRETARIES REPORT**-Commissioner Reiter made a motion to accept January 2015 minutes, 2<sup>nd</sup> by Commissioner Fatovic, Vote: All Aye.

**TREASURER'S REPORT**-Financial Reports were left on the conference table for the public and board. Treasurer's report was read by Commissioner Reiter. Commissioner Fatovic motioned to accept Treasurer's report, Commissioner Reiter 2<sup>nd</sup>. Vote: All Aye.

**ATTORNEY REPORT**- Everything for the Commissioner election is complete. The attorney read aloud the names of petitions. Ballots have been prepared, proofed and ready. Commissioner Reiter will open the election.

**FIRE BUREAU REPORT**- Tabled until March meeting.

**CHIEF'S REPORT**-See attached Report. Training with day and night shifts are in progress. Chief seeks approval to use 400 mgz frequencies. Motion made by Commissioner Walter, 2<sup>nd</sup> by Commissioner Fatovic. Vote: All Aye. Chief proposed purchasing radios for roughly \$7,000.00. Chief is to obtain letters from the other districts stating that their boards also approve to split the cost with us before we will purchase the items. 5501 is back in service. The snow plow is ready. Motion made by Commissioner Reiter to purchase 3 knox boxes, 2<sup>nd</sup> by Commissioner Fatovic. Vote: All Aye. Chief requested that we switch to 50+ fuel. Motion made by Commissioner Walter, 2<sup>nd</sup> by Commissioner Fatovic. Vote: All Aye. Discussion regarding the Cascade System based off of the Air and Gas quote. Decision was made to hold until next year. There are 4 portables missing. The Chief will file a police report if the portables are not returned by the March Board meeting.

**SUPERVISORY REPORT**- Motion to approve requisitions made by Commissioner Walter. 2<sup>nd</sup> by Commissioner Reiter. Vote: All Aye; see attached list of requisitions. Commissioner Fatovic spoke with Blaze and

they will split the bill with us to fix the garage door. The accident took place on November 7<sup>th</sup>, 2014 at our Larson Road firehouse.

**OLD BUSINESS-** None

**NEW BUSINESS** – Discussion regarding re-doing the damaged floor in the Conference room. No decisions were made as of now. Will need to decide what type of floor is needed. Commissioner Walter will call LT. Howles to discuss installation of new dryer.

**OPEN TO THE PUBLIC-** None

**JOINT BOARD UPDATES-** No date for consolidation has been made as of now. Our Bureau will continue to cover until the Bureau is moved.

**EXECUTIVE SESSION-**Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Walter, 2<sup>nd</sup> by Commissioner Fatovic, Vote: All Aye.

Meeting closed to the public for Executive at 8:46 pm. Executive session opened at 8:50pm. In attendance are Commissioner's Reiter, Walter, Fatovic, Clerk Hode and District Attorney.

Executive Session closed at 9:03 pm.

Regular meeting opened at 9:05 pm.

**PUBLIC-** The Attorney announced that Clerk Hode's contract was approved pending the changes agreed upon between the clerk and the Board. Motion by Commissioner Walter, 2<sup>nd</sup> by Commissioner Fatovic, Vote: All Aye. The Attorney reviewed questions from the public regarding our reserve budget and elections.

Motion to adjourn the meeting at approximately 9:10 pm by Commissioner Reiter, 2<sup>nd</sup> by Commissioner Fatovic. Vote: All Aye.



COMMISSIONER REITER, SECRETARY

**JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3**  
**AGENDA**

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 7:30p.m. on April 20<sup>th</sup> 2015.

1. Attendance
2. Volunteer Company Report-
3. Secretary's report-
4. Treasurer's Report –see attached report
5. Attorney's Report-
6. Fire Official Report-see attached report
7. Chief's Report –see attached report
8. Supervisory Commissioner Report-see attached report
  - A: Safe-T helmet
  - B: Packs and bottles repair NJFE
  - C: Battery pack and defib pads
9. Old Business-
10. New Business-
  - A: Procurement Card
  - B: Appointment of Fund Commissioner to the JIF
  - C: Fire District equipment resolution
  - D: Truck Committee
  - E: Trinity Solar Non Profit/Free Solar Program
  - F: Fire Hose testing
11. Joint Board Activities
12. Open to Public
13. Executive Session
14. Adjournment

2:29 PM

Jackson Twp Board of Fire Commissioners Dist. #3

04/20/15

Cash Balances

Accrual Basis

As of April 20, 2015

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	Apr 20, 15	
	Debit	Credit
1101 · NJ State Cash Management	59,342.21	
1102.03 · Fulton Bank Fire Bureau 2206	79,451.16	
1106 · Shore Comm Beacon Municipal 534	211.70	
1107 · Shore Com Bank Freedom Liq 764	103,460.44	
1108 · Fulton Bank Payroll 2205	31,267.42	
1109 · Fulton Bank General Fund 2204	70,491.82	
1111 · Fulton Bank MMKT 7655	263,581.53	
<b>TOTAL</b>	<b>607,806.28</b>	<b>0.00</b>

