

**Jackson Township Fire District No. 3**

**Board of Fire Commissioners**

**Jackson Township, New Jersey**

**Minutes of Meeting Held**

**January 20<sup>th</sup>, 2014**

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:33pm by Commissioner C. Jordan on January 20<sup>th</sup>, 2014.

**PRESENT**-Commissioners: Cliff Jordan, Michael Fatovic, John Walter, Scott Jordan, Stephen Gibson and District Attorney.

**ABSENT**-None

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**VOLUNTEER COMPANY REPORT**-No report was given. J. Hodges was approved as a new volunteer firefighter.

**SECRETARIES REPORT**-Commissioner S. Jordan motioned to accept December Minutes, 2nd by Commissioner Walter, Vote: All Commissioners Aye.

**TREASURER'S REPORT**-Financial Reports were left on the conference table for the public and board. Treasurer's report was read by Commissioner Fatovic. Commissioner C. Jordan motioned to accept Treasurer's report, Commissioner S. Jordan 2nd. Vote: All Aye.

**ATTORNEY REPORT**-Board Attorney Youssouf opened the budget hearing at 7:43pm. He read the specifics to the DCA approved 2014 budget and opened the floor. A few questions from the public were addressed. The hearing was closed at 8:05pm. The Board Attorney read the 2014 budget resolution. A roll call was made to adopt the 2014 Budget . All Aye. Board Attorney Youssouf spoke about the Affordable Care Act. The Board does not have to provide health care to the volunteers. They are exempt. Petitions were handed in for the election of commissioner, Cliff Jordan and Brad Reiter. Board Attorney Youssouf passed out a letter of correspondence dated January 15, 2014 to State of NJ, DCA stating a resolution was made 12/16/13 rescinding the petition for a new volunteer fire company. Withum, Smith and Brown the Board's Auditor submitted a Corrective Action Plan for the year ended December 31, 2012. Commissioner Walter motioned to accept the Corrective Action Plan, 2nd by Commissioner Fatovic. Vote: All Aye.

**FIRE BUREAU REPORT**-See attached 2013 Annual Report

**CHIEF'S REPORT**-See attached Report. GT-42 Gas meters have been reading CH4 trace readings. New software will be installed to suppress the PPM readings which do not require action. The chief requested to purchase a calibration kit to save the district from sending out for testing. The board said they will wait for approval of budget first. New radios purchased model 5000 have issues that Motorola cannot fix. The Mic's for radios can go back also. The decision was made to mail back all the radios and purchase new ones. The board approved to order 10 lockers from Gear Grid.

**SUPERVISORY REPORT**-New Truck 5501 was inspected at Pierce in Appleton WI. Commissioner Fatovic, Chief Waters, FF McLaughlin and Captain Moore had a pre-meeting and went over additional items to order for the truck and installation. (See Attached) \$64,961.84 Motion made to approve list for new truck by Commissioner Fatovic, seconded by Commissioner S Jordan Vote: All Aye Dewalt was added to the approved requisition list for tools and saw for \$170.00. (Agenda approved List attached)

**OLD BUSINESS**- None to report

**NEW BUSINESS**-Two quotes came in for IT support, KC and Trask O'Hara. The quote from Mr. O'hara did not provide if he was a licensed business with insurance. So the contracts were tabled to next month. ITC Telecom phone quote was provided for approval. The board tabled until more quotes were available for approval.

**OPEN TO THE PUBLIC**

**JOINT BOARD UPDATES**

**EXECUTIVE SESSION**-Motion to accept a Resolution authorizing a closed session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, motioned by Commissioner C Jordan, 2<sup>nd</sup> by Commissioner Fatovic , Vote: All Aye.

Meeting closed to the public for Executive at 8:33 pm.

Executive session opened at 8:39pm. In attendance are Commissioner's Cliff Jordan, Michael Fatovic, Scott Jordan, Stephen Gibson and John Walter.

Executive Session closed at 9:08pm.

Regular meeting opened at 9:20pm.

**PUBLIC**-None

Motion to adjourn the meeting at approximately 9:45pm by Commissioner C Jordan, 2<sup>nd</sup> by Commissioner Fatovic. Vote: All Aye.



**COMMISSIONER FATOVIC, CO SECRETARY**

4:51 PM

01/20/14

Accrual Basis

# Jackson Twp Board of Fire Commissioners Dist. #3

## Cash Balances

As of January 20, 2014

	Jan 20, 14	
	Debit	Credit
1101.01 · NJ State Cash Management	59,287.52	
1102.03 · Fulton Bank Fire Bureau 2206	106,042.19	
1105.01 · Shore Community Bank-MMKT 026	201,503.87	
1106.01 · Shore Comm Beacon Municipal 534	211.70	
1107.01 · Shore Com Bank Freedom Liq 764	173,191.26	
1108.01 · Fulton Bank Payroll 2205	182,620.38	
1109.01 · Fulton Bank General Fund 2204	583,507.71	
1111.01 · Fulton Bank MMKT 7655	176,918.47	
<b>TOTAL</b>	<b><u>1,483,283.10</u></b>	<b><u>0.00</u></b>