

**Jackson Township Fire District No. 3**

**Board of Fire Commissioners**

**Jackson Township, New Jersey**

**Minutes of Meeting Held**

**May 15th, 2017**

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner Brito on May 15th, 2017.

**PRESENT**-Commissioners: Brito, Keegan, Bradley, Siedler, District Attorney Joseph Yousouff and Clerk Hode.

**ABSENT**- Commissioner Keller

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**VOLUNTEER COMPANY REPORT** – None to report

**SECRETARIES REPORT**-Commissioner Bradley made a motion to accept April 2017 minutes, 2nd by Commissioner Keegan, Vote: All Aye.

**TREASURER'S REPORT**-Financial Reports were left on the conference table for the public and Board. Treasurer's report was read by Commissioner Keegan. Commissioner Keegan motioned to accept Treasurer's report, Commissioner Brito 2nd. Vote: All Aye.

**ATTORNEY REPORT**- Attorney Joseph Yousouf authorized a resolution to accept The Audit Report. Commissioner Siedler made motion to adopt resolution, 2<sup>nd</sup> by Commissioner Bradley. Vote: All Aye.

**CHIEF REPORT**- See attached report. Chief Carson to get three quotes for new computer at main station. The new gear for the JTVFC has been ordered. There was no Township Chiefs Meeting this month. At the Officer's meeting there was a discussion regarding truck repairs and Lt. Howles updated everyone on the status. JTVFC will be obtaining quotes to purchase and install hard suction on 5541. The Hydrants on Yorkshire and Brewers Bridge are OOS. The ETA for the new cascade system is the end of the month. The Honors and Awards Committee had their first meeting and an SOG is being prepared.

**SUPERVISORY REPORT**- Motion to approve requisitions listed on Agenda made by Commissioner Brito, 2nd by Commissioner Keegan, Vote: All Aye.

**OLD BUSINESS**- Chief Carson and Clerk Hode presented the Commissioners with the original agreement between the MUA and the Jackson Fire Department. Lt. Howles updated the Board on the status of the Ground Ladder Storage upgrade to 5505. Chief Carson states that the Active 911 Status Screen at the main station is

inoperable. Chief Carson believes it is a computer/hardware issue and not the internet connection. Chief Carson is to obtain three quotes for a new PC.

**NEW BUSINESS** – None

**OPEN TO THE PUBLIC**- None

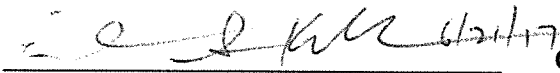
**EXECUTIVE SESSION**-Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner Brito, 2<sup>nd</sup> by Commissioner Bradley. Vote: All Aye.

Meeting closed to the public for Executive at 7:50 p.m. Executive session opened at 7:52 pm. In attendance are Commissioner's Brito, Keegan, Bradley, Siedler, District Attorney, Joseph Yousouff and Clerk Dawn Hode.

Executive Session closed at 8:30 p.m.

Regular meeting opened at 8: 33 p.m.

Motion to adjourn the meeting at approximately 8:36 pm by Commissioner Brito 2<sup>nd</sup> by Commissioner Keegan. Vote: All Aye.



COMMISSIONER Keller, Clerk

Board of Fire Commissioners Fire District No. 3  
Jackson Township, New Jersey

Minutes of Executive Session  
May 15<sup>th</sup>, 2017

Commissioner Brito called the Executive Session to order at 7:53 p.m. Commissioners Brito, Keegan, Bradley and Siedler were present. Board Attorney Joseph Youssouf and Clerk Hode were also present.

Discussion regarding FF Grossman's shoulder surgery. Commissioner Bradley will reach out to Captain Moore to discuss scheduling issue.

Discussion regarding the County Fire Marshall.

Board Attorney Joseph Youssouf and Attorney Jonathan Cohen arrived at court to obtain an order to cease payments for health insurance reimbursement to Former Chief Ken Byrnes. The judgement was obtained. As of this date the Board no longer has to pay Ken Byrnes's health insurance reimbursement. Ken Byrnes has 45 days from date of publication to respond.

Commissioner Siedler and Commissioner Bradley stated that the Contract Negotiations between the Board and the FMBA is going smoothly and that they are waiting to hear back from Board Accountant, Oliver Walling.

