

**JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3**  
**AGENDA**

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 7:30p.m. On July 17<sup>th</sup>, 2017

1. Attendance
2. Volunteer Company Report-
3. Secretary's report-
4. Treasurer's Report –see attached report
5. Attorney's Report-
6. Fire Official Report-see attached report
7. Chief's Report –see attached report
8. Supervisory Commissioner Report  
Approved Requisitions:  
A: HeartSmart Adult Defib Pads  
B: Hydro testing 28 SCBA Cylinders with Jersey Coast Fire Equipment  
C: Henry Schein defib pads  
D: Flood light bulbs for 5521  
E: Staples stock order
9. Old Business-
10. New Business-
11. Open to Public
12. Executive Session
13. Adjournment

Jackson Board of Fire Commissioners Dist. #3  
Executive Agenda  
July 17<sup>th</sup>, 2017

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press.

1: FO Frank McDonnell

**Jackson Township Fire District No. 3**

**Board of Fire Commissioners**

**Jackson Township, New Jersey**

**Minutes of Meeting Held**

**July 17<sup>th</sup>, 2017**

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Brito on July 17th, 2017.

**PRESENT**-Commissioners: Brito, Keegan, Bradley, Keller, Siedler, District Attorney Joseph Yousouff and Clerk Hode.

**ABSENT**- None

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**VOLUNTEER COMPANY REPORT** – None to report

**SECRETARIES REPORT**-Commissioner Keller made a motion to accept June 2017 minutes, 2nd by Commissioner Bradley, Vote: All Aye.

**TREASURER'S REPORT**-Financial Reports were left on the conference table for the public and Board. Treasurer's report was read by Commissioner Keegan. Commissioner Keller motioned to accept Treasurer's report, Commissioner Bradley 2nd. Vote: All Aye.

**ATTORNEY REPORT**- There has been no communication from any of the past bidders regarding bidding results of the Cascade System.

**CHIEF REPORT**- See attached report. The Cascade system is up and running at this time. The radios are moving along and going well. The 400 MHz radios are complete and they will be programmed. Chief Carson is to finalize a plan and present it to the board regarding moving the tower Ladder to the Main Building.

**SUPERVISORY REPORT**- Motion to approve requisitions listed on Agenda made by Commissioner Bradley, 2nd by Commissioner Keegan, Vote: All Aye.

**OLD BUSINESS**- Clerk Hode is working on obtaining a third quote for the locker room wall unit air conditioner. Once the third quote is obtained, Clerk Hode will present them to Supervisory Commissioner, Dan Bradley.

**NEW BUSINESS** – Commissioner Brito asked FF Hilger if he knows who posted a Democrat Vote sign on the Fire House Property. FF Hilger responded that he doesn't know who put the sign there.

**OPEN TO THE PUBLIC**- Attorney Joseph Youssouf adopted and implemented a resolution regarding the new SOP for EMS Protocols. Commissioner Brito motioned to adopt said resolution. 2<sup>nd</sup> by Commissioner Bradley. VOTE: All Aye. Budget meeting will be held in August to start preparing for the budget. Attorney Joseph Youssouf announces and adopted a resolution for the BOFC to hold a budget meeting on August 8<sup>th</sup> at 6:30 pm here at this location. Motion to hold Budget meeting on August 8<sup>th</sup>, 2017 made by Commissioner Brito, 2<sup>nd</sup> by Commissioner Siedler. Vote: All Aye.

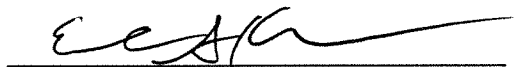
**EXECUTIVE SESSION**-Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Keller, 2<sup>nd</sup> by Commissioner Bradley. Vote: All Aye.

Meeting closed to the public for Executive at 7:39 p.m. Executive session opened at 7:41 pm. In attendance are Commissioner's Brito, Keegan, Siedler, Keller, Bradley, District Attorney, Joseph Yousouff and Clerk Dawn Hode.

Executive Session closed at 8:49 p.m.

Regular meeting opened at 8:50 p.m.

Motion to adjourn the meeting at approximately 8:53pm by Commissioner Brito 2<sup>nd</sup> by Commissioner Keegan. Vote: All Aye.