## Jackson Twp Board of Fire Commissioners Dist. #3

## Treasurer's Report

As of February 16, 2015

04/22/15

Accrual Basis

Date	Num	Name	Memo	Amount
<b>1109 · Fulton Bank General Fund 2204</b>				
02/16/2015	2948	Advanced Auto Parts	Acct 1872633059	(155.06)
02/16/2015	2949	Air & Gas Technologies, Inc.	Inv 127514	(466.80)
02/16/2015	2950	Asbury Park Press	Acct ASB-002713	(83.00)
02/16/2015	2952	Battery Warehouse Direct		(154.71)
02/16/2015	2953	Cablevision	Acct 07865-113024-013	(334.12)
02/16/2015	2954	Code-2	PO 15062	(187.48)
02/16/2015	2955	Colleen Theobald	FEB 2015	(100.00)
02/16/2015	2956	County Line Hardware	Inv 157887	(30.38)
02/16/2015	2957	County of Ocean, Finance Dept		(1,641.08)
02/16/2015	2958	Dynamic Pest Control	01-0030379	(150.00)
02/16/2015	2959	E-Darley		(2,779.50)
02/16/2015	2960	Embroider Me	Invoice 7306	(181.00)
02/16/2015	2961	Family Practice Central Jersey	Acct 72373	(320.00)
02/16/2015	2963	Jackson Township First Aid Squad	Inv 0003	(600.00)
02/16/2015	2964	JCP & L	Acct 100016557918	(1,858.72)
02/16/2015	2965	Jeff Hodges		(140.00)
02/16/2015	2966	JTVFC#1	Acct# 985197587-00001	(450.00)
02/16/2015	2967	KC Computer Specialists LLC	Feb 2015	(1,000.00)
02/16/2015	2968	Leaf Capitol Funding LLC	Contract 1002317098-...	(99.60)
02/16/2015	2969	LifeForce USA INC	Acct # JTFD3	(90.00)
02/16/2015	2970	Lincoln Financial Services	For Courtney Nickens	(1,100.00)
02/16/2015	2971	National Center for Safety Initiatives	Invoice 325602	(25.00)
02/16/2015	2972	NJ Natural Gas Co.	Acct 22001561326	(772.98)
02/16/2015	2973	ozane	1271	(85.00)
02/16/2015	2974	Republic Services	308730002783	(104.98)
02/16/2015	2975	Schoch, John T	2015 reimbursement f...	(194.40)
02/16/2015	2976	Son Rise	2846	(459.75)
02/16/2015	2977	STS Auto		(826.00)
02/16/2015	2978	Treasurer State of NJ		(30.00)
02/16/2015	2979	Trius Inc.	Customer # 100589	(4,787.00)
02/16/2015	2980	UPS	Acct OEA333	(61.14)
02/16/2015	2981	Watchung	165337	(114.77)
02/16/2015	2982	Wells Fargo Financial	Acct 6030023952000	(556.68)
02/16/2015	2983	AISH Fire Protection	Jackson Fire Dist 3	(1,278.31)
02/16/2015	2984	Jackson Fire Dist. #2	Invoice 201501002	(185.00)
02/16/2015	2985	Kelly Kilowatt	Jackson FD 3	(15,699.00)
02/16/2015	2986	Neil Brooks Plumbing Heating Cooling...	Inv 35252 + 35158+ 3...	(2,726.45)
02/16/2015	2987	Witmer Public Safety Group, Inc.	JACKTWP	(228.99)
02/16/2015	2988	Witmer Public Safety Group, Inc.	JACKTWP	(404.02)
02/16/2015	2989	NJ Natural Gas Co.	Acct 220015732909	(1,107.43)
02/16/2015	2990	JTVFC#1	Acct 985197587-00001	(150.00)
02/16/2015	3023	Auto Zone Inc.	770577 (Needs Vouch...	(151.49)
Total 1109 · Fulton Bank General Fund 2204				(41,869.84)
<b>TOTAL</b>				<b>(41,869.84)</b>

