

**Jackson Township Fire District No. 3**  
**Board of Fire Commissioners**  
**Jackson Township, New Jersey**

**Minutes of Meeting Held**  
**October 21, 2013**

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30pm by Commissioner C. Jordan on October 21, 2013.

**PRESENT** – Commissioners: C. Jordan , S. Jordan, Fatovic, Walter, Gibson and District Attorney.

**ABSENT** – None

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**EXECUTIVE SESSION** – Motion to accept a Resolution authorizing a closed-session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, by Commissioner C. Jordan, Seconded by Commissioner Gibson. **VOTE: AYE:** Commissioner C. Jordan, S. Jordan, Fatovic, Walter and Gibson. **NAY:** None.

Meeting closed to the public for Executive at 7:35 p.m.

Executive session opened at 7:40 p.m. In attendance are Commissioners S.Jordan, C. Jordan, Fatovic, Gibson and Walter.

Executive session closed at 7:55 p.m.

Regular meeting opened at 8:00 p.m.

**VOLUNTEER COMPANY REPORT**- Two new member's background checks were complete. FEMA claim submitted. Coin Fundraiser was successful. Open house 10/6 was Successful, 23 Volunteers, 2 Career Staff attended. Upcoming Firefighter Swing Pasta Fundraiser. President Lee Friedland gave dissertation about the current volunteer fire company and how they were blind-sided by the petition for new volunteer fire company.

**TREASURER'S REPORT** – Financial Reports were left on conference table for the public and board. Treasurer's report is tabled until next meeting.

**SECRETARIES REPORT** – Motion was made to accept the September minutes. Motion made by Commissioner S. Jordan. Seconded by C. Jordan. **VOTE: AYE:** Commissioners: C. Jordan, S. Jordan, Fatovic, Walter and Gibson. **NAY: NONE.**

**ATTORNEY REPORT**-Budget season is upon us. Dec 17 is due date to submit Budget to DCA. Our board meeting is Dec 16. So that is ok. Adoption of Budget is due Jan 21, our board meeting is Jan 20. So that is ok. Included in this year's budget is a new page. 1E-Website. Must make sure we meet all the conditions of this new page. Commissioner C. Jordan is up this coming year for election. All potential candidates must have petition in 28 days prior to election, 2/28/24.

**FIRE BUREAU REPORT**-See attached report.

**CHIEF'S REPORT**-See attached report. All the physicals were done 10/2 & 10/12. Cpt. Seidler is checking on portable radio's remote microphone issue. IRS considering volunteers as a large group and health care might have to be provided.

**SUPERVISORY REPORT**-Lt. Schoch and Lt. Moroney training was approved. Pierce Truck delivery, check, service, instruction were agreed upon and approved. Hydro testing 5505 air bottle was approved. Fire proof safe and file cabinet from Home Depot approved. Office Depot Blinds, book case & security key were approved. Defib was approved for repair at \$149.00 Brewers Septic was approved for clean out and camera for \$1200.00 Estimate from FF1 Prof Safety Services was approved. Bullard was approved to be looked at for. \$129. SCBA Rit pack warranty will not cover the damage sustained to equipment. Approved attic ladder repair. OT for training on 11/2 was approved. 11/14 CEVO Training was approved. Motion to accept this report made by Commissioner Walter, seconded by Commissioner S. Jordan. **VOTE: AYE:** Commissioners: C. Jordan, S. Jordan, Fatovic, Walter and Gibson. **VOTE: NAY: NONE**

**OLD BUSINESS**-NONE

**NEW BUSINESS**-A discussion regarding a petition given to the board for a new volunteer fire company was raised. It was open to the floor. Several FF had questions to the board. They were recognized and answered respectively by the commissioners.

Motion was made by Commissioner Walters to accept the Petition for a new volunteer fire company. Commissioner S. Jordan seconded. **VOTE: AYE:** Commissioners: C. Jordan, S. Jordan, Fatovic, and Walter. **VOTE: NAY: Gibson**

**JOINT BOARD UPDATES**-Chief Waters asked what the status of the joint board and District #3's involvement. Commissioner Walters said they were hitting a stale mate because he felt the joint board contract had a condition in it he felt was not good for District #3. He referred to the contract that three districts already signed saying the joint board could control

firefighting staffing. S. Jordan and Walters said they will attend the 10/28 meeting in good faith.

**EXECUTIVE SESSION** – Motion to accept a Resolution authorizing a closed-session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, by Commissioner C. Jordan, Seconded by Commissioner Gibson. **VOTE: AYE:** Commissioner C. Jordan, S. Jordan, Fatovic, Walter and Gibson. **NAY:** None.

Meeting closed to the public for Executive at 9:35 p.m.

Executive session opened at 9:40 p.m. In attendance are Commissioners S. Jordan, C. Jordan, Fatovic, Gibson and Walter.

Executive session closed at 10:10 p.m.

Regular meeting opened at 10:12 p.m.

**PUBLIC-NONE**

Motion to adjourn the meeting at approximately 10:20p.m. by Commissioner Walters, seconded by S. Jordan. **VOTE: AYE:** Commissioner C. Jordan, S. Jordan, Fatovic, Walter and Gibson. **NAY:** None.