COMMISSIONER Keller, Clerk

Board of Fire Commissioners Fire District No. 3  
Jackson Township, New Jersey

Minutes of Executive Session  
July 17<sup>th</sup>, 2017

Commissioner Brito called the Executive Session to order at 7:41 p.m. Commissioners Brito, Keegan, Keller, Siedler and Bradley was present. Board Attorney Joseph Youssouf and Clerk Hode were also present.

Attorney Joseph Youssouf announced that there has been no response from past employees; Kenneth Byrnes and Bonnie Brown regarding their Health Insurance.

Commissioner Bradley informed the Board that the FMBA Attorney is reviewing the wording of the contract offer and FMBA President; Patrick Hilger will let Commissioner Bradley know once he hears back from the Attorney.

The Board has scheduled a Budget meeting for August 8<sup>th</sup> at 6:30 pm. Captain Moore, Lt. Howles, Chief Carson, Clerk Hode and three commissioners are to attend. Attorney Joseph Youssouf will advertise the Budget meeting and will announce and adopt a resolution once we are back in Public Session.

FO Frank McDonnell asked for an Executive Session regarding issues that have come to his attention regarding him not showing up to fire calls or calling the Chief Back when he is off duty. Chief Carson, FMBA President Pat Hilger and Captain Edward Moore were also asked to attend. FO McDonnell presented the Board, Pat Hilger, Captain Moore, Clerk Hode and Chief Carson with two SOG's regarding the Bureau Protocols for Fire Bureau Duties and Responsibilities along with a print out of the Fire Official UFD.

Commissioner Dan Bradley informed the Board that FF Mclaughlin is now out on Workman's Comp and has a date of August 11<sup>th</sup>, 2017 for surgery. At this time there are two FireFighters out on Workman's Comp.

Clerk Hode and the BOFC have completed Clerk Hode's contract negotiations. Board Attorney Joseph Youssouf will have Labor Attorney Jonathan Cohen draft Clerk Hode's contract for signatures of the Board and Clerk Hode.

**Adjournment:** Commissioner Brito motioned to adjourn the Executive Session, seconded by Commissioner Keegan. Motion passed by unanimous consent. Executive Session was adjourned at 8:49 p.m.

  
\_\_\_\_\_, Clerk

11:56 AM

Jackson Twsp Board of Fire Dist No. 3

Cash Balance Report

As of July 17, 2017

07/17/17

Accrual Basis

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	Jul 17, 17	
	Debit	Credit
1101 · NJ State Cash Management	59,789.65	
1102 · Fulton Bank Fire Bureau 2206	32,467.45	
1106 · Shore Comm Beacon Municipal 534	162.52	
1107 · Shore Comm Bank Freedom Liq 764	53,741.07	
1108 · Fulton Bank Payroll 2205	178,218.06	
1109 · Fulton Bank General Fund 2204	157,489.96	
1111 · Fulton Bank MMKT 7655	210,959.96	
TOTAL	<u>692,828.67</u>	<u>0.00</u>

