

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:26 p.m. by Commissioner Jordan on Monday October 15, 2012.

**PRESENT** – Commissioners Jordan, Baylis, Walter and Fatovic.

**ABSENT** – Commissioner Pasqua.

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**VOLUNTEER COMPANY REPORT** – Will need to change the date of the volunteer company report.

**SECRETARIES REPORT** – Motion to approve the minutes of September 2012 as prepared by Administrative Clerk Hode, Motion by Commissioner Fatovic, seconded by Commissioner Baylis. **VOTE: AYE:** Commissioners Jordan, Baylis, and Fatovic. **NAY:** None

**TREASURER'S REPORT** – Commissioner Baylis reads the summary of the Treasurer's report. Motion to accept the summary as read made by Commissioner Baylis seconded by Commissioner Fatovic. **VOTE: AYE:** Commissioners Jordan, Baylis, Walter and Fatovic. **NAY:** None

**ATTORNEY'S REPORT** – Made a resolution to authorize the sale of personal property through Government Deals for 5531 to sale for \$50,000.00 minimum bid. . Motion to accept made by Commissioner Jordan. Seconded by Commissioner Walter. **VOTE: AYE:** Commissioner Jordan, Walter, Fatovic, Baylis. **NAY:** NONE.

Discussion regarding Prohibiting Photographs of accident vehicles and distributing them through any means, without prior written consent is not allowed motioned by S2165 Reverse Supreme Court Decision

Confirmed Budget information for December. Public Hearing will be on January 21, 2012 and February 16, 2013 is the election. We will formulate budget and potential bond referendum at the November meeting. We will need number to purchase and pay for new fire apparatus. The 1901 triple pumper not to exceed \$600,000.00. We will bond it at 1 to 1.5 percent. Motion to accept made by Commissioner Baylis. Seconded by Commissioner Walter. **VOTE: AYE:** Commissioner Jordan, Baylis, Fatovic and Walter. **NAY:** None.

The old lockers were donated to station 57. The resolution was for 24 lockers donated to Station 57. Board approved by title. Resolution to be prepared for Nov meeting.

Motion to accept made by Commissioner Baylis, Seconded by Commissioner Walter.  
**VOTE: AYE:** Commissioner Baylis, Walter, Fatovic and Jordan. **NAY:** None.

**CHIEF'S REPORT** - A report has been given to the Commissioners for review. A copy of report is attached. We Will have Gear Grid repair for FF Stacy. We will be taking off the old Split Leg Basket and Hose Rack and replacing with the new ones. We will replace the hose dryer and use our reserves. Will need to declare excess property's estimated value and sell privately, below bid threshold, declare to scrap, give to volunteer Fire Company or sell to a fire company. Motion to approve by Commissioner Fatovic, seconded by Commissioner Baylis **VOTE: AYE:** Commissioner Fatovic, Jordan, Baylis and Walter. **NAY:** None.

Roof maintenance discussed. Problem is the height of the vent on the roof. An estimate to extend the flash with the existing metal roof fabricated is to be \$5800.00 we will need to get two more quotes.

There are 5 sets of Turnout gear to be ordered. Instructors from Toolwarehouse.net will come here for Grease Gun Training.

LOSAP can be as late as December, Cola by next month. The Cola adjustment will automatically go up before the next meeting. We need to make a policy on taking pictures at scenes.

The JIFF physical fitness program is desirable and has been all improved and maintained. There will be one hour of blocked time during the day for each employee at his or her choosing to work out. NO outside Martial Arts or sport activities will be permitted, this is effective immediately. It was noted that this is already and SOP and therefore we will be utilizing our own existing SOP's. Motion to accept resolution to adopt our SOP for gym usage, per our insurance company's request, by Commissioner Fatovic. Seconded by Commissioner Baylis. VOTE: AYE: Commissioners, Fatovic, Baylis, Jordan and Walter.

The Joint Board Resolutions and Township Wide SOG's mission statement is fine and guidelines are approved by the Board.