  
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**COMMISSIONER GIBSON, SECRETARY**

4:41 PM

11/18/13

Accrual Basis

**Jackson Twp Board of Fire Commissioners Dist. #3**  
**Cash Balances**  
**As of October 21, 2013**

	<u>Oct 21, 13</u>	
	<u>Debit</u>	<u>Credit</u>
100.3 · NJ State Cash Management	59,279.20	
101.11 · Shore Community Bank-MMKT 026	201,428.96	
101.15 · Shore Comm Beacon Municipal 534	211.70	
101.16 · Shore Com Bank Freedom Liq 764	173,126.50	
101.20 · Fulton Bank Payroll 2205	11,563.77	
101.21 · Fulton Bank General Fund 2204	53,139.31	
101.23 · Fulton Bank MMKT 7655	1,053,770.75	
102.1 · Fulton Bank Fire Bureau 2206	107,078.97	
<b>TOTAL</b>	<b><u>1,659,599.16</u></b>	<b><u>0.00</u></b>

4:42 PM

11/18/13

Accrual Basis

**Jackson Twp Board of Fire Commissioners Dist. #3**  
**Treasurer's Report**  
**As of October 21, 2013**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>101.21 · Fulton Bank General Fund 2204</b>				
10/02/2013	2516	Toms River Bd of Fire Comm Dist 1&2		(1,250.00)
10/02/2013	2517	Board of Fire Commissioners, District ...		(2,212.68)
10/02/2013	2518	FMBA Local No 84		(390.00)
10/04/2013	2519	Continental Fire and Safety, Inc.		(354.20)
10/04/2013	2520	Monoc		(1,350.00)
10/04/2013	2521	Shore Restaurant Supply		(2,005.00)
10/04/2013	2522	Skylands Area Fire		(4,050.00)
10/04/2013	2523	Toms River Fire Academy		(3,300.00)
10/04/2013	2524	WS Darley & Co		(3,500.00)
10/04/2013	2525	A.R.M Solutions, INC.		(420.41)
10/04/2013	2526	AT&T		(120.51)
10/04/2013	2527	Atlantic Septic & Sewer		(825.00)
10/04/2013	2528	Blaze Emergency Equipment Co		(7,837.72)
10/04/2013	2529	Borden Perlman		(500.00)
10/04/2013	2530	Byrnes, Kenneth		(1,664.63)
10/04/2013	2531	cablevision		(659.83)
10/04/2013	2532	Complete Security Systems	02535B4	(430.50)
10/04/2013	2533	Edwards Tire Co.		(2,876.88)
10/04/2013	2534	Francis McDonnell		(346.00)
10/04/2013	2535	Garden State Painting		(3,950.00)
10/04/2013	2536	Interstate Mobile Care, Inc		(4,650.00)
10/04/2013	2537	JCP & L		(1,201.14)
10/04/2013	2538	Kirk Florist LLC		(77.00)
10/04/2013	2539	Leaf Capitol Funding LLC		(134.00)
10/04/2013	2540	Marpal Disposal		(88.69)
10/04/2013	2541	The Star Ledger		(44.08)
10/04/2013	2542	Wells Fargo Financial		(428.00)
10/04/2013	2543	Allcomm		(3,348.00)
10/04/2013	2544	Burlington County ESTC-BCIT		(418.00)
10/04/2013	2545	Division of Fire Safety		(45.00)
10/04/2013	2546	Protection One/INtergrated Alarms	Station55	(720.00)
10/08/2013	auto	NJSHBP		(35,934.13)
10/10/2013			Funds Transfer	100,000.00
10/10/2013			Funds Transfer	40,000.00
10/11/2013	auto	NJSHBP		(39,332.65)
10/21/2013	2176	AmeriGas		(982.57)
10/21/2013	2178	Borden Perlman		(1,218.00)
10/21/2013	2177	Holmes Heating, Air Cond & refrigerat...		(455.00)
10/21/2013	2179	Treasurer, State of NJ	ID 127922 Miriam Stacy	(45.00)
10/21/2013	2180	Jerry's Auto Body, LLC	Order 3918	(5,300.97)
Total 101.21 · Fulton Bank General Fund 2204				7,534.41
<b>TOTAL</b>				<b>7,534.41</b>

**Jackson Twp Board of Fire Commissioners Dist. #3**  
**Profit & Loss Budget vs. Actual**  
January 1 through October 21, 2013