## Jackson Twsp Board of Fire Dist No. 3

## Treasurer's Report

As of July 17th, 2017

07/17/17  
Accrual Basis

Type	Date	Num	Name	Amount
<b>Jul 1 - 17, 17</b>				
Bill Pmt -Check	07/11/2017	EFT	NJSHBP	-32,602.64
Bill Pmt -Check	07/11/2017	EFT	Intuit	-290.48
Bill Pmt -Check	07/11/2017	EFT	Lakewood Motor Ve...	-145.00
Bill Pmt -Check	07/12/2017	EFT	Office Depot	-223.96
Bill Pmt -Check	07/14/2017	EFT	Office Depot	-11.29
Bill Pmt -Check	07/17/2017	4101	AIISH Fire Protection	-165.00
Bill Pmt -Check	07/17/2017	4102	Cablevision	-372.52
Bill Pmt -Check	07/17/2017	4103	Colleen Theobald	-300.00
Bill Pmt -Check	07/17/2017	4104	Community Safety C...	-200.00
Bill Pmt -Check	07/17/2017	4105	Defender Emergenc...	-702.13
Bill Pmt -Check	07/17/2017	4106	Detection Canine Se...	-280.00
Bill Pmt -Check	07/17/2017	4107	Embroider Me	-62.00
Bill Pmt -Check	07/17/2017	4108	Emergency Services...	-22,700.98
Bill Pmt -Check	07/17/2017	4109	Fire and Safety	-4,960.88
Bill Pmt -Check	07/17/2017	4110	Fire Fighter One Pro...	-13,709.50
Bill Pmt -Check	07/17/2017	4111	FireFlo Services Inc.	-5,618.90
Bill Pmt -Check	07/17/2017	4112	Galls	-40.93
Bill Pmt -Check	07/17/2017	4113	Heart Smart Techno...	-429.96
Bill Pmt -Check	07/17/2017	4114	Heath Consultants I...	-68.46
Bill Pmt -Check	07/17/2017	4115	Henry Schein EMS/...	-472.85
Bill Pmt -Check	07/17/2017	4116	Interstate Mobile Ca...	-12,329.00
Bill Pmt -Check	07/17/2017	4117	JTVFC#1	-485.95
Bill Pmt -Check	07/17/2017	4118	Koerner & Koerner, ...	-853.00
Bill Pmt -Check	07/17/2017	4119	Leaf Capitol Funding...	-62.00
Bill Pmt -Check	07/17/2017	4120	Miles Technologies	-1,096.00
Bill Pmt -Check	07/17/2017	4121	Monmouth County T...	-50.00
Bill Pmt -Check	07/17/2017	4122	NJ Natural Gas Co.	-153.90
Bill Pmt -Check	07/17/2017	4123	ozane	-85.00
Bill Pmt -Check	07/17/2017	4124	Republic Services	-129.44
Bill Pmt -Check	07/17/2017	4125	Son Rise	-490.00
Bill Pmt -Check	07/17/2017	4126	State of NJ-dept of l...	-131.71
Bill Pmt -Check	07/17/2017	4127	UPS	-11.76
Bill Pmt -Check	07/17/2017	4128	Verizon (hot spots)	-125.10
Bill Pmt -Check	07/17/2017	4129	Watchung	-281.63
Bill Pmt -Check	07/17/2017	4130	Wells Fargo Financial	-410.00
Bill Pmt -Check	07/17/2017	4131	Witmer Public Safet...	-385.00
Bill Pmt -Check	07/17/2017	4132	Defender Emergenc...	-10,021.46
Bill Pmt -Check	07/17/2017	4133	Miles Technologies	-279.00
Bill Pmt -Check	07/17/2017	4134	Monmouth County T...	-250.00
Bill Pmt -Check	07/17/2017	4135	Watchung	-53.91
Bill Pmt -Check	07/17/2017	4136	Beyer Ford	-34,844.00
Bill Pmt -Check	07/17/2017	4137	Compressed Air Sys...	-52,578.00
Bill Pmt -Check	07/17/2017	4138	Hertrich Fleet Servic...	-36,624.66
<b>Jul 1 - 17, 17</b>				<b>-235,088.00</b>