There are two chargers that do not charge in truck 5511. We need to see if this is really the cause, or if the charge is no good. We disconnected power on 5511 and waiting for the power to go about half way and then we can get the battery status. The test ruled out the charger units. We plugged it in and recycled the battery. These are Bollard batteries. We will wait and see what happens with these batteries. We may have to look into refurbished batteries.

We will put 31 on Gov Deals to list for sale at a minimum bid of \$50,000.00.

Discussion regarding the use of the Utility vehicle. It will be for EMS and Bureau only. No minors to use the vehicle. Commissioner Fatovic made changes out and did not hear back. Motion to approve the Utility Vehicle SOG as read by Commissioner Fatovic, seconded by Commissioner Walter. **VOTE: AYE:** Commissioner Walter, Fatovic, Baylis and Jordan. **NAY:** None.

We are doing a driver abstract of CJ Halpern and Andrew Reeves for the purpose of adding them to the driving training list.

The UHF Medevac is not finalized yet. The portable radios have been ordered. John Siedler had them. They will call Motorola to find out where they are. Pasqua is to be sworn in as a Fire Police Officer. We discussed Coverage Assignment for station 54. They will go to station 54 and station 57 when available while station 54 puts an engine in our building. Fire One Ops starts today and then back tomorrow morning at 6am. Chief Moore objects. The county radio is pushing back full time but it's not meant to be used full time. We will need to forward all emails to Commissioner Fatovic. The SCBA fill station is repaired and back up and running. The 29<sup>th</sup> free wood acre is responding between the two departments. The ISO Information meeting is on Friday at 9am to review accumulated information. The hydrant flow test is completed and he will be coming here on Friday at 9am. The records management software is being used for its fire programs. The inventory won't be helpful to us. We will stay on the Excel Base truck repair systems in Access. The Excel is for inventory and training needs to be done. November 1<sup>st</sup> may be the set date when we will switch over on the new system. January 1<sup>st</sup> we will be on the new system and run dual for learning purposes and time to train everyone.

8:30 pm. FF Grossmans Hearing. FF Grossman elected to go public. He certified that \$1797.00 was in three checks. He owes this back to the Board. Discussion regarding payment arrangements. Settled to be in three equal installments and he will advise Bonnie which date to start. Discussion regarding Family Leave, this matter is closed to the public for now.

Firehouse Expo Time advised that there is a credit due back to the fire company of about \$1000.00. Bonnie advises, that it has not been received back as of yet.

Discussion regarding cameras on the building. The cameras are grainy. We will look into a different company called Safety First. Looking for new cameras on sided of 21 and the door into the back and by the front bay doors. We will get two more quotes.

Motion to accept a Resolution authorizing a closed-session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, by Commissioner, Seconded by Commissioner. **ROLE CALL:** AYE; COMMISSIONER JORDAN, AYE; COMMISSIONER WALTER: AYE; COMMISSIONER BAYLIS: AYE; COMMISSIONER FATOVIC.

Meeting closed to the public for Executive at 9:36p.m.

Executive session opened at 9:38 p.m. In attendance are Commissionrs Jordan, Fatovic, Baylis and Walter. District clerk Brown; Attorney Mr. Yousseuf.

Executive session closed at 9:44 p.m.

Regular meeting reopened at 9:45p.m.

The attorney advises that we should not respond to a scene in a personal vehicle. This is liability wise. We should report to the firehouse first. The Fire safety officer was elected by the company and not approved by the Board. This is bad practice to let a Firefighter respond to a scene directly. This can be a liability issue to the Board.

Board will limit the agenda for next month. This agenda was way too long.

We will reimburse Lt Ford for his glasses.

Ed to provide copy of sog for damaged equipment and this will be reviewed for future uses.

Motion to adjourn the meeting at approximately 9:44 p.m. by Commissioner Walter, seconded by Commissioner Baylis VOTE: **AYE:** Commissioners Jordan, Baylis, Walter and Fatovic. **NAY:** None.

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**COMMISSIONER B. PASQUA, SECRETARY**