## Jackson Twp Board of Fire Commissioners Dist. #3

## Profit &amp; Loss Budget vs. Actual

January 1 through April 20, 2015

04/20/15

Accrual Basis

	Jan 1 - Apr 20, 15	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
305.2 · Unreserved Fund Balance	0.00	265,000.00	-265,000.00
4100 · Taxation from Township	551,995.95	2,597,628.00	-2,045,632.05
4200 · Supplemental Fire Serv Grant	0.00	3,257.00	-3,257.00
4400 · Bureau of Fire Safety			
4401 · Registration Fees-Dist 1	2,086.40	0.00	2,086.40
4402 · Registration Fees-Dist 2	4,412.00	0.00	4,412.00
4403 · Registration Fees-Dist 3	8,261.50	0.00	8,261.50
4503 · Fines - District 3	184.80	0.00	184.80
4702 · Permit Fees-Dist 2	250.00	0.00	250.00
4703 · Permit Fees-Dist 3	178.00	0.00	178.00
4713 · Life Hazard Fees-Dist 3	12,745.21	0.00	12,745.21
4721 · Site Plan Review-Dist 1	200.00	0.00	200.00
4722 · Site Plan Review-Dist 2	185.00	0.00	185.00
4732 · Fire Reports-Dist 2	5.00	0.00	5.00
4733 · Fire Report Fees-Dist 3	20.00	0.00	20.00
4400 · Bureau of Fire Safety - Other	0.00	135,246.00	-135,246.00
<b>Total 4400 · Bureau of Fire Safety</b>	<b>28,527.91</b>	<b>135,246.00</b>	<b>-106,718.09</b>
4600.01 · General Interest Income	98.48	1,000.00	-901.52
4800.01 · Miscellaneous Revenue	12,169.65	20,000.00	-7,830.35
<b>Total Income</b>	<b>592,791.99</b>	<b>3,022,131.00</b>	<b>-2,429,339.01</b>
<b>Gross Profit</b>	<b>592,791.99</b>	<b>3,022,131.00</b>	<b>-2,429,339.01</b>
<b>Expense</b>			
<b>TOTAL ADMINISTRATION</b>			
<b>Total Admin Other Expe</b>			
<b>Operations</b>			
5286 · Miscellaneous	201.00	1,000.00	-799.00
<b>Total Operations</b>	<b>201.00</b>	<b>1,000.00</b>	<b>-799.00</b>
<b>5200 · Office Expenses</b>			
5204 · Computer Supplies	0.00	2,000.00	-2,000.00
5205 · Office Supplies	849.60	6,000.00	-5,150.40
5206 · Postage	132.88	750.00	-617.12
5210 · Photocopier Lease and Maintenanc	1,982.66	6,000.00	-4,017.34
<b>Total 5200 · Office Expenses</b>	<b>2,965.14</b>	<b>14,750.00</b>	<b>-11,784.86</b>
<b>5220 · Professional Services</b>			
5225 · Commissioner Salaries	11,000.00	21,000.00	-10,000.00
5229 · Accountant	7,830.00	30,000.00	-22,170.00
5230 · Attorney Fees	5,581.50	25,000.00	-19,418.50
5231 · Joint Board Of Fire Comm	785.00	0.00	785.00
5232 · Payroll Services	1,365.90	3,500.00	-2,134.10
5233 · Medical Physicals	2,600.00	16,000.00	-13,400.00
5234 · Auditor	0.00	20,000.00	-20,000.00
5240 · Litigation Expenses	0.00	5,000.00	-5,000.00
5250 · JTVFC#1 Fire Suppression	29,250.00	120,043.00	-90,793.00
<b>Total 5220 · Professional Services</b>	<b>58,412.40</b>	<b>240,543.00</b>	<b>-182,130.60</b>
<b>5270 · Insurance</b>	<b>27,670.00</b>	<b>55,000.00</b>	<b>-27,330.00</b>
<b>5275 · Election</b>	<b>3,588.05</b>	<b>1,000.00</b>	<b>2,588.05</b>
<b>5306 · Membership dues lic subs</b>	<b>1,026.00</b>	<b>4,500.00</b>	<b>-3,474.00</b>
<b>Total Total Admin Other Expe</b>	<b>93,862.59</b>	<b>316,793.00</b>	<b>-222,930.41</b>
<b>Total TOTAL ADMINISTRATION</b>	<b>93,862.59</b>	<b>316,793.00</b>	<b>-222,930.41</b>
<b>TOTAL COST OPERATIONS &amp; MAINTEN</b>			
<b>Total Costs of Oper Other Expen</b>			
<b>Purchase of Assests - noncapita</b>			
5620 · Asset Purchase-Technology	25.70	4,000.00	-3,974.30

**Jackson Twp Board of Fire Commissioners Dist. #3**  
**Profit & Loss Budget vs. Actual**  
**January 1 through April 20, 2015**

