

Jackson Township Fire District No. 3

Board of Fire Commissioners

Jackson Township, New Jersey

Minutes of Meeting Held

January 18th 2016

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Brito on January 18th, 2016.

PRESENT-Commissioners: Brito, Bradley, Gibson and District Attorney.

ABSENT- Commissioner Jordan

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

VOLUNTEER COMPANY REPORT – Presented two new members.

SECRETARIES REPORT-Commissioner Bradley made a motion to accept December 2015 minutes, 2nd by Commissioner Gibson, Vote: All Aye.

TREASURER'S REPORT-Financial Reports were left on the conference table for the public and board. Treasurer's report was read by Commissioner Gibson. Commissioner Gibson motioned to accept Treasurer's report, Commissioner Bradley 2nd. Vote: All Aye.

ATTORNEY REPORT- The board attorney read the resolution to amend the 2016 Budget introduced. Commissioner Bradley motioned to accept the amendment and adopt the 2016 Budget, Commissioner Gibson 2nd, Role Call: All Aye. There were no comments or questions from the public or the Board of Commissioners. Commissioner Bradley motioned to adopt the temporary 2016 budget, 2nd by Commissioner Gibson. Roll Call: All Aye. Commissioner Jordan Absent. The Board Attorney went over 2/20 Election and the referendum on the ballot.

CHIEF'S REPORT-See attached Report. The Training/drills schedule has been released. We are working with Toms River Fire Academy to schedule a RIT Ops Class for the station. CPR classes are being held by SO Prioli. Held discussions regarding County dispatch at the Township Chief's Meeting. There have been 1437 calls YTD.

SUPERVISORY REPORT- Motion to approve requisitions listed on Agenda made by Commissioner Gibson, 2nd by Commissioner Bradley, Vote: All Aye.

OLD BUSINESS- None

NEW BUSINESS – None

OPEN TO THE PUBLIC- None

EXECUTIVE SESSION-Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Brito, 2nd by Commissioner Bradley, Vote: All Aye.

Meeting closed to the public for Executive at 7:49 pm. Executive session opened at 7:50 pm. In attendance are Commissioner's Bradley, Brito, Gibson, Clerk Hode, Accountant C Parker and District Attorney.

Executive Session closed at 8:15 p.m.

Regular meeting opened at 8:16 p.m.

Motion to adjourn the meeting at approximately 8:17 pm by Commissioner Brito 2nd by Commissioner Gibson. Vote: All Aye.



COMMISSIONER Brito, SECRETARY

JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3
AGENDA

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 7:30p.m. on January 18th , 2015.

1. Attendance
2. Volunteer Company Report-
3. Secretary's report-
4. Treasurer's Report –see attached report
5. Attorney's Report-
6. Fire Official Report-see attached report
7. Chief's Report –see attached report
8. Supervisory Commissioner Report-see attached report
Approved Requisitions:
A: Staples: 2 cases printer paper
B: Health Consultants repair of GT-42 Meter for 5541
C: 5514 headlight
D: 5503 scene light 1500w
E: Mop for cleaning
F: Linemaster 491-S Compact foot switch for 5505
9. Old Business-
10. New Business-
A: Ring video doorbell
11. Open to Public
12. Executive Session
13. Adjournment

6:25 PM

01/18/16

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3

Cash Balance Report

As of January 18, 2016

	Jan 18, 16	
	<u>Debit</u>	<u>Credit</u>
1101 · NJ State Cash Management	59,370.00	
1102 · Fulton Bank Fire Bureau 2206	10,098.79	
1106 · Shore Comm Beacon Municipal 534	211.70	
1107 · Shore Comm Bank Freedom Liq 764	103,578.28	
1108 · Fulton Bank Payroll 2205	27,153.18	
1109 · Fulton Bank General Fund 2204	8,463.43	
1111 · Fulton Bank MMKT 7655	445,142.65	
TOTAL	<u>654,018.03</u>	<u>0.00</u>