	Jan 1 - Oct 21, 13	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
305 - Taxation from Township			
305.1 - Supplemental Monies	1,716,605.69	2,496,881.00	-780,275.31
305.11 - GRANTS	0.00	3,257.00	-3,257.00
305.2 - Unreserved Fund Balance	0.00	308,144.00	-308,144.00
305.4 - Interest Income	0.00	151,170.00	-151,170.00
305.5 - Miscellaneous Revenue	1,045.40	0.00	1,045.40
305.8 - Whitesville Contract	60,056.46	0.00	60,056.46
	117,045.00	156,060.00	-39,015.00
<b>Total Income</b>	1,894,752.55	3,115,512.00	-1,220,759.45
306 - Bureau of Fire Safety			
306.1 - Registration Fees	2,175.00	0.00	2,175.00
306.2 - State Life Safety Fees	12.50	0.00	12.50
306.3 - Local/Grants/Donations	1,250.00	0.00	1,250.00
307.1 - Fire Report Fees-Dist 1	6.00	0.00	6.00
307.2 - Fire Reports-Dist 2	35.00	0.00	35.00
307.3 - Fire Report Fees-Dist 3	40.00	0.00	40.00
308.3 - Life Hazard Fees-Dist 3	5,210.17	0.00	5,210.17
308.4 - Life Hazard Use Fees-Other	12,684.16	0.00	12,684.16
309.1 - Permit Fees-Dist 1	920.00	0.00	920.00
309.2 - Permit Fees-Dist 2	6,199.50	0.00	6,199.50
309.3 - Permit Fees-Dist 3	1,839.50	0.00	1,839.50
310.1 - Registration Fees-Dist 1	11,588.40	0.00	11,588.40
310.2 - Registration Fees-Dist 2	500.00	0.00	500.00
310.3 - Registration Fees-Dist 3	31,893.35	0.00	31,893.35
311.1 - Site Plan Review-Dist 1	25,397.75	0.00	25,397.75
311.2 - Site Plan Review-Dist 2	25.00	0.00	25.00
311.3 - Site Plan Review-Dist 3	50.00	0.00	50.00
306 - Bureau of Fire Safety - Other	187.85	0.00	187.85
	0.00	124,000.00	-124,000.00
<b>Total 306 - Bureau of Fire Safety</b>	99,514.18	124,000.00	-24,485.82
<b>Total Income</b>	1,994,266.73	3,239,512.00	-1,245,245.27
<b>Gross Profit</b>	1,994,266.73	3,239,512.00	-1,245,245.27
<b>Expense</b>			
OPERATING APPROP OFF-SET WITH \$			
449 - Fire Bureau Expenditures			
449.10 - Office Supplies/Equipment	17.99	1,200.00	-1,182.01
449.11 - Printing	510.08	1,200.00	-689.92
449.12 - Postage	92.00	750.00	-658.00
449.13 - Membership Fees	45.00	1,200.00	-1,155.00
449.14 - Fire Prevention Material	5,148.31	6,000.00	-851.69
449.15 - Education/Conventions	281.53	2,000.00	-1,718.47
449.16 - Mobile Phone	233.34	1,000.00	-766.66
449.17 - Computer Software	500.00	2,000.00	-1,500.00
449.19 - Vehicle Equipment	651.79	8,000.00	-7,348.21
449.21 - Petty Cash	667.00	2,000.00	-1,333.00
449.23 - Subscriptions	45.00	600.00	-555.00
449.25 - Overtime - Fire Official	50.00	5,000.00	-4,950.00
449.26 - Fire Official Salary	67,492.54	103,322.00	-35,829.46
449.30 - Fire Prevention Specialist	0.00	2,000.00	-2,000.00
449.31 - Part Time Bureau Clerk	0.00	5,000.00	-5,000.00
<b>Total 449 - Fire Bureau Expenditures</b>	75,734.58	141,272.00	-65,537.42

## Jackson Twp Board of Fire Commissioners Dist. #3 Profit & Loss Budget vs. Actual January 1 through October 21, 2013

	Jan 1 - Oct 21, 13	Budget	\$ Over Budget
<b>TOTAL OPERATING APPROP OFF-SET WITH \$</b>		141,272.00	-65,537.42
<b>TOTAL ADMINISTRATION</b>	75,734.58		
Admin Fringe Benefits			
413.2 · Social Security-Admin	4,047.12	6,800.00	-2,752.88
413.3 · Medicare-admin	1,211.91	1,600.00	-388.09
414.1 · Unemployment-admin	394.63	464.00	-69.37
414.3 · Disability Insurance-admin	193.39	166.00	27.39
415.1 · Pension-admin	7,685.58	8,339.00	-653.42
416.2 · Worker's Compensation - admin	0.00	300.00	-300.00
424.3 · Training/Seminars	200.90	1,500.00	-1,299.10
427.1 · Health Insurance - Admin	36,223.40	38,000.00	-1,776.60
<b>Total Admin Fringe Benefits</b>	49,956.93	57,169.00	-7,212.07
Admin Salary and Wages			
412.2 · Administrative Clerk	45,008.00	72,274.00	-27,266.00
412.31 · Overtime-Administrative Clerk	1,560.67	3,000.00	-1,439.33
412.41 · Assistant Administrative Clerk	20,992.00	33,280.00	-12,288.00
<b>Total Admin Salary and Wages</b>	67,560.67	108,554.00	-40,993.33
Total Admin Other Expe			
Office Expenses			
420 · Office Supplies			
420.1 · Postage	3,632.46	4,500.00	-867.54
420.3 · Photocopier Lease and Maintenan	468.02	1,000.00	-531.98
421.2 · Computer Supplies	2,979.46	4,000.00	-1,020.54
	499.51	3,500.00	-3,000.49
<b>Total Office Expenses</b>	7,579.45	13,000.00	-5,420.55
Operations			
421 · Miscellaneous			
421.5 · Advertising	1,897.29	1,500.00	397.29
421.6 · Background Checks	236.14	1,000.00	-763.86
	383.00	750.00	-367.00
<b>Total Operations</b>	2,516.43	3,250.00	-733.57
Professional Services			
418 · Attorney Fees			
418.1 · Litigation Expenses	8,265.00	30,000.00	-21,735.00
419 · Accountant Fees	0.00	5,000.00	-5,000.00
419.1 · Payroll Services	1,260.00	20,000.00	-18,740.00
419.2 · Commissioner Salaries	0.00	2,000.00	-2,000.00
425 · Medical Physicals	10,500.00	5,000.00	5,500.00
431 · JTVFC#1 Fire Suppression	730.00	20,000.00	-19,270.00
431.2 · Joint Board Of Fire Comm	87,750.00	117,000.00	-29,250.00
	3,817.50	75,000.00	-71,182.50
<b>Total Professional Services</b>	112,322.50	274,000.00	-161,677.50
421.3 · Election			
421.4 · Membership dues lic subs	1,053.89	5,000.00	-3,946.11
426 · Grant Matching Funds	3,398.05	3,000.00	398.05
435 · Insurance	0.00	16,218.00	-16,218.00
480.00 · LOSAP	54,603.78	54,000.00	603.78
	0.00	36,000.00	-36,000.00
<b>Total Total Admin Other Expe</b>	181,474.10	404,468.00	-222,993.90
<b>Total TOTAL ADMINISTRATION</b>	298,991.70	570,191.00	-271,199.30
<b>TOTAL CAPITAL</b>			
Capital Items			
452.01 · Future Capital Outlay	0.00	50,000.00	-50,000.00