The Labor Management meeting is scheduled for Tuesday the 23<sup>rd</sup> at 5pm.

**Adjournment:** Commissioner Brito motioned to adjourn the Executive Session, seconded by Commissioner Keegan. Motion passed by unanimous consent. Executive Session was adjourned at 8:30 p.m.

 Clerk

**JACKSON BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #3**  
**AGENDA**

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press and is called to order at 7:30p.m. On May 15<sup>th</sup>, 2017

1. Attendance
2. Volunteer Company Report-
3. Secretary's report-
4. Treasurer's Report –see attached report
5. Attorney's Report-
6. Fire Official Report-see attached report
7. Chief's Report –see attached report
8. Supervisory Commissioner Report  
Approved Requisitions:
  - A: Advanced Auto - Def Fluid for 5501
  - B: Jersey Coast Fire Equipment – Oxygen bottle hydro testing
  - C: Amazon - cup holders for 5505
  - D: NJ Fire Equipment- Zico cable and pin asy
  - E: Defender Emergency Products: 5501 load manager & class 1 leak
  - F: Mercer Spring 5541 alignment
  - G: Fire Store- replacement bag for 5541
  - H: Summit Racing Equipment- replacement cable for 5519 brush truck winch
  - I: Amazon- Dixie EMS Oxygen 02 bag
  - J: Henry Schein 5501 Defibrillator
  - K: New Jersey Fire Equipment- SCBA Repair
  - L: Safety2go.com- 5501 Preconnect hose bed net
  - M: Two lights for loft
9. Old Business-
  - A: Update on Fire Hydrant standards & related MUA Agreement
  - B: Update on status of ground ladder storage upgrade to 5505
  - C: Report on inoperability of the Active 911 status screens at Main Station
10. New Business-
11. Open to Public
12. Executive Session
13. Adjournment

Jackson Board of Fire Commissioners Dist. #3  
Executive Agenda  
May 15<sup>th</sup>, 2017

Pursuant to the Open Public Meetings Act of the State of New Jersey, this meeting was duly advertised in the Asbury Park Press

- A: Difference Card
- B: Ken Byrnes health insurance
- C: Manpower

9:20 AM

05/15/17

Accrual Basis

Jackson Twsp Board of Fire Dist No. 3

Cash Balance Report

As of May 15, 2017

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	May 15, 17	
	<u>Debit</u>	<u>Credit</u>
1101 · NJ State Cash Management	59,719.58	
1102 · Fulton Bank Fire Bureau 2206	27,400.48	
1106 · Shore Comm Beacon Municipal 534	182.52	
1107 · Shore Comm Bank Freedom Liq 764	53,727.59	
1108 · Fulton Bank Payroll 2205		35,985.70
1109 · Fulton Bank General Fund 2204		256,024.62
1111 · Fulton Bank MMKT 7655	576,395.98	
TOTAL	<u>717,426.15</u>	<u>292,010.32</u>

