



JACKSON BUREAU OF FIRE SAFETY

PERMIT GUIDELINES FOR OUTDOOR ACTIVITY



The following items represent the fire safety requirements for all outdoor activities that include open flame or cooking with gas/charcoal barbecues, gas fryers/ranges, mobile canteens or tents/canopies. Please complete the fire permit and review with the vendor fire safety regulation below for permit compliance. Please complete the permit with payment for a Type 1 permit of \$42.00 and return to Jackson Bureau of Fire Safety within 30 days.

GENERAL REQUIREMENTS

1. Site plan showing dimensions, elevation & location of tents, canopy, stage, grills, exits, extinguishers, isles.
2. All used grease and oil shall be removed in an approved container
3. Cooking shall be done on a stable surface set at a safe distance away from the public
4. All appliances shall be listed and labeled and approved by the fire code official. (No homemade appliances).
5. Dumpster or trash containers may not be placed within 15' feet of a structure.
6. Fire lane & hydrants must be kept clear at all times Access for emergency vehicles must be maintained
7. No vehicles shall be parked within 5 feet of tents or canopies.
8. Suitable barricades shall be provided to maintain a distance of 5 feet from the cooking appliance & the public.
9. Sterno warmers may be used provided the fuel containers are properly protected from being knocked over and if the fuel containers are properly enclosed within the warmer units.

FIRE EXTINGUISHERS

1. Venders shall provide a minimum 2A- 10 BC type fire extinguisher with a current service tag.
2. Class K portable fire extinguishers are required for cooking with deep fat fryers with vegetable or animal oils and fats.



PROPANE TANKS USE (LPG)

1. Propane or other gas cylinders over 20 pounds (grill size) must be secured to prevent tip over
2. Propane equipment including hoses, tank, & cooking appliances must be free from rust & in good condition.
3. Regulators shall be in good condition, any damaged or leaking equipment is not permitted.
4. Hoses shall not create a tripping hazard
5. LPG tanks shall not be permitted inside a tent
6. Propane tanks between 4 and 40 lbs. shall have an Overfill Protection Device for filling in NJ.
7. Propane tanks shall be hydro tested every 12 years.



ELECTRIC USE

1. Wiring shall be properly sized, protected against overload and damage.
2. All wiring placed on ground shall be protected and sealed from water & not be a tripping hazard
3. Only heavy-duty extension cords will be permitted where extension cords must be used.



CHARCOAL USE

1. All ash and other remains shall be removed
2. Hot ash shall be disposed off in a metal can with lid, wet down and extinguished.
3. Cooking appliance shall be on a hard level surface
4. Charcoal grills shall not be permitted inside or located within 20' of the tent/canopy or air-supported structure.
5. Only approved lighter fluid shall be used for charcoal grills.



MOBILE CANTEENS AND COOKING TRAILERS:

1. All cooking operations that produce grease laden vapors shall be equipped with a ventilating hood, duct, and automatic fire suppression system.
2. Extinguishing systems shall be maintained and inspected semiannually with a valid service tag as per NFPA17
3. Excessive grease and residue buildup on kitchen exhaust systems shall be cleaning regularly.

TENTS & CANOPIES

1. CANOPY- A structure, enclosure or shelter constructed of fabric or pliable materials supported by any manner, except by air or the contents it protects, and is open without sidewalls or drops on 75% or more of the perimeter.
2. TENT- A structure, enclosure or shelter constructed of fabric or pliable material supported by any manner except by air or the contents that it protects.
3. Tents, canopies, or shelters *which meet the following criteria* will require a fire safety permit *in addition to* cooking/open flame fire safety permit:
 - a. All tents/canopies greater than 900 sq feet with/without side panels requires separate permit.
 - b. All tents/canopies greater than 30 ft travel distance in any one direction requires separate permit
 - c. All tents/canopies that will remain in place for fewer than 180 days.
 - d. All tents/canopies that are used or occupied between April 1 and November 30.
 - e. All tents/canopies that do not have a permanent anchoring system or foundation.
 - f. All tents/canopies that contain platforms and bleachers up to 11 feet in height
4. Tents/canopies shall fire retardant or be properly treated as per NFPA 701/1999. Certificate of flame resistance in compliance with NFPA 701 must be affixed to all tents.
5. All decorations used on stage must be made of flame resistant material.
6. Flammables material is prohibited inside or within 20' of a tent with exception to warming sterno.
7. Means of egress, width of exits, aisles and passageways shall be maintained at all times. Isle width's shall be 36"under 50 occupants & 44"over 50 occupants
8. Electrical connections shall meet Jackson Division of Inspections requirements.
9. One portable fire extinguisher with a minimum 4-A rating or 2 minimum 2-A rating each shall be provided
10. Combustible material and excessive trash shall not be located within any tent/canopy
11. Two or more sided tents with occupant loads over 50 shall have illuminated exit signs, emergency lights & no smoking signs installed and shall be maintained during occupancy.
12. Occupant load and number of exits shall be approved by the Fire Official.



APPROVED COOKING ACTIVITIES UNDER CANOPIES

1. The use of membrane structures for cooking activities is restricted to free standing canopies with no sides attached during cooking activities. *Exception: Tents installed pursuant to a permit issued under the New Jersey Uniformed Construction Code wherein the cooking activity was included as part of application, review and approval process.*
2. A floor plan showing locations of cooking appliances & fuel sources or supplies is submitted and approved.
3. The cooking canopy is located no less than five feet from any other canopy, tent or structure.
4. The canopy fabric is flame resistant and certification attesting the flame resistance is submitted
5. All cooking equipment is listed for commercial use. (ex; residential barbecue is not listed for commercial use)
6. LPG tanks are located at the outer edge of the canopy a minimum of 5' feet from cooking appliance.
7. LPG tanks are protected to prevent tampering or damage by vehicles or other hazards.
8. LPG tanks are securely fastened and free of leaks. Safety relief valves are pointed away from the canopy.

The Fire Official upon inspection may deny or revoke a permit at any time; this can be due to failure to meet the permit conditions, unabated fire code violations or unsafe conditions.

**EMERGENCY
DIAL 9-1-1**