## Jackson Twp Board of Fire Dist No. 3

## Profit &amp; Loss Budget vs. Actual

January 1 through July 17, 2017

	Jan 1 - Jul 17, 17	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4100 · Taxation from Township	1,294,061.13	2,957,854.00	-1,663,792.87
4400 · Bureau of Fire Safety			
4403 · Registration Fees-Dist 3	17,705.00	30,500.00	-12,795.00
4503 · Fines District 3	250.00	2,000.00	-1,750.00
4703 · Permit Fees Dist 3	1,381.00	11,000.00	-9,619.00
4712 · Life Hazard Fees District 2	-85.00	0.00	-85.00
4713 · Life Hazard Fees District 3	4,169.54	0.00	4,169.54
4723 · Bureau Site Plan Review Dist 3	150.00	0.00	150.00
4733 · Fire Reports District 3	16.00	0.00	16.00
<b>Total 4400 · Bureau of Fire Safety</b>	<b>23,586.54</b>	<b>43,500.00</b>	<b>-19,913.46</b>
4600 · General Interest Income	272.57	500.00	-227.43
4745 · SFSGrant	0.00	3,257.00	-3,257.00
4749 · Fema Grant-Cascade System	0.00	54,273.00	-54,273.00
4750 · FEMA Grant	0.00	13,894.00	-13,894.00
4920 · Fund Balance Utilized	0.00	203,500.00	-203,500.00
<b>Total Income</b>	<b>1,317,920.24</b>	<b>3,276,778.00</b>	<b>-1,958,857.76</b>
<b>Gross Profit</b>	<b>1,317,920.24</b>	<b>3,276,778.00</b>	<b>-1,958,857.76</b>
<b>Expense</b>			
5001 · Admin Salary and Wages			
5002 · Salaries - Admin Clerk	18,835.20	41,600.00	-22,764.80
5004 · Salaries - Admin Overtime Clerk	0.00	1,000.00	-1,000.00
<b>Total 5001 · Admin Salary and Wages</b>	<b>18,835.20</b>	<b>42,600.00</b>	<b>-23,764.80</b>
5050 · Operations Salary & Wages			
5051 · Salaries - LT Schoch	0.00	100,237.00	-100,237.00
5052 · Salaries - LT G. Moroney	53,145.60	115,156.00	-62,010.40
5053 · Salaries - FF Stacy	47,616.40	110,000.00	-62,383.60
5055 · Salaries - Captain Moore	55,113.60	119,406.00	-64,292.40
5056 · Salaries - LT Howles	52,800.00	114,406.00	-61,606.00
5057 · Salaries - FF Hilger	43,497.60	94,237.00	-50,739.40
5058 · Salaries - FF Grossman	19,184.23	94,487.00	-75,302.77
5060 · Salaries - FF McLaughlin	43,497.60	94,237.00	-50,739.40
5061 · Benefit Reserves	49,061.74	0.00	49,061.74
5062 · Salaries - FF Perrotto	44,043.02	75,436.00	-31,392.98
5064 · Overtime Operations	22,290.40	65,000.00	-42,709.60
5065 · Salaries-FF Kourris	21,764.02	45,132.00	-23,367.98
5066 · Salaries - Working out of Class	193.20	5,000.00	-4,806.80
5069 · Salaries - FF Somers	25,008.00	47,945.00	-22,937.00
5070 · New Firefighter	0.00	58,000.00	-58,000.00
5371 · Salaries-FO McDonnell	49,453.15	109,646.00	-60,192.85
5747 · Fire Official Salary	-1,075.19	0.00	-1,075.19
5050 · Operations Salary & Wages - Other	0.00	50,000.00	-50,000.00
<b>Total 5050 · Operations Salary &amp; Wages</b>	<b>525,593.37</b>	<b>1,298,325.00</b>	<b>-772,731.63</b>
5100 · Admin Fringe Benefits			
5114 · Health Insurance - Admin	12,963.79	141,686.00	-128,722.21
5120 · Social Security-Admin	1,156.40	6,150.00	-4,993.60
5121 · Medicare-admin	270.51	0.00	270.51
5141 · Unemployment-admin	197.77	0.00	197.77
5151 · Disability Insurance-admin	43.54	0.00	43.54
5161 · Pension-admin	490.00	5,166.00	-4,676.00
<b>Total 5100 · Admin Fringe Benefits</b>	<b>15,122.01</b>	<b>153,002.00</b>	<b>-137,879.99</b>
5110 · Operations Fringe Benefits			
5101 · Medicare	7,061.14	127,283.00	-120,221.86
5102 · Social Security	30,192.14	0.00	30,192.14
5140 · Unemployment	4,289.06	0.00	4,289.06
5150 · Disability Insurance	863.73	0.00	863.73
5160 · Pension	20,659.15	249,352.00	-228,692.85
5170 · Workers Compensation-Career	29,866.00	90,000.00	-60,134.00
5176 · Health Insurance	130,518.26	245,677.00	-115,158.74
<b>Total 5110 · Operations Fringe Benefits</b>	<b>223,449.48</b>	<b>712,312.00</b>	<b>-488,862.52</b>
5200 · Office Expenses			
5204 · Computer Supplies	58.00	2,000.00	-1,942.00
5205 · Office Supplies	1,250.89	6,000.00	-4,749.11
5206 · Postage	354.61	750.00	-395.39
5210 · Photocopier Lease and Maintenan	2,888.75	6,000.00	-3,111.25
5200 · Office Expenses - Other	10.00	0.00	10.00
<b>Total 5200 · Office Expenses</b>	<b>4,562.25</b>	<b>14,750.00</b>	<b>-10,187.75</b>
5201 · Fire Hydrant Rentals	42,350.00	84,700.00	-42,350.00
5220 · Professional Services			
5229 · Accountant	37,352.53	0.00	37,352.53
5230 · Attorney Fees	20,238.04	0.00	20,238.04
5231 · Joint Medical Director	-6.92	0.00	-6.92
5232 · Payroll Services	3,085.11	0.00	3,085.11
5233 · Medical Physicals	13,806.00	0.00	13,806.00