Treasurer's Report

As of January 18, 2016

Type	Date	Num	Name	Amount
1109 - Fulton Bank General Fund 2204				
Bill Pmt -Check	01/18/2016	3372	Arrow Locksmiths & Se...	-125.00
Bill Pmt -Check	01/18/2016	3373	Asbury Park Press	-67.25
Bill Pmt -Check	01/18/2016	3374	AT&T	-73.36
Bill Pmt -Check	01/18/2016	3375	Blaze Emergency Equi...	-1,111.35
Bill Pmt -Check	01/18/2016	3376	Bobek Construction LLC	-7,900.00
Bill Pmt -Check	01/18/2016	3377	Cablevision	-351.11
Bill Pmt -Check	01/18/2016	3378	Colleen Theobald	-300.00
Bill Pmt -Check	01/18/2016	3379	Complete Security Syst...	-235.92
Bill Pmt -Check	01/18/2016	3380	Dan Kourris	-509.20
Bill Pmt -Check	01/18/2016	3381	Embroider Me	-161.00
Bill Pmt -Check	01/18/2016	3382	Family Practice of Cent...	-425.00
Bill Pmt -Check	01/18/2016	3383	Fire and Safety	-913.35
Bill Pmt -Check	01/18/2016	3384	Grossman, Michael	-82.80
Bill Pmt -Check	01/18/2016	3385	Holmes Heating, Air Co...	-390.00
Bill Pmt -Check	01/18/2016	3386	Hytec Telephone	-504.24
Bill Pmt -Check	01/18/2016	3387	JTVFC#1	-30,510.75
Bill Pmt -Check	01/18/2016	3388	Koerner & Koerner, P.A.	-1,241.50
Bill Pmt -Check	01/18/2016	3389	Leaf Capitol Funding LLC	-37.42
Bill Pmt -Check	01/18/2016	3390	Miles Technologies	-1,096.00
Bill Pmt -Check	01/18/2016	3391	National Center for Saf...	-118.00
Bill Pmt -Check	01/18/2016	3392	New Jersey Fire Equip...	-29.90
Bill Pmt -Check	01/18/2016	3393	NFPA	-1,305.00
Bill Pmt -Check	01/18/2016	3394	ozane	-85.00
Bill Pmt -Check	01/18/2016	3395	Perrotto, John	-200.00
Bill Pmt -Check	01/18/2016	3396	Petty Cash,	-480.69
Bill Pmt -Check	01/18/2016	3397	Republic Services	-109.46
Bill Pmt -Check	01/18/2016	3398	Staples	-107.98
Bill Pmt -Check	01/18/2016	3399	STS Auto	-279.96
Bill Pmt -Check	01/18/2016	3401	Verizon (hot spots)	-150.12
Bill Pmt -Check	01/18/2016	3402	Watchung	-175.68
Bill Pmt -Check	01/18/2016	3403	Wells Fargo Financial	-205.00
Bill Pmt -Check	01/18/2016	3404	Witmer Public Safety G...	-109.95
Bill Pmt -Check	01/18/2016	3405	Blaze Emergency Equi...	-597.50
Bill Pmt -Check	01/18/2016	3410	UPS	-21.04
Bill Pmt -Check	01/18/2016	3411	Watchung	-148.23
Bill Pmt -Check	01/18/2016	3412	Witmer Public Safety G...	-162.44
Bill Pmt -Check	01/18/2016	3413	Blaze Emergency Equi...	-333.28
Bill Pmt -Check	01/18/2016	3242	Holman Frenia Allison ...	-14,910.00
Total 1109 - Fulton Bank General Fund 2204				-65,564.48
TOTAL				-65,564.48



JACKSON BUREAU OF FIRE SAFETY

FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527



Phone (732) 928-1666x14 Fax (732) 928-6500

fmcdonnell@jacksonfiredist3.org www.jacksonfiredist3.org

ANK McDONNELL
FIRE OFFICIAL

FIRE OFFICIAL REPORT

January 2016

1. Fire Safety PSA press release for January "Winter Firer Safety". Enclosed information on NJ region Red Cross services.
2. Please visit the Fire Bureau Facebook page at www.facebook.com/jacksonfiresafety for updated pictures and stories related to fire safety.
3. 1st qtr billing invoices have been processed and finishing up NJ Division of Fire Safety audit due January 31st.
4. 2015 year end highlights: 1,275 LHU and Non-LHU fire inspections totaling \$80,304.78, 86 penalties issued totaling \$2,050.00, 136 permits issued totaling \$10,874.00, 14 plan reviews, totaling \$835.00, 142 complaint investigations, 24 fire investigatons, NJ Forest Fire Grant \$5,000.00, 132 fire prevention presentations totaling 2,467 people.
By the Numbers...