## Jackson Twsp Board of Fire Dist No. 3

## Treasurer's Report

As of May 15th, 2017

05/15/17

Accrual Basis

Type	Date	Num	Name	Amount
<b>May 1 - 15, 17</b>				
Bill Pmt -Check	05/09/2017	4022	JSUMC EMT	-150.00
Bill Pmt -Check	05/10/2017	EFT	NJSHBP	-29,485.86
Bill Pmt -Check	05/15/2017	4023	1st Choice Safety E...	-8,700.00
Bill Pmt -Check	05/15/2017	4024	911 Safety Equipment	-1,350.64
Bill Pmt -Check	05/15/2017	4025	Advanced Auto Parts	-16.99
Bill Pmt -Check	05/15/2017	4026	Cablevision	-372.64
Bill Pmt -Check	05/15/2017	4027	County of Ocean, Fi...	-858.72
Bill Pmt -Check	05/15/2017	4028	Defender Emergenc...	-1,786.00
Bill Pmt -Check	05/15/2017	4029	Dynamic Pest Control	-150.00
Bill Pmt -Check	05/15/2017	4030	Embroider Me	-287.00
Bill Pmt -Check	05/15/2017	4031	Fire and Safety	-782.89
Bill Pmt -Check	05/15/2017	4032	Henry Schein EMS/...	-159.99
Bill Pmt -Check	05/15/2017	4033	Holmes Heating, Air ...	-675.00
Bill Pmt -Check	05/15/2017	4034	Leaf Capitol Funding...	-62.00
Bill Pmt -Check	05/15/2017	4035	Miles Technologies	-1,096.00
Bill Pmt -Check	05/15/2017	4036	Monmouth County T...	-100.00
Bill Pmt -Check	05/15/2017	4037	National Center for ...	-25.00
Bill Pmt -Check	05/15/2017	4038	New Jersey Fire Eq...	-772.60
Bill Pmt -Check	05/15/2017	4039	ozane	-85.00
Bill Pmt -Check	05/15/2017	4040	Plosia Cohen LLC	-2,080.00
Bill Pmt -Check	05/15/2017	4041	Republic Services	-129.46
Bill Pmt -Check	05/15/2017	4042	Son Rise	-162.75
Bill Pmt -Check	05/15/2017	4043	Verizon (hot spots)	-125.10
Bill Pmt -Check	05/15/2017	4044	Watchung	-6.16
Bill Pmt -Check	05/15/2017	4045	Wells Fargo Financial	-205.00
Bill Pmt -Check	05/15/2017	4046	Witmer Public Safet...	-1,950.00
Bill Pmt -Check	05/15/2017	4047	Youssouf, Joseph D...	-10,768.00
Bill Pmt -Check	05/15/2017	4048	Advanced Auto Parts	-75.00
Bill Pmt -Check	05/15/2017	4049	Defender Emergenc...	-1,786.00
Bill Pmt -Check	05/15/2017	4050	Henry Schein EMS/...	-444.12
Bill Pmt -Check	05/15/2017	4051	New Jersey Fire Eq...	-28.00
Bill Pmt -Check	05/15/2017	4052	ozane	-175.00
Bill Pmt -Check	05/15/2017	4053	Ace Outdoor Power ...	-42.00
Bill Pmt -Check	05/15/2017	4054	Colleen Theobald	-200.00
Bill Pmt -Check	05/15/2017	4055	Integrated Serivces ...	-2,323.75
Bill Pmt -Check	05/15/2017	4056	Community Safety C...	-200.00
Bill Pmt -Check	05/15/2017	4057	Dynamic Pest Control	-150.00
Bill Pmt -Check	05/15/2017	4058	Koerner & Koerner, ...	-1,180.00
Bill Pmt -Check	05/15/2017	4059	NJ Natural Gas Co.	-233.98
Bill Pmt -Check	05/15/2017	4060	Crown Castle USA I...	-1,250.00
Bill Pmt -Check	05/15/2017	EFT	Wright Express	-1,604.73
Bill Pmt -Check	05/15/2017	4061	JCP & L	-797.90
<b>May 1 - 15, 17</b>				<b>-72,833.28</b>