**Jackson Twp Board of Fire Dist No. 3**  
**Profit & Loss Budget vs. Actual**  
 January 1 through July 17, 2017

	Jan 1 - Jul 17, 17	Budget	\$ Over Budget
5220 · Professional Services - Other	0.00	109,350.00	-109,350.00
<b>Total 5220 · Professional Services</b>	<b>74,474.76</b>	<b>109,350.00</b>	<b>-34,875.24</b>
5225 · Commissioner Salaries	12,689.24	21,000.00	-8,310.76
5250 · JTVFC#1 Fire Suppression	93,362.89	125,704.00	-32,341.11
5270 · Insurance	41,901.89	73,500.00	-31,598.11
5275 · Election	2,759.13	1,000.00	1,759.13
5280 · Advertising	225.30	2,500.00	-2,274.70
5285 · Background Checks	75.00	0.00	75.00
5286 · Miscellaneous	-1,710.00	0.00	-1,710.00
5290 · Uniforms			
5291 · Paidmen Uniforms	4,866.98	16,000.00	-11,133.02
5293 · Volunteer Uniforms	1,953.25	2,500.00	-546.75
5295 · Turnout Gear Upgrades	0.00	1,500.00	-1,500.00
5296 · Turnout Gear	11,620.25	16,000.00	-4,379.75
5297 · Turnout Gear Replacements	15,689.50	10,000.00	5,689.50
<b>Total 5290 · Uniforms</b>	<b>34,129.98</b>	<b>46,000.00</b>	<b>-11,870.02</b>
5300 · Training & Education			
5301 · Training & Education-Career	3,161.89	12,000.00	-8,838.11
5302 · Training & Education-Volunteer	900.00	14,000.00	-13,100.00
5304 · Career College FF	5,000.08	5,000.00	0.08
5305 · Volunteer College FF	0.00	3,500.00	-3,500.00
5715 · Conventions	0.00	7,000.00	-7,000.00
<b>Total 5300 · Training &amp; Education</b>	<b>9,061.97</b>	<b>41,500.00</b>	<b>-32,438.03</b>
5306 · Membership dues lic subs	300.00	5,000.00	-4,700.00
5400 · Maintenance & Repair			
5401 · M&R Cascade Maint	127.50	3,000.00	-2,872.50
5402 · M&R Trucks			
5426 · M&R Unit 5500 Ford Expedition	661.70	0.00	661.70
5427 · M&R Unit 5501 Pierce Pumper	3,151.79	0.00	3,151.79
5428 · M&R Unit 5503 Ford Rescue	1,800.40	0.00	1,800.40
5429 · M&R 5504 Ford F250	586.90	0.00	586.90
5430 · M&R 5505 Pierce Ladder	10,336.86	0.00	10,336.86
5431 · M&R Unit 5510 Ford Expedition	1,407.33	0.00	1,407.33
5434 · M&R Unit 5519 Ford Brush	698.99	0.00	698.99
5435 · M&R Unit 5521 Pierce Pumper	9,503.48	0.00	9,503.48
5436 · M&R Unit 5524 Ford Excursion	702.13	0.00	702.13
5438 · M&R Unit 5541 Pierce Pumper	2,520.58	0.00	2,520.58
5402 · M&R Trucks - Other	2,060.97	68,000.00	-65,939.03