ACTIVITY	TOTAL
LHU Periodic Property Visits	4
LHU Reinspection Property Visits	1
NLHU Periodic Property Visits	14
NLHU Reinspection Property Visits	9
Fire Permits Issued	7
Complaints/Follow-up	4
Other/ Miscellaneous	6
Imminent Hazards Issued	0
Penalties Issued	3
Fire Investigations/Notifications	3
Construction Plan Reviews	1
Smoke Detectors Giveaways	0
Fire Safety Presentations (1/2 hour)	0
Fire Extinguisher Training	0
Summons Complaints Issued	0
PROJECTED INCOME (3rd Qtr)	TOTAL
Local Registrations Fees Paid	\$320.00
LHU Registrations Fees Paid (State 1st qtr)	\$0.00
Fire Permits Fees Paid	\$42.00
Construction Plan Fees Paid	\$0.00
Penalties 2.12 Paid	\$50.00
Dedicated Penalties 2.12A Paid	\$0.00
Summons fines	\$0.00
Miscellaneous / Grant	\$15.00
REVENUE RECEIVED	\$427.00
NLHU OUTSTANDING (1st qtr)	\$8,814.50
LHU OUTSTANDING (1st qtr)	\$0.00
TOTAL PROJECTED REVENUE(1st qtr)	\$9,241.50
BUDGET EXPENSE	\$220.41



American Red Cross
New Jersey Region

January 7, 2016

New Jersey Fire Officers:

As a Fire Officer, you are responsible for many critical duties on the fire ground, including managing risk and life safety hazards. Also important is to provide for the welfare of those displaced by the fire. The American Red Cross has been assisting fire and other disaster victims for over 130 years. We are ready to assist you, as you help those that are displaced by fire or other disasters in your community. When you dispatch the Red Cross, we will respond in a timely manner to provide essential services and to help plan for the recovery for those in need. Our response team will identify themselves to you when they arrive on scene, adhere to the safety protocols that you have established, and start working immediately to help affected families.

Our local Red Cross Disaster Action Teams can provide housing (hotels/motels or shelters for larger incidents), emotional support and reception center operations (including feeding and canteening) during your response to home fires. We can also provide immediate recovery items such as food and groceries, clothing, assistance with prescriptive medication, durable medical equipment replacement and eyewear replacement support. Our teams help the fire victims to formulate their own personal plan to recover, and supply information tailored to their needs and community support services.

Our services are provided at **no cost** to the victims, or the fire departments, thanks to the generosity of our donors and our volunteers who serve all of our communities. All your department needs to do in order to activate our services and allow us to assist the victims is to call **800-507-6058** anytime day or night – 24/7.

Please post the attached flyer in the firehouse, and also mention our services at your next meeting of your department. If you have any questions about what services the Red Cross provides, or if I can ever be of assistance, please do not hesitate to call 973-797-3321 or email at Steven.Sarinelli@RedCross.org.

Respectfully,

Steve Sarinelli,
New Jersey Disaster Officer

The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors.