04/20/15

Accrual Basis

	Jan 1 - Apr 20, 15	Budget	\$ Over Budget
5630 · Asset Purchase- Radio Equipment	34,200.65	5,000.00	29,200.65
5635 · Pass Devices	2,934.21	3,000.00	-65.79
5635.01 · Fire Equipment	1,876.00	30,000.00	-28,124.00
5639 · Computer Upgrades	304.46	5,000.00	-4,695.54
<b>Total Purchase of Assests - noncapita</b>	<b>39,341.02</b>	<b>47,000.00</b>	<b>-7,658.98</b>
<b>Total Maintenance Buildings</b>			
5500 · Substation Maintenance			
5501 · M&R Substation- Exterminating	665.00	1,200.00	-535.00
5505 · M&R Substation-Alarm	1,023.42	1,700.00	-676.58
5510 · M&R Substation-Cleaning	450.00	700.00	-250.00
5515 · M&R Substation-Door	0.00	500.00	-500.00
5520 · M&R Substation - Misc	12,981.81	18,178.81	-5,197.00
5525 · M&R Substation - Heating/Air	0.00	1,500.00	-1,500.00
5530 · M&R Substation - Gym Equip	150.00	500.00	-350.00
5535 · M&R Substation-Generator Maint	0.00	500.00	-500.00
5540 · M&R Substation-Grounds Maint	171.79	500.00	-328.21
<b>Total 5500 · Substation Maintenance</b>	<b>15,442.02</b>	<b>25,278.81</b>	<b>-9,836.79</b>
<b>Total Total Maintenance Buildings</b>	<b>15,442.02</b>	<b>25,278.81</b>	<b>-9,836.79</b>
5200.01 · Fire Hydrant Rentals	21,105.00	84,420.00	-63,315.00
5290.01 · Uniforms			
5291 · Paidmen Uniforms	4,029.08	13,000.00	-8,970.92
5293 · Volunteer Uniforms	56.93	2,500.00	-2,443.07
5295 · Turnout Gear Upgrades	0.00	1,500.00	-1,500.00
5296 · Turnout Gear	0.00	16,000.00	-16,000.00
5297 · Turnout Gear Replacements	1,070.13	10,500.00	-9,429.87
<b>Total 5290.01 · Uniforms</b>	<b>5,156.14</b>	<b>43,500.00</b>	<b>-38,343.86</b>
5300.01 · Training & Education			
5301 · Training & Education-Paidmen	138.81	12,000.00	-11,861.19
5302 · Training & Education-Volunteer	7,175.00	15,000.00	-7,825.00
5304 · Training & Education Career FF	3,073.00	5,000.00	-1,927.00
5305 · Volunteer College	0.00	3,500.00	-3,500.00
<b>Total 5300.01 · Training &amp; Education</b>	<b>10,386.81</b>	<b>35,500.00</b>	<b>-25,113.19</b>
5400.01 · Maintenance & Repair			
5400 · M&R Cascade Maint	729.30	3,000.00	-2,270.70
5405 · M&R Computer	4,000.00	12,000.00	-8,000.00
5410 · M&R Air Pack Maintenance	250.00	5,000.00	-4,750.00
5415 · M&R Air Pack Testing	0.00	2,600.00	-2,600.00
5420 · M&R Oxygen Bottle Refills	0.00	1,000.00	-1,000.00
5425 · M&R Radio & Pager Maintenance	0.00	7,000.00	-7,000.00
5430.01 · M&R Misc	0.00	3,500.00	-3,500.00
5440 · M&R Ladder Testing	1,083.50	2,500.00	-1,416.50
5445 · M&R Hose Testing	3,167.56	3,800.00	-632.44
5450.01 · M&R Hose Repair	0.00	1,000.00	-1,000.00
5460 · M&R Extinguisher Maintenance	1,395.31	500.00	895.31
5465 · M&R Replacement of Damaged Equip	260.88	1,000.00	-739.12
5470 · M&R Rescue Maint-Hurst Tool	0.00	500.00	-500.00
5475 · M&R Rescue Maint.-Misc	30.38	750.00	-719.62
5480 · M&R Gear Cleaning	0.00	750.00	-750.00
5485 · Pump Testing	1,000.00	1,500.00	-500.00
<b>Total 5400.01 · Maintenance &amp; Repair</b>	<b>11,916.93</b>	<b>46,400.00</b>	<b>-34,483.07</b>
5644 · Supplies Expenses			
5645 · EMS Supplies	50.16	6,000.00	-5,949.84
5646 · EMS Defib Maintenance	1,232.25	2,000.00	-767.75
<b>Total 5644 · Supplies Expenses</b>	<b>1,282.41</b>	<b>8,000.00</b>	<b>-6,717.59</b>
5710 · Contingent	0.00	25,000.00	-25,000.00
5715 · Conventions	0.00	13,000.00	-13,000.00