<b>Total 5402 · M&amp;R Trucks</b>	<b>33,431.13</b>	<b>68,000.00</b>	<b>-34,568.87</b>
5405 · M&R Computer	8,237.00	12,000.00	-3,763.00
5410 · M&R Air Pack Maintenance	1,836.87	5,000.00	-3,163.13
5415 · M&R Air Pack Testing	796.26	2,600.00	-1,803.74
5420 · M&R Oxygen Bottle Refills	0.00	1,000.00	-1,000.00
5425 · M&R Radio & Pager Maintenance	0.00	7,000.00	-7,000.00
5440 · M&R Ladder Testing	1,810.00	2,500.00	-690.00
5445 · M&R Hose Testing	2,808.90	3,800.00	-991.10
5450 · M&R Hose Repair	0.00	1,000.00	-1,000.00
5460 · M&R Extinguisher Maintenance	448.00	1,500.00	-1,052.00
5465 · M&R Replacement of Damaged Equip	68.39	1,000.00	-931.61
5470 · M&R Rescue Maint-Hurst Tool	0.00	1,000.00	-1,000.00
5475 · M&R Rescue Maint.-Misc	0.00	750.00	-750.00
5480 · M&R Gear Cleaning	1,589.64	750.00	839.64
5485 · Pump Testing	1,000.00	1,500.00	-500.00
5490 · M&R Misc	517.80	3,000.00	-2,482.20
<b>Total 5400 · Maintenance &amp; Repair</b>	<b>52,671.49</b>	<b>115,400.00</b>	<b>-62,728.51</b>
5500 · Substation Maintenance			
5501 · M&R Substation- Exterminating	1,245.00	1,600.00	-355.00
5505 · M&R Substation-Alarm	843.75	2,000.00	-1,156.25
5510 · M&R Substation-Cleaning	2,407.10	1,200.00	1,207.10
5515 · M&R Substation-Door	0.00	500.00	-500.00
5520 · M&R Substation - Misc	2,537.18	18,200.00	-15,662.82
5525 · M&R Substation - Heating/Air	675.00	1,500.00	-825.00
5530 · M&R Substation - Gym Equip	0.00	500.00	-500.00
5535 · M&R Substation-Generator Maint	0.00	500.00	-500.00
5540 · M&R Substation-Grounds Maint	225.81	500.00	-274.19
<b>Total 5500 · Substation Maintenance</b>	<b>7,933.84</b>	<b>26,500.00</b>	<b>-18,566.16</b>
5600 · Non-Bondables			
5620 · Asset Purchase-Technology	0.00	4,000.00	-4,000.00
5630 · Asset Purchase- Radio Equipment	416.66	5,000.00	-4,583.34
5635 · Pass Devices	45.96	3,000.00	-2,954.04
5636 · Fire Equipment	20,618.75	30,000.00	-9,381.25
5639 · Computer Upgrades	0.00	5,000.00	-5,000.00
<b>Total 5600 · Non-Bondables</b>	<b>21,081.37</b>	<b>47,000.00</b>	<b>-25,918.63</b>
5640 · Utilities			
5655 · Electric	4,976.78	0.00	4,976.78
5660 · Telephone	3,313.59	0.00	3,313.59
5665 · Volunteer Mobile Phones	125.10	0.00	125.10