Jackson Twsp Board of Fire Dist No. 3

Profit & Loss Budget vs. Actual

January 1 through May 15, 2017

	Jan 1 - May 15, 17	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4100 · Taxation from Township	628,543.98	2,957,854.00	-2,329,310.02
4400 · Bureau of Fire Safety			
4403 · Registration Fees-Dist 3	12,172.50	30,500.00	-18,327.50
4503 · Fines District 3	250.00	2,000.00	-1,750.00
4703 · Permit Fees Dist 3	1,171.00	11,000.00	-9,829.00
4713 · Life Hazard Fees District 3	3,462.88	0.00	3,462.88
4723 · Bureau Site Plan Review Dist 3	150.00	0.00	150.00
4733 · Fire Reports District 3	10.00	0.00	10.00
<b>Total 4400 · Bureau of Fire Safety</b>	<b>17,216.38</b>	<b>43,500.00</b>	<b>-26,283.62</b>
4600 · General Interest Income	151.12	500.00	-348.88
4745 · SFSGrant	0.00	3,257.00	-3,257.00
4749 · Fema Grant-Cascade System	0.00	54,273.00	-54,273.00
4750 · FEMA Grant	0.00	13,894.00	-13,894.00
4920 · Fund Balance Utilized	0.00	203,500.00	-203,500.00
<b>Total Income</b>	<b>645,911.48</b>	<b>3,276,778.00</b>	<b>-2,630,866.52</b>
<b>Gross Profit</b>	<b>645,911.48</b>	<b>3,276,778.00</b>	<b>-2,630,866.52</b>
<b>Expense</b>			
5001 · Admin Salary and Wages			
5002 · Salaries - Admin Clerk	20,404.80	41,600.00	-21,195.20
5004 · Salaries - Admin Overtime Clerk	0.00	1,000.00	-1,000.00
<b>Total 5001 · Admin Salary and Wages</b>	<b>20,404.80</b>	<b>42,600.00</b>	<b>-22,195.20</b>
5050 · Operations Salary & Wages			
5051 · Salaries - LT Schoch	0.00	100,237.00	-100,237.00
5052 · Salaries - LT G. Moroney	57,574.40	115,156.00	-57,581.60
5053 · Salaries - FF Stacy	51,563.60	110,000.00	-58,436.40
5054 · Salaries - FF Granato	0.00	-0.18	0.18
5055 · Salaries - Captain Moore	59,706.40	119,406.00	-59,699.60
5056 · Salaries - LT Howles	57,200.00	114,405.98	-57,205.98
5057 · Salaries - FF Hilger	47,122.40	94,237.18	-47,114.78
5058 · Salaries - FF Grossman	33,078.63	94,487.18	-61,408.55
5059 · Salaries - FF Zimmerman	0.00	34,641.88	-34,641.88
5060 · Salaries - FF McLaughlin	47,122.40	94,237.18	-47,114.78
5061 · Benefit Reserves	39,711.40	0.00	39,711.40
5062 · Salaries - FF Perrotto	47,367.01	85,663.17	-38,296.16
5063 · Salaries - FF Schwartz	0.00	25,500.00	-25,500.00
5064 · Overtime Operations	24,104.62	65,000.00	-40,895.38
5065 · Salaries-FF Kourris	23,536.03	46,061.27	-22,525.24
5066 · Salaries - Working out of Class	288.82	5,000.00	-4,711.18
5069 · Salaries - FF Somers	27,092.00	54,173.88	-27,081.88
5070 · New Firefighter	0.00	58,000.00	-58,000.00
5371 · Salaries-FO McDonnell	0.00	109,646.29	-109,646.29
5050 · Operations Salary & Wages - Other	0.00	50,000.00	-50,000.00
<b>Total 5050 · Operations Salary &amp; Wages</b>	<b>515,467.71</b>	<b>1,375,852.83</b>	<b>-860,385.12</b>
5100 · Admin Fringe Benefits			
5114 · Health Insurance - Admin	9,259.85	141,686.00	-132,426.15
5120 · Social Security-Admin	1,251.61	6,150.00	-4,898.39
5121 · Medicare-admin	292.78	0.00	292.78
5141 · Unemployment-admin	197.77	0.00	197.77
5151 · Disability Insurance-admin	43.54	0.00	43.54
5161 · Pension-admin	490.00	5,166.00	-4,676.00
<b>Total 5100 · Admin Fringe Benefits</b>	<b>11,535.55</b>	<b>153,002.00</b>	<b>-141,466.45</b>
5110 · Operations Fringe Benefits			
5101 · Medicare	7,647.62	127,283.00	-119,635.38
5102 · Social Security	32,699.62	0.00	32,699.62
5140 · Unemployment	4,164.52	0.00	4,164.52
5150 · Disability Insurance	865.22	0.00	865.22
5160 · Pension	20,659.15	249,352.00	-228,692.85
5170 · Workers Compensation-Career	29,866.00	90,000.00	-60,134.00
5176 · Health Insurance	-34,870.05	245,677.00	-280,547.05
<b>Total 5110 · Operations Fringe Benefits</b>	<b>61,032.08</b>	<b>712,312.00</b>	<b>-651,279.92</b>
5200 · Office Expenses			
5204 · Computer Supplies	0.00	2,000.00	-2,000.00
5205 · Office Supplies	589.16	6,000.00	-5,410.84
5206 · Postage	228.10	750.00	-521.90
5210 · Photocopier Lease and Maintenan	1,230.75	6,000.00	-4,769.25
5200 · Office Expenses - Other	10.00	0.00	10.00
<b>Total 5200 · Office Expenses</b>	<b>2,058.01</b>	<b>14,750.00</b>	<b>-12,691.99</b>
5201 · Fire Hydrant Rentals	21,175.00	84,700.00	-63,525.00
5220 · Professional Services			
5229 · Accountant	36,094.76	0.00	36,094.76
5230 · Attorney Fees	18,110.04	0.00	18,110.04
5231 · Joint Medical Director	-256.92	0.00	-256.92
5232 · Payroll Services	1,813.16	0.00	1,813.16
5233 · Medical Physicals	13,179.00	0.00	13,179.00