**Jackson Twp Board of Fire Commissioners Dist. #3**  
**Profit & Loss Budget vs. Actual**  
January 1 through October 21, 2013

	Jan 1 - Oct 21, 13	Budget	\$ Over Budget
452.27 · Grant for Scott Bottles	0.00	308,144.00	-308,144.00
Total Capital Items	0.00	358,144.00	-358,144.00
<b>Total TOTAL CAPITAL</b>	0.00	358,144.00	-358,144.00
<b>TOTAL COST OPERATIONS &amp; MAINTEN</b>			
Operations Fringe Benefits			
413 · Social Security	45,482.93	75,000.00	-29,517.07
413.1 · Medicare	10,518.73	17,400.00	-6,881.27
414 · Unemployment	2,874.90	3,185.00	-310.10
414.2 · Disability Insurance	1,973.68	1,200.00	773.68
415 · Pension	209,037.34	242,000.00	-32,962.66
416 · Workers Compensation-Paidmen	65,285.00	30,000.00	35,285.00
416.1 · Workers Compensation-Volunteer	0.00	15,000.00	-15,000.00
427 · Health Insurance	255,426.31	240,000.00	15,426.31
<b>Total Operations Fringe Benefits</b>	590,598.89	623,785.00	-33,186.11
Operations Salary & Wages			
412.10 · LT Schoch	69,141.22	107,807.00	-38,665.78
412.12 · LT G. Moroney	69,621.46	108,557.00	-38,935.54
412.14 · FF Stacy	62,747.14	96,622.00	-33,874.86
412.15 · FF Granato	40,899.90	65,348.00	-24,448.10
412.16 · Captain Moore	76,464.30	112,807.00	-36,342.70
412.17 · FF Howles	50,630.35	77,902.00	-27,271.65
412.18 · FF Hilger	50,048.19	77,902.00	-27,853.81
412.19 · FF Grossman	44,520.70	71,480.00	-26,959.30
412.25 · FF Zimmerman	48,048.40	77,902.00	-29,853.60
412.26 · FF McLaughlin	52,116.74	77,902.00	-25,785.26
412.27 · Benefit Reserves	18,599.28	32,800.00	-14,200.72
412.28 · FF Perrotto	36,736.20	59,398.00	-22,661.80
412.29 · FF Schwartz	37,270.80	59,398.00	-22,127.20
412.3 · Overtime-Driver	15,164.68	35,000.00	-19,835.32
412.35 · Working out of Class	11,633.15	12,000.00	-366.85
412.4 · Part Timers (Drivers)/Per Diem	0.00	7,800.00	-7,800.00
6560 · Payroll Expenses	237,130.41	0.00	237,130.41
Operations Salary & Wages - Other	-6,928.62	0.00	-6,928.62
<b>Total Operations Salary &amp; Wages</b>	913,844.30	1,080,625.00	-166,780.70
Total Costs of Oper Other Expen			
Maintenance & Repair			
437 · Computer Maintenance	11,160.00	13,200.00	-2,040.00
438 · Air Pack Maintenance	1,741.46	1,500.00	241.46
438.1 · Air Pack Testing	1,970.00	2,000.00	-30.00
438.2 · Oxygen Bottle Refills	661.00	1,000.00	-339.00
439 · Miscellaneous Maintenance	2,818.03	3,500.00	-681.97
440 · Radio & Pager Maintenance	3,185.70	7,000.00	-3,814.30
442 · Truck Labor	45,589.00	30,000.00	15,589.00
442.2 · Ladder Testing	1,324.35	2,250.00	-925.65
442.3 · Hose Testing	3,109.68	3,800.00	-690.32
442.4 · Hose Repair	0.00	1,000.00	-1,000.00
442.5 · Pump Testing	800.00	1,000.00	-200.00
443 · Truck Parts	13,559.18	1,000.00	-16,440.82
444 · Extinguisher Maintenance	693.00	30,000.00	-29,307.00
444.1 · Replacement of Damaged Equipment	3,214.94	750.00	-2,464.94
444.2 · Rescue Maint-Hurst Tool	0.00	1,000.00	-1,000.00
444.21 · Rescue Maint-Miscellaneous	0.00	3,300.00	-3,300.00
446.1 · Gear Cleaning Maintenance	0.00	1,500.00	-1,500.00
	41.79	750.00	-708.21



**Jackson Twp Board of Fire Commissioners Dist. #3**  
**Profit & Loss Budget vs. Actual**  
January 1 through October 21, 2013