## Jackson Twp Board of Fire Commissioners Dist. #3

## Profit &amp; Loss Budget vs. Actual

January 1 through April 20, 2015

04/20/15

Accrual Basis

	Jan 1 - Apr 20, 15	Budget	\$ Over Budget
5735 · Basic Entitlement Grant	0.00	3,257.00	-3,257.00
Total Total Costs of Oper Other Expen	104,630.33	331,355.81	-226,725.48
<b>Total TOTAL COST OPERATIONS &amp; MAINTEN</b>	<b>104,630.33</b>	<b>331,355.81</b>	<b>-226,725.48</b>
<b>TOTAL DEBT SERVICE</b>			
5755 · BAN-Principal Payment	0.00	38,200.00	-38,200.00
5760.01 · Serial Bonds-Principal Payment	0.00	70,000.00	-70,000.00
5770.01 · Serial Bonds Interest	0.00	18,445.00	-18,445.00
5775 · BAN-Interest	0.00	1,528.00	-1,528.00
<b>Total TOTAL DEBT SERVICE</b>	<b>0.00</b>	<b>128,173.00</b>	<b>-128,173.00</b>
<b>5001 · Admin Salary and Wages</b>			
5002 · Salaries - Admin Clerk	10,560.03	40,000.00	-29,439.97
5004 · Salaries - Admin Overtime Clerk	0.00	2,000.00	-2,000.00
<b>Total 5001 · Admin Salary and Wages</b>	<b>10,560.03</b>	<b>42,000.00</b>	<b>-31,439.97</b>
<b>5050 · Operations Salary &amp; Wages</b>			
5051 · Salaries - LT Schoch	34,412.22	112,163.00	-77,750.78
5052 · Salaries - LT G. Moroney	34,635.36	112,913.00	-78,277.64
5053 · Salaries - FF Stacy	31,959.20	102,591.00	-70,631.80
5054 · Salaries - FF Granato	23,784.32	81,594.00	-57,809.68
5055 · Salaries - Captain Moore	36,428.25	117,163.00	-80,734.75
5056 · Salaries - FF Howles	34,399.60	112,163.00	-77,763.40
5057 · Salaries - FF Hilger	28,338.32	92,389.00	-64,050.68
5058 · Salaries - FF Grossman	25,837.84	89,387.00	-63,549.16
5060 · Salaries - FF McLaughlin	30,115.12	92,389.00	-62,273.88
5061 · Benefit Reserves	20,840.82	61,741.39	-40,900.57
5062 · Salaries - FF Perrotto	21,931.78	75,160.00	-53,228.22
5063 · Salaries - FF Schwartz	21,775.16	74,660.00	-52,884.84
5064 · Overtime-Drivers	5,559.40	40,000.00	-34,440.60
5066 · Salaries - Working out of Class	609.82	5,000.00	-4,390.18
5069 · Salaries - FF Somers	13,855.76	47,005.00	-33,149.24
5370 · Health Ins - dist 4	-9,193.19	0.00	-9,193.19
<b>Total 5050 · Operations Salary &amp; Wages</b>	<b>355,289.78</b>	<b>1,216,318.39</b>	<b>-861,028.61</b>
<b>5100 · Admin Fringe Benefits</b>			
5114 · Health Insurance - Admin	5,079.39	18,781.00	-13,701.61
5120 · Social Security-Admin	653.68	4,960.00	-4,306.32
5121 · Medicare-admin	152.88	971.80	-818.92
5141 · Unemployment-admin	129.24	264.00	-134.76
5151 · Disability Insurance-admin	26.93	100.00	-73.07
5161 · Pension-admin	12,831.82	12,583.00	248.82
5172 · Worker's Compensation - admin	0.00	300.00	-300.00
<b>Total 5100 · Admin Fringe Benefits</b>	<b>18,873.94</b>	<b>37,959.80</b>	<b>-19,085.86</b>
<b>5110 · Operations Fringe Benefits</b>			
5101 · Medicare	5,362.99	17,400.00	-12,037.01
5102 · Social Security	22,931.74	75,000.00	-52,068.26
5140 · Unemployment	4,353.68	5,372.00	-1,018.32
5150 · Disability Insurance	906.92	4,500.00	-3,593.08
5160 · Pension	219,021.85	219,039.00	-17.15
5170 · Workers Compensation-Paidmen	55,418.00	65,000.00	-9,582.00
5171 · Workers Compensation-Volunteer	0.00	18,000.00	-18,000.00
5176 · Health Insurance	65,043.77	253,174.00	-188,130.23
<b>Total 5110 · Operations Fringe Benefits</b>	<b>373,038.95</b>	<b>657,485.00</b>	<b>-284,446.05</b>
<b>5280 · Advertising</b>	<b>83.00</b>	<b>750.00</b>	<b>-667.00</b>
<b>5285 · Background Checks</b>	<b>50.00</b>	<b>750.00</b>	<b>-700.00</b>
<b>5401 · M&amp;R Trucks</b>			
5426 · M&R Unit 5500 Ford Expedition	313.18	0.00	313.18
5427 · M&R Unit 5501 Pierce Pumper	700.00	0.00	700.00