# Jackson Twsp Board of Fire Dist No. 3 Profit & Loss Budget vs. Actual

January 1 through May 15, 2017

Accrual Basis

	Jan 1 - May 15, 17	Budget	\$ Over Budget
5220 · Professional Services - Other	0.00	109,350.00	-109,350.00
<b>Total 5220 · Professional Services</b>	<b>68,940.04</b>	<b>109,350.00</b>	<b>-40,409.96</b>
5225 · Commissioner Salaries	6,943.27	21,000.00	-14,056.73
5250 · JTVFC#1 Fire Suppression	61,936.82	125,704.00	-63,767.18
5270 · Insurance	152,437.45	73,500.00	78,937.45
5275 · Election	1,928.01	1,000.00	928.01
5280 · Advertising	70.20	2,500.00	-2,429.80
5285 · Background Checks	75.00	0.00	75.00
5286 · Miscellaneous	-1,710.00	0.00	-1,710.00
5290 · Uniforms			
5291 · Paidmen Uniforms	4,231.00	16,000.00	-11,769.00
5293 · Volunteer Uniforms	0.00	2,500.00	-2,500.00
5295 · Turnout Gear Upgrades	0.00	1,500.00	-1,500.00
5296 · Turnout Gear	11,620.25	16,000.00	-4,379.75
5297 · Turnout Gear Replacements	15,659.50	10,000.00	5,659.50
<b>Total 5290 · Uniforms</b>	<b>31,510.75</b>	<b>46,000.00</b>	<b>-14,489.25</b>
5300 · Training & Education			
5301 · Training & Education-Career	2,961.89	12,000.00	-9,038.11
5302 · Training & Education-Volunteer	500.00	15,000.00	-14,500.00
5304 · Career College FF	2,521.29	5,000.00	-2,478.71
5305 · Volunteer College FF	0.00	3,500.00	-3,500.00
5715 · Conventions	0.00	7,000.00	-7,000.00
<b>Total 5300 · Training &amp; Education</b>	<b>5,983.18</b>	<b>42,500.00</b>	<b>-36,516.82</b>
5306 · Membership dues lic subs	300.00	5,000.00	-4,700.00
5400 · Maintenance & Repair			
5401 · M&R Cascade Maint	127.50	3,000.00	-2,872.50
5402 · M&R Trucks			
5426 · M&R Unit 5500 Ford Expedition	661.70	0.00	661.70
5427 · M&R Unit 5501 Pierce Pumper	3,492.79	0.00	3,492.79
5428 · M&R Unit 5503 Ford Rescue	672.40	0.00	672.40
5429 · M&R 5504 Ford F250	586.90	0.00	586.90
5430 · M&R 5505 Pierce Ladder	4,206.09	0.00	4,206.09
5431 · M&R Unit 5510 Ford Expedition	1,407.33	0.00	1,407.33
5434 · M&R Unit 5519 Ford Brush	170.99	0.00	170.99
5435 · M&R Unit 5521 Pierce Pumper	940.91	0.00	940.91
5438 · M&R Unit 5541 Pierce Pumper	2,520.58	0.00	2,520.58
5402 · M&R Trucks - Other	587.51	65,000.00	-64,412.49