	Jan 1 - Oct 21, 13	Budget	\$ Over Budget
<b>Total Maintenance &amp; Repair</b>	89,868.13	103,550.00	-13,681.87
Purchase of Assests - noncapita			
445.1 - Rescue	2,436.25	5,000.00	-2,563.75
445.2 - Pass Devices	3,500.00	2,000.00	1,500.00
445.6 - Hand Tools (air tools)	134.94	1,000.00	-865.06
445.7 - Hose and Nozzles	801.94	3,000.00	-2,198.06
445.8 - Technology	10,063.94	7,000.00	3,063.94
445.9 - future radio reserves	0.00	5,000.00	-5,000.00
446.3 - Radio Equipment	26,178.00	7,000.00	19,178.00
<b>Total Purchase of Assests - noncapita</b>	<b>43,115.07</b>	<b>30,000.00</b>	<b>13,115.07</b>
Supplies Expenses			
448 - EMS Supplies	1,308.19	1,000.00	308.19
448.1 - EMS Defib Maintenance	1,109.40	1,000.00	109.40
<b>Total Supplies Expenses</b>	<b>2,417.59</b>	<b>2,000.00</b>	<b>417.59</b>
<b>Total Maintenance Buildings</b>			
Firehouse Maintenance			
430.1 - FH Cascade Maint	2,450.00	2,450.00	-461.00
<b>Total Firehouse Maintenance</b>	<b>1,989.00</b>	<b>2,450.00</b>	<b>-461.00</b>
Substation Maintenance			
441 - Exterminating	915.00	1,200.00	-285.00
441.01 - Alarm	2,310.50	1,700.00	610.50
441.02 - Cleaning	1,100.00	1,350.00	-250.00
441.03 - sub-Door Maintenance	0.00	500.00	-500.00
441.04 - Sub - Miscellaneous	6,539.97	3,000.00	3,539.97
441.06 - Sub - Heating/Air	860.00	3,500.00	-2,640.00
441.08 - Gym Equipment Maintenance	0.00	500.00	-500.00
441.10 - Substation Generator Maintenance	0.00	498.50	-498.50
441.11 - Grounds Maintenance	0.00	500.00	-500.00
<b>Total Substation Maintenance</b>	<b>11,725.47</b>	<b>12,748.50</b>	<b>-1,023.03</b>
<b>Total Total Maintenance Buildings</b>	<b>13,714.47</b>	<b>15,198.50</b>	<b>-1,484.03</b>
Training & Education			
424 - Training	14,888.13	0.00	14,888.13
424.1 - Paidmen Training	6,231.79	10,000.00	-3,768.21
424.2 - Volunteer Training	17,725.51	10,000.00	7,725.51
424.4 - Career Firefighter College Educ	3,540.73	5,000.00	-1,459.27
424.6 - Volunteer College	0.00	5,000.00	-5,000.00
<b>Total Training &amp; Education</b>	<b>42,386.16</b>	<b>30,000.00</b>	<b>12,386.16</b>
Uniforms			
423 - Volunteer Clothing Allowance	300.00	0.00	300.00
428 - Paidmen Uniforms	5,243.23	13,000.00	-7,756.77
428.2 - Volunteer Uniforms	0.00	2,500.00	-2,500.00
428.3 - Turnout Gear Upgrades	0.00	1,500.00	-1,500.00
446.2 - Turnout Gear	0.00	15,000.00	-15,000.00
446.5 - Turnout Gear Replacements	0.00	10,000.00	-10,000.00
<b>Total Uniforms</b>	<b>5,543.23</b>	<b>42,000.00</b>	<b>-36,456.77</b>
Utilities			
432 - Heat	8,279.49	17,500.00	-9,220.51
433 - Electric	9,090.83	12,500.00	-3,409.17
433.1 - Telephone	3,112.01	4,200.00	-1,087.99

**Jackson Twp Board of Fire Commissioners Dist. #3**  
**Profit & Loss Budget vs. Actual**  
 January 1 through October 21, 2013

	Jan 1 - Oct 21, 13	Budget	\$ Over Budget
433.2 · Mobile Phone	1,019.30	1,800.00	-780.70
433.3 · Water	973.37	1,500.00	-526.63
433.5 · Garbage	805.29	1,000.00	-194.71
433.7 · Water/Sewer	842.00	1,000.00	-158.00
<b>Total Utilities</b>	<b>24,122.29</b>	<b>39,500.00</b>	<b>-15,377.71</b>
417 · Fire Hydrant Rentals	36,688.75	83,860.00	-47,171.25
429 · Contingent	18,640.00	25,000.00	-6,360.00
436 · Fuel - Trucks	22,466.04	20,000.00	2,466.04
446 · Fire Equipment	11,914.65	22,200.00	-10,285.35
447 · Conventions	5,306.60	5,000.00	306.60
450 · Basic Entitlement Grant	2,100.00	3,256.50	-1,156.50
<b>Total Total Costs of Oper Other Expen</b>	<b>318,282.98</b>	<b>421,565.00</b>	<b>-103,282.02</b>
<b>TOTAL TOTAL COST OPERATIONS &amp; MAINTEN</b>	<b>1,822,726.17</b>	<b>2,125,975.00</b>	<b>-303,248.83</b>
<b>TOTAL DEBT SERVICE</b>			
Debt Service - Bonds	0.00	38,200.00	-38,200.00
456.7 · Serial Bonds	0.00	38,200.00	-38,200.00
<b>Total Debt Service - Bonds</b>	<b>0.00</b>	<b>38,200.00</b>	<b>-38,200.00</b>
Debt Service - Interest	0.00	5,730.00	-5,730.00
457.7 · Serial Bonds Interest	0.00	5,730.00	-5,730.00
<b>Total Debt Service - Interest</b>	<b>0.00</b>	<b>5,730.00</b>	<b>-5,730.00</b>
<b>Total TOTAL DEBT SERVICE</b>	<b>0.00</b>	<b>43,930.00</b>	<b>-43,930.00</b>
601 · Office Supplies	3.74	0.00	3.74
<b>Total Expense</b>	<b>2,197,456.19</b>	<b>3,239,512.00</b>	<b>-1,042,055.81</b>
<b>Net Ordinary Income</b>	<b>-203,189.46</b>	<b>0.00</b>	<b>-203,189.46</b>
<b>Net Income</b>	<b>-203,189.46</b>	<b>0.00</b>	<b>-203,189.46</b>