## Jackson Twp Board of Fire Commissioners Dist. #3

## Profit &amp; Loss Budget vs. Actual

04/20/15

January 1 through April 20, 2015

Accrual Basis

	Jan 1 - Apr 20, 15	Budget	\$ Over Budget
5428 · M&R Unit 5503 Ford Rescue	492.85	0.00	492.85
5430 · M&R 5505 Pierce Ladder	155.06	0.00	155.06
5431 · M&R Unit 5510 Ford Expedition	82.62	0.00	82.62
5433 · M&R Unit Ford F250	977.49	0.00	977.49
5435 · M&R Unit 5521 Pierce Pumper	166.46	0.00	166.46
5437 · M&R Unit 5531 Pierce Pumper	54.57	0.00	54.57
5438 · M&R Unit 5541 Pierce Pumper	39.33	0.00	39.33
5401 · M&R Trucks - Other	0.00	65,000.00	-65,000.00
<b>Total 5401 · M&amp;R Trucks</b>	<b>2,981.56</b>	<b>65,000.00</b>	<b>-62,018.44</b>
<b>5640 · Utilities</b>			
5655 · Electric	1,858.72	12,500.00	-10,641.28
5660 · Telephone	1,336.48	4,200.00	-2,863.52
5665 · Mobile Phone	673.38	600.00	73.38
5670 · Water	251.51	1,000.00	-748.49
5673 · Gas	5,500.57	15,000.00	-9,499.43
5675 · Garbage	311.07	1,000.00	-688.93
5685 · Water/Sewer	270.80	1,000.00	-729.20
<b>Total 5640 · Utilities</b>	<b>10,202.53</b>	<b>35,300.00</b>	<b>-25,097.47</b>
5690 · Fuel - Trucks	10,530.38	25,000.00	-14,469.62
5725 · LOSAP	1,100.00	30,000.00	-28,900.00
<b>5730 · Fire Bureau Expenditures</b>			
5737 · Printing-Bureau	0.00	1,200.00	-1,200.00
5738 · Postage-Bureau	303.80	750.00	-446.20
5739 · Education/Conventions-Bureau	239.00	1,000.00	-761.00
5740 · Office Supplies/Equipment	34.19	1,200.00	-1,165.81
5741 · Membership Fees	90.00	1,200.00	-1,110.00
5742 · Mobile Phone-Bureau	221.66	1,000.00	-778.34
5743 · Computer Software	525.00	5,000.00	-4,475.00
5744 · Subscriptions	30.00	300.00	-270.00
5746 · Fire Prevention Material-Bureau	1,995.00	7,000.00	-5,005.00
5747 · Fire Official Salary	32,970.16	107,496.00	-74,525.84
5748 · Overtime - Fire Official	0.00	2,500.00	-2,500.00
5749 · Vehicle Equipment-Bureau	958.53	5,600.00	-4,641.47
5750 · Misc-Bureau	42.71	1,000.00	-957.29
<b>Total 5730 · Fire Bureau Expenditures</b>	<b>37,410.05</b>	<b>135,246.00</b>	<b>-97,835.95</b>
<b>Total Expense</b>	<b>1,018,613.14</b>	<b>3,022,131.00</b>	<b>-2,003,517.86</b>
<b>Net Ordinary Income</b>	<b>-425,821.15</b>	<b>0.00</b>	<b>-425,821.15</b>
<b>Net Income</b>	<b>-425,821.15</b>	<b>0.00</b>	<b>-425,821.15</b>



# JACKSON BUREAU OF FIRE SAFETY

## FIRE DISTRICT NO. 1 \* 2 \* 3

200 KIERYCH MEMORIAL DRIVE  
JACKSON N.J. 08527



FRANK McDONNELL  
FIRE OFFICIAL

Phone (732) 928-1666x14 Fax (732) 928-6500  
fmcdonnell@jacksonfiredist3.org www.jacksonfiredist3.org

### FIRE OFFICIAL REPORT

April 2015

1. Fire safety PSA press release for April "Household Hazards"
2. Please visit the Fire Bureau Facebook page at [www.facebook.com/jacksonfiresafety](http://www.facebook.com/jacksonfiresafety) for updated pictures and stories related to fire safety.
3. We have been approved for a \$5,000 fire safety grant from the NJ State Forest Fire Service.
4. NJ Division of Fire Safety spring CEU classes is available at [www.nj.gov/dca/divisions/dfs/pdf/spring\\_2015.pdf](http://www.nj.gov/dca/divisions/dfs/pdf/spring_2015.pdf)
5. Inspector Stacy collected from the schools the fire safety posters for Local and County judging. We awarded 1<sup>st</sup> 2<sup>nd</sup> and 3<sup>rd</sup> place winners to our local winners and the County Awarded one of our school students that will be submitted to the State for final judging and award. Remaining fire prevention schedule posted in web calendar.

ACTIVITY	DISTRICT 1	DISTRICT 2	DISTRICT 3	TOTAL
LHU Periodic Property Visits	10	23	14	47
LHU Reinspection Property Visits	8	12	6	26
NLHU Periodic Property Visits	34	178	114	326
NLHU Reinspection Property Visits	22	47	50	119
Fire Permits Issued	4	66	20	90
Complaints/Follow-up	0	13	8	21
Other/ Miscellaneous	24	15	24	15
Imminent Hazards Issued	0	0	0	0
Penalties Issued	0	0	1	1
Fire Investigations/Notifications	1	3	9	13
Construction Plan Reviews	4	3	3	10
Smoke Detectors Giveaways	0	0	0	0
Fire Safety Presentations (1/2 hour)	6	0	24	Students
Fire Extinguisher Training	0	0	0	0
Summons Complaints Issued	0	0	0	0
Juvenile Fire Setter Interviews	0	0	0	0
PROJECTED INCOME	District 1	District 2	District 3	Total
Local Registrations Fees Paid	\$1,887.40	\$4,912.30	\$7,070.00	\$13,869.70
LHU Registrations Fees Paid (2nd qtr)	\$978.25	\$8,013.53	\$3,753.43	\$12,745.21
Fire Permits Fees Paid	\$126.00	\$292.00	\$584.00	\$1,002.00
Construction Plan Fees Paid	\$275.00	\$150.00	\$185.00	\$610.00
Penalties 2.12 Paid	\$0.00	\$0.00	\$175.00	\$175.00
Dedicated Penalties 2.12A Paid	\$0.00	\$0.00	\$0.00	\$0.00
Summons fines	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$35.00	\$10.00
<b>REVENUE RECEIVED</b>	<b>\$3,266.65</b>	<b>\$13,367.83</b>	<b>\$11,802.43</b>	<b>\$28,411.91</b>
<b>NLHU OUTSTANDING</b>	<b>\$3,572.50</b>	<b>\$20,402.05</b>	<b>\$8,045.50</b>	<b>\$32,020.05</b>
<b>LHU OUTSTANDING</b>	<b>\$6,467.02</b>	<b>\$7,406.80</b>	<b>\$6,919.87</b>	<b>\$20,793.69</b>
<b>TOTAL PROJECTED REVENUE</b>	<b>\$13,306.17</b>	<b>\$41,176.68</b>	<b>\$26,767.80</b>	<b>\$81,225.65</b>

