

Jackson Township Fire District No. 3

Board of Fire Commissioners

Jackson Township, New Jersey

Minutes of Meeting Held

March 17, 2014

Notice of time , date, location and agenda of this meeting to the extent then known, was duly published at least forty –eight hours in advance of this meeting, by posting on the official bulletin board and by publications in the official newspapers of the board. This meeting is being conducted in accordance with the terms and provisions of the “Open Meetings Act” of the State of New Jersey.

Swearing in of Newly Elected Board Attorney Youssouf administered the oath of office to newly re-elected Fire Commissioner Brad Reiter.

Call to Order All participated in the Pledge of Allegiance. The re-organizational meeting was called to order by Board Attorney Youssouf at 7:33pm. Roll Call was taken and all commissioners were present. Former Commissioner C. Jordan was presented with a plaque of recognition for his time on the Board.

Re-Organization of Board of Fire Commissioners Fire District No. 3.

2014 Election of Officers: Commissioner Reiter nominated Commissioner Walter for Chair, seconded by Commissioner Fatovic, Vote: All Aye. Commissioner Fatovic nominated Commissioner Gibson to Vice Chair, seconded by Commissioner Walter, Vote: All Aye. Commissioner Jordan nominated Commissioner Fatovic to Co Secretary/Treasurer/Supervisory Comm, seconded by Commissioner Gibson, Vote: All Aye. Commissioner Gibson nominated Commissioner Jordan for Treasurer, seconded by Commissioner Fatovic, Vote: All Aye. Commissioner Gibson nominated Commissioner Reiter for Clerk, seconded by commissioner Fatovic, Vote: All Aye.

2014 Meeting Dates: Board Attorney Youssouf presented a resolution for scheduling meeting dates for the year 2014. (3/24/14, 4/21/14, 5/19/14, 6/16/14, 7/21/14, 8/18/14, 9/15/14, 10/20/14, 11/17/14, 12/15/14, 1/19/15, 2/16/15, 3/16/15) Commissioner Jordan motioned to accept the resolution as presented, seconded by Commissioner Gibson. Motion passed by unanimous consent. (A copy of the resolution is attached and incorporated herein by reference.)

2014 Designation of Official Depositories: Commissioner Gibson motioned to accept the resolution of the Board Fire Commissioners of Fire District No. 3 Jackson Township designating Official Depositories of fire district funds for 2014 (which names Santander, Fulton Bank, Shore Community and New Jersey Cash Management Fund, TD Bank, Bank of America) presented by Attorney Youssouf, seconded by Commissioner Fatovic. Motion passed with unanimous consent. (A Copy of the resolution is attached and incorporated herein by reference)

2014 Designation of Official Newspaper: Commissioner Jordan motioned to accept the Resolution of the Board Fire Commissioners of Fire District No. 3 Jackson Township designating official Newspapers for the Year 2014

(Which names the Asbury Park Press and Newark Star-Ledger), presented by Attorney Youssouf , seconded by Commissioner Gibson. Resolution passed by unanimous consent. . (A Copy of the resolution is attached and incorporated herein by reference)

2014 Appointment of District Auditors: Commissioner Gibson motioned to accept the resolution of the Board Fire Commissioners of Fire District No. 3 Jackson Township appointing Ronald C Petrics CPA district auditors for 2014, presented by Attorney Youssouf, Seconded by Commissioner Jordan. Resolution passed by unanimous consent. . (A Copy of the resolution is attached and incorporated herein by reference)

2014 Appointment of Board Bookkeeper: Commissioner Jordan motioned to accept the resolution of the Board Fire Commissioners of Fire District No. 3 Jackson Township appointing Cheryl A Parker for Bookkeeper in 2014, presented by Attorney Youssouf, Seconded by Commissioner Walter. Resolution passed by unanimous consent. . (A Copy of the resolution is attached and incorporated herein by reference)

2014 Appointment of Board Attorney: Commissioner Gibson motioned to accept the resolution of the Board Fire Commissioners of Fire District No. 3 Jackson Township appointing Joseph D. Youssouf, Esq. as Attorney in 2014, presented by Attorney Youssouf, Seconded by Commissioner Walter. Resolution passed by unanimous consent. . (A Copy of the resolution is attached and incorporated herein by reference)

VOLUNTEER COMPANY REPORT- President Friedland requested approval for John Cate and Brittany Foglio as Probationary Volunteer Firefighters. Motion was made by Commissioner Jordan to accept the new Volunteer Firefighters and seconded by Commissioner Gibson, Vote: All Aye.