<b>Total 5402 · M&amp;R Trucks</b>	<b>15,247.20</b>	<b>65,000.00</b>	<b>-49,752.80</b>
5405 · M&R Computer	5,766.00	12,000.00	-6,234.00
5410 · M&R Air Pack Maintenance	1,093.11	5,000.00	-3,906.89
5415 · M&R Air Pack Testing	621.26	2,600.00	-1,978.74
5420 · M&R Oxygen Bottle Refills	0.00	1,000.00	-1,000.00
5425 · M&R Radio & Pager Maintenance	0.00	7,000.00	-7,000.00
5440 · M&R Ladder Testing	0.00	2,500.00	-2,500.00
5445 · M&R Hose Testing	0.00	3,800.00	-3,800.00
5450 · M&R Hose Repair	0.00	1,000.00	-1,000.00
5460 · M&R Extinguisher Maintenance	448.00	1,500.00	-1,052.00
5465 · M&R Replacement of Damaged Equip	263.39	1,000.00	-736.61
5470 · M&R Rescue Maint-Hurst Tool	0.00	1,000.00	-1,000.00
5475 · M&R Rescue Maint.-Misc	0.00	750.00	-750.00
5480 · M&R Gear Cleaning	1,589.64	750.00	839.64
5485 · Pump Testing	0.00	1,500.00	-1,500.00
5490 · M&R Misc	517.80	3,500.00	-2,982.20
<b>Total 5400 · Maintenance &amp; Repair</b>	<b>25,673.90</b>	<b>112,900.00</b>	<b>-87,226.10</b>
5500 · Substation Maintenance			
5501 · M&R Substation- Exterminating	900.00	1,600.00	-700.00
5505 · M&R Substation-Alarm	843.75	2,000.00	-1,156.25
5510 · M&R Substation-Cleaning	1,453.75	1,200.00	253.75
5515 · M&R Substation-Door	0.00	500.00	-500.00
5520 · M&R Substation - Misc	2,226.06	7,556.00	-5,329.94
5525 · M&R Substation - Heating/Air	675.00	1,500.00	-825.00
5530 · M&R Substation - Gym Equip	0.00	500.00	-500.00
5535 · M&R Substation-Generator Maint	0.00	500.00	-500.00
5540 · M&R Substation-Grounds Maint	197.98	500.00	-302.02
<b>Total 5500 · Substation Maintenance</b>	<b>6,296.54</b>	<b>15,856.00</b>	<b>-9,559.46</b>
5600 · Non-Bondables			
5620 · Asset Purchase-Technology	0.00	4,000.00	-4,000.00
5630 · Asset Purchase- Radio Equipment	416.66	5,000.00	-4,583.34
5635 · Pass Devices	45.96	3,000.00	-2,954.04
5636 · Fire Equipment	1,872.00	30,000.00	-28,128.00
5639 · Computer Upgrades	0.00	5,000.00	-5,000.00
<b>Total 5600 · Non-Bondables</b>	<b>2,334.62</b>	<b>47,000.00</b>	<b>-44,665.38</b>
5640 · Utilities			
5655 · Electric	4,186.74	0.00	4,186.74
5660 · Telephone	2,443.33	0.00	2,443.33
5670 · Water	150.43	0.00	150.43
5673 · Gas	3,700.67	0.00	3,700.67

