

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:32 p.m. by Commissioner Jordan on July 16, 2012.

**PRESENT** – Commissioners Jordan, Baylis, Walter and Fatovic.

**ABSENT** – Commissioner Pasqua.

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**VOLUNTEER COMPANY REPORT** – There are no new members to report. Executive Board has control over the project for the Bays. We will be kept updated. The compressor was moved out of the bays. The foreseen end date of this project is October 1, 2012. The Board will contact them to get a 40ft. trailer to store while we are up there. The ceiling is new, electric lights will be changed, walls painted and the heating unit is being replaced. We are working with Marty Slilechia for 2 weeks while it's being done. We will look into a new one in the future.

**TREASURER'S REPORT** – Commissioner Baylis reads the summary of the Treasurer's report. Motion to accept the summary as read made by Commissioner Jordan, seconded by Commissioner Walter. Assistant Chief Waters and Captain Moore put together operations statistics regarding where the districts are at. Annual hose and pump testing and radio equipment was approved. The Barricade tape is going before the joint board and District 3 approves. When the digital radios come in we need to give \$1200.00 to Commissioner Walter. **VOTE: AYE:** Commissioners Jordan, Baylis, Walter and Fatovic. **NAY:** None

We will put Firehouse Expo in a separate line item. We will also need in writing what qualifications are needed to go to Baltimore. Next year we will only send a certain amount of people. The joint drill is in November and should be taken care of for all four companies. Captain Moore will see if there is anything we need from the training fund and will get an estimate to us.

**ATTORNEY'S REPORT -** We need a resolution for a physical fitness program. Chief Officer is the duty chief. Mr. Waters mentioned that maybe we can do something to provide incentive to volunteers. Ed Moore said that one page allows us to use current physical fitness each day. We will send the SOG to JIFF. We talked about a bill that may pass to have houses or building with solar rays to have a warning on site. It will also ensure that there are auto disconnect. This was approved by both houses and waiting for the Government to sign off on the bill. Modifications to the Website will be up by February and will expand responsibility to include personal contact information. This is not finalized yet. We discussed the option of forcing fire

district election to November or grant Township committee to adopt ordinance to mandate election to November. This has not been introduced yet.

**CHIEF'S REPORT** - A report has been given to the Commissioners for review. A copy of report is attached. There are Call issues and Radio issues. We need to establish a policy as to how the radios will be used. This policy will be in writing and will be enforced. There is one back up; channel one assigned to Jackson in 400 MHz down below to use as back up instead of township #3 will work better. Regarding the storm; the TAC 1 dispatched to the Chief only. We will use the Ps channel to talk to each other. The senior officer will communicate to the truck. We are working out the policy. Commissioner Fatovic believes that one channel is enough and that we need to talk to each other. Draft procedures will be looked up and discussed at the Joint Board Meeting. At last month's meeting we discussed enhancements to daytime operations, volunteer officers and executive. The company approved the 4 step approach to increase responds during the daytime and weekend. Double credit will be given from 6am to 6pm during the week and weekends. We had a decent response the first Saturday that this was in effect. At 10am we had 9 people. The Pilot Program is from July 12 thru September 30<sup>th</sup>. We are working on a stand by program. There are possible provisions to give activity programs for LOSAP. We will be working on this. We stepped up recruitment drive for the assistant firefighters grant. There are 15 new members, electronic signs, gear equipment and uniforms to outfit pager. We are hoping to hear something back soon. We put signs out and the Executive Board can get thru the door and up and running. Two men completed pump operations. Our goal is to have 5 or 6 more drivers as soon as we can. The fit test machine is back and Jodi Sommers is checking to see if the class is willing to come out and teach us; including the new features that were added. The cost for training will be \$300.00 for all of the 4 Districts. Few people are trained as of right now. Lt. Schoch and Lt. Forst would like to take a class and showed a pamphlet from Total Crisis Mode. Lt. Schoch will need to have it approved by Frank McDonnell first then the Board will approve it. Lt. Schoch would like permission to use Reverend Dan. Commissioner Jordan approved and it will be sent out. We were requested to delay the siren at the main station because they could not hear the size up of the call. Mike Waters corrected the siren. We delayed it to the maximum and this should hopefully give enough time to get dressed and in the truck and out the door. On Manhattan Street there were 4 out of 5 dogs rescued. We had great cooperation between the day and night shift. Firefighter Schwartz was successful in the removal of the dogs and was given a life saving award. The Lug mask was replaced on Truck 41. The truck committee desire some features. We requested specs and documents to hand out to all major vendors. No price as of yet. We are looking for a \$50,000.00 minimum bid and see what we get for it. A trade in is not worth much. A resolution is needed and we need more details as to the "as is" clause. Truck 5505 Ladder is out of service. We need to send the title to Government Deals. We need to send the title to Mr. Youssouf. Motion to approve by Commissioner Walter and Fatovic: **Vote AYE:** Commissioner Walter, Fatovic, Jordan and Baylis.  
**NAY: NONE.**

**OLD BUSINESS** – Mr. Schoch will be reissued with the State. There has been no change for Firefighter Hilger regarding his issue with his pension. The Joint board updates will be discussed at the Executive session at Monday night's Meeting at 8pm in Cassville. All are welcome to attend. Commissioner Pasqua has fluid on his heart and has spent 17 days in the hospital. He was released today and is back home resting and weak but otherwise doing better. We will put Losap on the agenda for a vote.

**NEW BUSINESS** – Executive Session: open to the public. None attended. The board is waiting for an incident report from Lt. Ford for breaking his glasses at a fire scene on Susan Drive. Lt. Ford is seeking reimbursement for the glasses.

Motion to accept a Resolution authorizing a closed-session for executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, by Commissioner Seconded by Commissioner. **ROLE CALL:** AYE; COMMISSIONER JORDAN, AYE; COMMISSIONER WALTER: AYE; COMMISSIONER BAYLIS: AYE; COMMISSIONER FATOVIC, AYE; COMMISSIONER PASQUA.

Meeting closed to the public for Executive at 730p.m.

Executive session opened at 8:43 p.m

Executive session closed at 10:05 p.m.

Regular meeting reopened at 10:05 p.m.

We had a discussion regarding Firehouse expo. Next year we will approve the list before going. We need to make a resolution approving administrative organization chart by adopting and administrating an Admin flow chart. **VOTE: AYE:** Commissioner Walter, Jordan, Baylis and Fatovic. **NAY: NONE.**

Concerns with our Baltimore Firehouse Expo trip were discussed. Capt. Moore is covering at night. There is an issue of pay. We cannot respond without being paid. We discussed regulations regarding our Baltimore trip and the use of the Board's vehicles. We only had two chiefs and two captains's covering during this trip. Before the next trip to Baltimore we need to know how many people are going and what equipment is needed prior to the trip. We are concerned because the people left behind to cover do not have the experience. Commissioner Fatovic offered his time incase no one showed up to a call. Commissioner Fatovic and Capt. Moore will decide to who is responding during the coverage time and Capt. Moore will back out. If it goes to second alert then Capt. Moore will respond. Commissioner Fatovic will only sign on if needed as a backup plan. This will be handled more thoroughly next year.

Motion to adjourn the meeting at approximately 10:23 p.m. by Commissioner J. Walter and seconded by Commissioner Jordan. **VOTE: AYE:** Commissioners Jordan, Baylis, Walter and Fatovic. **NAY:** None.

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**COMMISSIONER B. PASQUA, SECRETARY**