**Jackson Twsp Board of Fire Dist No. 3**  
**Profit & Loss Budget vs. Actual**  
 January 1 through July 17, 2017

	Jan 1 - Jul 17, 17	Budget	\$ Over Budget
5670 · Water	767.60	0.00	767.60
5673 · Gas	3,989.65	0.00	3,989.65
5675 · Garbage	777.35	0.00	777.35
5685 · Water/Sewer	775.10	0.00	775.10
5640 · Utilities - Other	0.00	29,000.00	-29,000.00
<b>Total 5640 · Utilities</b>	<b>14,725.17</b>	<b>29,000.00</b>	<b>-14,274.83</b>
5644 · Supplies Expenses			
5645 · EMS Supplies	819.70	6,000.00	-5,180.30
5646 · EMS Defib Maintenance	1,062.80	2,000.00	-937.20
<b>Total 5644 · Supplies Expenses</b>	<b>1,882.50</b>	<b>8,000.00</b>	<b>-6,117.50</b>
5690 · Fuel - Trucks	9,128.27	25,000.00	-15,871.73
5700 · Fire Bureau Expenditures			
5738 · Postage-Bureau	321.86	0.00	321.86
5740 · Office Supplies/Eqmnt-Bureau	319.15	0.00	319.15
5741 · Membership Fees-Bureau	1,049.00	0.00	1,049.00
5742 · Mobile Phone-Bureau	465.90	0.00	465.90
5743 · Computer Software-Bureau	75.06	0.00	75.06
5749 · Vehicle Equipment-Bureau	3,620.42	0.00	3,620.42
5750 · Misc-Bureau	97.27	0.00	97.27
5700 · Fire Bureau Expenditures - Other	-6,697.85	18,000.00	-24,697.85
<b>Total 5700 · Fire Bureau Expenditures</b>	<b>-749.19</b>	<b>18,000.00</b>	<b>-18,749.19</b>
5710 · Contingent	0.00	5,000.00	-5,000.00
5725 · LOSAP	36,300.00	30,000.00	6,300.00
5735 · Basic Entitlement Grant	0.00	3,257.00	-3,257.00
5754 · Debt Service			
5760 · Serial Bonds-Principal Payment	70,000.00	70,000.00	0.00
5770 · Serial Bonds Interest	7,637.19	14,105.00	-6,467.81
<b>Total 5754 · Debt Service</b>	<b>77,637.19</b>	<b>84,105.00</b>	<b>-6,467.81</b>
5800 · Fema-Cascade System	52,578.00	54,273.00	-1,695.00
6000 · Bank Service Charges	30.00	0.00	30.00
<b>Total Expense</b>	<b>1,370,401.11</b>	<b>3,176,778.00</b>	<b>-1,806,376.89</b>
<b>Net Ordinary Income</b>	<b>-52,480.87</b>	<b>100,000.00</b>	<b>-152,480.87</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
9000 · Vehicle Purchase	94,169.64	100,000.00	-5,830.36
<b>Total Other Expense</b>	<b>94,169.64</b>	<b>100,000.00</b>	<b>-5,830.36</b>
<b>Net Other Income</b>	<b>-94,169.64</b>	<b>-100,000.00</b>	<b>5,830.36</b>
<b>Net Income</b>	<b>-146,650.51</b>	<b>0.00</b>	<b>-146,650.51</b>

**JACKSON TOWNSHIP  
FIRE DISTRICT #3**

**CHIEF'S REPORT**

**July 17, 2017**

**SUBMITTED BY  
TIMOTHY J. CARSON  
CHIEF OF DEPARTMENT**

## Training Recap

### Schools

#### ➤ Day Time Training

##### Training Classes

- 6/15 – Paratech drill at Station 57 – 9am
- 6/29 – PPE Class (CANCELLED)
- 8/10 – Defensive Driving – 8:30am start to 3pm
- 9/7 – Radio Reporting – Station 55-1 9am (Monmouth County Fire Academy)
- 9/28 – START Triage (EMT CEU Class) 9am at 55-1
- 10/26 – Stress Management (EMT CEU Class) 9am at 55-1
- 11/16 – The Crime Scene (EMT CEU Class) 9am at 55-1

### Township Chiefs Meeting

No meeting this month

### Officers Meeting Chief Carson, Capt Moore, Capt Baader, Lt Theobald, Lt Halpin, Lt McGuire and Lt Keegan in attendance

- Cascade system was delivered 7-10-17.
- GT42 meters – keep finding the tips missing on the meters. Tips cost \$18 each and we ordered 3
- NFIRS – please add narratives to the NFIRS reports. Short description of what you found and did. The CAD notes are good but not always enough detail to understand what had happened and what actions were taken at a call.
- Accountability Tags – Email sent to Bob Cook with list of names of career staff personnel expiring July 2017. Need to put list together for volunteers and fill out form for any updates
- Lt Howles rope ordered for 5503 and 5505. Also rope for the bailout prop at 55-1. Each Engine will get 1 life safety rope as well
- 400 Mhz System is completed. All Radios will be reprogrammed by JPD within the next few weeks. Officers to work on the banks and the order we want channels
- 700 Mhz system is underway. Jackson Tower will be built as permission received from Pinelands commission. JPD will then build the tower at Stations 55 and 54-1 to enhance the reach of their system.