Northern New Jersey 209 Fairfield Road Fairfield, NJ 07004 973-797-3300	New Jersey Crossroads 595 Springfield Avenue Summit, NJ 07901 908-273-2076	Central New Jersey 707 Alexander Road Princeton, NJ 08540 609-951-8550	Jersey Coast 1540 West Park Avenue Ocean, NJ 07712 732-499-9100	Southwestern New Jersey 5425 Route 70 West Pennsauken, NJ 08109 856-365-7100	Southern Shore 850 North Franklin Blvd. Pleasantville, NJ 08232 609-646-8330
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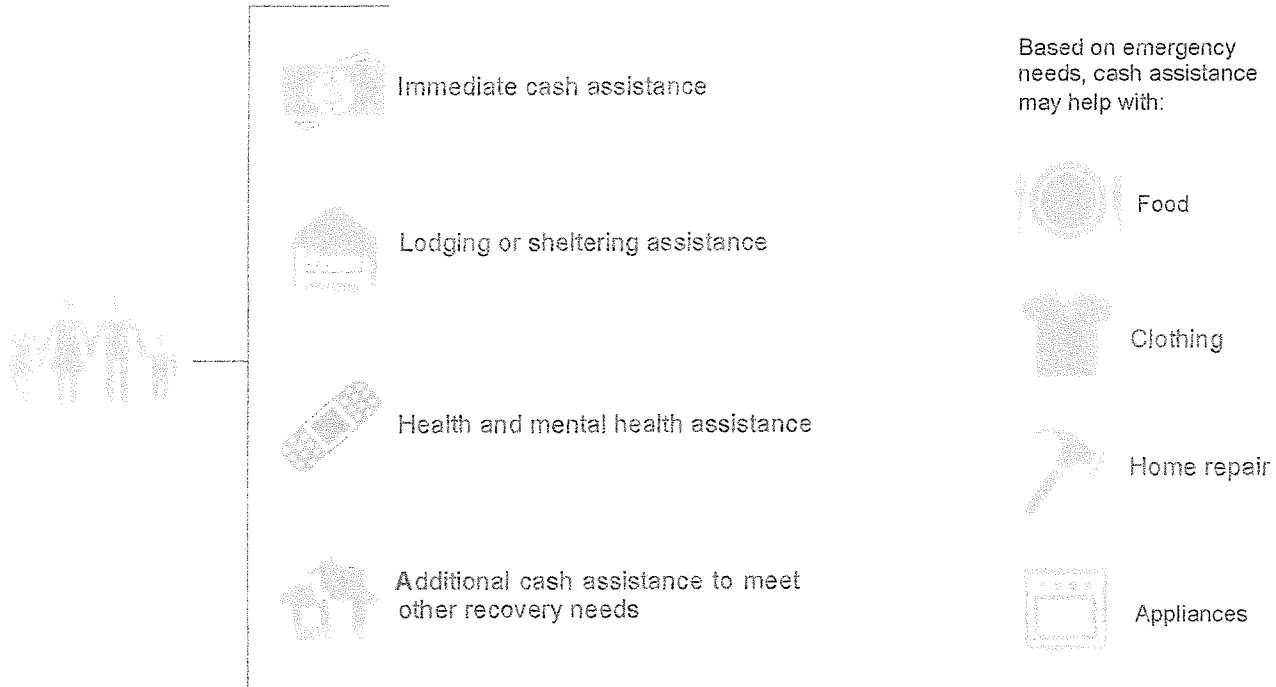
American Red Cross New Jersey Region

The American Red Cross will respond to many types of fires:



- Single family, multi family, and apartment fires
- Commercial/industrial and non-structure fires that impact residential areas

To help families recover, we provide many types of assistance:



Call 1-800-507-6058 24/7

Assistance is offered to insured and non-insured renters and homeowners.

Other family assistance provided by Red Cross volunteers includes:

One-on-one Support



Referrals



Recovery Planning



Advocacy



The American Red Cross provides financial assistance to help meet emergency needs for people who may not have anywhere else to turn. The amount of financial assistance is based on whether they can return home, the number of people in the household, and whether they need a place to stay. Learn more about our work at redcross.org.