SECRETARIES REPORT-Commissioner Jordan motioned to accept February Minutes, 2nd by Commissioner Gibson, Vote: All Commissioners Aye.

TREASURER'S REPORT-Financial Reports were left on the conference table for the public and board. Treasurer's report was read by Commissioner S. Jordan. Commissioner Gibson motioned to accept Treasurer's report, Commissioner Reiter 2nd. Vote: All Aye.

ATTORNEY REPORT-DCA's Donald Huber is scheduled to have a meeting with Commissioner Fatovic, Board Attorney and Accountant Cheryl Parker to go over letter that was sent to the board on 3/25/14 at 1:00pm. The 2014 Fire District Budget Election Certification herein attached was read. 105 votes yes for 2014 Budget, and 88 votes no. A motioned was made to hire KC Computers for 2014 computer maintenance IT by Commissioner Gibson, seconded by Commissioner Jordan, Vote: All Aye. An estimated value for a Samsung Galaxy Tablet was given to the board as reference to declare X Commissioner C. Jordans Tablet to be excess. A motion was made by Commissioner Jordan to donate the excess tablet to former Commissioner Jordan, and seconded by Commissioner Fatovic, Vote: All Aye.

FIRE BUREAU REPORT-See attached 2013 Annual Report

CHIEF'S REPORT-See attached Report. A motion was made by Commissioner Reiter that Truck 5524 can go on a 90 day trial for the Safety Officer to directly respond to a fire scene, seconded by Commissioner Jordan, Vote: Commissioner Gibson No, Commissioner Fatovic No, Commissioner Walter Yes.

SUPERVISORY REPORT A motioned was made to accept approval of requisitions on agenda adding 100 Key Fobs, 15 Scott Masks in multiple sizes and Software MSA Systems Integration for Key cards, by Commissioner Fatovic and seconded by Commissioner Walter, Vote: All Aye. A motion was made to certify the FireFighter list by Commissioner Fatovic, seconded by Commissioner Gibson, Vote: All Aye. Air and Gas was out to repair compressor. A debate ensued about wiring. Chief Waters will contact Electrician for verification. Air and Gas rewired compressor. A motion was made by Commissioner Jordan to charge neighboring fire districts, EMS and the Jackson police department for \$1,000 to use the gym, seconded by Commissioner Fatovic. (This is to offset maintenance and repairs of the gym)

OLD BUSINESS Gym roof is complete and repairs are being worked on in the gym.

NEW BUSINESS-None

OPEN TO THE PUBLIC-None

JOINT BOARD UPDATES –Commissioner Walter and Commissioner Reiter will attend the next meeting together.

EXECUTIVE SESSION-Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Gibson, 2nd by Commissioner Fatovic, Vote: All Aye.

Meeting closed to the public for Executive at 8:33 pm. Executive session opened at 8:37pm. In attendance are Commissioner's Brad Reiter, Michael Fatovic, Scott Jordan, Stephen Gibson and John Walter.

Executive Session closed at 10:08pm.

Regular meeting opened at 10:10pm.

A motion was made to transfer Jason Zimmermann to Whitesville, Jackson Fire District #1 by Commissioner Jordan, seconded by Commissioner Fatovic, Vote: All Aye. A Motion was made to accept the

PUBLIC-None

Motion to adjourn the meeting at approximately 10:32pm by Commissioner Walter, 2nd by Commissioner Fatovic. Vote: All Aye.



COMMISSIONER REITER, SECRETARY