

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 8:00 p.m. by Commissioner Jordan on September 20, 2012.

**PRESENT** – Commissioners Jordan, Baylis, and Fatovic.

**ABSENT** – Commissioners Pasqua and Walter.

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

Budget Workshop from 7:00 to 8:00 p.m. Discussion regarding capital items. Replacement of 5511, New Compressor; Hose dryer rack, replacement of hot water heater, Ramp and bay floor repairs.

Discussion regarding dead trees. Board advised to take them down.

Ron Petrics presents the proposed Audit for 2011 and reviews it with the Board.

**SECRETARIES REPORT** – Motion to approve the minutes of minutes: February 28, 2011; March 21, 2011; April 16, 2012; June 18, 2012; July 16, 2012; Executive Session Minutes of: January 16, 2012; March 19, 2012; April 16, 2012; June 18, 2012 as prepared Mottion by Commissioner Baylis, seconded by Commissioner Fatovic **VOTE: AYE:** Commissioners Jordan, Baylis and Fatovic. **NAY:** None

**TREASURER'S REPORT** – Report incomplete, to be sent to the commissioners.

**FIRE COMPANY REPORT** - Two new members, Ian Biazzo and Tim Bedrose have had their background checks done. The building floors are almost complete and the trucks should be ready to move back in on Monday. Lockers are due soon

**CHIEF'S REPORT** - A report has been given to the Commissioners for review. A copy of report is attached. Training and drills are set up for August and September. PFF Brown is starting FF 1 in Toms River and PFF Halpin started FF2 in Toms River. Upcoming events include Jackson township training seminar plans are coming together. We received an open invitation to work at Blewitts Auto on extrication. We will need to set up dates and have both Captains work on a plan. We may have to use night shift to cover the district to allow the day shift to train. Our open house and craft fair at the Main Station will be 10/14/2012. There have been 4 SOG's that have been approved by the township Chief's; this is the same that was presented to the Joint Board. Station 54 has approved it.

A very good job was done by the day and night shift for 911; we have received a lot of compliments. Truck 5503 has an air leak and Blaze Emergency will be putting together a proposal. The Blaze technician could not find anything wrong; we are waiting for the

air to re-build back up and then call Blaze back again to check on it. The tools on truck 5505 are mounted. The ladder rack is out for warranty consideration. The floors at the station house are completed and came out exceptional. The floor can be walked on now. They have exceeded our expectations. Andrew Ford has Hank Mueller coordinating with Ed Moore regarding inventory control.

Captain Moore recommends records management software with county as an inventory program.

We discussed that there is a liability to having another car at the scene with fire safety showing up. District 1 started a trial period concerning this and we believe district 2 is now following same. This will be researched with the attorney and the insurance company. It is very valuable to have the safety officer present, possibly stop at station and get on a truck for all calls.

We will be getting rid of line 732-664-9835. Only telemarketers and creditors call. We will also be getting rid of Rip and Run also.

The hotel where the firehouse expo was held has apologized and they will be sending copies of all receipts and certificates. The Fire house website has been down.

Card Key machine is back up and running.

**NEW BUSINESS** – Jackson First aid has agreed to look to working for covering EMS. The committee will go thru the Joint Board going forward. Commissioner Baylis spoke with the CO in Wildwood and hopefully will have more of an update. Huber and Waters have not reached out to the attorney regarding what has transpired. Joint Board would like to have one lead agency.

There was a complaint from Westlake regarding an engine on the ramp. This is on the Agenda for the next month's meeting.

We Discussed cameras and some recommendations regarding switching cameras in the hall ways and putting cameras on the outside facing down on administrative side of building.

Motion to accept a Resolution authorizing a closed-session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, by Commissioner Jordan, Seconded by Commissioner Fatovic. **ROLE CALL:** AYE; COMMISSIONER JORDAN, AYE; COMMISSIONER BAYLIS: AYE; COMMISSIONER FATOVIC.

Meeting closed to the public for Executive at 9:21 p.m.

Executive session opened at 9:22 p.m. In attendance are Commissioners Jordan, Fatovic and Baylis and District clerk Brown.

Executive session closed at 9:51 p.m.

Regular meeting reopened at 9:52 p.m.

Motion to adjourn the meeting at approximately 9:53p.m. By Commissioner Jordan; seconded by Commissioner Fatovic. VOTE: **AYE:** Commissioners Jordan, Baylis and Fatovic. **NAY:** None.

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**COMMISSIONER B. PASQUA, SECRETARY**