**JACKSON TOWNSHIP
FIRE DISTRICT #3**

CHIEF'S REPORT

January 13, 2016

**SUBMITTED BY
TIMOTHY J. CARSON
CHIEF OF DEPARTMENT**

Training Recap

Training/Drills

1/6/2016 Tablet, Laptop, Radio Ops, and Driving Drill

2016 Training Schedule Day Shift

Annual Recerts

1/21/16 Bloodborne Pathogens/RTK/Hazmat/GHS

1/28/16 Bloodborne Pathogens/RTK/Hazmat/GHS

Late Feb/March RERP – Radiological (Awaiting Confirmation)

Guest Speakers

2/4/16 Real Day ICS – Chief Ted Goldfarb

2/17/16 CEVO III Fire – MCFA Vincent Adamkiewicz (8am Start)

5/26/16 Building Construction – When Things Go Bad – Chief Anthony Avillo

10/6/16 Strategic Considerations for Ventilation – Chief Anthony Avillo

EMT CEU

3/10/16 CBRNE 4 Elective CEU

4/7/16 Patient Assessment 2 Elective CEU

5/5/16 Hazmat Awareness 4 Elective CEU

6/9/16 EPIPEN Refresher 3 Elective CEU

9/15/16 Naloxone Review 1 Elective CEU

10/20/16 Triage Review 3 Elective CEU

Schools

Working with Tom's River Fire Academy to schedule a RIT Operations Class for our station

A couple of members have expressed interest in EMT School. Looking at all solutions

FF Ryan Barnard is in FF 1 class at Tom's River Fire Academy

CPR classes being held by SO Prioli

Township Chiefs Meeting Recap

Discussion held over having county dispatch the RIT team automatically on the report of a structure fire. .

Simulacaster was delayed due to installer. Should be operational by month end.

Discussion held to get fit tester decided to go in Station order once it is back.

Each department will hold mandatory drills Station 56 was delayed, Station 54 is January 25 and Station 55/57 will be January 27

Officers Meeting Next meeting was postponed due to funeral

➤ 2015 Budget Items

- ✓ Items Carried Over from 2014
 - ❖ TIC for 5501
 - ❖ Sawzall for 5503
 - ❖ Flat Headed Axes and Hooks
 - ✓ Items for 2015
 - ❖ Air Packs and Fill Station
 - ❖ Handlight Straps Needed
- County ID Tags are in and awaiting all members to complete
 - Discussion held on upcoming year officer assignments. We will be working with the Captains on ensuring that the training is built upon to ensure that the newer members are thinking outside of the box. We have a ton of newer members that need to be worked with.
 - Discussion held over physicals and the members that did not complete and the members that failed.
 - Discussion held over radio leaving building. Will stop immediately
 - We are in desperate need of pagers. Will work with Lt Halpin to get it done
 - Lt Mcguire will work with SO Prioli and FP Pasko to get NFIRS up to date now that PC are running again.

Fire/Complaints Requiring Investigations (YTD 1437 calls)

12 Marlyland Drive Burned up Lamp had issue with Lakewood Shavez Community group being dispatched first prior to calling the fire dept. 18307 Notified

9 New Castle Court Working Structure Fire. 18307 and OCFM on scene. Outstanding job by all crews working

330 South New Prospect Road Electrical Fire Apt 5J OCFM responded and 18307 notified

86 Crooked Stick Road Dryer Fire OCFM responded and 18307 notified

1 Drew Court Electrical Fire 18307 notified

Community Events

- Provided a coverage assignment to Freehold Station 16-1 for funeral of Ex Chief Gordon Prochnow
- Providing coverage assignment for Station 54 January 16 for dinner.

Equipment

A few packs were fixed in house for minor repairs .

5503 Dewalt kit batteries are no good. Removed from truck still awaiting approval from voucher turned in beginning of year for new sawzall, flat headed axes and pike poles.

5541 Partner Saw is OOS awaiting part

5504 Defib battery replaced

5504 Radiator Replaced

5501 Wrench indicator came on, added coolant

Apparatus

5521 Weather stripping need to be replaced on rear officer's side passenger door

5521 Pass Side Cabinet door has significant rust

5524 Still needs a spare key made as we only have one

5501 Def Gauge is not reading correctly

5501 Hurst tool cabinet light not working

5504 Back in service

5500 Siren is replaced and front tires also

Hydrants

Nothing to report

Building

Winter is here, we will be purchasing ice melt and getting the plow ready to roll.