## Chief of Department Report –October 21, 2013

Michael R. Waters

### Vision Statement

It is the vision of Fire District 3 / Station 55 to be recognized by those we serve, our staff, and our career and volunteer members as the following:

1. An organization built on teamwork striving to achieve a level of service that is a positive reflection of the department attempting at all times to exceed the expectations of our customers within the constraints of our customers' budget limitations.
2. An exceptional department dedicated to the education of the public in order to promote life safety and the preservation of property.
3. A dynamic organization that adjusts to the changing needs of the community and its members.
4. A department that is acknowledged for its pride, integrity, and professionalism in providing services to the community.
5. Attaining and maintaining a level of service that is measured and benchmarked as successfully conducting its mission.

### Health, Safety & Wellness

Interstate Mobile conducted on-site physicals at the main station on October 2 and 12. The overall feedback was positive regarding the process, attention by the medical staff, and ease of scheduling. One issue expressed was the amount of exterior background noise during the hearing testing that made the test difficult for some members. This matter is being relayed to Interstate. Each member receives their own results in a sealed envelope. S. O. Hussey has received final summary outcome reports for sign-offs on the members tested. Four remaining members will be having physical testing conducted at Family Practice which must be completed by 12/31/13.

### Strategic Planning

We are awaiting scheduling of meetings on apparatus and facilities.

### Standard Operating Guidelines

Safety officer, Two In-Two Out, Accountability, Landing Zone, Car Fires, MVCS, Highway Operations, Roadway Operations and Safety Vest SOG's are finalized and in the Joint Board hands. Completed SOG's for CO responses and Gas Leaks will be sent to the township chiefs for review this month. SOG'S for our district for initial operations at residential and commercial structures underway.

Committee also working on Safety Officer Response to scene SOG. Draft SOG for Fire Police sent to chiefs and officers for review.

## Operations

- 1) We are awaiting the outcome of Quality Communication's diagnosis of a potential firmware issue regarding the first shipment of 9 digital portable radios related to using Fire Ops Channel 1 as primary and using OCPS-6 as secondary. A programming change will be required in order to accommodate the remote microphones. The second set of 11 digital portables has been checked out fine by Captain Siedler and is presently being tested by the chief officers. Presuming no further issues are experienced we are expecting to begin the assignment process within one week. The intrinsically safe batteries and remote microphones for the new radios have been received. We are awaiting receipt of radio slings for each 5000 radio. As stated previously, we need to replace the base station radios for Stations 55 and 55-1 and the board is determining the timing of those purchases.
- 2) New 5501: The Apparatus Committee conducted a live-use evaluation of the Hurst high-pressure tools provided by TASC on a vehicle in the pen on September 17 at the main station. We are awaiting the price quote, upon which time a recommendation will be made regarding the new package of hydraulic rescue tools. We are anticipating delivery of the new engine in mid-January 2014.
- 3) Township Fire Department: We are continuing our involvement in the township department unification work already underway through district and company participation. Safety, Purchasing and the SOG committees continue to meet on a regular basis. Updates from all groups are distributed via group meeting minutes.
- 4) Air & Gas coming out on 10/23 to take four cascade bottles from main station for hydro testing. A decision was made to replace three compartment doors on 5521 due to rust.
- 5) We are awaiting word from TASC on date to repair out-of-service hose.
- 6) On March 23, 2010, Congress passed the Patient Protection and Affordable Care Act (P.L. 111-148) which was one of the most significant reforms to the U.S. health care system. The Patient Protection and Affordable Care Act (PPACA) created a requirement for "large employers" to provide health insurance to their "full-time" employees. The definition of "large employer" could potentially have large impacts on all fire departments – career, combination, or volunteer. Though the full impacts of the PPACA will not be known until the Internal Revenue Service (IRS) releases its final rule later this year, this is an issue that bears monitoring. The IAFC is recommending that fire departments reach out to the IRS and has produced an example letter (copy attached to this report).
- 7) At our request F.O. Frank McDonnell facilitated a walk-through pre-plan familiarization opportunity for our members at the new Meridian Healthcare building. The objective at this point includes the chance to view the interior partitions and other construction details prior to the interior being closed up. The contractor has requested the visit to occur on a Saturday, and we are in the process of scheduling the tour. We have extended an invitation to the other three companies in town to attend with Station 55.

8) The new ISO Public Protection Classification improvement from Class 4 to 3 takes effect 11/1.