Jackson Twsp Board of Fire Dist No. 3

Profit & Loss Budget vs. Actual

January 1 through May 15, 2017

	Jan 1 - May 15, 17	Budget	\$ Over Budget
5675 · Garbage	518.24	0.00	518.24
5685 · Water/Sewer	357.60	0.00	357.60
5640 · Utilities - Other	0.00	29,000.00	-29,000.00
<b>Total 5640 · Utilities</b>	<b>11,357.01</b>	<b>29,000.00</b>	<b>-17,642.99</b>
5644 · Supplies Expenses			
5645 · EMS Supplies	792.19	6,000.00	-5,207.81
5646 · EMS Defib Maintenance	159.99	2,000.00	-1,840.01
<b>Total 5644 · Supplies Expenses</b>	<b>952.18</b>	<b>8,000.00</b>	<b>-7,047.82</b>
5690 · Fuel - Trucks	7,402.29	25,000.00	-17,597.71
5700 · Fire Bureau Expenditures			
5738 · Postage-Bureau	119.27	0.00	119.27
5740 · Office Supplies/Eqmnt-Bureau	319.15	0.00	319.15
5741 · Membership Fees-Bureau	994.00	0.00	994.00
5742 · Mobile Phone-Bureau	293.79	0.00	293.79
5743 · Computer Software-Bureau	50.04	0.00	50.04
5747 · Fire Official Salary	52,595.56	0.00	52,595.56
5749 · Vehicle Equipment-Bureau	2,571.96	0.00	2,571.96
5700 · Fire Bureau Expenditures - Other	-6,697.85	18,000.00	-24,697.85
<b>Total 5700 · Fire Bureau Expenditures</b>	<b>50,245.92</b>	<b>18,000.00</b>	<b>32,245.92</b>
5710 · Contingent	0.00	5,000.00	-5,000.00
5725 · LOSAP	36,300.00	30,000.00	6,300.00
5735 · Basic Entitlement Grant	0.00	3,257.00	-3,257.00
5754 · Debt Service			
5760 · Serial Bonds-Principal Payment	0.00	70,000.00	-70,000.00
5770 · Serial Bonds Interest	0.00	14,105.00	-14,105.00
<b>Total 5754 · Debt Service</b>	<b>0.00</b>	<b>84,105.00</b>	<b>-84,105.00</b>
5800 · Fema-Cascade System	52,578.00	54,273.00	-1,695.00
6000 · Bank Service Charges	10.00	0.00	10.00
<b>Total Expense</b>	<b>1,153,238.33</b>	<b>3,242,161.83</b>	<b>-2,088,923.50</b>
<b>Net Ordinary Income</b>	<b>-507,326.85</b>	<b>34,616.17</b>	<b>-541,943.02</b>
Other Income/Expense			
Other Expense			
8001 · Reserve for Future Capital	0.00	100,000.00	-100,000.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>100,000.00</b>	<b>-100,000.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>-100,000.00</b>	<b>100,000.00</b>
<b>Net Income</b>	<b>-507,326.85</b>	<b>-65,383.83</b>	<b>-441,943.02</b>

**JACKSON TOWNSHIP  
FIRE DISTRICT #3**

**CHIEF'S REPORT**

**May 15, 2017**

**SUBMITTED BY  
TIMOTHY J. CARSON  
CHIEF OF DEPARTMENT**

# Training Recap

## Schools

- Three PFF will graduate FF1 and FF2 at Tom's River Fire Academy May 22, 2017
- One PFF completed FF1 at Monmouth County Fire Academy
- Lt. Loiacano, FF Keller, FF Barnard are taking advanced SCBA at Monmouth
- FF Keller is taking Incident Safety Officer at Monmouth
- FF Siedler is taking EMT refresher at Jersey Shore
- SO Prioli is taking EMT refresher at Howell First Aid
- FF Swing, FF Seaman, FF Larsen and FF Graham finished Flashover training with Station 19-5
- FF Seaman, FF Barnard and FF Swing completed Firefighter Survival at All Hands

## Township Chiefs Meeting

No meeting this month

## Officers Meeting (Chief Carson, AC Smith, Lt. Howles, Lt. Theobald, Lt. Keegan, Lt. Halpin and Lt. Dufour, SO Prioli)

Discussion held on upcoming training opportunities.

Daytime training planned so far as follows. All training is posted on the district website with sign up capability.

We had to postpone May 7 day of training using all the props around town at the Main Station due to lack of participation from other companies in town. New date will be announced.

Lt Keegan would like to see another drill on stretching and advancing the 2 ½" attack line. He will work with Capt Baader to plan a drill

Discussion held on truck repairs. Lt Howles updated everyone. All trucks passed pump testing with 5511 and 5521 having low voltage alarms while drafting. Issue will be looked into. 5521 passenger side rear cabinet quotes have been received and turned over to BOFC for consideration. Still awaiting date from Fire and Safety to bring 5505 in for Ladder rack alterations. 5541 will be going to Mercer County Spring on May 16 for alignment. Lt Dufour will get the truck there. Will be obtaining quotes to purchase and install hard suction on 5541.

Radio reprogramming will be coming soon by JPD

Physicals were completed on all members except 5. Those members have until 5/31 to get theirs scheduled.

Discussion held on damage to Q Siren on 5521.

