

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30 p.m. by Commissioner Walter on November 19, 2012.

PRESENT – Commissioners Walter, Baylis, and Fatovic. Commissioner Jordan attended meeting at 8:04pm.

ABSENT – Commissioner Pasqua.

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

VOLUNTEER COMPANY REPORT –Announced a new member; Shawn Murphy and two new junior members. There is no new information regarding the building. Losap increased to \$1100.00 with a 2% increase and we will have a final number once all the information is in.

SECRETARIES REPORT – Discussed transferring out one of our accounts to another bank for the higher interest rate. District Clerk Brown advised the Board that we will need 2 signatures to do the transfer. The board decided to split the monies between 2 accounts. The Board and District Clerk Brown decided to do this on Monday. Motion to approve the minutes as prepared by Administrative Clerk Hode, Motion by Commissioner Fatovic, seconded by Commissioner Walter. **VOTE: AYE:** Commissioners Jordan, Baylis, Walter and Fatovic. . **NAY:** None

TREASURER'S REPORT – . Received a price quote of \$300.00 for the chainsaw. Commissioner Baylis reads the summary of the Treasurer's report. Motion to accept the summary as read made by Commissioner Baylis seconded by Commissioner Fatovic **VOTE: AYE:** Commissioners Jordan, Baylis, Walter and Fatovic. **NAY:** None

ATTORNEY'S REPORT - This attorney's report was given at the October meeting. We are now receiving the hard copies of these resolutions today. The audit report for the year ending December 2011 has been accepted. The board discussed the regulations regarding a commissioner resigning due to being unable to attend because of a medical condition. The Attorney suggested that either he can send a letter to the Commissioner or that District Clerk Brown can send it; regarding this matter. The board decided to go with \$700,000, Rather than \$600,000.00 for the Bond Referendum of Fire Apparatus. We will invite financing proposals. The Attorney explained that there is no need to do anything additional to the state department of community affairs. The state cannot overturn rule of the voters. We also do not need to include this into the budget. First we will get the approval then the pit specks followed by the review bid, award and then sign the contract. On average it takes roughly 300 days to build the contract. January 27th is the cut off for elections for

Commissioner. We cannot accept applications after that. The board will stay within the 2% cap. Motion to accept the audit report for year ending December 2011. **VOTE:** **AYE:** Commissioner Jordan, Fatovic, Baylis and Walter. **NAY:** None.

CHIEF'S REPORT - A report has been given to the Commissioners for review. A copy of report is attached. The training seminar has been postponed due to Storm Sandy. Both day and night shifts worked very hard during the storm. They handled roughly 400 calls. Assistant Chief met with FEMA. Chief and Assistant Chief asked if we have received payment from FEMA with Hurricane Irene. District Clerk Brown stated that she will need a copy of that report and all of our claims will be together on one report. We will try and have this done by the December meeting. There were two injuries during the storm. One person had a bad bump on his head and the other contracted poison ivy while applying tape on a tree. During the storm he was unable to get medication to treat the poison ivy. He went to the hospital to be treated. Once the report is given to the Board; the Board will then submit it to workers compensation. Chief suggested that we get better portables in the trucks to better talk to each other. Chief stated that the GT42 is proven to be instrumental. Chief is requesting to purchase one more gas meter. Chief will fill out a requisition form and submit it to the board. The danger and high voltage tape is in the server room. Chief said that the Turnout Gear will need to be ordered. Two of our trucks were involved in an accident with each other and now we will look into getting the body work done quickly.

OLD BUSINESS – There has been no response from FF Hilger regarding his Health insurance.

NEW BUSINESS – The board suggested that the Chief get all copies of the invoices from Firehouse Expo so we can have our credits applied immediately. The generator only runs the lights and bay doors. We have one proposal from an electrician. To run the entire building on a gas generator will cost roughly \$39,300.00. Commissioner Fatovic will work on getting more quotes. We will donate the old generator to the First Aid Squad. Commissioner Fatovic received more quotes for the renovations to the server room and kitchen areas. We will move the server room to the upstairs in a climate controlled area and not in an enclosed area. We will make the server room into a small conference room and kitchenette. We will move the clerk's office wall into the chief's room. We have a quote for cameras to increase the lighting outside. Commissioner Fatovic will be meeting with a Vendor regarding our floors on November 20th. The first plan of action with the renovations is to move the server room upstairs. Commissioner Fatovic read the police report regarding the accident with our trucks. Commissioner Fatovic does not agree with the way the report is written. Commissioner Fatovic wants a report from the driver of the POV. FF Stacy is Fire Prevention Specialist effective today. FF Howles will be hanging a banner for Toys for Tots Drive. We will need to give Commissioner Walter the drop off location and he will forward that information to Westlake Residents'. FF Howles requested the use of one of the utility vehicles to move the toys and he will coordinate this with the Captain and Chief. Commissioner Fatovic stated that truck 19 needs to be moved back to station 55 and is not to be kept at the main station any longer.

Motion to accept a Resolution authorizing a closed-session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, by Commissioner Fatovic, Seconded by Commissioner Baylis. **ROLE CALL:** AYE; COMMISSIONER JORDAN, AYE; COMMISSIONER WALTER: AYE; COMMISSIONER BAYLIS: AYE; COMMISSIONER FATOVIC.

Meeting closed to the public for Executive at 8:55 p.m.

Executive session opened at 8:56 p.m. In attendance are Commissionrs Jordan, Fatovic, Baylis and Walter. District clerk Brown; Assistant Clerk Hode; Attorney Mr. Youssouf.

Executive session closed at 9:27 p.m.

Regular meeting reopened at 9:28 p.m.

Motion to adjourn the meeting at approximately 9:32 p.m. by Commissioner Fatovic; seconded by Commissioner Walter. VOTE: **AYE:** Commissioners Jordan, Baylis, Walter and Fatovic. **NAY:** None.

COMMISSIONER B. PASQUA, SECRETARY