Report submitted by Fire Official Frank McDonnell 4/16/15

**JACKSON TOWNSHIP  
FIRE DISTRICT #3**

**CHIEF'S REPORT**

**April 10, 2015**

**SUBMITTED BY  
TIMOTHY J. CARSON  
CHIEF OF DEPARTMENT**

## Training Recap

### Training/Drills

- 3/18/2015 FF Grossman conducted Excellent class for Toxie Rae Meter. He has taught both day and night shifts now and should be commended for a job well done.
- 3/25/2015 TRFA Smoke House Live Burn and Maze Drill Night Shift
- 3/28/2015 Maze search drill conducted at the UNEX building on Progress place in Jackson.
- 4/1/2015 TRFA Smoke House Live Burn and Maze Drill Night Shift

3/15/2015 Incident Command I-400	Moore, Edward	3/22/2015
3/16/2015 First Five Minutes Effective Sizeup	Fire Engineering	3/16/2015
3/17/2015 First Five Minutes Effective Sizeup	Fire Engineering	3/17/2015
3/18/2015 Blue Card Incident Command	Alan Brunacini	3/18/2015
3/18/2015 HCN ToxiRae Training	Grossman, Michael	3/18/2015
3/21/2015 Drill Ground Instructor	Division of Fire Safety	3/21/2015
3/23/2015 Code Update	Division of Fire Safety	3/23/2015
3/23/2015 UL Residential Attic and Exterior Fire Hazards	Fire Engineering	3/23/2015
3/24/2015 E-Learning in the Fire Service	Fire Engineering	3/24/2015
3/25/2015 Firefighter Safety and Survival Quiz	Howles, James	3/25/2015
3/25/2015 Leadership in the Real World	Division of Fire Safety	3/25/2015
3/25/2015 OSHA Compliance	Fred Prior Seminars	3/25/2015
3/25/2015 Triangle Shirtwaist Fire	Howles, James	3/25/2015
3/26/2015 RIT Firefighter Window Rescues	Howles, James	3/26/2015
3/27/2015 Fire and Life Safety Education	Division of Fire Safety	3/27/2015
3/28/2015 Code Update	Division of Fire Safety	3/28/2015
3/30/2015 ROTW Communications Breakdown	Moore, Edward	3/30/2015
3/30/2015 ROTW SCBA Failure	Moore, Edward	3/30/2015
3/30/2015 Seaside Fire Ladder Rescue	Moore, Edward	3/30/2015
4/1/2015 Hot Issues in Code Enforcement	Division of Fire Safety	4/1/2015
4/3/2015 Denver Drill Classroom	Howles, James	4/3/2015
4/3/2015 Denver Drill Practical	Howles, James	4/3/2015
4/8/2015 UL Residential Attic and Exterior Fire Hazards	Fire Engineering	4/8/2015
4/10/2015 ROTW Communications Breakdown	Howles, James	4/10/2015
4/10/2015 ROTW Confined Space	Howles, James	4/10/2015
4/10/2015 ROTW SCBA Failure	Howles, James	4/10/2015

- 4/10/2015 ROTW Vertical Ventilation Moroney, Gerard
- 4/15/2015 ROAM Day 1 Moore, Edward
- 4/18/2015 Tips and Tools for Fire Inspectors Division of Fire Safety

### Schools

4 PFF's attending TRFA for FF1 starting 1/25. PFF Liquori, PFF Dzienkiewicz, PFF Ernst, PFF Graham

Incident Command I-400 completed with by Lt Baader, FF McGuire, FF Demitchik, FF Griffin, FF Keegan, and FF Loiacano

6 Members completed Advanced SCBA and Air Management at Monmouth County Fire Academy on 3/11, 3/18, 3/25 FF Brito, FF Salas, FF Migliore, FF Justin Goodman, FF Reeves, and FF Griffin

2 Members Completed EMT School FF Carr, and FF Cate. FF Libonati has to make up a test and will complete

Setting up a free Arson Awareness refresher for both day and night shifts given by The Ocean County Prosectors Office

TRAFFIC INCIDENT MANAGEMENT TRAINING=2/9,3/26,4/22,6/15 (AT RUTGERS)

### **Township Chiefs Meeting Recap**

Discussion held on the County Plan to switch to the 700 Mhz system. The county advised that they will allow additional department currently not dispatched by the county to join the system and have them dispatched by county for no cost as of now. The county will not front the money for the purchase of radios and equipment for each department, however, they are working on a lease to own agreement with Motorola that will help each department afford the switch.