9) The pilot test for Safety Officer S.O. direct response to incident scenes has been completed. We recommend we adopt direct response to the scene by the S.O. except for calls such as Carbon Monoxide alarms with no indication of illness of the building occupants; open burns; and outside rubbish or trash fires. It is important to note that in some cases the information available at time of dispatch evolves, which may either escalate or downgrade response accordingly. We also think it is important for the S.O. to have discretion on response based on the initial radio reports. One issue that does exist is the ability of the S.O. to communicate with County solely on a portable radio that in some buildings and geographic areas is spotty. Consideration should be given to equipping the safety officer with a district vehicle which could include picking up a vehicle at night and returning it in the morning.

A preliminary version of a revised district SOG for Accident review is attached to this report. At the most recent chiefs meeting we requested the township Safety committee take up the subject of township procedures for accidents. We are also investigating availability of training courses for accident review and investigation. VFIS offers such classes, however the remaining 2013 offerings are only in Pennsylvania.

10) An estimate has been forwarded to the board regarding moving the cascade air bottles and compressor to the "D" side wall to allow for installation of additional gear lockers.

11) Lt. Somers is in the process of making arrangements with Captain Moore for the Fit-Test Porta-Count annual service, including repair of a crack in the unit case.

12) The new Safety Vests have been inventoried and are in the process of being assigned to each vehicle, as well as outfitting the Safety Officers with their vests. We also have an Accountability vests that will be carried in the chief's trucks and assigned at the command post of incident scenes.

### **Community Involvement**

A very successful Open House was held at the main fire station on Sunday October 6. The event included apparatus displays and fire prevention exhibits, with portable fire extinguisher training conducted by FF Grossman and FPS Mim Stacy. We received many positive responses from residents about our service to the community and the event.

### **Member Recruitment and Retention**

Station 55 continues to have strong interest expressed by candidates interested in company membership. Two more new probationary members were accepted into the company on October 9 and are on the meeting agenda for board action. Five newer members are progressing very well in their FF I class at Toms River Fire Academy.

## Explorer Post

Our Explorer Post 5501 is very active regarding member recruitment and training. The Post also held a successful fund raising car wash raising almost \$500.

## Training

- 1) Second Joint Training Task Force Seminar will be held on Saturday 11/2 at Liberty High School. Deputy Chief Billy Goldfeder of OH and Chief Mike Bryant of Los Angeles County Fire Department are the confirmed speakers. We have received a good amount of pre-registrants including several out-of-town departments sending multiple members. There will be an informal dinner get-together with the speakers on Friday evening November 1 at Station 55 that will include a 9/11 presentation by retired FDJC Deputy Chief Butch Cobb.
- 2) Captain Moore and Lt. Gerard Moroney completed "Executive Leadership for Fire Service Officers" at Toms River Fire Academy on October 14.
- 3) Assistant Safety Officer Nick Prioli and Chief Mike Waters attended Hazardous Materials Train-the-Trainer in Newark NJ on Wednesday September 25.
- 4) A CEVO classroom class is scheduled at our station for November 17, 2013. This will be the second offered to our members this year in support of enhancing driving safety.
- 5) An I-200 class is being planned for the fall instructed by Nick Prioli.

## Significant Incidents

9/19/13 An early morning structure fire at 15 Round Hill Road destroyed the home of Jackson Mills Fire Station 54 active, fire police and ladies auxiliary members. Stations 54, 55, 56 and 57 responded. Day and night shift members from 55 operated at the scene – Adam Poppe 5600 thanked all 55 members for their work at the fire.

10/4/13 – 1925 hours, 425 Metedeconk Lane, substantial gas condition in the residence -- resulting in an extensive ventilation and investigation process by fire and NJNG personnel. The cause was suspected to be a gas range control accidentally left slightly in the on position. The homeowners sent Station 55 a thank-you letter "reinforcing their pride as residents of Jackson" regarding the respectful and sensitive treatment they received at the onset of the Sabbath from fire, Jackson First Aid and Jackson Police Department personnel on the scene.

10/12/13 – 0446 hours, Interstate I-195, fatal MVC off the highway with entrapment and fire. Stations 54 and 55 responded to the fully-involved vehicle fire with the driver trapped inside. Following extinguishment of the fire and arrival of the medical examiner the driver was extricated. Station 55 members performed extremely well in difficult circumstances. A Critical Incident Stress Debriefing was held at 1300 hours at Station 55 for Station 55 and 54 and First Aid members involved.

# Fire Departments and the Patient Protection and Affordable Care Act

EXAMPLE LETTER

The Honorable Daniel Werfel

Acting Commissioner of Internal Revenue

Internal Revenue Service

1111 Constitution Avenue, NW

Washington, DC 20004

Docket Number: REG-136630-12

Dear Acting Commissioner Werfel:

On behalf of the [NAME OF FIRE DEPARTMENT], I would like to submit the following comments in reference to Docket Number: REG-136630-12.

I am concerned about the impact that the Shared Responsibility Provision will have on volunteer fire departments across the United States. As you know, the Internal Revenue Service (IRS) classified nominally compensated volunteer firefighters as common-law employees of their fire departments for the purpose of reporting any nominal incentives they receive. While the IRS' interim final rule on the Shared Responsibility Provision makes no clear mention of nominally compensated volunteer firefighters and emergency medical personnel, many fire departments may be unintentionally forced to comply with the Shared Responsibility Provision – an action which will pose a threat to public safety.