- 5500 and 5504 new vehicles are in and being lettered and wired. Hoping to be done by end of week. Radios will cause delays as we got a run around by Allcom

### **Fire/Complaints Requiring Investigations**

- 6/20/2017 Working Structure Fire Reagan Way in Station 57's area. 5505 requested to the scene.
- 6/21/2017 Straight Line Winds Storm caused us to have 25 runs in about a 2 hour period. Outstanding job getting every piece on the road.
- 6/27/2017 Rescue Requested for a boater in distress on Lakeside Dr in Station 54's area
- 6/29/2017 Brush Fire with minor extension to AC unit as 165 S. New Propsect. OCFM requested to scene and 18307 notified
- 6/30/2017 Fire Alarm Bella Terra caused by broken sprinkler pipe. OCFM, 18307 and building dept notified Placed on fire watch
- 7/4/2017 Working Shed Fire Clearstream Road 18307 and OCFM responded
- 7/4/2017 Working Vehicle Fire extended into a Working Structure Fire on Aumack. Outstanding job by crews on Scene OCFM and 18307 responded.
- 7/6/2017 Overturn with Entrapment Hope Chapel Road. 5501 tools put to work
- 7/9/2017 Working Vehicle Fire Meterconk Trail. 18307 responded.
- 7/14/2017 RIT team requested into Howell Ramtown Section for a structure fire.

### **Community Events**

### **Equipment**

A few packs were fixed in house for minor repairs.

5521 Portable Lights repaired

5511 New Ladders ordered

### **Apparatus**

Lt Howles is on top of truck repairs and dealing with Defender. All trucks except 5503 have been serviced up to this point. Working on deficiency lists.

5511 CAFS system is OOS

5521 service complete. Brakes replaced along with list of other things including 2 leaking valves and batteries replaced

5505 Junction Box holder repaired

5505 Window Repaired

### **Hydrants**

Susan Drive and Ralph OOS

**Building**

Camera System at Main Station needs to be looked at



# JACKSON BUREAU OF FIRE SAFETY

## FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE  
JACKSON N.J. 08527



FRANK McDONNELL  
FIRE OFFICIAL

Phone (732) 928-1666x14 Fax (732) 928-6500  
fmcdonnell@jacksonfiredist3.org www.jacksonfiredist3.org

### FIRE OFFICIAL REPORT July 2017

1. Fire Safety PSA press release for July " Clothes Dryer Safety"
2. Please visit the web page [www.jacksonfiredist3.org](http://www.jacksonfiredist3.org) and Facebook pages for updated information on Fire District business and fire safety information.



Fire District page... [www.facebook.com/jacksonfiredist3](http://www.facebook.com/jacksonfiredist3)

Fire Bureau page... [www.facebook.com/jacksonfiresafety](http://www.facebook.com/jacksonfiresafety)

3. In reference to the new firework law signed by the Governor earlier this month, some big box stores were selling illegal fireworks. Some area police department's were having them removed from being purchased. The new law only allows sparklers, poppers and snappers, all other fireworks including explosive and aerial remain illegal.
4. By the Numbers...

ACTIVITY BY THE NUMBERS	TOTAL
Non Life Hazard Property Inspections	176
Non Life Hazard Property Re-Inspections	90
Life Hazard Property Inspections	42
Life Hazard Property Re-Inspections	26
Fire Permits Issued	25
Complaints/Follow-up	22
Other/ CO-CCO/Miscellaneous	30
Imminent Hazards Issued	0
Fire Drill	1
Penalties Issued	3
Fire Investigations/Notifications	7
Construction Plan Reviews	6
Smoke Detectors Giveaways	0
Fire Safety Presentations	592 students
<b>INCOME (3rd Qtr)</b>	<b>TOTAL</b>
Local Registrations Fees Paid	\$17,705.00
LHU Registrations Fees Paid	\$4,169.32
Fire Permits Fees Paid	\$1,338.00
Construction Plan Fees Paid	\$150.00
Penalties 2.12 Paid	\$250.00
Dedicated Penalties 2.12A Paid	\$0.00
Miscellaneous / Grant/ Fire Reports	\$16.00
<b>REVENUE RECEIVED</b>	<b>\$23,628.32</b>
<b>NON LIFE HAZARD INVOICES OUTSTANDING</b>	<b>\$4,712.50</b>
<b>LIFE HAZARD USE INVOICES OUTSTANDING</b>	<b>\$8,841.50</b>
<b>TOTAL PROJECTED REVENUE</b>	<b>\$37,182.32</b>
<b>BUDGET EXPENSE</b>	<b>\$4,957.87</b>