The purchase orders have been cut for the simulcastor and equipment to finish the 400 mhz back up system. We expect the equipment to be in and installed in a few weeks. Once installed, Fire Ops 1 will be rebroadcasted on FireTac 1 to allow the pagers to monitor on Channel D and the 400 Mhz system will give us 3 fire tac channels and 3 fire ground channels.

### **Officers Meeting Postponed**

- Safety
  - ✓ 2015 Gear Checks (2/28 and 9/30)
- 2015 Budget Items
  - ✓ Items Carried Over from 2014
    - ❖ TIC and Airbags for 5501
    - ❖ Sawzall for 5503
    - ❖ Flat Headed Axes and Hooks
  - ✓ Items for 2015
    - ❖ Turnout Gear 5 New and 5 Replacement
    - ❖ Knox Boxes for 5501, 5505 and 5541 are in awaiting installation and programming for all drivers and officers.
    - ❖ Air Packs and Fill Station
    - ❖ Clothes Dryer quotes received awaiting plan
    - ❖ Handlight Straps Needed
- Radios
  - ✓ Current Status of County Project
  - ✓ JPD Reprogram of all Digital Radios Still Waiting

- ✓ 400Mhz Status and simulcast progress BOFC approved now awaiting all other boards.
  - ✓ Motorola Training
  - ✓ Missing Portables working with JPD
  - ✓ 966 Grant Workshop scheduled for March 19
- County ID Tags paperwork is in and awaiting all members to complete.
  - Jackson Community Wildfire Protection Plan Postponed April

### **Fire/Complaints Requiring Investigations**

4/15/2015	24 Arizona Avenue Working Structure Fire
4/13/2015	Sam's Road and Gail Chambers Working Brush Fire
4/11/2015	440 Chandler Road Working Structure Fire
4/7/2015	12 New Hampshire Avenue Working Structure Fire
4/6/2015	546 Oak Tree Lane Working Structure Fire
4/5/2015	6 Colony Court Food left on Stove, Forced entry into home. 18307 notified
4/3/2015	10 Aster Lane Fatal House Fire Howell responded as RIT Team and Put to work
4/2/2015	321 Pfister Road Working Brush Fire
3/29/2015	101 C The Villages Working Structure Fire responded as RIT Team
3/23/2015	27 South Cooks Bridge Road Working Vehicle Fire
3/18/2015	Coverage Assignment to Southard for Junkyard Fire
3/17/2015	433 Oak Glen Road Working Structure Fire responded as RIT Team

### **Community Events**

- Picked up and delivered the Oceans of Love Easter Basket
- Boy Scout Pack 34 held Flower sale at Station 55 huge success sold out
- Attended Capt Robert Ventura Memorial on 3/17/2015.
- Past Commissioner Edward Prezwodek funeral 4/11/2015

### **Equipment**

A few packs were fixed in house for minor repairs

12 Lengths of 3" Hose was delivered.

Working with Lt Theobald to inventory all equipment including Pass devices to update the district system.

5521 Vent Saw was repaired by Countyline hardware

5541 Pack 34 Regulator Crushed in door sent out for repair

5521 Pack 22 sent out for leak in high pressure hose at connection to high pressure regulator.

A few bottles have damage to them and need epoxy. Also, one is severe down to fibers and will be sent out for testing

5500 Helmet is damaged from heat and new one is in service

Two leak alert gas detectors are unrepairable from 5500 and 5505. Looking into pricing to replace the one for 5505

Cascade system had another leak and was repaired. Recommend we seriously look into a grant or setting aside money in budget next year to replace.

5501 handlight damaged during drill, needs replacement parts to fix

5541 Chain saw has been repaired.

SCBA Pack 25 leaking from low pressure hose. Sent out

SCBA Pack 17 small leak at gauge. Fixed in house

### Apparatus

5521 Weather stripping need to be replaced on rear officers side passenger door

5541 Headsets Repaired

5503 Light Tower repaired

5505 Spray nozzles under bucket are OOS awaiting repair

5521 Officers side rear strobe light not working bulb ordered

Plan being worked on to reorganize 5521 equipment in cabinets. Crew is putting photos together with plan for everyone to approve

5501 Paint is peeling on Cabinet doors. Fire and Safety notified

5503 Siren on Front bumper is loose

5505 OOS Outrigger is leaking Hydraulic Fluid

5505 3" Intake is leaking from Drain

**Hydrants**

Nothing

**Building**

Conference room floor will be replaced by Tiles on 4/22

Will be storing the plow at under the training towers locked and secured for the summer