Recent data from the National Fire Protection Association show that approximately 27,595 fire departments, or 92% of all fire departments in the United States, have volunteer firefighters and/or volunteer emergency medical personnel. In many rural and suburban areas, volunteers may work multiple 12- or 24-hour shifts per week, and provide the only fire and emergency medical response. These fire departments, which are often funded by private donations and local taxes, do not have the capacity to offer insurance to their volunteers. If the IRS defines nominally compensated volunteers as "employees" for the purposes of the Shared Responsibility Provision, fire departments may be forced to choose between eliminating nominally compensated volunteer emergency responders or significantly reducing training hours and the number of firefighters and emergency medical personnel who respond to life-threatening emergencies.

As you determine the final regulations for implementing the Shared Responsibility Provision, I urge you to create a clear exemption for nominally compensated volunteer firefighters and emergency medical personnel. Both Congress and the Administration have taken strong steps to support fire departments and incentivize increased staffing levels; the IRS should not force the fire service to take a step back by incentivizing reduced training and eliminating firefighters and emergency medical personnel.

Sincerely,





# JACKSON BUREAU OF FIRE SAFETY

## FIRE DISTRICT NO. 1 \* 2 \* 3

200 KIERYCH MEMORIAL DRIVE

JACKSON N.J. 08527

Phone (732) 928-1666x14  
fmcdonnell@jacksonfiredist3.org

Fax (732) 928-6500  
www.jacksonfiredist3.org



FR McDONNELL  
FIRE OFFICIAL

### FIRE OFFICIAL REPORT

October, 2013

1. Fire safety PSA press release for September "Change Your Clock Change Your Battery "
2. District 3 website hits 6,378 - 1033 hits since last report.
3. Continuing fire safety in the schools please go to District 3 website calendar for school fire safety schedules. Assistance is always appreciated. Thanks to all who participated so far.
4. Fall NJ DFS CEU classes is on the Division website [http://www.nj.gov/dca/divisions/dfs/pdf/fall\\_2013.pdf](http://www.nj.gov/dca/divisions/dfs/pdf/fall_2013.pdf)
5. Juvenile Fire Setters – The 11th Annual Conference is scheduled for Thursday, December 5th and Friday, December 6th at the Middlesex County Fire Academy. Brochure will be in the Kean Fall semester catalogue. Fee for the conference is \$100.00
6. Free smoke detectors are available as we campaign the message when we " Change our Clocks to Change our Smoke Detector Batteries" on November 3, 2013.
7. Firefighters who have taken the Fire Inspector course please take note of the following certification examinations that are scheduled

Saturday, December 14, 2013, 8:00AM at the Ocean County Fire and EMS Training Center, 200 Volunteer Way, Waretown, NJ 08758, and the site code is 5186. Deadline to register is November 1, 2013.  
Summer

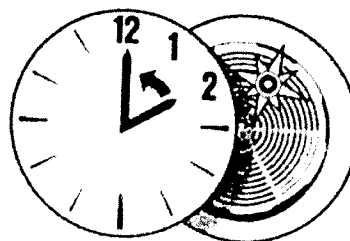


ACTIVITY	DISTRICT 1	DISTRICT 2	DISTRICT 3	TOTAL
LHU Periodic Visits	33	69	70	172
LHU Reinspection Visits	36	37	49	122
NLHU Periodic Visits	110	478	287	875
NLHU Reinspection Visits	98	174	211	483
Fire Permits Issued	18	96	42	156
Complaints/Follow-up	15	41	54	110
Imminent Hazards Issued	1	0	0	1
Penalties Issued	17	52	48	117
Fire Investigations/Notifications	6	5	12	23
Construction Plan Reviews	6	7	9	22
Smoke Detectors Giveaways	4	2	8	14
Fire Safety Presentations	10	0	60	2875 Students
Fire Extinguisher Training	0	0	2	2
Summons Complaints Issued	0	0	0	0
Juvenile Fire Setter Interviews	0	0	0	0
INCOME	District 1	District 2	District 3	Total
Local Registrations Fees Paid	\$9,937.90	\$31,366.85	\$24,123.75	\$65,428.50
LHU Registrations Fees Paid (4/13-6/13)	\$6,796.07	\$10,730.14	\$8,474.50	\$26,000.71
Fire Permits Fees Paid	\$834.00	\$8,738.00	\$2,004.00	\$11,576.00
Construction Plan Fees Paid	\$235.00	\$325.00	\$310.00	\$870.00
Penalties 2.12 Paid	\$1,000.00	\$1,050.00	\$650.00	\$2,700.00
Dedicated Penalties 2.12A Paid	\$56.25	\$1,275.00	\$37.50	\$1,368.75
Summons fines	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$214.79	\$214.79
	\$0.00	\$0.00	\$214.79	\$214.79
<b>REVENUE RECEIVED</b>	<b>\$18,859.22</b>	<b>\$53,484.99</b>	<b>\$35,814.54</b>	<b>\$108,158.75</b>
<b>OUTSTANDING</b>	<b>\$2,348.50</b>	<b>\$3,628.60</b>	<b>\$2,348.50</b>	<b>\$8,325.60</b>
<b>LHU OUTSTANDING</b>	<b>\$1,501.08</b>	<b>\$2,151.29</b>	<b>\$3,374.94</b>	<b>\$7,027.31</b>
<b>TOTAL REVENUE</b>	<b>\$22,708.80</b>	<b>\$59,264.88</b>	<b>\$41,537.98</b>	<b>\$123,511.66</b>

## Remember...

Change Your Clock on November 3, 2013 and remember to Change Your Smoke Detector Batteries.

**CHANGE YOUR CLOCK**



**CHANGE YOUR BATTERY**