### **Fire/Complaints Requiring Investigations**

- 5/14/2017 Outdoor Rubbish fire involving gas can Christina Ct.
- 5/11/2017 Working Structure Fire Green Valley Road. OCFM Car 40 on scene for Cause and Origin
- 5/6/2017 Brush Fire Nature Blvd B9 on location
- 4/30/2017 Dog Rescue from underground on Frank Applegate
- 4/26/2017 Mutual 19-3 for a working structure fire

### **Community Events**

- Keller Williams Community Day is 5/11. 30 reps will be at firehouse doing yard work
- Jersey Mikes Subs Grand Reopening is 5/13. Need crews for 5505 and 5541

### **Equipment**

A few packs were fixed in house for minor repairs.

5541 Hydrant bag needs replacement

New Gear is ordered

Cascade system will be delivered end of month

5501 AED Battery replaced

5521 ABC Extinguisher OOS to be recharged

### **Apparatus**

5501 Head Light repaired

5519 Winch repaired and replaced

5501 Drivers Seatbelt replaced

5505 Electrical Cord reel repaired

5505 Ladder Rack going out for changes

5501 Drivers side rear tire replaced

### **Hydrants**

Yorkshire and Brewers Bridge OOS

### **Building**

Building temporary prop for bail out training in progress

Active 911 Screens in the Main Station need to have a direct line run from the computer to the screens. Cost to do in house would be at approximately \$150. President Drury can do the work. Also, we still have the issue outstanding that the current PC specialists hired by the BOFC only covers the substation PC and hardware. This issue is outstanding from the previous BOFC. They did submit a proposal to resolve the computer Active 911 screens at the Main Station but it was turned down by the previous BOFC.

### **Honors and Awards**

First meeting held and SOG is being updated



# JACKSON BUREAU OF FIRE SAFETY

## FIRE DISTRICT NO. 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527

Phone (732) 928-1666x14 Fax (732) 928-6500

fmcdonnell@jacksonfiredist3.org www.jacksonfiredist3.org



FRANK McDONNELL  
FIRE OFFICIAL

### FIRE OFFICIAL REPORT

May 2017

1. Fire Safety PSA press release for May "Clothes Dryer Fire Safety"
2. Please visit the web page [www.jacksonfiredist3.org](http://www.jacksonfiredist3.org) and Facebook pages for updated information on Fire District business and fire safety information.



Fire District page... [www.facebook.com/jacksonfiredist3](http://www.facebook.com/jacksonfiredist3)

Fire Bureau page... [www.facebook.com/jacksonfiresafety](http://www.facebook.com/jacksonfiresafety)

3. Spring NJ Division of Fire Safety CEU course catalog is out and located at NJ DFS website
4. School fire prevention schedule is located on the Fire District web page calendar. We will be using the childrens fire safety trailer, volunteers are welcome to assist. Remaining schools are St Aloyisios 5/16, Rosenaurer 5/17, and Crawford Rodriguez 5/23 & 5/24.

ACTIVITY BY THE NUMBERS	TOTAL
Non Life Hazard Property Inspections	122
Non Life Hazard Property Re-Inspections	62
Life Hazard Property Inspections	15
Life Hazard Property Re-Inspections	16
Fire Permits Issued	19
Complaints/Follow-up	15
Other/ CO-CCO/Miscellaneous	16
Imminent Hazards Issued	0
Penalties Issued	3
Fire Investigations/Notifications	4
Construction Plan Reviews	5
Fire Drill	1
Smoke Detectors Giveaways	0
Fire Safety Presentations	592 students
INCOME (2nd Qtr)	TOTAL
Local Registrations Fees Paid	\$12,257.50
LHU Registrations Fees Paid	\$3,462.88
Fire Permits Fees Paid	\$1,086.00
Construction Plan Fees Paid	\$150.00
Penalties 2.12 Paid	\$250.00
Dedicated Penalties 2.12A Paid	\$0.00
Miscellaneous / Grant/ Fire Reports	\$10.00
<b>REVENUE RECEIVED</b>	<b>\$17,216.38</b>
<b>NON LIFE HAZARD INVOICES OUTSTANDING</b>	<b>\$3,135.50</b>
<b>LIFE HAZARD USE INVOICES OUTSTANDING</b>	<b>\$8,841.50</b>
<b>TOTAL PROJECTED REVENUE</b>	<b>\$29,193.38</b>
<b>BUDGET EXPENSE</b>	<b>\$3,225.70</b>